

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday, November 17, 2020

To be held in the Longview Community Hall at 6:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATIONS

A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.

4.0 CORRESPONDENCE FROM RESIDENTS

5.0 MINUTES

- 5.1 Minutes of Organizational Meeting – Oct 20, 20
- 5.2 Minutes Regular Council Meeting – Oct 20, 2020
- 5.3 Minutes MPC – Oct 22, 2020
- 5.4 Minutes of Special Meeting – FCSS – Oct 22, 2020
- 5.5 Minutes of Committee of the Whole – November 4, 2020

6.0 ACTION ITEM REPORT

- 6.1 Action Item Report – from COW November 4th 2020

7.0 REPORTS

- 7.1 CAO Report –
- 7.2 Public Works Report – Oct 16-Nov 15
- 7.3 Council Reports

8.0 FINANCIAL REPORTING

- 8.1 Bank Reconciliation
- 8.2 Accounts Payable Cheque Register October
- 8.3 YTD Budget to Actual Revenue & Expenses

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

- 10.1 Bylaw 430-20 Council Remuneration – 3rd Reading
- 10.2 Bylaw 432-20 2021 Fees & Fines Bylaw

11.0 BUSINESS

- 11.1 RFD Christmas Office Hours
- 11.2 RFD Historical Photo Board in Hall
- 11.3 RFD Accounts Receivable Write-down

12.0 CORRESPONDENCE

13.0 CLOSE MEETING

- (a) FOIP Regulation 18(1)(c) a proposed or pending acquisition or disposition of property by or for a public body,
- (b) FOIP Regulation 18(1)(e) litigation or potential litigation, including matters before administrative tribunals affecting the local public body

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

14.0 ADJOURNMENT

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 20, 2020, in
Longview Community Hall Commencing at 6:00 p.m.

IN ATTENDANCE

Councilor Len Kirk

Councilor Christina Weir

Councilor Kathie Wight

CAO Dale Harrison

3 residents in gallery

1. CALL TO ORDER

1.1 CAO Harrison called the meeting to order at 6 p.m.

2. COUNCIL APPOINTMENTS

2.1 Nomination for and appointment of Mayor

Councilor Kirk nominated Councilor Wight to be Mayor of the Village of Longview.
There were no other nominations.

Mayor Wight assumed the Chair of the meeting

2.2 Nomination for and appointment of Deputy Mayor

Mayor Wight nominated Councilor Kirk for the position of Deputy Mayor

Councilor Weir nominated herself for Deputy Mayor

Vote 2 for Len, 1 vote for Christina

MOVED by Mayor Wight that Council appoint Len as Deputy Mayor of the Village of Longview effective immediately.

Resolution 161-20

CARRIED

3. MEETING DATES

1. Regular Council Meetings

Regular Council Meetings be held on the third Tuesday of each month at 6:30 p.m. in the Longview Community Hall until Covid-19 physical distancing is relaxed.

2. Committee of the Whole Meetings

Committee of the Whole Meetings be held on the 1st Wednesday of each month at 6:30 p.m. in the Longview Community Hall until Covid-19 physical distancing is relaxed.

3. Meet with Council

Meet with Council be held on the 2nd Tuesday of each month at 6:30 p.m. in the Longview Village Council Chambers.

MOVED by Mayor Wight that Council approve the Council Meeting dates.

Resolution 162-20

CARRIED

4. COUNCIL REMUNERATION

4.1 Meeting Remuneration

Council remuneration for each meeting remain at \$45 for meetings under 2 hours, \$90.00 per meeting up to 4 hours; and remuneration for each full day meeting remains at \$150.00

4.2 Travel Rate

Set by the CRA next year rate – 2021 - .58 to be determined in January of 2021.

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4.3 Per Diem for Meals

Incidentals – \$10, Breakfast \$15, Lunch \$20, Dinner \$36 Max Daily Total \$81.00

MOVED by Mayor Wight that Council approve the 2021 Remuneration Rates.

Resolution 163-20

CARRIED

5. **COMMITTEE APPOINTMENTS**

Mayor & Reeves	Mayor – Alternate Deputy Mayor
Longview Library – Councilor Weir	
Fire Department – Deputy Mayor Kirk	Alternate – Mayor Wight
Westwinds Communities – Mayor Wight	Alternate – Deputy Mayor Kirk
FRESC – Deputy Mayor Kirk	Alternate – Mayor Wight
Economic Development Committee – Councilor Weir	
	Alternate – Deputy Mayor Kirk
ISDAB Secretary – Dale Harrison	
D.A.R.E. – Councilor Weir	Alternate – Deputy Mayor Kirk
Longview School – Councilor Weir	Alternate – Deputy Mayor Kirk
Sheep River Regional Utility Corp. – governance – Mayor Wight	Alternate – Deputy Mayor Kirk
Sheep River Regional Utility Corp. – technical – Deputy Mayor Kirk	Alternate – Mayor Wight
Westend Sewer Utility – Mayor Wight	Alternate – Deputy Mayor Kirk
FCSS – Mayor Wight	Alternate – Councilor Weir
Emergency Management (formerly Disaster Services) DDEM Appointment – Councilor Weir	
Crescent Point Community Foundation – Mayor Wight	
	Alternate – Deputy Mayor Kirk
Recreation Board – Councilor Weir	Alternate – Deputy Mayor Kirk
Municipal Planning Commission –	All of Council

MOVED by Deputy Mayor Weir that the following committee appointments and
Director of Disaster and Emergency Management Appointment be approved until the
next Organizational Meeting of the Village of Longview shall be as above;

Resolution 164-19

CARRIED

6. **ADJOURNMENT:**

MOVED by Mayor Wight that the Organizational Meeting be adjourned at 6:13 p.m.

