

AGENDA

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, June 5, 2019 at
Village of Longview Council Chambers Commencing at 6:30 p.m.

1.0 **CALL TO ORDER**

2.0 **AGENDA**

3.0 **DELEGATION**

4.0 **BUSINESS**

4.1 RFD 2019 Budget

4.2 Hall Users Meeting – Agenda

4.3 County Meeting – Agenda

4.4 RFD Westend Utility - participation

4.5 Gate at southend pathway

4.6 RFD Gopher control in campground

5.0 **BYLAW**

5.1 Bylaw 423-19 2019 Tax Bylaw

5.2 Animal Control Bylaw –

6.0 **CLOSE MEETING**

7.0 **ADJOURNMENT**

2019 Budget - Village of Longview

2019 Operating Budget	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget	
I-00-00-00-00-III Taxes - MGE	8,758	9,494	9,494	8,922	8,663	8,922	8,663	(259)	(831)	317,000
I-00-00-00-00-III Taxes - Linear	22,678	19,111	19,111	17,455	18,713	17,455	18,713	1,258	(398)	317,986 Actual
I-00-00-00-00-III Taxes - Residential	213,315	213,623	211,194	219,765	225,392	219,765	225,392	5,627	14,198	986 Budge
I-00-00-00-00-III Taxes - Non-Residential	77,489	77,144	77,200	71,844	73,887	71,844	73,887	2,043	(3,313)	
Tax Revenue	322,240	319,373	317,000	317,986	326,655	317,986	326,655	8,669	9,655	change over previous
I-00-00-00-00-741 Taxes - Education Separate	3,145	3,271	3,665	3,665	3,665	3,665	3,665	-	(0)	School Taxes
I-00-00-00-00-742 Taxes - Education Public	124,625	127,863	137,241	136,997	142,241	136,997	142,241	5,244	5,000	131,134 2017
I-00-00-00-00-745 Designated Industrial			142	142	344	344	344	201	201	140,906 2018
I-00-00-00-00-750 Taxes - Westwind	6,501	6,010	5,930	5,923	6,523	6,523	6,523	600	593	unknown 2019
I-00-00-00-00-760 FRECS 911 Requisition	2,336	2,336	2,336	2,333	2,336	2,336	2,336	3	-	911 Call & Fire Dispatch
Requisition Revenue	136,607	139,480	149,315	149,061	155,109	149,865	155,109	6,047	5,794	481,764 Check
I-11-00-00-00-590 Transfer from Reserves	2,172	-	-	-	-	-	-	-	-	
I-11-14-00-00-590 Memorial Garden Donations			-	5,000	-	-	-	(5,000)	-	
I-11-14-00-00-920 Transferred from Operating		9,677	-	2,902	-	-	-	(2,902)	-	
I-11-15-00-00-590 Pathway Income			-	-	-	-	-	-	-	
	2,172	9,677	-	7,902	-	-	-	(7,902)	-	
I-00-00-00-00-510 Property Tax Penalty	1,963	5,057	3,500	4,961	4,500	3,500	3,500	(461)	1,000	
I-00-00-00-00-540 Concession & Franchise	61,387	76,936	76,000	86,043	82,000	65,000	65,000	(4,043)	6,000	
I-00-00-00-00-550 Return on Investment	11,627	10,814	17,500	22,022	20,000	17,000	17,000	(2,022)	2,500	
I-12-00-00-00-131 WCB Dividend	670	670	650	-	-	650	650	-	(650)	
I-12-00-00-00-222 Economic Development		(500)	-	-	-	-	-	-	-	
I-12-00-00-00-410 Goods & Services	914	898	1,000	1,090	1,000	1,000	1,000	(90)	-	
I-12-00-00-00-510 NSF Charges				50				(50)	-	
I-12-00-00-00-552 Business Licenses	2,955	2,950	3,000	4,250	5,000	3,100	3,100	750	2,000	
I-12-00-00-00-560 Rental Lease Revenue	2,383	2,893	2,700	2,714	2,750	2,800	2,800	36	50	
I-12-00-00-00-840 Prov Conditional Grant MSI Op	16,883	16,883	16,830	20,412	20,412	16,750	16,750	-	3,582	
I-12-00-00-00-920 Transfer from Reserves			5,000	-	-	-	-	-	(5,000)	
I-12-00-00-00-990 Miscellaneous Income	518	9,924	-	3,349	-	-	-	(3,349)	-	
Grant & Lease Revenue	99,300	126,526	126,180	144,890	135,662	109,800	109,800	(9,228)	9,482	
I-21-00-00-00-410 Fines	25,003	62,015	65,000	65,852	68,000	65,000	65,000	2,148	3,000	
Protective Services	25,003	62,015	65,000	65,852	68,000	65,000	65,000	2,148	3,000	
I-24-00-00-00-840 Prov Disaster Recovery Grant		8,210	-	-	-	-	-	-	-	
Disaster Services Revenue	-	8,210	-	-	-	-	-	-	-	
I-26-00-00-00-525 Animal Licences	1,132	1,816	1,800	1,526	1,500	1,800	1,800	(26)	(300)	
Animal Licenses	1,132	1,816	1,800	1,526	1,500	1,800	1,800	(26)	(300)	
I-32-00-00-00-110 Street Light Billing	13,539	13,651	17,000	14,789	16,528	14,750	14,750	1,739	(472)	
Street Light Revenue	13,539	13,651	17,000	14,789	16,528	14,750	14,750	1,739	(472)	
I-41-00-00-00-150 Contract services	9,883							-	-	
I-41-00-00-00-239 Husky reclamation		8,193						-	-	
I-41-00-00-00-410 Water Billing	88,698	92,991	93,000	89,536	90,000	93,000	93,000	464	(3,000)	
I-41-00-00-00-411 Sale of Bulk Water	16,871	14,016	15,000	13,163	14,000	15,000	15,000	837	(1,000)	

2019 Budget - Village of Longview

2019 Operating Budget	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget
1-41-00-00-00-413 Sale of Water Meters	650	425	1,000	450	1,350	1,000	1,000	900	350
1-41-00-00-00-510 Penalty	1,866	3,842	2,500	3,547	2,500	2,500	2,500	(1,047)	-
1-41-00-00-00-920 From Water Reserves				40,000	-			(40,000)	-
Water Revenue	117,968	119,467	111,500	146,697	107,850	111,500	111,500	(38,847)	(3,650)
1-42-00-00-00-410 Sewage service fee	24,010	23,762	24,000	22,507	22,500	24,000	24,000	(7)	(1,500)
1-42-00-00-00-420 Improvement Levy	41,376	50,990	47,950	47,159	47,950	47,950	47,950	791	-
1-42-00-00-00-540 Lease Revenue	5,955	8,696	5,500	8,914	8,000	5,500	5,500	(914)	2,500
1-42-00-00-00-840 Prov cond'i grant	-	-	-	-	-	-	-	-	-
1-42-00-00-00-920 From Wastewater Reserve	-	-	-	10,000	-	-	-	(10,000)	-
Waste Water Revenue	71,341	83,448	77,450	88,580	78,450	77,450	77,450	(10,130)	1,000
1-43-00-00-00-410 Solid Waste Billing	17,919	17,953	18,000	17,999	18,000	18,000	18,000	1	-
1-43-00-00-00-510 Cleanup Charges	70	60	100	-	100	100	100	100	-
Solid Waste Revenue	17,989	18,013	18,100	17,999	18,100	18,100	18,100	101	-
1-51-00-00-00-840 FCSS Prov cond grant	8,932	9,830	9,830	9,830	9,830	9,830	9,830	-	-
1-51-10-00-00-841 Christmas Party Donation	-	-	-	550	500	500	500	(50)	500
FCSS Revenue	8,932	9,830	9,830	10,380	10,330	10,330	10,330	(50)	500
1-61-00-00-00-410 Planning Fees & ...	750	1,350	1,000	1,900	1,500	1,500	1,500	(400)	500
1-61-00-00-00-411 Superior Safety Codes	4,952	4,091	3,000	4,399	4,200	4,200	4,200	(199)	1,200
1-61-00-00-00-990 Miscellaneous	200	-	-	-	-	-	-	-	-
Planning & Development Revenue	5,902	5,441	4,000	6,299	5,700	5,700	5,700	(599)	1,700
1-71-00-00-00-550 RecCommittee Interest Earned	22	14	15	130	15	15	15	(115)	-
1-71-00-00-00-850 Recreation - MDF grant	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	-
1-71-00-00-00-920 Transfer from Reserves								-	-
Rec Board Revenue	8,022	8,014	8,015	8,130	8,015	8,015	8,015	(115)	-
1-72-00-00-00-560 Park & Tent Rental	700	1,400	700	300	300	300	300	-	(400)
1-72-12-00-00-412 Sale of Goods/Services	119	147	100	119	100	100	100	(19)	-
1-72-12-00-00-450 Donations								-	-
Recreation Revenue	819	1,547	800	419	400	400	400	(19)	(400)
1-72-13-00-00-410 Goods & Services	628	1,066	600	1,335	1,200	1,200	1,200	(135)	600
1-72-13-00-00-560 Campground Fees	29,350	21,501	32,000	28,516	29,000	29,000	29,000	484	(3,000)
1-72-13-00-00-840 STEP Grant			3,675	3,360	3,920	3,920	3,920	560	245
Info Centre Campground Revenue	29,978	22,567	36,275	33,211	34,120	34,120	34,120	909	(2,155)
1-74-11-00-00-255 Hall - Lighting Project									-
1-74-11-00-00-410 Hall Rental Revenue	3,665	2,276	2,300	1,880	1,800	2,300	2,300	(80)	(500)
1-74-11-00-00-590 Hall Donations				100					-
Hall Revenue	3,665	2,276	2,300	1,980	1,800	2,300	2,300	(80)	(500)
TOTAL REVENUE	864,609	951,351	944,565	1,015,700	968,219	927,116	941,029	(47,381)	23,654

