

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday, January 15th, 2019 at

Village of Longview Community Hall Commencing at 6:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATIONS

A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.

4.0 CORRESPONDENCE FROM RESIDENTS

5.0 MINUTES

- 5.1 Minutes Regular Council Meeting – Dec 18, 2018
- 5.2 Minutes Committee of the Whole – Jan 2, 2018

6.0 REPORTS

- 6.1 CAO Report –
- 6.2 Peace Officer Report – December
- 6.3 Public Works Report – December
- 6.4 Council Reports

7.0 FINANCIAL REPORTING

- 7.1 Bank Reconciliation 2018
- 7.2 Accounts Payable Cheque Register – Dec, 2018
- 7.3 Statement of Revenue & Expenses

8.0 PUBLIC DISCUSSION

9.0 BYLAWS

- 9.1 Bylaw 419-18 Fees and Fines (2nd Reading)

10.0 BUSINESS

- 10.1 RFD Garbage Receptacle in Green Space

11.0 CORRESPONDENCE

12.0 IN-CAMERA

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

13.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, December 18, 2018 in
Longview Community Hall commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Christina Weir
Councilor Len Kirk
Chief Administrative Officer Dale Harrison

6 people in the gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 6:30 p.m.

AGENDA

Resolution 240-18

MOVED by Deputy Mayor Weir that the agenda be adopted as amended. **CARRIED**

DELEGATIONS

None

**CORRESPONDENCE
FROM RESIDENTS**

None

**MINUTES OF
PREVIOUS MEETINGS**

Resolution 241-18

Nov 19, 2018 Special Council Meeting
Nov 20, 2018 Regular Council Meeting
Dec 5, 2018 Committee of the Whole
MOVED by Deputy Mayor Weir that Meeting Minutes of Nov 19, 2018 Special Meeting, Nov 20, 2018 Regular Council Meeting, Dec 5, 2018 Committee of the Whole be adopted as amended. **CARRIED**

REPORTS

CAO Report

CAO Harrison summarized the report submitted to Council Grant reimbursement submissions,

Peace Officer Report

CAO Harrison reviewed traffic fine statistics from November.

Public Works Report

Public Works Reports as submitted previously to Council.

Council Reports

Deputy Mayor Weir –

- School – fund raiser with Regional Christmas
- Rec Board –
- DARE -
- Library - \$10,000 donation letters
- Light-Up 150 people

Councilor Kirk

- nothing.

Mayor Wight

- Westwinds – review 2019 Needs Assessment of Longview
 - Risk management at Darcy Ranch
 - Federal Gov – Rural Development – shipping container

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, December 18, 2018 in
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	houses
	○ Liquor Act changes
	• Inter-Municipal Christmas Party
	• New rules on Check-Stops
	• Inspection Report – Jan 31 – Special Meeting
Resolution 242-18	MOVED by Councillor Kirk that the reports be accepted as presented. CARRIED
FINANCIAL REPORTS	Bank Reconciliation – October, 2018 Accounts Payable Cheque Register November, 2018 Variance Report – Income & Expense YTD
Resolution 243-18	MOVED by Mayor Wight that the Financial Reports be accepted as presented. CARRIED
PUBLIC DISCUSSION	Michele – WCB insurance for volunteers on pathway
BYLAWS	
Bylaw 416-18 LUB Amendment Bylaw Cannabis	
Resolution 244-18	MOVED by Mayor Wight that Bylaw 416-18 Land Use Bylaw Amendment Cannabis receive 2nd reading. CARRIED
Resolution 245-18	MOVED by Councillor Kirk that Bylaw 416-18 Land Use Bylaw Amendment Cannabis receive 3rd reading. CARRIED
Bylaw 417-18 Business License Bylaw	
Resolution 246-18	MOVED by Mayor Wight that Bylaw 417-18 Business License Bylaw receive 1 st reading CARRIED
Resolution 247-18	MOVED by Councilor Kirk that Bylaw 417-18 Business License Bylaw receive 2 nd reading CARRIED
Resolution 248-18	MOVED by Mayor Wight that Bylaw 417-18 Business License Bylaw moved to 3 rd Reading CARRIED UNANIMOUSLY
Resolution 249-18	MOVED by Mayor Wight that Bylaw 417-18 Business License Bylaw receive 3 rd reading CARRIED
Bylaw 418-18 FCSS Advisory Board Bylaw	
Resolution 250-18	MOVED by Mayor Wight that Bylaw 418-18 FCSS Advisory Board Bylaw receive 1 st reading CARRIED
Resolution 251-18	MOVED by Councilor Kirk that Bylaw 418-18 FCSS Advisory Board Bylaw receive 2 nd reading CARRIED
Resolution 252-18	
Resolution 253-18	MOVED by Mayor Wight that Bylaw 418-18 FCSS Advisory Board Bylaw moved to 3 rd Reading CARRIED UNANIMOUSLY

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, December 18, 2018 in
Longview Community Hall commencing at 6:30 p.m.