Resolution 165-20

CARRIED

Mayor

CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 20, 2020 in
Longview Community Hall commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Christina Weir
Councilor Len Kirk
Chief Administrative Officer Dale Harrison

PUBLIC IN ATTENDANCE

5 people in attendance

CALL TO ORDER

Mayor Wight called the meeting to order at 6:30 p.m.

AGENDA

Additions: 11.6 Education & Training
12.1 Foothills County – Solar Revenue Sharing
Moved by Deputy Mayor Kirk that the agenda be accepted as amended.

Resolution 166-20

CARRIED

DELEGATIONS

Foothills Tourism – David Farran Director via zoom
Presentation on the Organization’s accomplishments in it’s short two year history. Outlined the marketing objectives and results. Request for Municipal sponsorship. To be discussed later in meeting.

CORRESPONDENCE FROM RESIDENTS

- Letter in support of Council & CAO
- Question from Councilor Weir as to why a second letter was not in the agenda. Mayor Wight responded.

MINUTES OF PREVIOUS MEETINGS

Minutes of Sept 15, 2020 Regular Council Meeting Minutes
Minutes of Oct 7, 2020 Committee of the Whole –

Resolution 167-20

MOVED by Deputy Mayor Kirk that Minutes of the Sept 15, 2020 Regular Council Meeting, Oct , 2020 Committee of the Whole Meeting be adopted as amended. **CARRIED**

ACTION ITEMS

CAO presented Action Item List from the Oct COW Meeting

REPORTS

CAO Report

CAO Harrison summarized the report submitted to Council. as presented.

Public Works Report

As presented

Council Reports

Deputy Mayor Kirk – FRESC zoom on Oct 28
Fire Department- nothing from Sheep
Burning brush pile on Oct 23

Councilor Weir –

- School Board – new members
- Library – cleanup success fully,
 - Share our stories

MINUTES OF THE REGULAR MEETING
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- It a good day mother earth
- AUMA – well done, film industry, educational series, resilient small communities, workshops
- Rec Board - nothing
- EDC – issues on doing minutes

Mayor Wight

- Nobody at Meet with Council
- Women in politics on Oct 23

Resolution 168-20 **MOVED** by Mayor Wight that the reports be accepted as presented. **CARRIED**

FINANCIAL REPORTS

Bank Reconciliation – September, 2020
 Accounts Payable Cheque Register – June- August, 2020
 Variance Report – YTD

Resolution 169-20 **MOVED** by Councilor Weir that the Financial Reports be accepted as presented. **CARRIED**

QUESTION PERIOD

Michele Geistlinger - Foothills Tourism Fee – One time or annual Advertising Gully burn is a good thing

BYLAWS

Bylaw 430-20 Council Remuneration

Clarification of Council remuneration - 3. Statutory Duties – minor revisions as presented.

Resolution 170-20 **MOVED** by Mayor Wight that Bylaw 430-20 Revisions to receive 1st Reading as presented. **CARRIED**

Resolution 171-20 **MOVED** by Deputy Mayor Kirk that Bylaw 430-20 Revisions to receive 2nd Reading as amended. **CARRIED**

Resolution 172-20 **MOVED** by Mayor Wight that Bylaw 430-20 Revisions to proceed to 3rd Reading **DEFEATED**

Bylaw 431-20 Water Meter Installation Bylaw

Revision of bylaw 257-00 addition “penalty for not allowing installation or repair and replacement or water meters”.

Resolution 173-20 **MOVED** by Mayor Wight that Bylaw 431-20 Revisions to receive 1st Reading as presented. **CARRIED**

Resolution 174-20 **MOVED** by Councilor Weir that Bylaw 431-20 Revisions to receive 2nd Reading as presented. **CARRIED**

Resolution 175-20 **MOVED** by Deputy Mayor Weir that Bylaw 431-20 Revisions to proceed to 3rd Reading **CARRIED UNANIMOUSLY**

Resolution 176-20 **MOVED** by Mayor Wight that 431-21 Revisions to receive 3rd Reading as presented. **CARRIED**

MINUTES OF THE REGULAR MEETING
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Longview Community Hall commencing at 6:30 p.m.

BUSINESS

**11.1 – RFD Hall User
Rentals Policy**

Resolution 177-20

MOVED by Councilor Weir that the revised hall user policy including Covid-19 Hall cleaning standards be accepted as amended. **CARRIED**

**11.2 – RFD Foothill
Tourism**

Resolution 178-20

MOVED by Councilor Weir moved that this be presented to EDC to approach the local businesses and be a part of 2021 budget consideration. **CARRIED**

**11.3 – RFD Rowan
House Donation**

Resolution 179-20

MOVED by Mayor Wight moved to present to FCSS tabled to November Council pending FCSS decision. **CARRIED**

**11.4 – RFD Hall Sound
System**

Resolution 180-20

MOVED by Councilor Weir that the Administration look into the costs of installation of sound system for Dec COW. **CARRIED**

**11.5 – RFD November
COW Meeting**

Resolution 181-20

MOVED by Mayor Wight that Council keep the Committee of the Whole Meeting on November 4 at 6:30 pm **CARRIED**

