

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday, May 16, 2017 at

Village of Longview Community Hall Commencing at 7:00 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 PUBLIC DISCUSSION

4.0 DELEGATIONS

4.1 Dave Marshall – Longview Art & Culture Connection Ltd.

A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.

5.0 MINUTES

5.1 Regular Meeting April 18, 2017

6.0 REPORTS

6.1 CAO Report -

6.2 Peace Officer Report

6.3 Public Works Report

6.4 Council Reports

7.0 FINANCIAL REPORTING

7.1 Bank Reconciliation

7.2 Accounts Payable Cheque Register – March 1-31, 2017

7.3 Statement of Revenue & Expenses

8.0 BYLAWS

8.1 Bylaw 395-17 – Land Use Bylaw Amendment –

8.2 Bylaw 402-17 - Lagoon Levy

8.3 Bylaw 398-17 - LUB Amendment – Secondary Suite – 2nd & 3rd Reading

9.0 BUSINESS

9.1 Black Diamond Request to Use Tents – follow up

9.2 Membership Mayors & Reeves of Southwest Alberta

9.3 Longview Art & Culture Connection Hall Rental

9.4 Little New York Trailer Park – Water Meters – For Information

9.5 Turner Valley Annual Charity Golf Classic 2017

9.6 K100 Application for Municipal (non Financial) Resources Assistance

9.7 CAO Employment

9.8 Meeting Date to Finalize budget

10.0 CORRESPONDENCE FROM RESIDENTS

11.0 CORRESPONDENCE

11.1 Royal Bank – Turner Valley Branch Closure

12.0 IN-CAMERA

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

13.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, April 21, 2017 in
Longview Community Hall commencing at 7:00 p.m.

PRESENT	Mayor Kathie Wight Deputy Mayor Carole MacLeod Councillor Cliff Ayrey Chief Administrative Officer Dale Harrison 12 ratepayers in the gallery
CALL TO ORDER	Mayor Wight called the meeting to order at 7:00 p.m
AGENDA	Add 9.7 RFD Volunteer Appreciation Dinner Move 11.5 from Correspondence to Business 9.8 Okotoks Rotary Club
Resolution 56-17	MOVED by Councillor Ayrey that the agenda be adopted as revised. CARRIED
PUBLIC DISCUSSION	Naming of Legacy Park – not Legacy Oil & Gas – Administration to contact Crescent Point about leaving name the same.
DELEGATIONS	Mike McCutcheon, Erin Gregory Gregory, Harriman & Associates – Village Auditors Presented 2016 Financial Statements
Resolution 57-17	MOVED by Deputy Mayor MacLeod that the 2017 Audited Financial Statements be accepted as presented. CARRIED
MINUTES	One edit to Mar 21, 2017 Regular Council Meeting Minutes Budget
Resolution 58-17	MOVED by Councillor Ayrey that the Minutes Regular Council Meeting of March 21, 2017 and Budget Meeting Minutes of April 3, 2017 be adopted as amended. CARRIED
REPORTS	
CAO Report	CAO Dale Harrison summarized the report previously submitted to Council.
Peace Officer Report	CAO Dale Harrison reviewed traffic fine statistics from March and updated Council on the status of the Patrol Vehicle.
Council Reports	Councillor Ayrey reported that <ul style="list-style-type: none">• FCSS met and did allocations• Rec Board - Larry new member, Tyler from MD• FRESC continue to monitor calls transferred to Prov Call Centre• Met with Prov Health Minister• Mayors caucus – 5 delegates went to Ottawa to advocate for municipalities – marijuana, policing, provided Beef Jerky samples, Ottawa is a big learning curve – meeting places, security.

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Deputy Mayor MacLeod reported

- DARE couple of graduations
- Casino - May
- Artist to mural on school being developed
- EDC Meeting – Branding committee “Western Brand”
- Little New York Days – letters coming in for funding – speed bumps installed after parade
- Everbridge still not working properly
- Disaster Services – risk assessments

Mayor Wight reported

- Alta Transportation closure of Hwy 540 for bridge repairs.
- SRRUC – Westend Regional Sewage Commission approached, picked logo, business planning,
- Library – Conference in May, Buying books in May, School program this week while kids out of school
- Westwind Community – audit complete, paid off two small mortgages, tour next week, retreat for strategic planning, further research on High Country Lodge future. Lobby communities to include affordable housing in LUB.

Resolution 59-17 **MOVED** by Deputy Mayor MacLeod that the reports be accepted as presented.