**Bylaw 419-18 FCSS
Fees and Fines Bylaw**
Resolution 254-18

MOVED by Mayor Wight that Bylaw 418-18 FCSS Advisory Board
Bylaw receive 3rd reading **CARRIED**

BUSINESS

MOVED by Mayor Wight that Bylaw 419-18 Fees and Fines Bylaw
receive 1st reading **CARRIED**

**10.1 – RFD
Reimbursement for Tire**
Resolution 255-18

MOVED by Mayor Wight that Council recommend \$250
reimbursement for the misplaced tire and that Administration draft a
Policy about storage of Personal Goods on Village Property and
Personal Use of Village Equipment. **CARRIED**

**10.2 – RFD Internal
Harassment Policy**
Resolution 256-18

MOVED by Mayor Wight that the Village adopt the Internal
Harassment Policy as presented. **CARRIED**

**10.3 – RFD External
Harassment Policy**
Resolution 257-18

MOVED by Mayor Wight that the Village adopt the External
Harassment Policy as presented. **CARRIED**

**10.4 – RFD Grant and
Donation Policy**
Resolution 258-18

MOVED by Councilor Kirk that the Village adopt the Grant and
Donation Policy as presented. **CARRIED**

**10.5 – RFD Transfer
from Reserves**
Resolution 259-18

MOVED by Councillor Kirk that the Village transfer \$50,000 from the
Water Waste Water Reserves to cover the cost of major repairs to the
water and wastewater system. **CARRIED**

**10.6 – RFD Interim
Budget**
Resolution 260-18

MOVED by Deputy Mayor Weir that the Village pass an Interim
Budget based on the 2018 approved budget until the new 2019 budget
can be reviewed and approved. **CARRIED**

CORRESPONDENCE

none

IN-CAMERA

none

ADJOURNMENT
Resolution 261-18

MOVED by Mayor Wight adjourned the meeting at 7:30 p.m.
CARRIED

Mayor

CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, January 2, 2019 in
Longview Village commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Councillor Len Kirk
Chief Administrative Officer Dale Harrison

Absent Deputy Mayor Christina Weir

2 people in the gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 6:32 p.m.

AGENDA

MOVED by Councillor Kirk that the agenda be adopted as presented.
CARRIED

Resolution 001-19

BUSINESS

Questions / Comments

Contact MD about water contract renewal
Strategic Planning Workshop

**Bylaw 419-18 Fines &
Fees**

Council reviewed each page and suggested changes to present at the
January 22 Council Meeting.

ADJOURNMENT

Resolution 002-19

MOVED by Mayor Wight to adjourn the meeting at 8:30 p.m.

CARRIED

Mayor

CAO



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Dale Harrison
SUBJECT: CAO Report for End December – early January
DATE: January 15, 2019

Development:

- Esso signs

Financial:

- Received AMWWP grant for \$282,792
- Received 1st Quarter FCSS funding
- Resubmitted MSI Grant applications with updated projects
- Continue year-end review of accounts
- Continued preparation on 2019 operating budget

Public Works / Infrastructure

- Dusk to Dawn lights on side and back of Office have been replaced

Tax & Assessment

- Got Assessment Roll for public review

FRESC

- New Civic Address Map has been sent to FRESC

Office

- Learning WinFin software
 - Journal Entries
 - Accounts Payable
 - Setting up contact info – CentralSquare, Moneris, Crescent Point
- FOIP Requests
- Updated changes to Fees & Fines Bylaw – ready for second reading.

Meetings

- January Committee of the Whole
- Construction Meeting on WTP Upgrade –
 - Connecting HVAC systems this week.
 - Remove interior wall next week
 - Filter train should arrive 1st week of Feb

Village of Longview Municipal Enforcement

Report to Council December 2018

Stats are compiled from the month of December 2018 .