**11.6 Education AUMA
Courses**

Resolution 182-20

MOVED by Councilor Weir that she and Deputy Mayor Kirk participate in the AUMA Non-for-Profit Board Development program – 8 workshops **CARRIED**

CORRESPONDENCE

12.1 Foothill County

MOVED by Mayor Wight that Administration start the annexation process for the sewage lagoon quarter. **CARRIED**

CLOSE MEETING

Resolution 183-20

MOVED by Mayor Wight 5 minute recess then to close the meeting under FOIP 18(1)(e) litigation or potential litigation, FOIP 18(1)(d) labour relations at 9:07 p.m. **CARRIED**

Resolution 184-20

MOVED by Mayor Wight to come out of close the meeting at 9:33 p.m. **CARRIED**

No one waiting outside

ADJOURNMENT

Resolution 185-20

MOVED by Mayor Wight to adjourn the meeting at 9:34 p.m. **CARRIED**

Mayor

CAO

MINUTES OF THE MUNICIPAL PLANNING COMMISSION
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Thursday, October 22, 2020 in
Longview Community Hall commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Len Kirk
Councilor Christina Weir
Chief Administrative Officer Dale Harrison

**PUBLIC IN
ATTENDANCE**

2 in Gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 6:3 p.m.

AGENDA

Resolution 186-20

MOVED by Councilor Weir that the Agenda be accepted as presented. **CARRIED**

BUSINESS

606 Riverview Place

Development Officer Comments

An application has been received to relocate a house built in 1994 to the Village to replace the mobile home on Lot 3, Block 8, Plan 6918, 606 Riverview Place. The LUB 400-17 has a Special Regulation that states if the existing Manufactured or Mobile home is removed it must be replaced with a stick-built building.

The building proposed for the site appears to be stick built and fits the appearance of the houses in the immediate area.

Variance of LUB R-1 9

Resolution 187-20

MOVED by Councilor Weir that the house proposed to be relocated to 606 Riverview Place be approved and that the LUB Districts R-1 9) Special Regulation be removed from the Land Use Bylaw. **CARRIED**

ADJOURNMENT

Resolution 188-20

MOVED by Mayor Wight to adjourn the meeting at 6:42 p.m.

Mayor

CAO



VILLAGE OF LONGVIEW

**WAIVER OF NOTICE OF A SPECIAL MEETING
OF COUNCIL**

CALLED UNDER AUTHORITY OF SECTION 194 OF THE MUNICIPAL
GOVERNMENT ACT

October 22 2020

We, the undersigned members of the council of the Village of Longview, hereby waive notice of a special meeting of council to be in the Longview Community Hall of the Village of Longview on October 22, 2020, commencing at 6:45 p.m. for the purpose of discussing and acting upon the following items:

1. FCSS Dispersal of Funds

Signed:

Name Kathie Wight Date October 22, 2020

Name Leonard Cook Date October 22, 2020

Name [Signature] Date October 22, 2020

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, November 4, 2020 in
Longview Community Hall commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Len Kirk
Councilor Christina Weir

**PUBLIC IN
ATTENDANCE**

Absent CAO Dale Harrison
2 in Gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 6:33 p.m.

AGENDA

Resolution 193-20

MOVED by Kathie that the Agenda be accepted as amended.

CARRIED

BUSINESS

**Council
Correspondence**

Letters to be included in agenda package with names but no addresses. Will be received for information. Letters requesting answer to specific issues will be discussed at next Council and answer goes to CAO cc'd to Council - wait for FOIP for clarification

Names on cheques

Municipal Indicators

For information

FCSS

Council wants to meet with FCSS group. Arrange with Tracy

Rec Board

Discussion on Zoom software.

Covid-19

Mask in government places if gets worse. Administration to look at barrier for front counter. Covid-19 restrictions on gatherings limited to 15.

ADJOURNMENT

Resolution 194-20

MOVED by Mayor Wight to adjourn the meeting at 7:18 p.m.

CARRIED

Mayor

CAO

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Look into transfer of liability from Malmberg to Village.	Dale	03-Jun		Requested quotes from two survey companies
2	Post Office - tiles	Dale			
3	Water Meter at Trailer Park	Dale			one remaining to be completed
4	Internet service for the hall	Dale	16-Jun		Contacted IT provider in Calgary for point to point pricing
5	Price Gully Fire break	Dale	05-Sep		attempted to Re-contacted contractor about mulching gully
6	Fire Department gully burn	Len	15-Sep		
7	Letter to support AUMA RCMP policing	Dale	07-Oct		Send Nov 12
8	Fees Bylaw - Bus License penalty	Dale	07-Oct	Dec Council	
11	ATCO Franchise / Taxes	Dale			
12	Foothills Tourism - Covid Funds	Dale			
13	Installation cost of Sound system	Dale		Dec COW	Dynovac - to provide a quote including point to point internet
14	Covid - sneeze guard barriers				Contacted potential supplier for pricing
15					
16					
17					
18					



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Dale Harrison
SUBJECT: CAO Report from October 16th – Nov 12th , 2020
DATE: Nov 16, 2020

Development:

- Demolition Permit approved for 606 Riverview move on house
- Discussion with property owner on addition to house
- Monitoring several projects under development

Financial:

- Foothills County – Solar revenue sharing response
- Review interest rates on deposits
- Completed Summer Employment grant
- AB Covid-19 Operating Grant – organize claim
- Village wages and Compensation Survey – AUMA
- Initial work on 2021 budget