CARRIED

FINANCIAL REPORTS

Bank Reconciliation,
Accounts Payable Cheque Register
Variance Report – Income & Expense

Resolution 060-17 **MOVED** by Mayor Wight that the Financial Reports be accepted as presented.

CARRIED

BYLAWS

395-17 Land Use Bylaw Amendment

Public Open House – April 24th - 7 pm at Longview Community Hall

Beekeeping in Village

CAO Harrison stated that Municipal Planning thought beekeeping would fit better under the Community Standards Bylaw.

Bylaw 397-17 Rates Street lights

MOVED that the Street Light charge increase to \$19.00 on Utility Bill to be effective on the July billing. That Notice be included in the May Newsletter.

Resolution 061-17 Mayor Wight moved 1st Reading

CARRIED

Resolution 062-17 Deputy Mayor MacLeod moved 2nd Reading

CARRIED

Resolution 063-17 Deputy Mayor MacLeod moved Council proceed to 3rd & final reading.

CARRIED

Resolution 064-17 Councilor Ayrey moved 3rd Reading

CARRIED

Bylaw 398-17 – LUB

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***Amendment –
 Secondary Suites***

MOVED that the site specific LUB amendment be approved and advertised and that Secondary Suites be added to the New LUB with conditions attached.

Resolution 065-17 Deputy Mayor MacLeod moved 1st Reading **CARRIED**

***Bylaw 399-17 – Utility
 Connection &
 Maintenance***

MOVED that the Utility Connection & Maintenance Bylaw be adopted as Read

Resolution 066-17 Councilor Ayrey moved 1st Reading **CARRIED**

Resolution 067-17 Deputy Mayor MacLeod moved 2nd Reading **CARRIED**

Resolution 068-17 Councilor Ayrey moved Council proceed to 3rd & final reading. **CARRIED**

Resolution 069-17 Mayor Wight moved 3rd Reading **CARRIED**

BUSINESS

***FCSS Committee Minutes
 Resolution 070-17***

MOVED by Councillor Ayrey that Council accept the minutes and recommendations for FCSS funding allotments **CARRIED**

***Membership Mayors &
 Reeves
 Resolution 071-17***

MOVED by Councillor Ayrey that Council table the membership fees for further deliberation. **CARRIED**

***Fortis Street Lights
 Update***

The streetlights along the Highway are owned by Fortis and will be replaced when the Village streetlights are converted to LED.

***Disposal of Old Peace
 Officer Vehicle
 Resolution 072-17***

MOVED by Mayor Wight that the former Peace Officer vehicle be sold at public auction with no reserve bid. **CARRIED**

***Black Diamond Request
 for Use of Tents
 Resolution 073-17***

MOVED by Councillor Ayrey that the Village of Longview negotiate use of the tents to the Town of Black Diamond for Canada Day Celebrations Councillor Ayrey will install. **CARRIED**

***Spring Clean Up Dates
 Resolution 074-17***

MOVED by Councillor Ayrey that the Spring Cleanup happen on May 16, 17, & 19th. There will be a \$10 fee for pickup tires & . **CARRIED**

***Volunteer Appreciation
 Dinner
 Resolution 075-17***

MOVED by Deputy Mayor MacLeod that Council budget for an event later in year to celebrate volunteers. **CARRIED**

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Okotoks Rotary Club Resolution 076-17	MOVED by Councillor Ayrey that Council Receive for information	CARRIED
CORRESPONDENCE FROM RESIDENTS	None	
CORRESPONDENCE		
Sheep River Health		
WCB Day of Mourning	Flag at half mast – posters April 28 th	
Service Alberta – Supernet		
Marigold Library System Resolution 077-17	MOVED by Deputy Mayor MacLeod that Council receive correspondence for information.	CARRIED
IN-CAMERA	No in-camera	
ADJOURNMENT Resolution 078-17	Mayor Wight adjourned the meeting at 9:26 p.m.	

Mayor

CAO



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Dale Harrison, MBA
SUBJECT: CAO Report for April/May
DATE: May 16, 2017

Council

- Type & post minutes of meetings on bulletin board & website
- Agenda preparation – distribution and posting on website
- Black Diamond CAO discussion on tent rentals & a swap
- Started working on Tax & Lagoon Levy Bylaws

Development:

- Received 1 Development Permit Application still reviewing
- Received numerous development inquiries for further research
- Fence and deck inquiries

Financial:

- Imported Assessment data into computer & verified numbers
- Submitted grant SFE's for 2015 and 2016
- Resolve CRA issue of unfiled annual returns – free up GST repayment

Longview Waterworks System – Approval to Operate:

- Application is in to Alberta Environment - Received extension to operate until application reviewed.
- MPE quotes & alternative strategy for LNY Estates water metering
- Water Treatment Plant Upgrade Project - Phase 2:
 - Alberta Environment has agreed to plan to limited Water Treatment Plant operations to 150 m3 per day with computer programming.
 - Contacted Fire Chief to implement a water plant operator notification protocol in the event of a fire to ensure operators are aware of why the water plant has shut down.