Crescent Point, Lagoon grazing

2019 Operating Budget

	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget
EXPENSES									
2-00-00-00-741 Education Req - Separate	3,209	3,270	3,665	3,665	3,665	3,665	3,665	-	(0)
2-00-00-00-742 Education Req - Public	124,560	127,843	137,241	137,241	142,241	136,997	142,241	5,000	5,000
2-00-00-00-745 Designated Industrial			142	142	344			201	201
2-00-00-00-750 Westwinds Communities	6,486	6,008	5,930	5,930	6,523	6,523	6,523	593	593
2-00-00-00-760 FRECS SII Requisition	2,336	2,336	2,336	2,336	2,336	2,336	2,336	(0)	-
Requisitions paid out Taxes	136,592	139,457	149,315	149,315	155,109	149,522	154,765 #	5,794	5,794
2-11-00-00-120 Conventions, Seminars	864	3,652	3,500	3,701	4,000	3,000	3,000	299	500
2-11-00-00-151 Meeting Fees	14,515	15,007	25,000	13,320	20,000	20,000	20,000	6,680	(5,000)
2-11-00-00-211 Mileage & Subsistence	1,910	1,999	2,500	2,538	2,600	2,500	2,500	62	100
2-11-00-00-221 Promotions & Public Relations			1,000	1,254	2,500	1,000	1,000	1,246	1,500
2-11-14-00-00-510 Memorial Garden - Goods &	1,850	10,250	1,300	2,902		300	300	(2,902)	(1,300)
2-11-00-00-00-511 Computer equip & software					2,000	7,000	7,000	2,000	2,000
2-11-00-00-00-599 Donations	-	2,500	-	1,300	1,000			(300)	1,000
2-11-00-00-00-599 Donation - LNYD				1,000	4,000			3,000	4,000
2-11-00-00-00-764 Transfer to Reserves	2,172	4,607	-	-				-	-
Council Expenses	21,312	38,015	33,300	26,016	36,100	33,800	33,800 #	10,084	2,800
2-12-00-00-00-112 CAO Salary		55,750	62,900	62,868	64,454	65,743	67,058	1,585	1,554
2-12-00-00-00-130 Employer Benefits ...	2,704	4,780	6,000	5,552	5,801	5,917	6,035	249	(199)
2-12-00-00-00-131 WCB	2,519	2,686	3,000	3,478	3,537	3,547	3,608	59	537
2-12-00-00-00-132 Employer CPP Admin	3,078	5,040	5,100	5,029	5,300	5,406	5,514	271	200
2-12-00-00-00-133 Employer EI Admin	2,319	2,840	2,900	2,918	3,223	3,287	3,287	305	323
2-12-00-00-00-150 Contracted Services	3,437	3,494	1,000	1,000	1,000	1,020	1,040	-	-
2-12-00-00-00-151 Cleaning Contract			1,400	1,400	2,400	2,400	2,400	1,000	1,000
2-12-00-00-00-211 Mileage & Subsistence	391	101	500	76	500	1,500	1,500	424	-
2-12-00-00-00-215 Freight & Postage	338	1,504	2,000	1,767	1,900	2,300	2,300	133	(100)
2-12-00-00-00-216 Telephone	4,311	3,001	3,000	2,542	2,800	3,000	3,000	258	(200)
2-12-00-00-00-217 Cell Phone	1,141	775	1,000	1,543	800	1,000	1,000	(743)	(200)
2-12-00-00-00-218 Admin Cell Phone			1,000	-	780	1,000	1,000	780	(220)
2-12-00-00-00-220 Advertising, printing	1,956	2,541	2,500	2,072	2,200	2,500	2,500	128	(300)
2-12-00-00-00-221 Promotions & Public Relations	2,896	912	1,000	482	1,500	1,000	1,000	1,018	500
2-12-00-00-00-222 Economic Development	3,965	2,150	8,500	1,530	6,500	2,500	2,500	4,970	(2,000)
2-12-00-00-00-230 Professional services	35,024	30,000	27,000	27,907	29,000	28,466	29,580	1,093	2,000
2-12-00-00-00-231 Tax recover expense	112	-	200	-	100	-	102	100	(100)
2-12-00-00-00-234 Training & Education	2,363	402	1,400	-	-	-	-	-	(1,400)
2-12-00-00-00-240 Conventions & Seminars	1,341	1,589	1,500	882	1,000	899	1,020	118	(500)
2-12-00-00-00-250 Repairs & Maintenance	5,186	3,624	7,000	3,484	5,000	7,000	7,000	1,516	(2,000)
2-12-00-00-00-274 Insurance	9,739	11,348	12,000	11,788	12,500	12,024	12,750	712	500
2-12-00-00-00-510 Office supplies	4,016	2,067	2,500	2,112	2,550	2,155	2,601	438	50
2-12-11-00-00-510 Election Expense		6,647		-				-	-
2-12-00-00-00-511 Computer equip & software	3,866	4,092	10,000	7,147	10,000	7,000	7,000	2,853	-
2-12-00-00-00-512 Office Equipment	720	-	200	105	500	500	500	395	300
2-12-00-00-00-513 Equipment contract - copier	6,993	7,108	7,200	7,278	7,300	7,200	7,200	22	100
2-12-00-00-00-540 Utilities - Electric	2,503	2,678	1,300	1,300	1,500	1,326	1,530	200	200
2-12-00-00-00-540 Utilities - Gas			1,400	1,378	1,400	1,406	1,428	22	-
2-12-00-00-00-552 Beautification	259	422	400	-	400	400	400	400	-
2-12-00-00-00-599 Donations	1,850	500		141	-	-	-	(141)	-

Oilfield High School 750

Janitorial

Asset Management Cohort

\$5000 branding, \$1500 Cool Little Towns
\$4800 Assessor, \$19,000 Audit, 600 legal, 800 alarm

Stairs.

Computer backup

Split Utilities

2019 Budget - Village of Longview

2019 Operating Budget

	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget	
2-12-00-00-00-764 Transfer to reserves			3,000	3,000	5,000	3,000	3,000	2,000	2,000	
2-12-00-00-00-810 Bank charges	251	405	285	478	450	488	459	(28)	165	
2-12-00-00-00-811 Service fees	2,375	2,244	1,400	1,940	2,000	2,400	2,400	60	600	
2-12-00-00-00-815 Tax/Utility Write-off	113	530	120	250	120	120	120	(130)	-	
2-12-00-00-00-990 Miscellaneous	-	27		(209)				209	-	
Administration Expenses	105,764	159,259	178,705	161,240	181,514	176,503	180,832	20,274	2,809	
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2-21-00-00-00-130 Employer Benefits	390	354	400	335	342	342	349	7	(58)	
2-21-00-00-00-132 Employer CPP	2,580	2,308	2,500	2,531	2,581	2,581	2,633	51	81	
2-21-00-00-00-133 Employer EI	1,441	1,144	1,300	1,201	1,225	1,225	1,250	24	(75)	
2-21-00-00-00-211 Mileage & Subsistence		151	500		500	500	500	500	-	
2-21-00-00-00-217 Cell phone	1,152	972	1,200	876	950	1,200	1,200	74	(250)	
2-21-00-00-00-230 Professional Services	1,781	1,630	1,700	1,811	1,700	1,700	1,700	(111)	-	Software
2-21-00-00-00-234 Courses	1,393		1,600	637	1,000	1,600	1,600	363	(600)	
2-21-00-00-00-510 Goods & services	6,003	209	1,000	665	700	1,000	1,000	35	(300)	
2-21-00-00-00-511 Tools/Uniforms	-	2,876	1,500	1,156	4,000	1,500	1,500	2,844	2,500	\$3500 Radar Gun, 500 uniform
2-21-00-00-00-512 Vehicle Expenses	6,892	1,432	1,500	8,542	1,500	1,500	1,500	(7,042)	-	capital upgrades unapproved - lights instead of camera
2-21-00-00-00-512 Peace Officer Fuel		4,180	4,500	4,082	4,500	3,500	3,500	418	-	only 11 fuel bills - Fuel expected to be over \$1.30 a litre
2-21-00-00-00-764 Transfer to Reserves		6,000	6,000	6,000	6,000	6,000	6,000	-	-	
Peace Officer Expense	21,633	21,256	23,700	27,837	24,999	22,649	22,732	(2,838)	1,299	Plus Salary
Peace Officer Income	25,003	62,015	65,000	65,852	68,000	65,000	65,000	2,148	3,000	
	3,370	40,759	41,300	38,015	43,001	42,351	42,268	4,986	1,701	
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2-23-00-00-00-750 MD Fire Cost Sharing		3,234	5,000	5,808	10,500	10,500	10,500	4,692	5,500	late invoice 2018 Fire
2-24-00-00-00-230 FRECS - Alert System	295	591	-	295				(295)	-	Cancelled participation
2-24-00-00-00-510 Goods & Services		20	50		250	250	250	250	200	
Emergency Management Expense	295	3,845	5,050	6,103	10,750	10,750	10,750	4,647	5,700	
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2-31-00-00-00-130 Employer Benefits ...	1,572	1,580	1,700	1,601	1,650	1,633	1,683	49	(50)	
2-31-00-00-00-132 Employer CPP ...	2,058	2,143	2,300	2,186	2,346	2,229	2,393	160	46	
2-31-00-00-00-133 Employer EI Common	1,186	1,068	1,100	1,108	1,122	1,130	1,144	14	22	
2-31-00-00-00-150 Contract Services	-	-	650	-	650	650	650	650	-	
2-31-00-00-00-211 Mileage, Subsistence	-	-	-	79	200	500	500	121	200	
2-31-00-00-00-217 Cell Phone Allowance	780	715	800	780	800	800	800	20	-	
2-31-00-00-00-252 Repairs & Maintenance	5,805	3,820	5,000	(1,081)	5,000	5,000	5,000	6,081	-	
2-31-00-00-00-510 Goods, services	160	1,207	1,000	841	1,000	1,000	1,000	159	-	
2-31-00-00-00-511 Tools	-	253	1,000	1,052	1,000	1,000	1,000	(52)	-	
2-31-00-00-00-521 Vehicle & Equipment...	3,659	3,072	2,000	4,807	2,000	2,000	2,000	(2,807)	-	two major vehicle repairs
2-31-00-00-00-522 PW Fuel		4,054	4,300	5,360	4,000	4,000	4,000	(1,360)	(300)	
2-31-00-00-00-540 Utilities Electric	2,509	2,797	3,000	2,913	3,200	2,800	2,800	287	200	
2-31-00-00-00-764 Transfer to Reserves	4,986	10,000	10,000	10,000	10,000	10,000	10,000	-	-	
Public Works Expense	22,716	30,708	32,850	29,645	32,968	32,742	32,970 #	3,323	118	
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2-32-00-00-00-510 Goods, services	238	711	100		100	100	100	100	-	
2-32-00-00-00-541 Street lights	16,053	17,279	17,500	17,650	18,709	17,000	17,000	1,059	1,209	
Street Light Expense	16,291	17,990	17,600	17,650	18,809	17,100	17,100 #	1,159	1,209	
Street Light Income	13,539	13,651	17,000	14,789	16,528	14,750	14,750 #	1,739	(472)	
	(2,752)	(4,339)	(600)	(2,861)	(2,281)	(2,350)	(2,350) #	580	(1,681)	