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
20	\$9291	30 Zone 78-km/hr-30 60 km/hr-30 50 Zone 70 Zone- 137 km/hr-70 120 km/hr-70	Operate unregistered motor vehicle on highway X3 NO valid insurance x4 6 Mandatory court appearances NO insurance-x1 Tint on windshield Tires wider then body.	\$5574.60

December Events

Steady Traffic Flow –

Week off During Holidays.

Not all speeds were added just top speeds were added.

Mandatory Court appearances 6 - Expected Return is approximate until mandatory courts dates have passed.

3 School Visits-

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village daily tasks

Dec 17

Daily routine, Pick-up garbage from community hall, Clean-up wind debris, Take Garbage to landfill, Pick-up supplies in BD, Change sign board.

Dec 18

Daily routine, Clean-up wind debris, Load water tank and pump out holding tank at WTP, Repair and brace garbage bin at community hall, Set-up community hall for council meeting.

Dec 19

Daily routine, Check outfall drain, Strip and start replacing shingles on equipment shed at campground.

Dec 20

Daily routine, Finish replacing shingles on campground equipment shed, Check over truck and dump trailer.

Dec 21

Daily routine, Garbage pick-up.

Dec 24 to 28

Christmas vacation.

Dec 31

Daily routine, Utility readings, Snow removal, Individual water meter readings at Trailer court.

A handwritten signature in blue ink, reading "Justin Cammala". The signature is written in a cursive style with a large initial 'J' and 'C'.

**2018 Village of Longview
Accounts Payable Cheque List**

From: 2018/12/01 To: 2018/12/31

Vendor Name	Purpose	Cheque	Date	Amount
AMSC		9944	2018/12/12	\$305.27
AMSC Insurance Services Ltd.	Benefits	9945	2018/12/12	\$1273.92
AUMA	2018 convention	9946	2018/12/12	\$52.50
Alberta One-Call Corporation	Locates	9931	2018/12/06	\$18.90
Alberta Municipal Services	Nov Lift Station	9955	2018/12/19	\$4912.82
CDM Mechanical		9969	2018/12/31	\$70085.19
Caumartin, Justin	Dec Cell Justin	9956	2018/12/19	\$65.00
Contain-A-Way Services		9970	2018/12/31	\$155.07
Contain-A-Way Services	Waste bin	9932	2018/12/06	\$155.07
Convergia Networks Inc.	Dec Long Distance	9957	2018/12/19	\$3.50
Country Fresh Kitchens	Inter-municipal dinner	9926	2018/12/04	\$1425.45
Country Fresh Kitchens	Inter-muni dinner	9933	2018/12/06	\$1425.44
Cummins Western Canada	Lift Station Backup Generator	9958	2018/12/19	\$519.98
Digitex Canada Inc.	Nov-Dec Copier	9959	2018/12/19	\$226.01
Dynovac Plus Security	Camera/audio	9934	2018/12/06	\$630.00
Eagles Fundraising Association	Dec Reg Banquest	9960	2018/12/19	\$300.00
Eastlink	December Internet	9961	2018/12/19	\$92.09
Elliott, Doug	Christmas	9927	2018/12/04	\$60.00
Expressions	Decals	9935	2018/12/06	\$44.10
Fired Up Automotive	Tire Repair Trailer	9962	2018/12/19	\$134.62
Folkard, June	Dec Cell June	9963	2018/12/19	\$65.00
Foothills Regional Service	Waste disposal	9947	2018/12/12	\$452.00
Gallup, Kerri	LightUp food	9948	2018/12/12	\$161.07
Harrison, Dale	Sequencer & Lights	9964	2018/12/19	\$600.00
Iron Mountain Canada	Shredding	9949	2018/12/12	\$99.87
Kirk, Lenard		9971	2018/12/31	\$897.12
Kissick, Rob	Rides - Muni dinner, lightup	9936	2018/12/06	\$700.00
Longview Fas Gas		9972	2018/12/31	\$455.53
Longview Fas Gas	Fuel	9950	2018/12/12	\$643.53
Lorald Energy Construction	Picker rental	9937	2018/12/06	\$525.00
MPE Engineering Ltd (billing)	Reservoir	9938	2018/12/06	\$11839.63
MPE Engineering Ltd (billing)	WTP Upgrades	9951	2018/12/12	\$4663.16
Majchrowski, Nicki	Dec Cleaning	9965	2018/12/19	\$620.00
Matrix Solutions Inc.	Groundwater Testing	9966	2018/12/19	\$523.74
Municipal Planning Services		9973	2018/12/31	\$315.00
Nagys, Justin	Tire expense	9939	2018/12/06	\$250.00
Receiver General		9974	2018/12/31	\$4592.97
Receiver General		9928	2018/12/04	\$2341.61
Rona Building Supply	Lock	9952	2018/12/12	\$172.31
Teichroeb, Lisa	Christmas dinner	9940	2018/12/06	\$964.21
Telus Communications		9975	2018/12/31	\$285.80
Telus Communications	Dec 3676	9967	2018/12/19	\$463.05
Telus Communications	3743-3922	9941	2018/12/06	\$281.34
Telus Mobility	Cell	9953	2018/12/12	\$254.62
Weir, Christina		9954	2018/12/12	\$371.04
Weir, Christina		9930	2018/12/04	\$150.00
Weir, Christina		9929	2018/12/04	\$585.90
Western Weather Protector Ltd.		9942	2018/12/06	\$2358.30
Wight, Kathie	Meetings, mileage	9943	2018/12/06	\$1447.20