Land Use Bylaw

- Fielded question on LUB – SeaCan and RV
- Sent comments & encouraged citizens to send comments to Municipal Planning Services to incorporate in next draft.

Alberta Health Services

- Alberta Health & Alta Environment have agreed to reduce the number of water samples on site.
- Husky has decided to clean the site and replace some of the water lines in the existing water corridor and continue to monitor the water quality.
- Husky will start hydro-vacating the line to the west of the driveway in the next few weeks to determine extent of contamination in preparation for soil removal.

Infrastructure Management Plan

- Received electronic version of Final Report

Fortis Earth Day Winners

- Photo op with Fortis & Council

Campground & Information Centre

- 4 loads of gravel spread in campground, creating a parking pad for tenting and day use area as well as one campsite parking pad that was missing, added gravel to two sites that were low.
- Recruited, interviewed staff for info centre/campground
- Developed schedule for staffing
- Worked on hours of operation and work plans, safety, equipment, and signage
- Developed handout for guests staying in campground
- Ordered electronic banking machine for campground

MD of Foothills

- Conversation with Harry lead to MD grading the lanes and campground under staff direction.
- Still working out the IT services for the Village.

Meetings:

- Land Use Bylaw – Open House
- University of Alberta – in Nanton - Management Training Program for municipal government
- Solar Project – Kirk and 3 others with expertise in solar projects, toured the site
- Memorial Garden – renaming conversation with Crescent Point and meeting with Ivor
- Husky/Fortis/MPE/Swanee on site meeting to develop remediation plan

Action List:

Tax Bylaw	June
Finalize 2017 Budget –	June
FCSS Funding Application	June
Land Use Bylaw Update	Schedule Public Hearing
Disaster Recovery Program Final Reporting	To be determined
Waterworks System Approval – in progress	01Jun17
General Election – Foothills School Division Agreement	01May17
Council Elections –	Aug-Oct
Candidate Info Package,	
Returning Officer,	
Ballots,	
Polling, Count, Reporting	
Alberta Health Services – Executive Order	On going Oct 1 - Permanent
Policy Manual Update	

Village of Longview Patrol Division

Report to Council –April 2017

Stats are compiled from the month of April 2017.

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
21	\$5,774	106 km/hr-70 102 km/hr-70 96 km/hr-50 92 km/hr-50 91 km/hr-50 89 km/hr-50 85 km/hr-50 80 km/hr-50 78 km/hr-50 74 km/hr-50 51 km/hr-30 x3 46 km/hr-30 45 km/hr-30	Fail to produce valid insurance card x 1 Operate unregistered motor vehicle x 5	\$3,464.40

Other Events:

Only on the road for 1 week due to vehicle upfitting

Attended Large Grass Fire on Tongue Creek RD with Foothills Fire Department, Turner Valley Fire Department and Black Diamond Fire.

4 School Visits

1 Games night visit

Village of Longview Public Works Report

April / May Report 2017

The morning routine is to check the meter at the Husky Oil lot, tour streets and alleys ways to see if there are any issues to address, check the information centre buildings and community hall.

- April 17 Pick-up garbage and check equipment in park, check Information center and campground buildings, clean up garbage and rake grass at community hall and info center, move park benches from rink area, cleanout hedge at info booth.
- April 18 Check admin, tour campground and info center with Dale, move trailer's around shop yard, load and haul firewood from 213 Royalties Cres. to shop, set-up community hall for council meeting.
- April 19 Pull and straighten out posts in campground, scrape parking pads, move and repair skate park equipment, pick-up firewood from 213 Royalties and move to shop, scrape alley behind Highwood Drive, admin.
- April 20 Check admin, replace water meters in office building and community hall, check over dump trailer, pick-up lumber at Rona for campground, put up planks on wood bin and dig hole for self-registration box
- April 21 Garbage pick-up, pick-up shop supply's in High River, deliver water to Randell, check info center.
- April 24 Clean storm drains, set-up community hall for open house, clean info center, turn on water fill system and charge water meter and drop off parcels, admin, build self-registration box for campground.
- April 25 Change sign board, snow removal, paint self-registration box, put up clip board and planks in wood bin and new clips on site posts in campground, admin, tidy up shop.
- April 26 Check admin, paint self-registration box, put together and install at campground, pump out holding tank at water treatment plant, check vault at sewer lift station, move snow blower from fire hall to shop yard, move mower deck from cold storage to shop.
- April 27 Check admin, check over mower deck of Kubota, move campground Kubota to shop and check ever, check over tuck and dump trailer. Change water meter at 519 Highwood Drive.