2019 Budget - Village of Longview

2019 Operating Budget	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget	
2-41-00-00-00-150 Contract Services	55,653	38,529	55,000	51,885	55,000	55,000	55,000	3,115	-	May change with days of operator on site
2-41-00-00-00-216 Telephone	994	865	1,000	961	1,000	1,000	1,000	39	-	
2-41-00-00-00-217 Controls	4,756	5,289	5,500	4,308	2,000	5,000	5,000	(2,308)	(3,500)	drop 3 phone lines to WTP
2-41-00-00-00-230 Professional Services	1,814	9,503	5,000	22,363	5,000	2,000	2,000	(17,363)	-	2018 holdback payouts
2-41-00-00-00-231-235 Engineering Small Capital		12,209	5,000	1,068	-	5,000	5,000	(1,068)	(5,000)	
2-41-00-00-00-239 Husky Reclamation		155						-	-	
2-41-00-00-00-240 Water Line Break				8,258	-	9,000	9,000	(8,258)	-	
2-41-00-00-00-242 Testing	7,401	6,646	7,400	4,956	6,500	6,500	6,500	1,544	(900)	
2-41-00-00-00-250 Repairs, maintenance	2,799	12,593	10,000	29,782	10,000	7,500	7,500	(19,782)	-	2018 Intake wells problems
2-41-00-00-00-251 Software				441	600			159	600	
2-41-00-00-00-261 Reservoir Easement Fee	700	700	700	700	700	700	700	-	-	
2-41-00-00-00-411 Bulk Water Station	1,267	(170)	1,250	(702)	(700)	(702)	(700)	2	(1,950)	fees to run bulk water - deducted from income
2-41-00-00-00-510 Goods & Services	6,833	4,025	5,000	9,086	7,000	7,070	5,000	(2,086)	2,000	Chemicals
2-41-00-00-00-540 Utilities Electricity	9,798	12,557	6,500	6,000	6,250	6,313	1,200	250	(250)	
2-41-00-00-00-540 Utilities - Gas			6,500	6,085	6,250	6,313	1,200	165	(250)	Split Utilities
2-41-00-00-00-764 Transfer to Reserves		30,000	30,000	30,000	30,000	30,000	30,000	-	-	
Water Expense	92,016	132,901	138,850	175,191	129,600	140,693	128,400	(45,591)	(9,250)	
Water Income	117,968	119,467	111,500	146,697	107,850	111,500	111,500	(38,847)	(3,850)	
	25,952	(13,435)	(27,350)	(28,495)	(21,750)	(29,193)	(16,900)	6,745	5,600	
2-41-00-00-00-530 Water meters & reader	2,909	-	2,500	7,141	2,500	2,525	2,500	(4,641)	-	Capital Project - meter installation
2-42-00-00-00-150 Contract Services	12,843	12,843	13,000	17,295	16,000	13,000	13,000	(1,295)	3,000	May change with days of operator on site
2-42-00-00-00-217 Alarm cell phone	1,296	1,148	1,300	1,413	1,300	1,300	1,300	(113)	-	
2-42-00-00-00-230 Professional services	367		3,000	-	3,000	3,000	3,000	3,000	-	
2-42-00-00-00-250 Repairs, maintenance	10,111	9,438	10,000	28,020	10,000	10,000	10,000	(18,020)	-	flushing - hopefully no sewer line breaks
2-42-00-00-00-510 Goods, supplies	35			-				-	-	
2-42-00-00-00-520 Equipment	-	-	1,000		1,000	1,000	1,000	1,000	-	
2-42-00-00-00-540 Utilities - Electricity	6,324	5,657	3,500	2,839	3,500	6,500	6,500	661	-	
2-42-00-00-00-541 Utilities - Gas			3,000	2,500	3,000	6,500	6,500	500	-	Split Utilities
2-42-00-00-00-764 Transfer to Reserves		20,000	20,000	20,000	20,000	20,000	20,000	-	-	
2-42-00-00-00-831 Debenture Interest...	28,229	25,759	23,910	24,853	23,910	22,928	21,906	(943)	-	
2-42-00-00-00-832 Debenture Principal Payment	20,898	22,192	24,041	23,098	24,041	25,023	26,045	(812)	-	
Wastewater Expense	80,104	97,036	102,751	120,018	105,751	109,251	109,251	(16,022)	3,000	
Wastewater Income	71,341	83,448	77,450	88,580	78,450	77,450	77,450	(10,130)	1,000	
	(8,763)	(13,589)	(25,301)	(31,438)	(27,301)	(31,801)	(31,801)	5,892	(2,000)	
2-43-00-00-00-270 Solid Waste Expense	4,909	4,855	5,000	4,916	5,000	5,000	5,000	84	-	
2-43-00-00-00-350 Solid Waste Contract...	2,036	1,676	1,600	1,772	1,800	1,900	1,900	28	200	PW Bin
Solid Waste Expense	6,945	6,531	6,600	6,688	6,800	6,900	6,900	112	200	
Solid Waste Income	17,989	18,013	18,100	17,959	18,100	18,100	18,100	101	-	
	11,044	11,481	11,500	11,310	11,300	11,200	11,200	(10)	(200)	
2-51-00-00-00-221 FCSS Christmas	2,258	3,217	3,000	3,018	3,000	3,000	3,000	(18)	-	
2-51-00-00-00-240 FCSS - Fee	104	109	109	114	114	109	109	-	5	
2-51-00-00-00-770 FCSS Grants	10,212	9,684	9,684	9,184	9,184	9,684	9,684	-	(500)	
FCSS Expense	12,574	13,010	12,793	12,316	12,298	12,793	12,793	(18)	(495)	
FCSS Income	8,932	9,830	9,830	10,380	10,330	10,330	10,330	(50)	500	
2-51-00-00-00-770 Village Grant to FCSS	2,459	2,460	2,461	2,462	2,463	2,464	2,465	1	2	

2019 Operating Budget

	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget		
		(1,183)	(721)	(503)	525	495	1	2	(31)	997	
2-61-00-00-00-220 Advertising/Printing	456		500		500	500	500	500	-		
2-61-00-00-00-230 Professional services	11,369	66	2,000	5,433	2,000	2,000	2,000	(3,433)	-	less Planning Services	
2-61-00-00-00-231 Superior charges	3,273	2,806	660	502	660	502	660	158	-		
2-61-00-00-00-235 Development - Planning	3,273	2,806	1,980	889	1,980	889	1,980	1,091	-		
Planning & Development Expenses	18,371	5,677	5,140	6,823	5,140	3,891	5,140	(1,683)	-		
Planning & Development Income	5,902	5,441	4,000	6,299	5,700	5,700	5,700	(599)	1,700		
		(12,469)	(236)	(1,140)	(524)	560	1,809	560	1,084	1,700	
2-71-00-00-00-150 Contracted Services			5,000	625	4,500	5,000	5,000	3,875	(500)		
2-71-00-00-00-510 Rec Brd Goods & Services			-	480	500	-	-	20	500	Porta-pottie at Centennial Park	
2-71-00-00-00-520 Rink Expenses	926	430	-	1,160	-	-	-	(1,160)	-		
2-71-00-00-00-770 RecBd - Grants to Other Org	10,000	7,500	7,500	8,500	7,500	7,500	7,500	(1,000)	-		
Rec Board Expense	10,926	7,930	12,500	10,765	12,500	12,500	12,500	1,735	-		
Rec Board Income	8,022	8,014	8,015	8,130	8,015	8,015	8,015	(115)	-		
2-72-00-00-00-770 Village Grant to Rec Board	4,500	4,500	4,500	4,500	7,000	4,500	4,500	4,505	4,506		
	1,596	4,584	15	1,865	2,515	15	15	2,655	4,506		
2-72-00-00-00-250 Repairs & Maintenance			300	-	1,000	300	300	300	700	Replace fence posts	
2-72-10-00-00-510 Path - Supplies		49						-	-		
2-72-00-00-00-510 Parks - Goods & Services	86	it has been 3	0	0	1,500				1,500	Weed spraying - Green space, Centennial Park, Horseshoe, Campground	
2-72-00-00-00-540 Parks - Utilities Electricity	1,202	1,155	1,300	1,256	1,300	1,300	1,300	45	-		
Parks and Recreation Expense	1,288	1,204	1,600	1,256	3,800	1,600	1,600	345	2,200		
Recreation Income	700	1,400	700	300	300	300	300	-	(400)		
		(588)	196	(900)	(956)	(3,500)	(1,300)	(1,300)	(345)	(2,600)	
2-72-12-00-00-110 InfoBooth - Salaries, ...	11,519	20,133	22,000	18,019	22,000	22,000	22,000	3,981	-	including campground mowing	
2-72-12-00-00-132 InfoBooth - Employer CPP	267	744	800	590	800	800	800	210	-		
2-72-12-00-00-133 InfoBooth - Employer EI	241	459	500	419	500	500	500	81	-		
2-72-12-00-00-216 InfoBooth - Telephone	699	467	500		500	500	500	500	-		
2-72-12-00-00-250 InfoBooth - Repairs, ...	455		400		200	400	400	200	(200)		
2-72-12-00-00-510 InfoBooth - Goods, ...	1,133	1,192	1,200	2,275	1,700	1,200	1,200	(575)	500	Internet, Moneris, Alarm, Printing,	
2-72-12-00-00-540 InfoBooth - Electricity	2,308	2,715	1,300	1,300	1,300	1,300	1,300	-	-		
2-72-12-00-00-541 InfoBooth - Natural Gas			1,300	1,247	1,300	1,300	1,300	53	-		
2-72-13-00-00-150 Contract Services	8,100	11		140				(140)	-		
2-72-13-00-00-250 Campground - R&M	215	1,753	2,250	459	2,000	2,250	2,250	1,541	(250)	possible new gate posts	
2-72-13-00-00-410 Campground - Firewood		300	300	-	300	300	300	300	-		
2-72-13-00-00-510 Campground - Goods &	1,709	1,321	1,400	1,082	1,400	1,400	1,400	318	-		
2-72-13-00-00-540 Campground - Electricity	4,139	3,668	2,500	2,500	2,500	2,500	2,500	-	-		
2-72-13-00-00-540 Campground - Natural Gas			2,600	2,594	2,600	2,600	2,600	6	-		
2-72-13-00-00-811 Campground - Service Fees		989	1,000		1,000	1,000	1,000	1,000	-	moneris	
Campground / Info Centre Expense	30,784	33,750	38,050	30,626	38,100	38,050	38,050	7,474	50		
Campground / Info Centre Income	30,096	22,714	36,375	33,330	34,220	34,220	34,220	890	(2,155)		
		(688)	(11,036)	(1,675)	2,704	(3,880)	(3,830)	(3,830)	(6,584)	(2,205)	
2-74-11-00-00-150 Hall - Contract Services	1,539	1,078	2,400	1,400	4,800	2,400	2,400	3,400	2,400	Janitorial 3 hour week x 15	
2-74-11-00-00-250 Hall - Repairs, ...	1,077	1,810	1,000	1,709	1,000	1,000	1,000	(709)	-		
2-74-11-00-00-510 Hall - Goods, Supplies	248	92	250	635	500	250	250	(135)	250		

2019 Budget - Village of Longview

2019 Operating Budget

	date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	19 Budget / 18 Actual	19 Budget to 18 Budget
2-74-11-00-00-540 Hall - Electricity	4,198	4,343	2,100	2,276	2,300	2,300	2,300	24	200
2-74-11-00-00-541 Hall - Natural Gas			2,100	2,200	2,200	2,200	2,200	-	100
2-71-11-00-00-764 Transfer to Reserves		-	-	-	6,000	-	-	6,000	6,000
Hall Expense	7,061	7,323	7,850	8,220	16,800	8,150	8,150	8,580	8,950
Hall Income	3,665	2,276	2,300	1,980	1,800	2,300	2,300	(80)	(500)
	(3,396)	(5,047)	(5,550)	(6,240)	(15,000)	(5,850)	(5,850)	(8,660)	(9,450)
2-74-12-00-00-540 Library - Electricity	2,048	2,173	1,150	1,148	1,150	1,150	1,150	2	-
2-74-12-00-00-541 Library - Natural Gas			1,100	1,100	1,100	1,100	1,100	-	-
2-74-12-00-00-750 Donations to Library	1,000	1,000	2,000	2,000	2,000	2,000	2,000	-	-
2-74-12-00-00-751 Marigold Library Levy	1,790	1,824	1,860	1,860	1,889	1,916	1,916	28	28
Library Expense	4,838	4,996	6,110	6,108	6,139	6,166	6,166	30	28
Library Income	-	-	-	-	-	-	-	-	-
	(4,838)	(4,996)	(6,110)	(6,108)	(6,139)	(6,166)	(6,166)	(30)	(28)
Salaries	197,153	158,326	168,000	174,930	168,543	170,000	172,000	(6,387)	10,217
Expenses Total	789,572	879,216	943,264	977,888	968,219	955,584	956,399	(13,624)	34,629
Total Revenue	864,609	951,351	944,565	1,015,700	968,219	927,116	941,029	(47,381)	23,654
Surplus (Deficit)	75,038	72,135	1,301	37,812	(0)	(28,468)	(15,370)	(33,758)	(10,975)
Amortization Expense	(278,000)	(281,148)	(295,000)	(288,000)	(295,000)	(295,000)	(295,000)	(7,000)	-
REAL OPERATIONAL DEFICIT	(202,962)	(209,013)	(293,699)	(250,188)	(295,000)	(323,468)	(310,370)	(40,758)	(85,987)