Office

- Article for newsletter
- FOIP request response
- History board from school – relocated to hall
- FOIP inquiry response preparation
- Completed draft ICF after consultation with Foothills
- Working on Inter Municipal Development Plan
- Request costs on survey & subdivision of Malmberg land for pathway
- Investigating costs for internet and sound system installs at Community Hall.
- Investigating costs of message board

Council

- Municipal Indicators for Municipal Affairs
- Arrange Foothills Tourism Presentation
- Poll southern towns & villages – re correspondence
- Research ROW on east side of road
- Prep agenda package for Oct, Nov COW, and Nov Council Meetings
- Rates and Fees Bylaw
- Sent AUMS Council updates
- Strategic Plan – providing Consultant with information responding to questions

Public Works / Infrastructure

- WTP leak repairs
- WTP instrumentation - AB Environment change to Water License
- Foothills County – initiate discussion of utility service costs once approval complete
- Electrical repairs completed at Lift Station
- Bulk Water system down for 3 weeks for parts then

- Bulk water receipt system issue
- Investigate uDump Trailer costs / benefits

FCSS Program

- Halloween & Christmas Covid Plans
- Needs study consultant

Solar Project

- Forward requested documents to Foothills for Development OP
- Conference call with prospective developer
- Correspondence with former consultants

Construction

- Numerous calls and emails to MPE and contractor - deficiencies
- Deficiencies complete - exception asphalt repair east end of Foothills Drive

Peace Officer and Bylaw Program

- Programmed the schedule into sign
- Some display issues – contacted supplier to diagnose and troubleshoot
- SolGen audit requirements
- Software ticket data

Meetings

- MPC Meeting relocation of house
- Strategic Planning meeting with consultant
- Organizational Meeting
- Attended FCSS meeting
- MPE WTP Leak Repair

Oct 16

Daily routine, Garbage Pick-up, Pick-up supplies in HR, Drop off truck at David Wights for Repair.

Oct 19

Daily routine, Snow removal (office and community Hall) Pick-up garbage at Campground, Pick-up truck from David Wight, Move lawn equipment to cold storage shed, Clean-up Kubota and start checking over snow removal equipment, Meet with Gran Lee at SLS for low voltage alarm on pump 2.

Oct 20

Daily routine, Snow removal (office, Centennial park, Service Kubota broom, Move Kubota snow blower into shop.

Oct 21

Daily routine, Snow removal (office, community hall) Pump out holding tank at WTP.

Oct 22

Daily routine, Snow removal (office, community hall, fire hall, sidewalks) Move skid steer to shop, Check over truck and dump trailer.

Oct 23

Daily routine, Snow removal (office) Garbage pick-up, Meet with Gran Lee at SLS, Pull out and push-up tree branch pile.

Oct 26

Daily routine, Snow removal (office, community hall, fire hall, sidewalks) Start service on skidsteer.

Oct 27

Daily routine, Meet with Gran Lee at SLS, Meet with GM Mechanical at Bulk water for valve replacement, service skidsteer.

Oct 28

Daily routine, Finish skidsteer service, Pick-up supplies in HR.

Oct 29

Daily routine, Replace bath fans in campground washrooms, Pick-up pictures/murals from Longview school, Remove bushes from flower bed at community, check over truck and dump trailer.

Oct 30

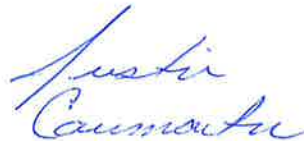
Daily routine, Garbage pick-up, Clean out flower bed at community hall.

Truck 455 km

JD 1.5 Hr

Kubota 7 Hr

Skidsteer 3 Hr



**VILLAGE OF LONGVIEW
BANK RECONCILIATION
October 31, 2020**

General Ledger ATB

Balance at	General account	\$1,069,655.96	
	RecBoard account	\$15,606.98	
	Light Up account	\$3,467.70	
	Memorial Garden account	\$8,987.19	
	Total Bank in GL		\$1,097,717.83
	charges outstanding in GL		
	deposit outstanding in GL		\$ -
Adjusted Balance	October 31, 2020		<u>\$1,097,717.83</u>

ATB General Bank Account

Balance	October 31, 2020		<u>\$1,098,446.58</u>
Less:	Outstanding Cheques cancelled cheque	(\$7,139.42)	
Plus:	Outstanding Deposit in Bank	\$6,410.67	
			(\$728.75)
Balance at difference	October 31, 2020		<u>\$1,097,717.83</u> \$0.00

	Total on Deposit		<u>\$1,097,717.83</u>
Less:	MSI Grant	\$81,355.03	
	FGTF Grant	\$0.00	
	AUMA Grant	\$362.46	
	WTP additions project	(\$12,017.94)	
	WTP instruments	(\$4,853.50)	
	FCSS Covid 19 (community)	\$5,100.48	
	Reserves	\$467,313.52	
	held for rec board	\$15,606.98	
	held for lightup	\$3,467.70	
	held for memorial garden	\$8,987.19	
	Restricted Funds		\$565,321.92
	Balance for Operations		\$532,395.91