- April 28 Garbage pick-up, lower flags, run to High River for parts for the tractor, repair Kubota mower deck, alarm callout at office.
- May 1 Pick-up garbage at hall – info center- rink-skate park, change oil and hook-up mower deck on campground tractor and haul to campground, put out picnic tables, utilities readings, put together cart for campground, admin.
- May 2 Take broom off Kubota, repair mower deck and mount mower on tracker, change oil and battery, pick up parts in High River, drop off supplies at info center, admin, and sweep office sidewalk.
- May 3 Meet with contractor for gravel at campground, change sign board, admin, sweep office sidewalk, replace burned out lights in community hall, make doggy waste bag stations, check skate park equipment, alarm call at info center
- May 4 Meet with contractor at campground and level gravel at campground, meet with MD and tour alleys, push-up compost pile, check over truck and dump trailer, clean washrooms and repair counter tops at campground, meet with Eastlink at info center.
- May 5 Meet with MD grader operator, tour alleys for grading, change water meter at 505 Highwood Drive, open up campground, turn on power, put-up signs, unlock washrooms, admin alarm call-out at office.
- May 8 Check campground and info center, pick-up garbage from hall, pick-up supplies from Black Diamond and High River, admin
- May 9 Meet with maintenance staff at campground and go over tractor and weed whip and job description, install new light and motion detector switch in women's washroom, repair self-registration sign, deliver supplies to info center and campground, admin
- May 10 Push-up burnt tree pile, weed whip and cut grass, admin, pick-up garbage at info center.

Village of Longview Public Works Report
April Month End Report 2017

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**VILLAGE OF LONGVIEW
BANK RECONCILIATION
April 30, 2017**

General Ledger

Balance at	March 31, 2017	\$978,239.43
Plus:	Revenue	\$77,355.59
Less:	Expenses	(\$72,324.60)
Balance at	April 30, 2017	\$983,270.42
Less:	amount held for grants	\$427,274.00
	amount held in reserves	\$413,927.00
	Balance for operation	\$142,069.42

RBC General Bank Account

Balance		\$1,021,692.11
Less:	Outstanding Cheques	(\$39,556.79)
	Moneris	(\$165.25)
Plus:	Outstanding Deposit	\$1,300.35
Balance at	April 30, 2017	\$983,270.42

Other Accounts

RBC Recreation Committee Account	April 30, 2017	\$1,603.21
RBC GIC - Development Deposit	April 30, 2016	\$59,254.42
RBC Operating Line of Credit		\$0.00
Total Cash on Deposit as of	April 30, 2017	\$1,044,128.05

**2017 Village of Longview
Accounts Payable Cheque List**

7.2

From: 2017/04/01 To: 2017/04/30

Vendor Name	Purpose	Cheque	Date	Amount
1930414 Alberta Ltd.	Consulting	8381	2017/04/06	\$170.00
AMSC Insurance Services...	Benefits	8382	2017/04/06	\$620.31
Caumartin, Justin	Trailer, water pump, cell	8383	2017/04/06	\$94.40
Contain-A-Way Services		8384	2017/04/06	\$146.97
Foothills Regional Service...	Waste disposal	8385	2017/04/06	\$415.00
Longview Fas Gas	Fuel,water	8386	2017/04/06	\$479.64
MacLeod, Carole	Mileage/meetings	8387	2017/04/06	\$1907.20
Receiver General		8388	2017/04/06	\$5435.93
Telus Mobility		8389	2017/04/06	\$255.99
AMSC	Board, supplies	8390	2017/04/12	\$131.24
City of Calgary	Spray	8391	2017/04/12	\$29.40
Digitex Canada Inc.	Photocopies	8392	2017/04/12	\$142.34
Iron Mountain Canada...	Shredding	8393	2017/04/12	\$91.78
MPE Engineering Ltd (billing)	WTP Approval Renewal	8394	2017/04/12	\$989.63
Royal Bank Visa	Frames	8395	2017/04/12	\$70.31
Superior Safety Codes Inc.	Permit fee	8396	2017/04/12	\$40.82
TL Fencing	Firewood	8397	2017/04/12	\$315.00
A R C Society	FCSS	8398	2017/04/20	\$3000.00
Alberta Municipal Services...	Gas/power	8399	2017/04/20	\$5390.93
Eastlink	Internet	8400	2017/04/20	\$83.95
Longview and Area Seniors'...	FCSS	8401	2017/04/20	\$3000.00
Longview Library	FCSS	8402	2017/04/20	\$1434.00
Longview Youth Group	FCSS	8403	2017/04/20	\$1750.00
Mikkelsen, Dayna	Hall cleaning	8404	2017/04/20	\$105.00
Sheep River Health Trust	FCSS	8405	2017/04/20	\$500.00
Telus Communications	Controls	8406	2017/04/20	\$422.49
FCM Federation of...		8407	2017/04/27	\$52.50
M.D. of Foothills	Supplies, services, contracts	8408	2017/04/27	\$29963.15
The Muniserve Corporation	Assessment	8409	2017/04/27	\$1275.75
Valley Fire & Safety	Fire inspections	8410	2017/04/27	\$351.75
			30 cheques for	58665.48