Need to add reserve

Staff salaries are confidential only CAO is public changes to the Stat Holiday and minimum wage adjustments

Budget Approved by Council

CAO _____

Mayor _____

2019 Budget - Village of Longview

2019 Operating Budget

date	Actual 2017	Budget 2018	Actual 2018	Budget 2019	Budget 2020	Budget 2021	18 Budget / 18 Actual	19 Budget to 18 Budget
1-11-13-00-00-590 Light-Up Grant from Council	2,500						-	-
1-11-13-00-00-590 Light-Up Donations	4,110		7,293	500			#REF!	500
2-12-10-00-00-222 Light Up Expenses	4,686		7,145				(7,145)	-
	1,924		148	500			2,572	

5 YEAR CAPITAL PLAN

<u>2019-2022</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Funding Source</u>
Final Version						
<u>Office</u>						
Municipal Accounting System	20,000	15,000	15,000			2019 general reserve
<u>Peace Officer</u> - Camera system for Car			8,000			from reserve
Radar System	3,500					from revenue
Body Cam		1,300				from revenue
Overhead Light Bar - interior					1,800	from revenue
exterior					2,400	from revenue
Traffic Advisor		1,300				from revenue
AFFRSC - portable				9,000		from revenue
<u>Public Works</u>						
Replace Skidsteer			50,000			MSI
2 ton plow & dump truck			20,000			MSI
Garage for Bobcat & Kubota - power &				20,000		Gas Tax Fund
Sidewalk Repair & installation			50,000			
<u>Water System</u>						
Meter water to trailer park	13,400					MSI approved
Phase 2 WTP Upgrade	1,000,200					FGT & MSI
Infrastructure Replace - Foothill Drive	1,342,050					Offsite Levy MSI Capital
<u>Community Hall</u>						FGT BMTG
- Floors						
- Ramp						
<u>Campground</u>						
New post and entrance sign Campground	4,000					MSI Operating
Skateboard Pad - Rec Board		50,000				
Enclosed Camp Kitchen			150,000			
Picnic Tables Campground		1,200	1,200			
Fencing around Centennial Park			20,000			
-	2,363,150	53,800	299,200	29,000	4,200	2,749,350

<u>GRANTS</u>						
MSI Operating		16,830	16,830			
MSI Capital	888,186	175,000	175,000	175,000	175,000	
Gas Tax Fund	246,479	50,000	50,000	50,000	50,000	
BMTG	69,084			32,523		
AMWWP	107,675					
Small Community Fund - Federal	920,000					
Offsite Levy	110,911					
	2,342,345	241,830	241,830	257,523	225,000	3,308,528

559,178

	<u>RESERVES</u>			
Mayor	Rec Board	9,038		
	General Operating	34,017	(7,000)	(7,000)
	Public Works	23,082		
	Water/Wastewater	293,184		
	Community Hall	32,668		
CAO	Peace Officer	7,363	(6,000)	(6,000)
		<u>399,352</u>	(13,000)	(13,000)

AGENDA

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, June 26, 2019 at
Village of Longview Council Chambers Commencing at 6:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 BUSINESS

3.1 Garbage Bags (40-50 bags in two weeks) (only 3 per week picked up)

3.2 Cleaning & Costs

a. Cleaning contract

3.3 Hall Bookings (Cooking in Kitchen May 26 not booked)

3.4 Maintenance Projects

a. Floors

b. Ramp

c. Basement

3.5 Long-term Plan – hall is 60-70 years old

a. Parking

3.6 Ownership of Hall

4.0 ADJOURNMENT

AGENDA

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Thursday, June 13, 2019 at
Village of Longview Council Chambers Commencing at 6:30 p.m.

1.0 **CALL TO ORDER**

2.0 **AGENDA**

3.0 **BUSINESS**

- 3.1 Solar Project, Annexation versus Revenue Sharing
- 3.2 FCSS Funding
- 3.3 Rec Board Structure and Purpose
- 3.4 Inter-Municipal Development Agreement -
- 3.5 Inter-Municipal Collaborative Framework.

4.0 **ADJOURNMENT**



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 4.4

Date: June 5th, 2019
Title: Westend Utility Corporation
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ (*for further information or future date*).

Background: The Village of Longview in the past has been involved in the Westend Utility Corporation which deals with wastewater. Black Diamond, Turner Valley and Foothills County are all partners in the utility. At this point in time the Village has its own wastewater treatment facility that is monitored by the service contract with the County.
The wastewater utility is similar to the Sheep River Regional Utility Commission that deal with water treatment. Again at this point the Village is operating an independent water treatment system contracted out to the County. This could change to the SRRUC in the next contract so we may need to continue participation in SRRUC. Is there a point to sitting on a Utility Commission in which we have no active part?

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**

1. Application for non-financial Resources Assistance



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 4.6

Date: June 5th, 2019
Title: Gopher Control in Campground
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ (for further information or future date).

Background: The Village of Longview has used several methods of gopher control in the past including trapping the gophers. This year the number of gophers has climbed considerably. Trapping the animals requires the continually re-setting of the traps and can take considerable time to between the animals under control. In the meantime they continue to create holes and mounds throughout the campground that can create a trip hazard as well as being hard on maintenance equipment.

This can be a hot button item for some people in the municipality.

GOPHER CONTROL

Optimal control of GOPHERS (Richardson Ground Squirrel) can be achieved if control work is done at the proper time. Adult Gophers are emerging from hibernation now and will breed immediately. The young will emerge in June.



A control program is very effective now BEFORE they breed.

A Gopher is above ground only about 6 hours of any day, so shooting at them is not all that effective compared to an effective Bait.

We suggest our anti-coagulant Bait.

The Bait will control them by baiting their holes, or placing the Bait in Bait Stations. This Bait is made by a Pest Control Co. and is very effective if used properly "Beware of retail outlets "POISON products".

Acreage owners are allowed to use anti-coagulant Bait as are Farmers & Ranchers. The Bait is safe to use around Pets & Wildlife.

Implications:
Policy, Statutory
Plans, Legislative:

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**
1. Application for non-financial Resources Assistance

VILLAGE OF LONGVIEW

BYLAW 423-19 - PROPERTY TAX BYLAW

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXES FOR THE YEAR 2019

WHEREAS the Village of Longview has prepared and adopted detailed estimates of the municipal revenue and expenditures as required: and

AND WHEREAS the estimated municipal expenditures and transfers set out in the Budget for the Village of Longview for the calendar year 2019 total of **nine hundred and sixty-eight thousand and two hundred and nineteen dollars (\$968,219)**; and

AND WHEREAS the external requisitions are;

Alberta School Foundations Fund (ASFF)	
Residential and Farmland	\$98,146.29
Non-residential	\$44,094.71
Machinery and equipment	\$0
Christ the Redeemer Separate School Division	
Residential and Farmland	\$3,665.17
Non-residential	\$0
Machinery and equipment	\$0
Designated Industrial Property	343.53
Westwind Community Foundation	\$6,523.00
FRESC	\$2,336.00

AND WHEREAS taxes to fund other expenditures and transfers are:

General Municipal	\$326,655
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AND WHEREAS the Council of the Village of Longview is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; a total of \$481,764 is to be collected to meet these obligations.

AND WHEREAS the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000, and the amendments thereto;

AND WHEREAS the assessed value of all taxable property in the Village of Longview as shown on the assessment roll is;

Residential and farmland	\$38,992,020
Non-Residential	\$11,411,860

VILLAGE OF LONGVIEW

BYLAW 423-19 - PROPERTY TAX BYLAW

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Longview:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u> Mill
Alberta School Foundation Fund (ASFF)			
Residential and Farmland	\$ 98,146	\$ 37,644,020	2.60722
Non-Residential	\$ 44,095	\$ 10,435,570	4.22542
Machinery & Equipment	\$ -	\$ 976,290	0.00000
Christ the Redeemer Separate School Division			
Residential and Farmland	\$ 3,665	\$ 1,348,000	2.71884
Designated Industrial Property	\$ 344	\$ 4,370,600	0.07860
Westwind Communities	\$ 6,523	\$ 49,427,590	0.13197
Foothills Regional Emergency Services Commission	\$ 2,336	\$ 49,427,590	0.04726
General Municipal			
Residential and Farmland	\$ 225,392	\$ 38,992,020	5.78046
Non-Residential	\$ 101,263	\$ 11,411,860	8.87349
	<u>\$ 481,764</u>		
Residential Tax rate per 1000 in assessment	8.56692	8.67854	Separate
Non Residential Tax rate per 1000 in assessment	13.27814	13.35674	DIP Indust

THIS BYLAW comes into full force and effect upon third and final reading.

READ a first and second time this 5 day of June, 2019 A.D.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, a third reading of this bylaw shall be held at the Special meeting of Council of the Village of Longview on June 5th, 2019

UPON MOTION DULY MADE AND CARRIED, READ a third time this 5th day of June, 2019

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Village of Longview
BYLAW 403-17 - Animal Control**

Being a Bylaw of the Village of Longview, in the Province of Alberta, to provide for licensing, regulation and control of animals in the Village of Longview,

WHEREAS: Pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto, Council may pass a Bylaw for the purpose of regulating and controlling wild and domestic animals and activities in relation to them;

AND WHEREAS: It is deemed necessary and expedient to pass a Bylaw to License, regulate and control animals;

AND WHEREAS: Bylaw No. 326 and all amendments thereto are hereby repealed and shall cease to have effect on the day this Bylaw is adopted.

PURSUANT TO AND UNDER AUTHORITY OF THE MUNICIPAL COUNCIL OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

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Village of Longview
BYLAW 403-17 - Animal Control

SECTION 1 - TITLE

1.0 This Bylaw may be cited as the “Animal Control Bylaw”

SECTION 2 - DEFINITIONS

- a) **“Animal”**, for the purpose of this Bylaw, means a dog, and includes a cat or any other animal where such animal is specifically referred to in a particular section of this bylaw.
- b) **“Animal at large”** means where an animal is found or observed on public property or at a property other than the owner’s property and the animal is not properly restrained.
- c) **“Animal Control Officer”** (ACO) means any individual(s) designated and appointed, from time to time, by the Village of Longview for the purpose of administration and enforcement of this Bylaw, and shall include a person designated as a Peace Officer by the Province of Alberta, and any member of the Royal Canadian Mounted Police.
- d) **“Animal Daycare”** means a facility or premises for the purpose of providing care for animals in return for remuneration on a daily basis and does not include provision for overnight accommodation.
- e) **“Animal Fancier”** means a person that wishes to own four (4) or more dogs or cats.
- f) **“Animal Fancier License”** means a License issued to an owner in accordance to Section 8 of this Bylaw.
- g) **“Animal Shelter”** means premises designated by the Municipality used for the impoundment, confinement and care of animals and includes premises supplied by an independent contractor, under contract with the Municipality to provide such premises.
- i) **“Bee”** means the insect *Apis mellifera*
- j) **“Beehive”** means a box or receptacle with movable frames, used for housing a colony of bees
- k) **“Bylaw Violation Tag”** means a ticket or similar document issued by the Village of Longview pursuant to the Municipal Government Act.
- l) **“Cat”** means a member of the feline family.
- m) **“Colony”** means a queen, brood and accompanying adult bees.
- h) **“Controlled confinement”** means the confinement of an animal in a pen, cage or building or securely tethered in such a manner that ensures the animal is not harmed, and in a manner that will not allow the animal to bite, harm or harass any person or animal.
- i) **“Council”** means the Municipal Council of the Village of Longview.
- j) **“Damage to property”** means damage to property other than the owner’s property and includes defecating on property other than property that belongs to the owner.
- k) **“Dog”** means a member of the canine family.
- l) **“Feral animal”** means any animal that has reverted from the domestic state to a condition that more or less resembles a wild animal.