Village of Longview

Cheque Listing For Council

2020-Nov-12
7:30:13AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
202000254	2020-10-07		85014-1	PAYMENT METERS	2,663.85	2,663.85
202000255	2020-10-07		in162289	PAYMENT SEPTEMBER NOTIFICATIONS	25.20	25.20
202000256	2020-10-07		1121-50020056	PAYMENT YIELD, CAUTION SIGNS	235.01	235.01
202000257	2020-10-07		1607	PAYMENT OCT-DEC ASSESSMENT FEES	1,293.60	1,293.60
202000258	2020-10-07		6529874	PAYMENT SERVICE AND TONER	267.39	267.39
202000259	2020-10-07		20201015	PAYMENT PHONE ALLOWANCE SEPT	65.00	65.00
202000260	2020-10-07		145735	PAYMENT WTP GARBAGE DUMP FOR SEPT	155.84	155.84
202000261	2020-10-07		13742318	PAYMENT INTERNET PER OCT 3 STATEMENT	77.65	77.65
202000262	2020-10-07		20201015	PAYMENT PHONE ALLOWANCE FOR SEPT	65.00	65.00
202000263	2020-10-07	Foothills County - Fire Dept	ivc0000027776	PAYMENT JAN - JUN FIRE COST SHARE	5,909.51	5,909.51
202000264	2020-10-07		00027752	PAYMENT SEPT GARBAGE DUMPS	364.00	364.00
202000265	2020-10-07		20200930	PAYMENT SEPT LAND TITLES	10.00	10.00
202000266	2020-10-07		20200912	PAYMENT LIGHTS AND ACCESSORIES	165.94	165.94
202000267	2020-10-07		cyv548	PAYMENT SHREDDING TO SEPT 22	65.95	65.95
202000268	2020-10-07		20201001	PAYMENT FUEL FOR SEPT	278.03	278.03
202000269	2020-10-07		20201015	PAYMENT SEPT CLEANING	650.00	650.00
202000270	2020-10-07		17925	PAYMENT PERMIT FEES FOR AUGUST	1,479.51	1,479.51
202000271	2020-10-07		1936899	PAYMENT GENERAL LIABILITY RE LIGHT UP	1,150.00	1,150.00
202000272	2020-10-14		20201006	PAYMENT MISC RECEIPTS PAID BY CC	1,185.16	1,185.16
202000273	2020-10-14		20201015	PAYMENT JUNE -SEPT	397.50	397.50
202000274	2020-10-14		5050003	PAYMENT RE CAO PETITION	97.65	97.65
202000275	2020-10-14		27514	PAYMENT NEW THERMOSTATE FOR OFFICE	896.70	896.70
202000276	2020-10-14		2530-017-00-17	PAYMENT GENERAL ENGINEERING SEPT	278.25	278.25
202000277	2020-10-14		20201445	PAYMENT NOV SUPPORT	298.99	298.99
202000278	2020-10-14			PAYMENT		94.50

Village of Longview

Cheque Listing For Council

2020-Nov-12
7:30:13AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
202000278	2020-10-14		17658	WINTERIZE FOUNTAIN	94.50	94.50
202000279	2020-10-21		20-1035687	PAYMENT UTILITIES RE OCT 7 STATEMENT	4,775.73	4,775.73
202000280	2020-10-21		13817002	PAYMENT RE STATEMENT OCT 10	141.70	141.70
202000281	2020-10-21		60803	PAYMENT REPAIR LIFT STATION HEATER	195.30	195.30
202000282	2020-10-21		2062356	PAYMENT SOLAR FALL SURVEYS	1,202.61	1,202.61
202000283	2020-10-21		240475	PAYMENT TESTING THROUGH SEPT 30	306.08	306.08
202000284	2020-10-21		612909	PAYMENT REPAIRS TO PW VEHICLE	600.00	600.00
202000285	2020-10-28		0168-40,868	PAYMENT COVERAGE FOR NOVEMBER	655.24	655.24
202000286	2020-10-28	Foothills County - Water Operators	ivc0000027807	PAYMENT 3RD QTR WATER SERVICE COSTS	29,727.02	29,727.02
202000287	2020-10-28		20201010 20201022 20201027	PAYMENT LIGHT TUBES AND TOOLS XMAS LIGHTS TO MEETING-MINISTER ALLARD LET	210.35 410.00 177.76	798.11
202000288	2020-10-28		20201027 20201028	PAYMENT HALLOWEEN SUPPLIES FOR HALLOWEEN PARTY	744.92 45.26	790.18
202000289	2020-10-28		20-02	PAYMENT MUNICIPAL STRATEGIC PLANNING	2,269.26	2,269.26
202000290	2020-10-28		3459-e013	PAYMENT WTP SERVICE VISIT	98.70	98.70
202000291	2020-10-28		28244	PAYMENT FLUSHING SANITARY MAINS	2,194.50	2,194.50
202000292	2020-10-28		20200930	PAYMENT MILEAGE FOR SEPT	48.72	48.72
202000293	2020-10-29		20201029	PAYMENT FCSS GRANTS TO ORGANIZATIONS	400.00	400.00
202000294	2020-10-29		20201029	PAYMENT FCSS GRANTS TO ORGANIZATIONS	2,000.00	2,000.00
202000295	2020-10-29		20201029	PAYMENT FCSS GRANTS TO ORGANIZATIONS	1,000.00	1,000.00
202000296	2020-10-29		612910	PAYMENT REPAIRS TO PW TRUCK	270.00	270.00