Village of Longview

Operating - Budget Variance

10-May-2017



	2017 Budget	2016 Actual	2017 Actual	2017 Percent Variance	Comments
General Administration					
Total General Administration Revenue	\$ (511,588.00)	\$ (531,487.69)	\$ (30,557.04)	6%	
Total Legislative Revenue	\$ -	\$ (2,172.16)	\$ -	100%	
Total Operation Administration Revenue	\$ (26,326.00)	\$ (34,206.70)	\$ (8,657.58)	33%	
Total Protective Services Revenue	\$ (41,482.00)	\$ (26,135.00)	\$ (20,989.00)	51%	
Total Emergency Services Revenue	\$ -	\$ -	\$ -	100%	
Total Common Services Revenue	\$ -	\$ -	\$ -	100%	
Total Public Works Revenue	\$ (13,757.00)	\$ (13,539.43)	\$ (4,539.80)	33%	
Total Utility Service Revenues	\$ (214,626.00)	\$ (227,086.64)	\$ (58,241.27)	27%	
Total Planning & Development Revenue	\$ (6,338.00)	\$ (5,902.00)	\$ (748.80)	12%	
Total Community Services Revenue	\$ (62,852.00)	\$ (53,415.71)	\$ (7,591.71)	12%	
Profit & Loss Revenue	\$ (876,969.00)	\$ (893,945.33)	\$ (131,325.20)		
Total General Administration Expenses					
Total General Administration Expenses	\$ 136,698.00	\$ 136,591.92	\$ 38,316.05	28%	
Total Legislative Expenses	\$ 21,670.00	\$ 19,461.76	\$ 4,680.68	22%	
Total Operation Administration Expenses	\$ 270,707.00	\$ 274,035.34	\$ 74,464.08	28%	
Total Protective Services Expenses	\$ 76,968.00	\$ 80,766.62	\$ 20,503.94	27%	
Total Emergency Services Expenses	\$ 250.00	\$ 295.31	\$ -	0%	
Total Common Services Expenses	\$ 59,466.00	\$ 62,758.82	\$ 20,797.02	35%	
Total Public Works Expenses	\$ 17,395.00	\$ 17,222.88	\$ 5,084.25	29%	
Total Utility Service Expenses	\$ 219,873.00	\$ 154,355.60	\$ 37,162.84	17%	
Total Planning & Development Expenses	\$ 2,126.00	\$ 3,794.57	\$ 38.88	2%	
Total Community Services Expenses	\$ 71,787.00	\$ 89,975.35	\$ 16,997.76	24%	
Profit & Loss Expenses	\$ 876,940.00	\$ 839,258.17	\$ 218,045.50		
Net General Administration					
Net General Administration	\$ (374,890.00)	\$ (394,895.77)	\$ 7,759.01	-2%	
Net Legislative	\$ 21,670.00	\$ 17,289.60	\$ 4,680.68	22%	
Net Operation Administration	\$ 244,381.00	\$ 239,828.64	\$ 65,806.50	27%	
Net Protective Services	\$ 35,486.00	\$ 54,631.62	\$ (485.06)	-1%	
Net Emergency Services	\$ 250.00	\$ 295.31	\$ -	0%	
Net Common Services	\$ 59,466.00	\$ 62,758.82	\$ 20,797.02	35%	
Net Public Works	\$ 3,638.00	\$ 3,683.45	\$ 544.45	15%	
Net Utility Service	\$ 5,247.00	\$ (72,731.04)	\$ (21,078.43)	0%	
Net Planning & Development	\$ (4,212.00)	\$ (2,107.43)	\$ (709.92)	17%	
Net Community Services	\$ 8,935.00	\$ 36,559.64	\$ 9,406.05	105%	
Total Annual Amortization Expenses	\$ -	\$ 278,441.02	\$ -	10000%	
Net Profit & Loss	\$ (29.00)	\$ 223,753.86	\$ 86,720.30		
Revenue from Balance Sheet	\$ -	\$ -	\$ (893,945.33)		
Expense from Balance Sheet	\$ -	\$ -	\$ 1,116,317.51		
Net Profit & Loss from Balance Sheet	\$ -	\$ -	\$ 222,372.18		
Checksum Difference	\$ -	\$ 223,753.86	\$ (135,651.88)		