- m) **“Health Authority”** means the regional health authority established by the Minister of Health to provide health services to the Municipality.
- n) **“Kennel”** means any facility or premises where animals are maintained, boarded, trained, bred or cared for in return of remuneration and may include overnight accommodation.
- o) **“Land Use Bylaw”** means the Village’s Land Use Bylaw and any amendments thereto.
- p) **“Leash”** means a chain or other material capable of restraining a dog.
- q) **“License Tag”** means an identification tag issued by the Village showing the license number for a specific animal and is intended to be worn on a collar attached to the animal’s neck at all times.
- r) **“License Fee”** means the applicable annual fee payable to the Village in respect of a license for any particular animal as set out in the “Rates and Fees Bylaw”.
- s) **“Livestock”** means:
 - i. A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
 - ii. domestically reared or kept deer, reindeer, moose, elk ,or bison;
 - iii. farm bred fur bearing animals, including foxes and minks;
 - iv. animals of the bovine species;
 - v. animals of the avian species including chickens, turkeys, ducks, geese, pigeons or pheasants; and
 - vi. all other animals that are kept for agricultural purposes, but does not include dogs, cats or other domesticated household pets.
- t) **“Mature Dog”** means a dog more than one (1) year old.
- u) **“Municipality”** means the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires
- v) **“Off-leash Park”** means an area formally designated as such by Village of Longview Council.
- w) **“Order of the Court”** means an order issued by a court requiring a person to do or refrain from doing something.
- x) **“Owner”** means:
 - i. A person who has care, charge, custody, possession or control of an animal;
 - ii. a person who owns or claims any proprietary interest in an animal;
 - iii. a person who harbours, suffers or permits an animal to be present on any property owned, occupied or leased by him or which is otherwise under his control;
 - iv. a person who claims and receives an animal from the custody of the animal shelter or an Animal Control Officer;
 - v. a person to whom a license tag was issued for an animal in accordance with this Bylaw; or

- vi. a person who operates an animal adoption program and who has care, charge, custody, possession or control of an animal(s);
- and for the purpose of this Bylaw an animal may have more than one(1) owner.
- y) **“Owner’s Property”** means any property in which the owner of an animal has legal or equitable interest, or over which the owner of an animal has been given the control or use of by the legal or equitable owner of the property, and which property shall include, without limiting the generality of the foregoing, land, buildings and vehicles.
 - z) **“Permitted Leash”** means a leash adequate to control the animal to which it is attached and where said leash shall not exceed three (3) meters in length.
 - aa) **“Permitted Property”** means private property upon which the owner(s) of an animal has the expressed permission of the owner of that property to allow the owner(s) animal to be at large, thereon.
 - bb) **“Playground, Playpark, or Play Area”** is a place specifically designed to enable children to play there. It is typically outdoors.
 - cc) **“Pound”** means a facility either operated or contracted by the Municipality that is designed for the temporary holding of animals until the animal is claimed by the owner or transferred to an animal shelter or adoption agency.
 - dd) **”Properly Restrained”** means the animal is:
 - i. being carried by a person capable of restraining the size and strength of the particular animal;
 - ii. being confined in a kennel or like container, properly latched or locked; or
 - iii. being restrained by a person capable of restraining the size and strength of the particular animal by the means of a permitted leash attached to a choke chain, collar or harness attached to the animal.
 - ee) **“Provincial Court” and “Court”** means The Provincial Court of Alberta and includes a judge or justice thereof, where the context so requires.
 - ff) **“Running at large”** means an animal that is not properly restrained by the owner, excepting when an animal is within and/or upon the owners property or other permitted property, or when an animal is under control of the owner within a designated off-leash area.
 - ii) **“Serious Wound”** means an injury to a human or an animal resulting from the action of an animal, that causes the skin to be broken or flesh to be torn and where immediate medical assistance is required.
 - jj) **“Service Animal”** means an animal trained as a guide for a disabled person and having the qualifications prescribed by the Service Dog Act of Alberta.
 - kk) **“Strict Liability Offences”** means public welfare and regulatory offences that do not require the Village to prove intent, and that require the accused to prove to the court that he/she exercised due diligence or reasonable care.
 - ll) **“Summons”** means a call or citation by an authority to appear before a court or judicial officer.

- mm) **“Under Control”** means a dog that returns to its owner immediately when called or when commanded to do so, and that does not interfere with any other person or animal.
- nn) **“Vicious Dog”** means a dog, whatever its age, whether on public or private property, which has:
 - i. chased, injured or bitten any other domestic animals or humans; or
 - ii. damaged or destroyed any public or private property; or
 - iii. clearly threatened, or created the reasonable apprehension of a serious threat to the safety of other domestic animals, or humans; and
 - iv. which in the opinion of a Judge or Justice of the Provincial Court, presents an unacceptable threat of serious harm to other domestic animals or humans; and includes any dog that has been previously declared to be a vicious dog by the Provincial Court, pursuant to a bylaw of another municipality.
- oo) **“Village”** means the Municipal Corporation or administration of the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires.
- pp) **“Violation Ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c-P-34, as amended, and Regulations thereunder.

SECTION 3 - PURPOSE OF THE ANIMAL CONTROL BYLAW

- 3.0 This Bylaw is designed to promote safe and responsible pet ownership in the Village of Longview.

SECTION 4 - BASIC OWNER RESPONSIBILITIES

- 4.0 The owner of an animal shall ensure that such animal does not:
 - a) bite a person, whether on the property of the owner or not;
 - b) do any other act that causes injury to a person, whether on the property of the owner or not;
 - c) chase or otherwise threaten a person, whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;
 - d) bite or bark at, or chase livestock, bicycles, automobiles, or other vehicles;
 - e) bark or howl excessively or otherwise unreasonably disturb any person;
 - f) cause damage to personal property, or injure/kill any other animal, or injure/kill any other domestic or wild mammal; or

- g) upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property or in or about premises not belonging to or in the possession of the owner of the animal;
 - h) animals are not permitted on playground properties.
- 4.1
- a) no animal owner or person in care and/or control of an animal, shall allow, permit or cause an animal to be running at large;
 - b) every person that owns, possesses or is in care and/or control of an animal shall ensure that the animal has a valid and current animal license from the Village of Longview;
 - c) the owner of a female animal, which is in season, shall take all reasonable measures to keep the said animal at a location where the animal is not a source of attraction to other animals.

SECTION 5 - COMMUNICABLE DISEASES

- 5.0 An owner of an animal which is suffering from a communicable disease shall:
- a) not permit the animal to be in any public place;
 - b) not keep the animal in contact with or in proximity to any other animal free of such disease;
 - c) keep the animal locked or tied up; and
 - d) immediately report the matter to the veterinarian inspector of the appropriate health of animal branch of the local office of the Federal and/or Provincial Department of Agriculture, and designated Village of Longview Peace Officer or his/her designate of the Village.

SECTION 6 - LICENSING REQUIREMENTS

- a) Every person who is the owner of a dog which is six (6) months of age or older shall apply for a license for that dog by submitting an application to the Municipality and, if the application is approved, by paying the applicable license fee as set out in the "Rates and Fees Bylaw". The owner shall pay the license fee by January 31st of each year.
 - i. if a person is the owner of a dog that reaches the age of six (6) months on a date after January 31st, or
 - ii. a person becomes an owner of a dog six (6) months of age or older on any date after January 31st, or
 - iii. an owner of a dog six (6) months of age or older takes up residence in the Municipality on any date after January 31st

the owner shall apply for the license within seven (7) business days of the subject above-noted date.

- b) It is an offence under this Bylaw to be the owner of a dog which is unlicensed, where the dog is required to be licensed pursuant to this Bylaw.
- c) An owner shall provide, with each application for a license, all the information as may be required by the Municipality or the Animal Control Officer or his/her designate.
- d) No person applying for a license shall provide the Municipality or a Animal Control Officer or his/her designate, with false or misleading information with respect to the subject dog.
- e) If the application is approved and the required license fee is paid, the owner will be supplied with a license tag, which shall have a number, registered to that dog.
- f) An owner shall ensure that the license tag is securely fastened to a choke chain, collar or harness worn by the dog and the license tag must be worn by the dog at all times while on public property.
- g) Every license shall expire on December 31st in the year in which it was issued.
- h) A license issued under this bylaw shall not be transferable from one dog to another, nor from one owner to another:
 - i. no person is entitled to a refund or a rebate for any license fee.
- i) The Animal Control Officer or his/her designate may revoke a license if:
 - i. the license was issued on the basis of incorrect information or misrepresentation by the applicant;
 - ii. the license was issued in error; or
 - iii. the owner contravenes any provision of this Bylaw or of the Dangerous Dogs Act of Alberta.
- j) Any person who, by reason of special needs, owns and uses a dog trained to assist that person shall, upon proof, be exempt from license fees.
- k) The licensing provisions of this Bylaw shall not apply to dogs accompanying a person temporarily in the Municipality for a period not exceeding three (3) weeks.
- l) A dog owner may have a lost tag replaced by presenting proof of the original purchase and paying a replacement fee in accordance with the "Rates and Fees Bylaw".
- m) No person, without consent of the owner of a dog, shall remove any collar or license from a dog.

- n) The fees for dog licenses, animal fancier licenses, kennel licenses and animal impoundment are set out in the “Rates and Fees Bylaw”, and may be amended from time to time by resolution of Council.
- o) The Animal Control Officer may review certain applications for licenses, and from time to time may request the Development Officer to review certain license applications, to ensure no part of the Land Use Bylaw is contravened. The Village may then issue a license to the applicant, once the owner has submitted the fee, completed the application form, including the name of the owner, the address of the owner and the type and breed of the dog being licensed. Notwithstanding the foregoing, the Animal Control Officer or the Municipality may refuse to issue a license, where a reasonable belief exists that issuing the license will exceed the maximum number of dogs permitted on a property, as set out in Section 7(b) of this Bylaw.

SECTION 7 - DOG OWNERSHIP REQUIREMENTS

- a) An owner of a dog:
 - i. must ensure that the dog has adequate food and water;
 - ii. must provide the dog with adequate care when the a dog is ill or wounded;
 - iii. must provide the dog with reasonable protection from injurious heat or cold, including when contained within a vehicle; and
 - iv. must provide the dog with adequate shelter, ventilation and space and must provide the dog opportunity for periodic exercise sufficient to maintain good health, including the opportunity to be unfettered from a fixed area and to be exercised regularly under appropriate control.
- b) No person shall keep or have more than three (3) dogs on any property located within the Municipality except as follows:
 - i. The dogs in excess of three (3) are under the age of six (6) months; or
 - ii. the owner holds an approved Animal Fancier License issued pursuant to this Bylaw; and
 - iii.
- c) Notwithstanding Section 4.1(a) of this Bylaw, an owner of a dog is not required to have the dog on a permitted leash in a park or portion of a park which has been designated as an “Off Leash Park” by the Municipality, provided that:
 - i. the dog is not a Vicious dog; and
 - ii. the owner of the dog ensures that such dog is under control at all times.