Total 65,643.38

*** End of Report ***

Village of Longview

YTD Council Summary Monthly

General Ledger	Description	2019 Actual	2020 Budget	2020 YTD Actual	2020 Budget Remaining \$	2020 Budget Remaining %	
							<i>INCOME</i>
TOTAL General Revenue		(597,892.30)	(563,492.71)	(514,157.81)	(49,334.90)	8.76	<i>TARGET</i>
TOTAL Legislative Revenue		(2,923.26)	(11,516.00)	(3,000.00)	(8,516.00)	73.95	<i>less than</i>
TOTAL Administrative Revenue		(41,059.35)	(50,774.00)	(55,914.29)	5,140.29	(10.12)	<i>17%</i>
TOTAL Protective Services Revenue		(74,462.00)	(36,500.00)	(22,384.00)	(14,116.00)	38.67	<i>FINE REV POWD</i>
TOTAL Emergency Services Revenue		0.00	0.00	0.00	0.00	0.00	
TOTAL Public Works Revenue		0.00	0.00	0.00	0.00	0.00	
TOTAL Roads & Street Lights Revenue		(17,034.43)	(18,500.00)	(11,600.98)	(6,899.02)	37.29	<i>4 of 6 bills</i>
TOTAL Water Services Revenue		(105,808.08)	(111,950.00)	(73,666.19)	(38,283.81)	34.20	<i>4 of 6 bills</i>
TOTAL Wastewater Services Revenue		(32,343.76)	(80,194.00)	(69,377.07)	(10,816.93)	13.49	<i>4 of 6 + LEUR</i>
TOTAL Solid Waste Services Revenue		(18,131.21)	(19,100.00)	(12,768.75)	(6,331.25)	33.15	<i>4 of 6</i>
TOTAL FCSS Revenue		(10,080.00)	(10,080.00)	(21,453.00)	11,373.00	(112.83)	<i>could Grant</i>
TOTAL Plan & Dev Revenue		(15,123.29)	(5,000.00)	(3,733.25)	(1,266.75)	25.34	
TOTAL Parks / Rec Revenue		0.00	0.00	(100.00)	100.00	0.00	
TOTAL Camp Info Centre Revenue		(35,992.80)	(16,000.00)	(31,593.00)	15,593.00	(97.46)	<i>busy year</i>
TOTAL Community Hall Revenue		(3,590.00)	(2,000.00)	(640.00)	(1,360.00)	68.00	
TOTAL Rec Board Revenue		(5,125.17)	(12,540.00)	(36,000.00)	23,460.00	(187.08)	<i>grant from youth</i>
TOTAL REVENUE		(959,565.65)	(937,646.71)	(856,388.34)	(81,258.37)	8.67	

Village of Longview

YTD Council Summary Monthly

General Ledger	Description	2019 Actual	2020 Budget	2020 YTD Actual	2020 Budget Remaining \$	2020 Budget Remaining %	
							<i>EXPENSES</i>
TOTAL General Expenses		143,593.81	143,176.00	89,854.18	53,321.82	37.24	<i>TARGET</i>
TOTAL Legislative Expenses		30,178.10	24,050.00	15,369.94	8,680.06	36.09	<i>MORE 17%</i>
TOTAL Administration Expenses		240,324.90	280,521.00	218,906.00	61,615.00	21.96	
TOTAL Protective Services Expe		76,976.66	20,232.00	12,018.50	8,213.50	40.60	
TOTAL Emergency Services Expen		17,771.51	11,000.00	5,909.51	5,090.49	46.28	
TOTAL Public Works Expenses		86,059.88	82,929.00	56,271.26	26,657.74	32.15	
TOTAL Roads & Street Lights Ex		17,726.36	18,000.00	14,227.54	3,772.46	20.96	
TOTAL Water Services Expenses		209,150.59	123,150.00	71,839.29	51,310.71	41.67	
TOTAL Wastewater Services Expe		203,927.93	94,051.00	45,362.48	48,688.52	51.77	
TOTAL Solid Waste Expenses		6,832.66	7,000.00	4,825.26	2,174.74	31.07	
TOTAL FCSS Expenses		11,917.66	17,600.00	8,483.47	9,116.53	51.80	
TOTAL Planning and Developmemt		3,023.63	4,000.00	4,714.22	(714.22)	(17.86)	
TOTAL Parks / Rec Expense		2,635.70	3,600.00	899.80	2,700.20	75.01	
TOTAL Campground Info Centre E		36,834.76	33,946.00	29,763.64	4,182.36	12.32	<i>Revenue will cover</i>
TOTAL Community Hall Expenses		16,395.53	17,380.00	6,941.90	10,438.10	60.06	
TOTAL Library Expenses		6,146.46	6,238.00	5,512.72	725.28	11.63	
TOTAL Rec Board Expenses		9,586.50	13,650.00	36,844.06	(23,194.06)	(169.92)	<i>skateboard pad paving</i>
TOTAL EXPENSES		<u>1,119,082.64</u>	<u>900,523.00</u>	<u>627,743.77</u>	<u>272,779.23</u>	<u>30.29</u>	
P NET DEFICIT (Surplus)		159,516.99	(37,123.71)	(228,644.57)	191,520.86	(515.90)	

*** End of Report ***

**Village of Longview
IN THE PROVINCE OF ALBERTA
BYLAW 430-20**

A BYLAW OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, TO SETFORTH THE GUIDELINES FOR REMUNERATION FOR MAYOR, COUNCIL, CAO AND OTHER VILLAGE EMPLOYEES.