VILLAGE OF LONGVIEW

BYLAW NO. 351-12

BEING A BYLAW OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, TO AMEND THE IMPROVEMENT LEVY BYLAW 351-12.

WHEREAS it is deemed expedient and proper pursuant to the provisions of the Municipal Government Act; being Chapter M-26, R.S.A. 2000, and amendments thereto;

WHEREAS the municipal contribution to the project will consist of the repayment of the debenture in the amount of Twenty Three Thousand Nine Hundred Seventy Five Dollars and Forty One Cents (\$23,975.41) twice a year.

WHEREAS the proposed Improvements will serve One Hundred Ninety Eight parcels;

NOW THEREFORE the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows:

1. There shall be raised annually for payment of the landowners' portion of the cost and interest thereon, by Special Assessment under the Municipal Government Act, the respective sums shown as Yearly Payment and there is hereby imposed on all lands benefiting from the Improvements, a Special Assessment sufficient to cover the landowners' portion of the cost of the said work and the interest thereon, payable at the rate set forth above and the Special Assessment shall be in addition to all other rates and taxes charged to the landowners.
2. The Annual Levy to be added to the Annual Tax Assessment Notice from this point until the final balance of the loan is paid. Original Levy \$206.88 the adjusted Levy 242.18 an increase of \$35.30 per year per property.
3. This Bylaw shall have effect on the date of its third reading.

READ for first, second and third time this 16th day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF LONGVIEW

BYLAW 398-17

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 184

WHEREAS pursuant to the provisions of the Municipal Government Act, Chapter M-26 Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview in the Province of Alberta, has adopted Land Use Bylaw No. 184 and amendments thereto;

WHEREAS the Council has received an application to further amend Land Use Bylaw by authorizing a Site Specific Amendment to Residential Single Family District (R-1) of that parcel comprising Plan 0111095, Block 4, Lot 4; 527 Highwood Drive in the Village of Longview to change the parcel of land to allow the construction of a legal basement suite.

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. Land Use Bylaw No. 184 is amended as follows to include:

6. Definitions

6.1 Studio Suite means a self-contained dwelling unit on a site that is accessory to the principal dwelling unit on the site;

18. General Regulations

18.25 Studio Suites

18.25.1 A studio suite may be located in:

- a) A basement suite or upper floor suite;
- b) An attached garage suite; or
- c) An above detached garage suite.

18.25.2 Studio suites shall:

- a) Comply with all Alberta Building Code standards, fire regulations and all municipal and provincial regulations;
- b) have minimal structural changes to the front outside of the building and shall appear as a single dwelling unit;
- c) be a minimum of 30 m² (323 sq. ft.)
- d) provide parking in the rear yard in accordance with Section 28.1.1 of this Bylaw. All stalls provided for the suite shall be graded and graveled to the satisfaction of the Development Authority;
- e) have an outdoor amenity area acceptable to the Development Authority;
- f) not generate traffic uncharacteristic to the residential area;
- g) not disturb the quiet enjoyment of the residential environment;