- d) The Animal Control Officer or his/her delegate or the Court shall consider the following factors when determining whether a dog is under sufficient control in an off leash park:
 - i. whether the dog is at such a distance from its owner so as to be incapable of responding to voice, sound or sight commands;
 - ii. whether the dog has responded to voice, sound or sight commands from the owner;
 - iii. whether the dog has bitten, attacked or done any act that injured a person or another dog;
 - iv. whether the dog has chased or otherwise threatened a person; or
 - v. whether the dog caused damage to property.
- e) Nothing in this Section relieves an owner or person from complying with any other provisions of this Bylaw.
- f) An owner shall not permit a dog to cause damage to public or private property within the Municipality.
- g) An owner shall not permit a dog in an area where the Municipality has posted a sign which prohibits the presence of dogs, regardless of whether or not such dog is at large.
- h) The owner of a dog which defecates on property, which is not the owner's property, shall remove such defecated matter immediately and dispose of it in a sanitary manner.
- i) No person shall tease, torment, annoy, abuse or injure any dog.
- j) No person shall untie, loosen, or otherwise free a dog which is not in distress unless such person has the authorization of the owner.
- k) No person shall interfere with, hinder or impede an Animal Control Officer or Peace Officer in the performance of any duty authorized by this Bylaw or provide information to an Animal Control Officer or Peace Officer with the intention to deceive or obstruct the Officer in the performance of his duty so authorized by this Bylaw.
- l) Persons disposing of animal waste shall deposit the waste in a private or municipal disposal container and shall secure the waste/feces in a single plastic bag that will contain the waste/feces and this shall be sealed so as not to permit any drainage of liquid or spillage of solid matter.
- (m) The owner of a dog or animals shall not allow the odour of animal feces on his/her property, or property within his/her care or control, to disturb, annoy or interfere with the enjoyment of neighbouring property by other persons.

SECTION 8 - ANIMAL FANCIER LICENSE

8.0 The maximum number of dogs that reside on a property shall be restricted to three (3) over the age of (6) months of age, except in the case where an owner possesses a valid and subsisting Animal Fancier License. The maximum number of dogs allowed on property, the owner of which holds a valid Animal Fancier License, shall be restricted to the maximum of four (4) dogs, or a lesser number of dogs if so deemed suitable for the property by the Health Authority. In order to possess a fourth dog in a residence the applicant must have a valid Fancier License for that individual dog and have filled out and submitted an application form.

- a) An owner wishing to operate under the authority of an Animal Fancier License must apply annually by January 31 for an Animal Fancier License, and shall submit an application to the Village of Longview. The applicant must be approved and receive the license prior to owning or harbouring or caring for any dogs in excess of the normal maximum number allowed by this Bylaw.
- b) No holder of an Animal Fancier License may harbour more than four (4) dogs on the owner's property, excepting where a temporary license has been issued by the Village of Longview pursuant to Section.
- c) An owner must ensure that any dogs in his care are provided with the care as required by Section 7 of this Bylaw.
- d) An application for an Animal Fancier License shall include:
 - i. a non-refundable processing fee of \$100.00;
 - ii. name, address and telephone number of the applicant;
 - iii. the address at which the dogs shall be kept, if different from that of the applicant;
 - iv. written approval from the legal owner of the property where the dogs are to be kept, if the applicant is not the legal owner of the subject property;
 - v. the purpose of keeping the dogs;
 - vi. the breed and sex of the dogs to be kept;
 - vii. the type of facilities the dogs are to be housed within;
 - viii. the methods and steps that will be taken by the applicant to minimize any noise and/or nuisance to the neighbourhood; and
 - ix. written documentation sent to the occupants of the properties adjacent to the property where the dogs are to be kept, which must include any concerns or objections to the issuance of the applicant's license, subject to verification by the Municipality.
 - x. a review of the application will be conducted by the Village of Longview Peace Officer or his/her designate and the Planning and Development Officer.

- xi. once the application is approved, the applicant is responsible for the payment of the fee prescribed by this Bylaw.
 - xii. the final payment of the fee prescribed by Schedule A of this Bylaw, less the \$100 processing fee.
- e) The Animal Control Officer may hold any application until deficiencies with respect to any of the items required under Section 8(d) are corrected. The application will be rejected after 30 days if the deficiencies are not corrected and a re-application must be made when the deficiencies are corrected.
 - f) The Animal Fancier License shall be issued upon approval and the payment of the fee specified in the "Rates and Fees Bylaw". Each dog owned under an Animal Fancier License shall be separately licensed pursuant to Section 6 of this Bylaw.
 - g) Any holder of an Animal Fancier License shall not permit or allow any of the dogs being harboured or kept pursuant to the license to be in contravention of any section of this Bylaw except 7.0 b).
 - h) A Peace Officer or his/her designate may suspend or revoke an Animal Fancier License if, in the opinion of an Animal Control Officer or Peace Officer, the noise and/or nuisance and/or other contraventions of this Bylaw created by the keeping of the subject dogs are disturbing the peace of the neighbourhood or are causing a nuisance, provided that the subject complaints are recorded and documented.
 - i) The applicant/owner may appeal a refusal, suspension or a revocation of a license by the Peace Officer or his/her designate, to Village of Longview Council, provided that such appeal is submitted in writing to the Chief Administrative Officer within fourteen (14) days of the date of the subject Patrol Services' Decision. In the event of an appeal, Council shall set a date for the hearing of the appeal not later than thirty (30) days after the receipt of the Notice of Appeal.

SECTION 10 - CONTROLLED CONFINEMENT AND SERIOUS WOUNDS

- 10.0 a) Where an dog bite results in a serious wound being inflicted; the owner shall promptly report the incident to Village of Longview Patrol Services, who shall report the incident to the Health Inspector of the Health Authority unless, at the officer's discretion, proper vaccination records can be obtained. The Health Inspector will advise the owner of the quarantine procedure. Patrol Services or the owner shall keep the animal in controlled confinement until the Health Inspector has authorized the release of the animal from controlled confinement. The decision to release the animal to the owner from controlled confinement is at the discretion of the Longview Peace Officer or his/her designate, who takes into account the risk to public safety, the severity of the injury caused by the animal, and the issue of liability should the animal be released back into the custody of the owner.
- b) An Animal Control Officer or Peace Officer may issue a Court Appearance Violation Ticket or a Summons requiring the owner of an animal alleged to have caused a serious wound to appear before the Provincial Court, if the officer believes it to be in the public interest. Upon application by the prosecutor, or upon the Court's own motion, the owner may be ordered by the Court, if the Court considers it is necessary to ensure the safety of humans and other animals, that pending the final disposition of the charges, the owner must:
- i. keep the animal in an enclosed and secured pen while outside on the owners property;
 - ii. keep the animal muzzled and restrained by a leash when the animal is off the owners property;
 - iii. post warning signs that a dangerous animal resides on the premises, on every entrance way to the subject property; or
 - iv. have the animal euthanized by a veterinarian and produce a document to the Animal Control Officer stating this was done.
- b.1) The owner of an animal that fails to comply with an Order of the Provincial Court, issued pursuant to Section 10.0(b) of this Bylaw, is guilty of an offence and liable to a fine of up to \$350.00 per day for each day of non-compliance.

Where there is repeated or continuous non-compliance with such a Court Order, the Animal Control Officer is hereby authorized to attend the property where the subject animal is kept and seize and impound the subject animal, pending the further determination by the Court of the matter.

- c) Upon demand made by the Animal Control Officer, the owner shall forthwith surrender for quarantine any animal which has inflicted an animal bite on any person or any animal which the Animal Control Officer has reasonable and

probable grounds to suspect of having been exposed to rabies. The animal may be reclaimed by the owner if:

- i. the subject animal is adjudged free of rabies; and
- ii. upon payment of the subject confinement expenses; and
- iii. upon compliance with the licensing provisions of this Bylaw.

SECTION 11 - OWNER FAILS TO COMPLY WITH CONDITIONS

- 11.0 a) An Animal Control Officer may place specific conditions on an owner of an animal following a contravention of this Bylaw, or following the animals actions that occurred on or within private property. Upon the issuance of these conditions, the owner will be advised in writing, of the specific conditions that must be adhered to, should the owner wish to keep the animal within the Village of Longview. The issuance of any conditions shall be based on the following:
- i. the severity of the contravention of this Bylaw;
 - ii. the threat to public safety; and
 - iii. the actions taken by the Village, if any, to remedy any previous contravention of this Bylaw.
- b) Should an owner of an animal fail to comply with any conditions of ownership imposed pursuant to this section, the owner is guilty of an offence under this Bylaw, and shall be liable to:
- i. a fine in accordance with the provisions of Schedule "B" or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owners expense, until the Animal Control Officer is satisfied that all ownership conditions have been met by the owner; and/or
 - iii. an Order of the Court to remove the animal from the Village of Longview..

- c) Should the owner of an animal that was declared to be “Vicious” by the Court fail to comply with the conditions ordered by the Court, the owner is guilty of an offence under this Bylaw, and shall be liable to:
 - i. a fine in accordance with the provisions of Schedule “B” or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owners expense, until the Animal Control Officer is satisfied that all the ownership conditions have been met by the owner; and/or
- p) an Order of the Court that the animal be removed from the Village of Longview.

SECTION 12 - CAT TRAPS

- 12.0 a) The Municipality is permitted to trap cats from the May long weekend to the Thanksgiving holiday.
- b) The Animal Control Officer, upon receiving a written complaint from a property owner or the occupant of a property regarding a cat running at large or causing damage to private property, may, with the consent of the property owner or the occupant, enter onto the property to set a public cat trap.
- c) The Animal Control Officer shall set the trap on the property, and will continually monitor the trap until the trap is removed.
- d) The property owner or occupant must immediately notify the Animal Control Officer when a cat has been secured in the trap.
- e) Only the Animal Control Officer can remove the cat from the trap.
- f) No person, except the Animal Control Officer shall be allowed to bait a trap, with food or any other item which may entice a cat to enter the trap.
- g) Any cat caught while using a cat trap will be impounded and held in accordance with Section 21 of this Bylaw.
- h) The Animal Control Officer is only responsible for the monitoring of traps that have been set by him/her and are owned by the Municipality.
- i) No person shall use any trap to capture a cat in the Village of Longview if such trap is capable of causing physical injury or death to a cat or any animal.