WHEREAS, it is expedient to make provisions for the remuneration, allowances, expenses and benefits of the Mayor, Council, Chief Administrative Officer, Public Works, Municipal Planning Committee and other Village Employees and to reimburse the expenses incurred while carrying out the functions on behalf of the municipality or when authorized to do so.

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. This Bylaw shall be known as the "Remuneration Bylaw" of the Village of Longview replaces Bylaw 421-19.
2. In this Bylaw, unless the context otherwise states or requires:
 - a. "Budget" means that sum apportioned to the Mayor, each member of Council, CAO, Public Works and/or appointments to each committee for municipal events.
 - b. "Events" means a reception, special occasion, conference and meeting which shall include, but not limited to the following:
 - Alberta Urban Municipalities Association Annual Convention
 - Alberta Urban Municipalities Association Workshops/Seminars/Webinars
 - Conventions, conferences, meetings, workshops, seminars for the CAO, Public Works, Disaster Services Committee, Municipal Planning Committee and/or other Village employees which shall include but not limited to:
 - Alberta Urban Municipalities Association Annual Convention
 - Emergency/Disaster Service Workshops
 - Such other workshops/seminars/webinars deemed necessary by Council or the CAO.
 - c. "Expenses" means admissions, registrations, meals, mileage and reasonable out of pocket expenses.

REMUNERATION AND ALLOWANCES

The Mayor and Council shall be remunerated for the performance of regular and usual duties associated with the responsibilities of each elected offices including:

1. Regular meetings of Council
2. All regional and local area committees to which the member of Council appoints or requested to attend.
3. Regular ceremonial functions with an invitation to speak or present on behalf of the Village.
4. Attendance at Special meetings of Council, Committees or other related business meetings for which Council or a majority of Council have authorized.

5. Preparation for and attendance at court or legal proceeding or responding to FOIP request for Council feedback.

~~6. Council will not be compensated for cheque signing, office discussions, preparation for meetings, community events – i.e. bbq/Christmas party/school functions – not including shopping and preparation for Christmas Party.~~

6. Council will not be compensated for cheque signing, office discussions, preparation for meetings, community events – i.e. bbq/Christmas party/school functions

The rate of remuneration to be provided shall be as indicated in “Fees and Fines Bylaw”.

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TRAVEL AND EXPENSES

The rates and conditions prescribed are intended to avoid the economic loss to the elected official/municipal employee when reasonable and proper expenses are incurred.

Travel and accommodations shall be comfortable and of good quality, neither sumptuous nor sub-standard.

1. An elected official/municipal employee on travel status may claim the following expenses with a receipt:
 - a. Airport Fare
 - b. Taxi Fare
 - c. Parking Charges
 - d. Automobile Rental
 - e. Air Fare

An elected official/municipal employee who uses his/her own motor vehicle on Village business shall be reimbursed for travel as per “Fees and Fines Bylaw”.

If an elected official/municipal employee is required to travel on Village business and overnight accommodation away from his/her regular domicile is necessary, he/she may claim:

- a. The actual cost of accommodation on production of receipts to a maximum set out in the “Fees and Fines Bylaw”.
- b. Elected officials/municipal employees may wish to secure alternate accommodation at no cost to the official. He/she may then claim without receipt an amount shown in “Fees and Fines Bylaw”.

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MEALS AND GRATUITIES

Elected officials, CAO, Disaster Committee Members and other Village Employees may claim the cost of a meal to a maximum as per “Fees and Fines Bylaw”.

Where meal costs are included on a hotel bill, they must be identified as meal costs.

Where conference or seminar registration includes meals, the Village will not re-imburse substitute meals.

Gratuities for meals and hotel service are included in the amount set for meal allowances.
Gratuities for taxi services are to be included in taxi costs.

The Village will not reimburse for alcohol.

EXPENSE REPORT

All claims shall be submitted within ten days of return and must be in the subscribed claim form.

Read a first time, this 20th day of October, 2020.

Read a second time, this 20th day of October, 2020.

~~And by Unanimous Consent of Council to proceed to third and final reading.~~

Read a third and final time and finally passed this 20th-__ day of October, 2020.

THE VILLAGE OF LONGVIEW

Mayor

Administrator

BYLAW ~~425431-20~~

**A BYLAW OF THE VILLAGE OF LONGVIEW
IN THE PROVINCE OF ALBERTA
2021 MASTER RATES AND FEES BYLAW**

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FEES AND FINES FOR VARIOUS BYLAWS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, providing for the establishment of Rates and Fees for Goods and Services as Delivered in the Municipality; and

WHEREAS it is desirable to have such Rates and Fees be included in one Bylaw for benefit of amendment on an annual basis and/or as required;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, establishes the following rates and fees for goods and services as delivered in the Municipality and, enacts as follows:

TITLE AND PURPOSE

- 1) This Bylaw may be cited as "Master Rates and Fees Bylaw"

REVOKE PREVIOUS RATES AND FEES

- 2) All previous rates for Goods and Services as Delivered to the Municipality and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services in Schedule "A" attached.
- 3) All previous rates for Goods and Services as Delivered to the Municipality and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Good and Services as Delivered to the Municipality.
- 4) In October of each year, Council shall review and amend the various Rates and Fees levied for Goods and Services delivered to the Municipality, and shall maintain these various Rates and Fees in Schedule "A" attached.

EFFECT

- 5) This bylaw shall come into force and effect on the third and final reading.