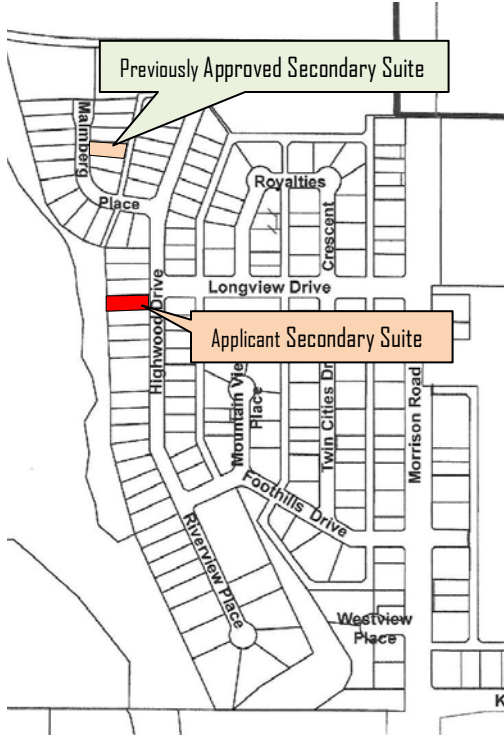
To allow for the discretionary use of a Studio Suite on the premises located at:
Residential Single Family District (R-1) of that parcel comprising Plan 0111095, Block 4, Lot 4;
527 Highwood Drive

VILLAGE OF LONGVIEW

BYLAW 398-17

and

as generally illustrated on the map sketch below.



THIS BYLAW comes into full force and effect upon third and final reading.

READ a first time this 18th day of April, 2017.

MAYOR

Dale Harrison

CHIEF ADMINISTRATIVE OFFICER

READ a second and third time and adopted this _____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 9.3

Date: May 16, 2017
Title: Longview Art & Culture Connection Ltd.
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the Longview Art & Culture Connection Ltd. Be permitted to use the Community Hall at no cost for the June 17 - 18 and October 14 – 15 Art walks

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ (for further information or future date).

Background:

The Longview Art & Culture Connection Ltd. would like to book the community hall for June 17 and 18 and October 14 and 15 to hold an art walk. The art walk is to promote the galleries and restaurants that want to participate.

Request council to allow us the use of the community center at no cost to the society.

Implications:

Policy, Statutory Plans, Legislative: Hall Rental policy.- requires proof of insurance

Financial: The Village would forgo the \$100 per day charge normally charged local businesses.

Communications:

Attachments: Is the documentation severed by FOIP: **NO**
1. none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 9.4

Date: May 10, 2017
Title: Little New York Estates Water Meters
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that Administration pursue the installation of water meters at Little New York Trailer Park as a Capital Project for 2017.

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ (for further information or future date).

Background: Alberta Environment requires the Village to be able to do water audits to compare the amount of water produced from the Plant with the amount that is sold or metered. To meet this requirement the Little New York Estates Trailer Park water must be metered.

While planning for the re-routing of the water from the front of 21/23 Kananaskis Road to the rear of the property the Village looked at installing a bulk meter on the line feeding the trailer park. The cost of just the meter for the 6" waterline is close to \$16,000 in order to be sensitive enough to catch low volume usage. There would be installation costs including a vault that could easily double this figure.

The alternative is to install individual meters on each trailer. The MD of Foothills is doing a large intelligent meter replacement program in the near future. They have been quoted a price of approx. \$800 per meter installed.

The Village may be able to piggy back on their project. There are 19 trailers at the park, so the approximate costs are \$15,200. We may be able to utilize a grant to cover the cost. The initial installation of smart meters in the village was at no cost to the individual units and covered by a grant.

The other building that is not metered is the Fire Hall and we are looking into solutions for both the building and the fire hydrant usage.

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications: Notify the owner of the Little New York Estates as well as individual mobile home owners.

Attachments: Is the documentation severed by FOIP: **NO**
1. none

Good day all,

I am not sure you have received the information for the **37 Annual Turner Valley Charity Golf Classic and Silent Auction.**

When: June 23, 1:30 pm shot gun start

Where: Turner Valley Golf Course

Why: This is a fantastic opportunity to come and mingle with the local constabulary for a good cause. In partnership with the Lions Club, the proceeds of this tournament get funneled right back to the community, specifically youth initiatives and scholarships.

Please enter a team, share with staff and friends, we would love to make this 37th year a success!!!

Attached is the registration form to be returned to Lynne Williams at the RCMP office.

Thank you,

Paulina

Still here to see things through!!

Sgt. Paulina Larrey-King
NCO i/c
Turner Valley Detachment
403 933-7227

Registration Form

37th Annual Turner Valley
Charity Golf Classic & Silent Auction

Fund Raiser for various Community Programs in the Foothills Area

Friday, June 23th, 2017
1:30 p.m. Shot Gun Start
Registration Deadline: June 9th, 2017

Please provide us with the following information:

Your Name: _____ Phone _____

Registering for (please circle): Best Ball (Texas Scramble) or Dinner Guest Only

What is your handicap or golf score average for 18 holes _____ (Max is 120)

I wish to golf with (Each player must submit a completed registration form)

1. _____
2. _____
3. _____

Entry fee of \$130.00 is attached. (Cash or Cheque)
Dinner Only: \$35.00 (Cash or Cheque)

I wish to become a Sponsor for one of the Golf Holes, \$300.00 is attached: _____.