**2018 Village of Longview
Accounts Payable Cheque List**

From: 2018/12/01 To: 2018/12/31

Vendor Name	Purpose	Cheque	Date	Amount
Wight, Kathie	Christmas, meetings, mileage	9968	2018/12/20	\$785.58
			50 cheques for	119749.51

	2018 Interim Budget	2017 Actual	2018 Actual	Total Number of Trx Posted	2018 Budget Minus Actual Variance Amount	2018 Percent % Variance
Summary						
Total General Revenue	(566,814)	(549,324)	(566,330)	140	(484)	100%
Total Legislative Revenue	-	(4,607)	(7,902)	3	7,902	100%
Total Administration Revenue	(29,180)	(54,045)	(37,612)	151	8,432	129%
Total Protective Services Revenue	(66,800)	(63,831)	(67,378)	72	578	101%
Total Emergency Services Revenue	-	(8,210)	-	-	-	100%
Total Common Services Revenue	-	(98,132)	-	-	-	100%
Total Roads & Sidewalks Revenue	(17,000)	(13,651)	(14,789)	6	(2,211)	87%
Total Utility Service Revenues	(207,050)	(126,396)	(251,479)	129	44,429	121% 50,000 transfer from reserves
Total Planning & Development Revenue	(4,000)	(5,441)	(6,222)	1	2,222	156%
Total Community Services Revenue	(61,720)	(42,051)	(58,781)	232	(2,939)	95%
Revenue	(952,564)	(965,689)	(1,010,493)		57,929	
Total General Expenditures	149,314	139,457	149,315	8	(1)	100%
Total Legislative Expenditures	33,300	35,015	27,357	63	5,943	82%
Total Administration Expenditures	242,805	233,863	239,136	425	3,669	98%
Total Protective Services Expenditures	81,700	80,130	82,020	156	(320)	100%
Total Emergency Services Expenditures	50	611	295	1	(245)	591%
Total Common Services Expenditures	81,850	82,569	76,556	185	5,294	94%
Total Roads & Sidewalks Expenditures	17,600	17,990	16,095	13	1,505	91%
Total Utility Service Expenditures	251,701	240,077	279,599	268	(27,898)	317%
Total Planning & Development Expenditures	4,480	3,724	6,778	9	(2,298)	151%
Total Community Services Expenditures	82,453	70,427	71,296	200	11,157	86%
Expenditures	945,253	903,863	948,448		(3,195)	
Net General	(417,500)	(409,867)	(417,015)	148	(485)	100%
Net Legislative	33,300	30,408	19,455	66	13,845	58%
Net Administration	213,625	179,818	201,524	576	12,101	94%
Net Protective Services	14,900	16,299	14,642	228	258	98%
Net Emergency Services	50	(7,600)	295	1	(245)	591%
Net Common Services	81,850	(15,563)	76,556	185	5,294	94%
Net Roads & Sidewalks	600	4,339	1,307	19	(707)	218%
Net Utility Service	44,651	113,681	28,120	397	16,531	0%
Net Planning & Development	480	(1,718)	556	10	(76)	116%
Net Community Services	20,733	28,376	12,515	432	8,218	60%
Total Annual Amortization Expenditures	-	562,136	-	-	-	100%
Net Deficit (Surplus)	(7,311)	500,310	(62,044)		54,733	
Revenue from Balance Sheet		(965,689)	(1,010,493)			
Expenditure from Balance Sheet		903,863	948,448			
Net Deficit (Surplus)		(61,826)	(62,044)			
Checksum Difference		5,492	(0)			