SECTION 13 - VICIOUS DOGS

13.0 The owner of a vicious dog shall ensure:

- a) That such dog does not:
 - i. chase a person;
 - ii. injure a person;
 - iii. bite a person;
 - iv. chase other domestic animals, or
 - v. injure or bite other domestic animals.
- b) That such dog does not damage or destroy public or private property.
- c) That when such dog is on the property of the owner:
 - i. either such dog is confined indoors and under the control of a person over the age of eighteen (18) years, or
 - ii. when the dog is outdoors, it is in a locked pen or other structure constructed in accordance with the provisions of this section so as to prevent the escape of the vicious dog and capable of preventing the entry of any person not in control of the dog, or
 - iii. such dog is kept in accordance with the provisions of Section 13.0(d) while such dog is on the property of the owner, and outdoors;
 - iv. the locked pen or other structure shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
 - v. the locked pen or other structure shall provide the vicious dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum one and one-half (1.5) metres in height;
 - vi. the locked pen or other structure shall not be within one (1) metre of the property line or within five (5) metres of a neighbouring dwelling unit.
- d) That at all times, when off the property of the owner, including off-leash parks, such dog is securely:
 - i. muzzled; and
 - ii. harnessed or leashed on a lead which length shall not exceed one (1) metre in a manner that prevents it from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property; and

- iii. under the control of a person over the age of eighteen (18) years, that is physically capable of controlling and restraining the dog.
 - e) That such dog is not running at large.
 - f) That every entrance way to the property where the vicious dog is kept is clearly posted with warning signs that a vicious dog resides on the premises.
- 13.1 a) The owner of a vicious dog shall:
 - i) make application for a vicious dog license on or before the second day on which the Village Office is open for business after the dog has been declared as vicious;
 - ii) be over the age of eighteen (18) years;
 - iii) thereafter obtain the annual license for the vicious dog on such day specified in Section 6 of this Bylaw;
 - iv) notify the Animal Control Officer should the dog be sold, gifted, or transferred or deceased;
 - v) remain liable for the actions of the dog until formal notification of sale, gift or transfer is given to the Animal Control Officer; and
 - vi) notify the Animal Control Officer if the dog is running at large.
- b) The owner of a vicious dog shall ensure that the dog wears the current license tag purchased for that dog, when the dog is off the owner's property.
- 13.2 The owner of a vicious dog shall within three (3) days after the dog has been declared vicious have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide the copy of the information contained thereon to the Animal Control Officer in order that a license can be issued pursuant to Section 6 of this Bylaw.
- 13.3 The owner of any dog alleged to be vicious shall be provided notice of the hearing for the said determination by the Provincial Court at least ten (10) clear days before the date of the hearing.
- 13.4 Upon application, if it appears to the Court that the dog should be declared to be a vicious dog, the Court shall make an order in a summary way declaring the dog to be a vicious dog.

SECTION 14 - ANIMAL CONTROL AUTHORITY

- 14.0 a) An Animal Control Officer or his/her designate, Peace Officer or a member of the RCMP may capture and impound any animal:
- i) which is observed or found running at large; or
 - ii) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any regulation made hereunder.
- b) An Animal Control Officer or his/her designate, Peace Officer or an RCMP Officer may enter onto the land surrounding any building in pursuit of any animal which has been observed running at large and may take such reasonable measures as necessary to subdue any animal which is at large, including the use of tranquilizer equipment and other capture devices.
- c) Longview Patrol Services, in consultation with the Village Council and the Development and Planning Officer, may designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled canine events may be held by causing signs to be posted in such areas indicating such designations.

SECTION 15 - IMPOUNDMENT OF ANIMALS

- 15.0 a) No unauthorized person shall remove or attempt to remove from an animal pound any animal impounded therein.
- b) No unauthorized person shall break open or assist in any manner, either directly or indirectly, in breaking open any animal pound established by the Municipality under the provisions of this Bylaw.

SECTION 16 - POUND OPERATIONS

- 16.0 a) The Municipality will determine the hours of operation for the municipal animal shelter, in order to facilitate the claiming of animals. These hours will attempt to accommodate the public or authorized agencies, however may vary depending on operational demands and the availability of the Animal Control Officer or his/her designate.
- a) The owner will be responsible for any impoundment fees including those that may accrue on Sundays and/or Statutory holidays. In addition, the Village reserves the right to double any impound fees for those owners, whose animal or animals had been impounded on more than one occasion, within a calendar year.

- b) If an owner is to claim an animal from the shelter, all applicable fees as set out in Schedule "A" must be paid at the Village Office prior to claiming the animal. The Village Office will accept the following for payment:
 - i. cash;
 - ii. cheque; or
 - iii. debit card.
- c) If an owner is to claim an animal from the shelter, and the Village Office is not open to the public, the owner may present payment for all applicable fees to the Animal Control Officer prior to claiming the animal. The Animal Control Officer will only accept in payment the following:
 - i. Exact cash; or
 - ii. certified cheque or money order.
- d) The Animal Control Officer or his/her designate will make a reasonable attempt to contact the owner of an impounded animal. However, should the animal remain unclaimed at the conclusion of a seventy-two (72) hour period and the animal has been released to the S.P.C.A. or any other animal welfare or adoption organization, the Municipality is no longer responsible for that animal or that organization's actions regarding that animal.

SECTION 17 - BEEKEEPING

- 17. a). An owner or occupier is permitted to keep bees on their property
- b) Owner or property must comply with the Alberta Bee Act, and any other applicable standards adopted by the Province of Alberta
- c) Bee keepers or persons on whose property bees are kept have a duty to take reasonable measures to ensure that:
 - i. The apicultural operation does not pose a safety risk to persons on an adjacent public or private property.
 - ii. The potential for damage to buildings and or property located on adjacent public or private property is minimized
- d) Any person who keeps bees has the duty to ensure the maintenance of the bees in such conditions as will reasonable prevent aggressive behaviour or swarming.
- e) Beekeepers require yearly license
- f) Beekeeping for personal use only
- g) Maximum number of hives is two (2)

- h) Must register with Alberta Agriculture, through the Provincial Apiculturist for Alberta
- i) Liability insurance required and be produced upon demand by a Bylaw Enforcement Officer.
- j) Within Village boundaries approved license requires and renewed yearly
- k) Each beekeeper must complete beekeeping course from accepted organization/association
- l) Immediate neighbours must be notified by applicant that hives are present
- m) Take appropriate steps to ensure bear proofing of hives

SECTION 18 - OWNERSHIP OF LIVESTOCK

- 18.0
- a) Livestock is only permitted on lands compliant with all sections set forth in the Villages Land Use Bylaw or by the Chief Administrative Officer.
 - b) This Section does not apply to any livestock that is to appear that day, in a municipally sanctioned event or parade.
 - c) The Village reserves the right to allow livestock in Village, only by order or Council or the Chief Administrative Officer or by his or her designate.
 - d) The owners of livestock temporarily entering the Village of Longview must obtain all necessary Municipal and Provincial permits.

SECTION 19 - OBSTRUCTION

- 19.0 No person, whether or not he/she is the owner of an animal which is being or has been pursued or captured, shall:
- (a) Interfere with or attempt to obstruct an Animal Control Officer, RCMP Officer or Peace Officer who is attempting to capture or who has captured an animal which is subject to being impounded pursuant to the provisions of the Bylaw.
 - (b) Induce the animal to enter a house or other place where it may be safe from capture or otherwise assist the animal to escape capture.
 - (c) Falsely represent themselves as being in charge or control of an animal so as to establish that the animal is not running at large.
 - (d) Unlock or unlatch or otherwise open the vehicle used in controlling or transporting the said animal so as to allow or attempt to allow any animal to escape therefrom.

SECTION 20- VIOLATION TAGS AND PENALTIES IN LIEU OF PROSECUTION

- 20.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty in lieu of prosecution, as set out in Schedule "B" of this Bylaw.
- b) Where an Animal Control Officer reasonably believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Tag as provided by this Section, either personally on the person or by leaving it for the person at his/her residence with a person on the premises who appears to be at least eighteen (18) years of age, or by regular mail and such service shall be deemed adequate for the purpose of this Bylaw.
- c) A Violation Tag shall be in such a form as determined by the Municipality and shall state the Section of the Bylaw which was contravened and the amount of the penalty as provided for in Schedule "B" of this Bylaw that will be accepted by the Municipality in lieu of prosecution.
- d) Contained on Schedule "B", Column "A" identifies the minimum fine specified for that offence under this Bylaw by the Municipality. Column "B" identifies the maximum fine amount specified for that offence under this Bylaw, by the Municipality.
- e) The Municipality, in lieu of issuing the maximum fine for a specific offence under this Bylaw, may compel the owner to court, and the fine determined by the Provincial Court of Alberta.
- f) Notwithstanding Section 19.0 (c) of this Bylaw, any person who commits the same offence twice or more times within a one (1) year period is liable to a penalty in lieu of prosecution which doubles the penalty amount set out in Schedule "B" of this Bylaw.
- g) Notwithstanding the provisions of this Section, a person to whom a Violation Tag has been issued may exercise his/her right to defend any alleged violation of any provision of this Bylaw.

SECTION 21 - MISCELLANEOUS

- 21.0 a) This Bylaw shall not apply to animals kept inside any veterinary clinic for the purpose of receiving medical attention, or being securely transported within a motor vehicle to or from a veterinary clinic.
- b) An animal owner or license applicant is responsible for and is not excused from ascertaining and complying with the requirements of any Federal, Provincial or other Municipal legislation, including the Municipality's Land Use Bylaw. Where the keeping of the animals would not comply with any Federal, Provincial or other Municipal legislation, the Animal Control Officer may refuse to issue or may revoke a license.

- c) No person shall bait, feed, or take any actions that may attract feral or wild animals, whether on private or public property, excepting the use of bird feeders, which is allowed on the condition that they are set out at a height that is only accessible to birds.
- d) No owner shall abandon an animal by failing to claim the animal at a veterinary clinic, a licensed animal care organization or the Municipal pound.
- e) No owner, tenant, or occupant of a property, whether public or private, shall permit or allow any deceased animal to be visible to the public, or allow it to decompose and become a possible risk to public health, a nuisance, or an interference with the peaceful enjoyment of private or public property by others.

SECTION 22 - ADOPTION OR DESTRUCTION

- 22.0
- a) Any veterinary surgeon, being properly and fully qualified as required by the Province of Alberta, may destroy any animal delivered to the veterinarian after injury to the animal, providing the said injury is determined by the veterinarian to be of such serious nature, based upon his or her professional opinion, that the animal must be destroyed immediately. Such costs of destruction may be billed to the Village, and the Village is at liberty to take all steps considered necessary to recover such costs from the owner of the animal.
 - b) The costs of the humane destruction of an animal, whether such destruction is ordered by the Court or is consented to by the animal's owner or the owner's designate, is solely the responsibility of the owner or the owner's designate.
 - c) Apprehended animals will be retained in the animal shelter for 72 hours (including weekends and holidays), unless the owner of the animal reclaims the animal or makes satisfactory arrangements with the Village for the further retention of the animal. In the event the 72 hour holding period has expired and the owner has failed to make arrangements to extend the impound period, the Village will make every effort to transfer custody of the animal to a "no-kill" facility or animal adoption agency.
 - d) All animals over which the Animal Control Officer has the power to have adopted or destroyed, pursuant to this Bylaw, become the property of the Village, and may be so disposed of in any manner provided for under this Bylaw. Where it is necessary, in the opinion of a qualified veterinarian, to have an animal destroyed, the animal shall be destroyed in a humane manner.
 - e) The Animal Control Officer or his/her designate may retain an animal for a longer period than provided for in subsection (c), if in his opinion the circumstances warrant the expense.
 - f) The adopting recipient of an animal from the animal shelter, pursuant to the provisions of this Section, shall obtain full right and title to it, and the right and title of the former owner shall cease thereupon.