I wish to donate a prize or auction item: _____.

All cheques can be made payable to the Turner Valley Charity Golf Classic.

Please mail cheques to: Lynne Williams,
c/o RCMP Turner Valley Detachment,
Box 389,
Turner Valley, AB.
T0L 2A0

Schedule A

Application for Municipal (non-financial) Resources Assistance:

Date of Application: May 9/2017
Name of Organization: Longview Municipal Library
Mailing Address: Box 189 Longview, AR 72614
Contact Person: Lisa Teichroeb
Phone: 403-558-3932 Fax: —
Email: teichroeb@hotmai.com

Event Information

For Profit: Not-for-Profit:

Event Name: K-100
Event Date(s): June 24, 2017
Event Description: The library board provided a breakfast for the K-100 teams & organizers in the Centennial park, starting at 4:30am. Set-up is on Friday night.

List of Municipal resources, staff or equipment being requested:

Community Hall <input type="checkbox"/>	Hall Tables & Chairs <input type="checkbox"/>	Tents <input checked="" type="checkbox"/> <u>1 with sides</u>
Centennial Park <input checked="" type="checkbox"/>	Park Power <input checked="" type="checkbox"/>	Washrooms <input type="checkbox"/>
Rink <input type="checkbox"/>	Change Rooms <input type="checkbox"/>	
Traffic signs <input type="checkbox"/>	Barricades <input type="checkbox"/>	

Other: _____

For Office Use Only:
Decision: Approved: Declined:
Conditions: _____

Decision made by: _____
Decision Date: _____



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 9.7

Date: May 16, 2017
Title: CAO Employment
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the Village extend the employment of the current CAO Dale Harrison to permanent.

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date).*

Background:

Dale Harrison started employment as the CAO with the Village of Longview on February 14th, 2017. The terms of employment included a three month probationary period. That period has now been covered.

Implications:

*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**

1. none



Royal Bank

11.1

Royal Bank of Canada
Turner Valley branch
104 Main Street – P.O. Box 270
Turner Valley, AB T0L 2A0
Phone: 403-933-4364
FAX: 403-933-3843

May 4, 2017

Dear Client,

As a valued client, we are writing to advise you that, after careful review of a number of factors, we have made the decision to relocate our Turner Valley branch to a new location in Okotoks, opening Monday December 4, 2017. The address of the new location is Unit 300, 100 Southbank Blvd, Okotoks, AB T1S 0L3. Our branch in Turner Valley will stay open to clients until noon on Friday, December 1st, 2017.

Our records show that you have one or more accounts currently registered with our Turner Valley branch located at 104 Main Street, Turner Valley, AB, T0L 2A0. We will automatically transfer your business to the new location. We'll also handle the transfer of all your information and existing services. Your account numbers and cheques will not change.

You can also continue to bank anywhere anytime through our online, mobile, and telephone banking, as well as with mobile Mortgage Specialists and Investment and Retirement Planners who will continue to serve you where and when it is convenient for you.

Safe Deposit Boxes

If you have a safe deposit box, it will be securely moved to our Market on Southbank branch and will continue to be accessible with your current keys. Should another RBC® branch be more convenient for you, please contact us and we would be happy to assist you.

Community information session

If you have any questions, please don't hesitate to contact our staff at the branch, or attend the Community Information Session at the Royal Canadian Legion, 121 Sunset Blvd East, Turner Valley on June 19, 2017 at 7 pm. Although our decision has been made after careful consideration of a range of factors, this meeting is to provide you with an opportunity to express your views and discuss your concerns with respect to the branch relocation. Furthermore, it is your opportunity to inquire about and explore potential alternative banking arrangements and services so that we can continue to serve you as our client. We will also discuss RBC's continued commitment to our community where we are proud to support local causes and events.

In addition, as a federally regulated financial institution we are required to provide you with important information which can be found on the supplied information card included in the envelope.

Please see back

If, due to circumstances beyond our control, we are not in a position to meet the opening date, we will advise by poster or other form of written notice at both the old and new locations.

Our friendly employees look forward to serving you at our new premises starting Monday, December 4, 2017. As always, we would be happy to discuss your banking arrangements with you to ensure that we are providing an experience that's right for you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Shanda Bouchard', with a stylized flourish at the end.

Shanda Bouchard
Branch Manager, RBC Turner Valley