BYLAW 419-18

**A BYLAW OF THE VILLAGE OF LONGVIEW
IN THE PROVINCE OF ALBERTA
MASTER RATES AND FEES BYLAW**

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FEES AND FINES FOR VARIOUS BYLAWS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, providing for the establishment of Rates and Fees for Goods and Services as Delivered in the Municipality; and

WHEREAS it is desirable to have such Rates and Fees be included in one Bylaw for benefit of amendment on an annual basis and/or as required;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, establishes the following rates and fees for goods and services as delivered in the Municipality and, enacts as follows:

TITLE AND PURPOSE

- 1) This Bylaw may be cited as "Master Rates and Fees Bylaw"

REVOKE PREVIOUS RATES AND FEES

- 2) All previous rates for Goods and Services as Delivered to the Municipality and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services in Schedule "A" attached.
- 3) All previous rates for Goods and Services as Delivered to the Municipality and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Good and Services as Delivered to the Municipality.
- 4) Council may, from time to time, review and amend the various Rates and Fees levied for Goods and Services delivered to the Municipality, and shall maintain these various Rates and Fees in Schedule "A" attached.

EFFECT

- 5) This bylaw shall come into force and effect on the third and final reading.

READ A FIRST TIME this 18th day of December, 2018

Mayor

Chief Administrative Officer

READ A SECOND TIME this __ day of _____, 2018

Mayor

Chief Administrative Officer

PROCEED TO THIRD READING this __ day of _____, 2018

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME this __ day of _____, 2018

Mayor

Chief Administrative Officer

Schedule "A"
RATES AND FEES SCHEDULE

ASSESSMENT AND TAXATION

Assessment and Review Board:

Assessment Complaint Filing Fee \$ 25

Tax Information:

~~Tax Search \$ 25~~

~~Property Information (written) \$ 25~~

Tax Certificate \$ 50

Tax Roll Transfer Fee \$ 40

Tax Notification

~~Discharge of Tax Notification Fee \$ 70~~

ADMINISTRATIVE SERVICES

Photocopying.....\$0.25 /page

Faxing.....\$0.50 /page

TENT RENTALS

~~Resident Ratepayer~~ Rental\$100 day

Non-Resident.....\$200 day

BUSINESS LICENSES:

Home Occupation – without employees..... \$25

Home Occupation – with employees \$50

Commercial..... ~~ResidentRatepayer~~ Non-

~~ResidentRatepayer~~

Annual\$100 \$200

Half year after June 30\$50 \$100

Monthly\$37.50 \$75

Vendor or temporary (1 week)..... \$25

Contractors Site License: \$750

(includes all sub-trades/ subcontractors on job site)

~~Business license to cover supplier and contractors \$500~~

Market \$75

Fine for Operating without a Business License not less than \$50 not more than \$500

~~Late Penalty (4 weeks) 10% of renewal fee~~

~~Late Penalty (8 weeks)..... (25% + 10%) 35% of renewal fee~~

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DOG LICENSING

	Prior to Jan 31	After Jan 31
First Dog / Residence Neutered/Spayed <u>up to 3 dogs</u>	\$ 1520	\$40
Unneutered/UnSpayed	\$ 40	\$6080

Second Dog / Residence Neutered/Spayed	\$ 20	\$45
Unneutered/UnSpayed	\$ 45	\$65
Vicious Dogs	\$150	\$200
Over limit Permit (Bylaw 340-10).....	\$250	\$250

UTILITY CHARGES

Metered Water Service Rates

The following water service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, community service enterprises, schools or any other building connected to the Village of Longview water works system:

Fixed Charge:	\$79.25, plus
Usage Rate 20.01 to 40 m ³ :	\$1.20/ m ³
Usage Rate 40.01 to 60 m ³ :	\$1.30/ m ³
Usage Rate 60.01 to 80 m ³ :	\$1.40/ m ³
Usage Rate 80.01 to 100 m ³ :	\$1.50/ m ³
Any amount greater than 100 m ³	\$1.60/ m ³
Replacement of Water Meter (damaged by occupant)	\$600.00

Sewer Service Rates

The following sewer service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, schools or any other building connected to the Village of Longview sewer system:

