

AGENDA

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, February 5th, 2020 at
Village of Longview Council Chambers commencing at 6:30 p.m.

1.0 **CALL TO ORDER**

2.0 **AGENDA**

3.0 **ACTION ITEM LIST UPDATE**

4.0 **BUSINESS**

4.1 Discussion with Senior's Club re: renovations to the Community Hall

4.2 Policy IP 01-20 Asset Renovation and Upgrade

5.0 **CLOSE MEETING**

6.0 **ADJOURNMENT**

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Key Holder list Community Hall	Mayor	17-Sep-19	01-Nov-19	A count of keys from various groups. Need to be given to Admin and determination made to re-key or not
2	Find facilitator and get budget for Strategic Planning	CAO		Jan Council	Talked with two facilitators, received one proposal, awaiting second proposals for evaluation
3	Draft a Asset renovation, change policy	CAO	08-Jan		on COW agenda
4	Post letter from Municipal Affairs to website	CAO			Done
5	Flags by Bistro	CAO			Talked with owner Jan 28
6	Update Snow Removal	CAO			Approval January 21 Council
7	SOP and Traffic Safety Plan to Sol Gen	CAO			Sent to SOLGEN Jan 23/20
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VILLAGE OF LONGVIEW POLICY

Draft

Department: Administration		Policy No: _____
Title: Asset Renovation or Improvements		
Effective Date:	Approval Date:	Amendment Date(s):
Reference:	Bylaw No:	R.S.A. Statute:
	Section:	Chapter: Section:
Purpose:		
To identify a process to evaluate and revonate or furnish property that is owned, lease or in control of the Village of Longview.		

The Village of Longview is responsible to build and maintain buildings for public use and service provisions, i.e. community hall, library, campground, skating rink etc. These building are assets of the Village and like all assets they tend to deteriorate with age and require regular upgrading, updating, and refurnishing at different points in their lifespan and ultimately demolish and or replacement. These building are expensive to build and expensive to maintain. Various groups may have an interest in a facility to host their functions and want to be involved in the renovation of the building or the equipment inside.

The Village owns the properties and is responsible for them but doesn't always have the resource to upkeep the maintenance. If a group was to take on an upgrade and fund raise towards that goals, the first step in the process is to approach the Council with a proposal that Council has some feedback on and if Council agrees to the project "in principle" that doesn't not mean a green light go ahead with the project without any further Council input. Depending on the scope of the project and Village's participation in funding or applying grant money towards the project, there may be a multitude on contacts, approvals, and or supervision of the project depending upon the specifics of the project and the impacts on the Village operations.

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