- g) All or any monies received for licensing, impoundment fees, veterinary services or sale of an animal become part of the general revenue of the Village and shall be deposited at the Municipal Office.

SECTION 23 - GENERAL PENALTY SECTION

- 23.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than TEN THOUSAND (\$10,000.00) DOLLARS and not less than SEVENTY-FIVE (\$75.00) DOLLARS and in default of payment is liable to imprisonment for a term not exceeding ONE(1) YEAR.
- b) Notwithstanding Section 23.0 of this Bylaw, the minimum fine on summary conviction in respect to a contravention of Section 13 of this Bylaw (Vicious Dogs) shall be THREE HUNDRED FIFTY (\$350.00) DOLLARS.
- c) The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which that person is liable under the provisions of this Bylaw.
- d) Upon convicting a person of an offence under this Bylaw, a Provincial Court Judge or Justice, in addition to the penalties provided for in this Bylaw may, if the offence is considered to be sufficiently serious, direct or order the person convicted of the offence to:
- i. take specific measures to stop the animal from doing the subject mischief or causing the disturbance or nuisance complained of;
 - ii. have the animal removed from the Village of Longview; or
 - iii. have the animal humanely destroyed.
- e) A provincial court judge or justice, after entering a conviction against the owner of the dog for an offence under this Bylaw may, in addition to any other penalties imposed or orders made, and without further notice or hearing, declare the subject dog to be a vicious dog as defined by this Bylaw.

SECTION 24 - ENFORCEMENT PROCEDURES AND SPECIFIED PENALTIES

- 24.0 Where an Animal Control Officer/Bylaw Enforcement Officer/Peace Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act, R.S.A. 2000, c.P-34*. The Violation Ticket will indicate the specified penalty payable in respect of the offence, or may require the accused to make a court appearance, where the issuing Officer believes it is in the public interest to require same.

- a) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in Schedule "B" of this Bylaw in respect of that provision.
- b) Where any person contravenes the same provision of this Bylaw twice within one TWELVE (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in Schedule "B" of this Bylaw.
- c) Where any person contravenes the same provision of this Bylaw three times within one TWELVE (12) month period, the specified penalty payable in respect of the third such contravention shall be triple the amount provided for in Schedule "B" of this Bylaw.
- d) Where any person contravenes the same provision of this Bylaw four or more times within an EIGHTEEN (18) month period, the penalty payable in respect of the fourth or subsequent such contravention shall be determined by a Provincial Court Justice, and shall not be less than three times the amount provided for in Schedule "B" of this Bylaw.
- e) A person who has been issued a Bylaw Violation Tag, pursuant to Section 19 of this Bylaw, in respect of a contravention of a provision of this Bylaw, and who has fully paid the penalty as indicated to the Village within the time allowed for payment, shall not be liable to prosecution for the subject contravention.

SECTION 25 - GENERAL AND COMING INTO FORCE

- 25.0
- a) Whenever the singular and female gender is used in this Bylaw, the same shall include the plural, masculine and neutral gender whenever the context so requires.
 - b) The Village is not required to enforce this Bylaw. In determining whether to enforce this Bylaw, the Village may take into account any practical concerns, including the available budget and personnel resources.
 - c) No action for damages shall be taken or allowed against the Village or any person acting in good faith under the authority of this Bylaw in respect of the destruction, sale or other disposal of any animal impounded pursuant to this Bylaw.
 - d) It is the intention of the Council of the Village of Longview that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
 - e) It is the intention of the Council of the Village of Longview that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part of this Bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall be effective and enforceable.

- f) This Bylaw shall come into effect upon third reading, and Bylaw No.08-937, is hereby repealed upon this Bylaw coming into effect.

READ A FIRST TIME this 13th day of June A.D. 2017

Mayor

Chief Administrative Officer

READ A SECOND TIME this _____ day of _____ A.D. 2017

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME this _____ day of _____ A.D. 2017

Mayor

Chief Administrative Officer

**Village of Longview
 BYLAW 403-17 ANIMAL CONTROL
 SCHEDULE A: FEES
 (Effective June 13, 2017)**

Animal	Annual Fee	
	January 1-31 or New Resident or New Dog Rate	Feb 1 - Dec 31
Note: Dog/Cat refers to animals over the age of 6 months		

First Dog per residence:		
Spayed/Neutered (altered)	\$15.00	\$40.00
Unspayed/Unaltered	\$55.00	\$80.00
Second and Third Dog per residence:		
Spayed/Neutered(altered)	\$20.00	\$45.00
Unspayed/Unaltered	\$60.00	\$85.00

First Cat per residence:		
Spayed/Neutered (altered)	\$5.00	\$20.00
Unspayed/Unaltered	\$45.00	\$60.00
Second and Third Cat per residence:		
Spayed/Neutered (altered)	\$7.50	\$22.50
Unspayed/Unaltered	\$55.00	\$70.00

Animal Fancier License (restricted to the maximum of four (4) animals)		
Spayed/Neutered (altered)	\$200.00	\$350.00
Unspayed/Unaltered	\$250.00	\$400.00
Seeing Eye/Guide Dog	Fee exempt	Fee exempt
Replacement Tag	\$5.00	\$5.00
Other:		
Impound fees (per day or portion thereof)		\$ 75.00/day
Impound fees (Impoundment of dangerous, vicious or aggressive dogs)		\$300.00
Veterinary fees		As incurred
Beekeeping License		\$40.00

**Village of Longview
 BYLAW 403-17 ANIMAL CONTROL
 SCHEDULE "B"
 PENALTIES**

*Column A indicates penalties in lieu of prosecution.

*Column B indicates specified penalties for violation tickets issued pursuant to this Bylaw.

SECTION	OFFENCE	"A"	"B"
Sec 4(a)	Allow animal to bite person	\$350.00	\$500.00
Sec 4(b)	Own animal that caused injury to a person	\$200.00	\$300.00
Sec 4 (c)	Allow animal to chase/threaten another	\$200.00	\$300.00
Sec 4(d)	Allow dog to bite/bark at, or chase stock/bicycles /automobiles or other vehicles	\$150.00	\$250.00
Sec 4(e)	Allow animal to bark/howl or otherwise disturb others	\$200.00	\$400.00
Sec 4(f)	Allow animal to cause damage/injure or kill another animal or wildlife	\$300.00	\$500.00
Sec 4(g)	Allow animal to upset waste receptacle/scatter waste on public/private property	\$150.00	\$300.00
Sec 4.1(a)	Allow animal to run at large	\$200.00	\$300.00
Sec 4.1(b)	Fail to license animal	\$200.00	\$300.00
Sec 4.1(c)	Fail to keep animal in season from attracting other animals	\$200.00	\$300.00
Sec 5(a)	Permit diseased animal in public place	\$300.00	\$500.00
Sec 5(b)	Fail to keep diseased animal from disease-free animals	\$300.00	\$500.00
Sec 5(c)	Fail to secure diseased animal	\$300.00	\$500.00
Sec 5 (d)	Fail to report diseased animal	\$300.00	\$500.00

	OFFENCE		
SECTION	ANIMAL LICENSING	“A”	“B”
Sec 6 (d)	Provide false information for animal license	\$200.00	\$300.00
Sec 6 (f)	Animal fail to wear license	\$75.00	\$200.00
Sec 7 (a)(i)	Fail to ensure animal has adequate food/water	\$300.00	\$500.00
Sec 7(a)(ii)	Fail to provide adequate care for sick/wounded animal	\$500.00	\$1,000.00
Sec 7(a)(iii)	Fail to provide adequate protection from heat/cold	\$500.00	\$1,000.00
Sec 7(a)(iv)	Fail to provide adequate shelter/ventilation/space for animal	\$300.00	\$500.00
Sec 7(b)	Harbour more than three (3) animals	\$200.00	\$400.00
Sec 7(c)	Fail to control animal in designated off-leash area	\$200.00	\$300.00
Sec 7(f)	Allow animal to damage public/private property	\$200.00	\$350.00
Sec 7(g)	Allow animal in area that prohibits animals	\$150.00	\$300.00
Sec 7(h)	Fail to clean up after animal	\$150.00	\$200.00
Sec 7(i)	Torment/tease/annoy/abuse/injure animal	\$300.00	\$500.00
Sec 7(j)	Untie/loosen or free animal which is not in distress	\$200.00	\$300.00
Sec 7(k)	Interfere/hinder/impede or obstruct an Animal Control Officer	\$300.00	\$500.00
Sec 7(l)	Fail to properly dispose of animal waste	\$100.00	\$200.00
Sec 7(m)	Allow fecal odor to prevent the enjoyment of property	\$250.00	\$500.00

	OFFENCE		
	ANIMAL FANCIERS/ADOPTION	A	B
Sec 8(a)	Fail to apply for Fancier/Adoption License	\$300.00	\$500.00
Sec 8(b)	Exceed # of animals under Fancier License	\$300.00	\$500.00
Sec 8.1	Fail to purchase Temporary License	\$100.00	\$300.00
	FAIL TO COMPLY		
Sec 11(b)&(c)	Fail to comply with conditions	\$500.00	\$1000.00
	VICIOUS DOGS		
Sec 13(a)(i)	Vicious dog chase person	\$300.00	\$500.00
Sec 13(a)(ii)	Vicious dog injure person	\$2,500.00	\$5,000.00
Sec 13(a)(iii)	Vicious dog bite person	\$1000.00	\$2,000.00
Sec 13(a)(iv)	Vicious dog chase domestic animals	\$300.00	\$500.00
Sec 13(a)(v)	Vicious dog injure/bite domestic animal	\$500.00	\$1000.00
Sec 13(b)	Vicious dog destroy public/private property	\$200.00	\$300.00
Sec 13(c) (i, ii,iii,iv,v,vi)	Fail to contain/control Vicious dog	\$2,500.00	\$5,000.00
Sec 13(d) (i, ii,iii,)	Fail to muzzle/harnessed/leashed Vicious dog, when off property	\$2,500.00	\$5,000.00
Sec 13(e)	Vicious dog run at large	\$500.00	\$1,000.00
Sec 13 (f)	Fail to properly sign property of vicious dog	\$200.00	\$300.00
Sec 13.1(a) (i, ii, iii)	Fail to renew/obtain Vicious dog license as required	\$300.00	\$500.00

	OFFENCE		
	OTHER CHARGES	A	B
Sec 13.1(a) (iv, vi)	Fail to notify ACO if dog is sold/gifted/deceased or at large	\$200.00	\$300.00
Sec 13.1(b)	Vicious dog fail to wear license	\$300.00	\$500.00
Sec 13(2)	Fail to tattoo/microchip vicious dog	\$300.00	\$500.00
	IMPOUND OF ANIMALS		
Sec 15 (a)	Unauthorized person attempt/remove animal	\$500.00	\$1,000.00
Sec 15(b)	Unauthorized person break in/assist in to pound	\$500.00	\$1,000.00
	LIVESTOCK		
Sec 17(a)	Keep livestock while unauthorized	\$300.00	\$500.00
	OBSTRUCTION		
Sec 18 (a,b,c,d,)	Interfere/obstruct/harbor animal to avoid capture, give false owner information, unlock/free from vehicle	\$200.00	\$400.00
Sec 20(c)	Bait/feed/attempt to attract feral animals	\$200.00	\$400.00
Sec 20 (d)	Abandon animal	\$400.00	\$1,000.00
Sec 20 (e)	Permit deceased animal on property	\$500.00	\$750.00