Fixed Charge: up to 20 m ³ Residential	\$15.25, plus
Fixed Charge: up to 20 m ³ Commercial	\$17.25, plus
Usage Rate greater than 20 m ³ :	0.56/ m ³
Residential accounts shall only be charges on 80% of water consumed for any quantity over and above 20 m ³	
Commercial Non-protected Sewer Rate greater than 20 m³:	1.68/ m³
Sewer Lagoon Local Improvement Annual:	\$242.18

All commercial food establishments in the Village of Longview will be required to install a grease capture device in order to qualify for the standard sewage rate. Should a commercial food establishment be found to not have properly emptied or maintained their grease capture device, that establishment will be responsible for a fine of not less than \$5,000 Bylaw 340-11a

Garbage Collection and Disposal Rates:

Commercial and industrial buildings are required to arrange for private removal and disposal.

The following rates shall be levied and collected bi-monthly from all residences.

Fixed charge per Residential Garbage Service	\$20.50
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Utility Account Fees

Street Light Fee	\$ 19 <u>20</u>
Connection and/or Disconnection – During Business Hours	\$ 50
Connection and/or Disconnection – After Business Hours	\$100

WATER AND SEWER CONNECTION SERVICES:

Bylaw 399-17	
Water and Sewer Connection (user pay) or	cost plus \$5000
Water Meter (New)	\$500
Temporary Water Service.....	\$150

PLANNING & DEVELOPMENT

1. DEVELOPMENT PERMITS:

CHANGE IN USE:

Permitted Use:	\$50
Discretionary Uses	\$100 \$70
Existing structure or bay use change, intensification of use permits, interior or exterior renovation permits (includes Sign with Change of Use)	

RESIDENTIAL:

Single Family Dwellings:	\$500
Semi-Detached Dwellings:	\$600
Multi Family Dwellings: plus \$30 for each unit	\$600
<u>Residential Renovation – Major</u>	<u>\$250</u>
<u>Minor Renovations</u>	<u>\$50</u>

COMMERCIAL AND INDUSTRIAL

NEW CONSTRUCTION: (less than 2500 sq. ft.)	\$600
For each additional 1000 sq. ft. or portion thereof	50
(Includes additions over 250 sq. ft.)	

ACCESSORY BUILDINGS

• <u>Garden Shed and SeaCan over 100 sq ft</u>	<u>\$50</u>
• Garages	\$100
• additions greater than 250 sq. feet	
• Decks (over 2 feet in height) and balconies	\$50

HOME OCCUPATIONS:

MINOR (Desk and Telephone) (plus business license fee)	\$50
MAJOR (plus business license fee)	\$100

SIGNS:

(Signage not included with Change of Use Permit or New Construction)	\$50
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RELAXATIONS OR VARIANCE OF A BYLAW PROVISION:

(Applied as a surcharge to application fee)	\$100
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EXCAVATION, STOCK PILING, GRADING:

(Activities separate from Subdivision or Development where a development agreement has been signed)	\$200
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RELOCATION OF HOUSE

(Plus performance security deposit)	\$500
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DEMOLITION:

(Plus performance security deposit)	\$100
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2. CERTIFICATE OF COMPLIANCE:

\$50

3. LAND USE BYLAW AND STATUTORY PLAN (MDP & ASP) AMENDMENT:

\$600

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(fee for each document to be amended and includes advertising)
Preparation of Area Structure Plan (terms of reference and budget)
(engineering fees invoiced at cost)

4. MUNICIPAL PLANNING COMMISSION SPECIAL MEETING FEE	\$600
5. SUBDIVISION APPEAL: - <u>Fees for Committee members, advertising, etc.</u>	\$1,200
6. ENCROACHMENT or RIGHT-OF-WAY AGREEMENTS:	
Preparation of encroachment agreements or amendments to utility right of way agreements (includes registration)	\$200
Preparation of servicing agreements for development permits (includes registration)	\$300
Preparation of a development agreement for subdivision registration or servicing construction	\$2500
7. DEVELOPMENT APPEALS:	\$1200
(refunded if appeal is withdrawn prior to notice)	
8. PERFORMANCE SECURITY DEPOSIT:	
(Performance Security must be in the form of cash cheque, certified cheque or letter of credit as per Land Use Bylaw. The Performance Security is to be collected on all construction that involves a change in use or occupancy and considered forfeited if occupied prior to authorization to do so by the Safety Codes Officer.)	
Dwellings (single family)	\$1000
Residential exterior renovations and additions and accessory buildings over 250 sq. ft., and balconies	\$500
Industrial and Commercial intensification of use (Exterior renovations, landscaping, parking, screening)	\$1500
Multi - Family, Industrial and Commercial (new construction)	\$2500
Move in Buildings or Move out Buildings (to cover any damage to streets, sidewalks, curbs)	\$5000
Building demolition using cartage and heavy equipment (to cover any damage to streets, sidewalks, curbs)	\$5000
9. SUBDIVISION PROCESSING:	
Application Fee:	\$1000
for two (2) lots or less and boundary adjustments. (Real Property Report Required)	
per lot for third and subsequent lots.	\$100
Endorsement Fee:	
for instruments registering two (2) lots or less;	\$150
per lot for three (3) or more lots	\$50
Outline Plans:	\$1000 plus \$75/ha

Fees are non refundable once circulation has commenced, and if a site inspection or

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research has been undertaken, expenses will be deducted from the fee.
Municipal Reserve (MR), Environmental Reserve (ER) and Public Utility (PUL) lots are exempt.
Consultant, Solicitor and other professional fees required to prepare special documents
will be invoiced at cost. Engineering drawing reviews invoiced at cost.

RECREATION

Campground

Nightly Fee..... \$30

~~After Sept 30th - (electric heaters) per day per site..... \$35~~

Weekly Fee..... \$180

Monthly Fee ~~\$600~~⁶⁵⁰.00

~~After Sept 30th - (electric heaters) per day per site..... \$35~~

~~Weekly after Sept 30th..... \$210~~

~~Monthly..... \$700~~

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FINES

SMOKING AND VAPING VIOLATION

Bylaw 414-18

SECTION	OFFENCE	MINIMUM PENALTY	SPECIFIED PENALTY
3.1	Smoking or vaping of tobacco or cannabis in designated public place	\$150.00	\$300.00
3.2	Permit smoking or vaping of tobacco or cannabis in designated public place	\$250.00	\$500.00
3.3	Smoking or vaping of tobacco or cannabis with minor in motor vehicle in public place	\$250.00	\$500.00

SOLID WASTE VIOLATION

Bylaw 413-18

SECTION	OFFENCE	PENALTY IN DOLLARS
4.	Storing waste on other's premises <u>First Offence</u>	250 <u>\$125.00</u>
5.	Waste deposited without consent <u>Second Offence</u>	\$ <u>250.00</u>

COMMUNITY STANDARDS VIOLATION

Bylaw 405-17

Violation Fines under this Bylaw	First Offence	\$250.00
	Second Offence	\$500.00
	Third & Subsequent Offences	\$1,000.00
Fail to Comply with Remedial Order	First Offence	\$500.00
	Second Offence	\$1,000.00
	Third & Subsequent Offences \$	1,500.00

WATER USE & CONSERVATION VIOLATION

Bylaw 404-17

LEVEL	1 ST OFFENCE	2 ND OFFENCE	3 RD OFFENCE
1	N/A	N/A	N/A
2	\$ 100.00	\$ 250.00	\$ 800.00
3	\$ 250.00	\$ 800.00	\$1,500.00

Section 5 - Enforcement Part 13 of Municipal Government Act

5.0 In addition to any penalty which may be imposed under this Bylaw, the Village may seek a court order granting relief in the nature of an injunction or any other order necessary to enforce compliance (including pursuant to Part 13 of the Municipal Government Act).

BUSINESS LICENCES

Section	First Offence	Second Offence in 24 month

		period
Necessity for License	\$100.00	\$200.00
-a) Late Penalty (4 weeks)	10% of renewal fee	
-b) Late Penalty (8 weeks)	25% of renewal fee +10%	
All Other Offences	\$250.00	\$500.00
Fine for Operating without a Business License	not less than \$50	not more than \$500

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**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item: 10.1

Date: December 15, 2018
Title: Garbage Bins in Green Space
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ *(for further information or future date).*

Background: People who walk their dogs in the green space don't have a place to put their doggy do. Who is responsible for the installation of garbage receptacles? Public works has expressed concern about open topped receptable because it allows water to enter the bags and in the winter ice which can result in torn bags and spilt garbage.

Implications:
Policy, Statutory
Plans, Legislative:

Financial: N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by FOIP: **NO**
1. none