READ A FIRST TIME ~~this 17th day of November, 2020~~ this 17th day of December, 2019

Mayor

Chief Administrative Officer

READ A SECOND TIME ~~this 17th day of November, 2020~~ this 21st day of January, 2020

Mayor

Chief Administrative Officer

PROCEED TO THIRD READING this 17th day of November, 2020

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME ~~this 17th day of November, 2020~~ this 21st day of January, 2020

Mayor

Chief Administrative Officer

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Schedule "A"
RATES AND FEES SCHEDULE

ASSESSMENT AND TAXATION

Assessment and Review Board:

Assessment Complaint Filing Fee \$ 50

Tax Information:

Tax Certificate \$ 50

ADMINISTRATIVE SERVICES

Photocopying..... \$0.25 /page
 Colour Copies.....\$0.50 /page
 Faxing.....\$1.00 /page

TENT RENTALS

Ratepayer Rental\$100 day

BUSINESS LICENSES:

Home Occupation – without employees..... \$25
 Home Occupation – with employees \$50
 Commercial.....Ratepayer Non-Ratepayer
 Annual\$100 \$200
 Half year after June 30\$50 \$100
 Monthly\$37.50 \$75
 Vendor or temporary (1 week)..... \$25
 Contractors Site License: \$750
 (includes all sub-trades/ subcontractors on job site)
 Business license to cover supplier and contractors \$500
 Market \$75
 Fine for Operating without a Business License not less than \$50 not more than \$500
 Late Penalty (4 weeks) ~~1050%~~ 1050% of renewal fee
 Late Penalty (8 weeks)..... (~~2550%~~ + ~~1050%~~) ~~35100%~~ 35100% of renewal fee

DOG LICENSING

	Prior to Jan 31	After Jan 31
Each Dog / Residence Neutered/Spayed up to 3 dogs.....	\$ 20	\$40
Unneutered/UnSpayed.....	\$ 40	\$80

UTILITY CHARGES

Metered Water Service Rates

The following water service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, community service enterprises, schools or any other building connected to the Village of Longview water works system:

Fixed Charge:	\$79.25, plus
Usage Rate 20.01 to 40 m ³ :	\$1.30/ m ³
Usage Rate 40.01 to 60 m ³ :	\$1.43/ m ³
Usage Rate 60.01 to 80 m ³ :	\$1.52/ m ³
Usage Rate 80.01 to 100 m ³ :	\$1.63/ m ³
Any amount greater than 100 m ³	\$1.74/ m ³
Replacement of Water Meter (damaged by occupant)	\$600.00

Refusal to install or replace water meter will result in a billing of 3x the fixed rate charge until meter is replaced.

Sewer Service Rates

The following sewer service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, schools or any other building connected to the Village of Longview sewer system:

Fixed Charge: up to 20 m ³ Residential	\$15.25, plus
Fixed Charge: up to 20 m ³ Commercial	\$17.25, plus
Usage Rate greater than 20 m ³ :	0.56/ m ³

Residential accounts shall only be charges on 80% of water consumed for any quantity over and above 20 m³

Sewer Lagoon Local Improvement Annual:	\$242.18
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All commercial food establishments in the Village of Longview will be required to install a grease capture device in order to qualify for the standard sewage rate. Should a commercial food establishment be found to not have properly emptied or maintained their grease capture device, that establishment will be responsible for a fine of not less than \$5,000 Bylaw 340-11a

Garbage Collection and Disposal Rates:

Commercial and industrial buildings are required to arrange for private removal and disposal. The following rates shall be levied and collected bi-monthly from all residences.

Fixed charge per Residential Garbage Service	\$21.50
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Utility Account Fees

Street Light Fee	\$ 20
Connection and/or Disconnection – During Business Hours	\$ 50
Connection and/or Disconnection – After Business Hours	\$100

WATER AND SEWER CONNECTION SERVICES:	Bylaw 399-17
Water and Sewer Connection (user pay) or	cost plus \$5000
Water Meter (New)	\$500 600
Temporary Water Service	\$150

PLANNING & DEVELOPMENT

1. DEVELOPMENT PERMITS:

CHANGE IN USE:

Permitted Use:	\$50
Discretionary Uses	\$270
Existing structure or bay use change, intensification of use permits, interior or exterior renovation permits (includes Sign with Change of Use)	

RESIDENTIAL:

Single Family Dwellings:	\$500
Semi-Detached Dwellings:	\$600
Multi Family Dwellings: plus \$30 for each unit	\$600
Residential Renovation – Major	\$250
Minor Renovations	\$50

COMMERCIAL AND INDUSTRIAL

NEW CONSTRUCTION: (less than 2500 sq. ft.)	\$600
For each additional 1000 sq. ft. or portion thereof (Includes additions over 250 sq. ft.)	50

ACCESSORY BUILDINGS

• Decks (over 2 feet in height) and balconies	\$50
• Garden Shed and SeaCan over 100 sq ft	\$50
• Garages	\$100
• additions greater than 250 sq. feet	\$100

SIGNS:

(Signage not included with Change of Use Permit or New Construction)	\$50
Free standing Signs	\$100

RELAXATIONS OR VARIANCE OF A BYLAW PROVISION:

(Applied as a surcharge to application fee)	\$100
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EXCAVATION, STOCK PILING, GRADING:

(Activities separate from Subdivision or Development where a development agreement has been signed)	\$200
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RELOCATION OF HOUSE

(Plus performance security deposit \$5,000)	\$500
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DEMOLITION:

(Plus performance security deposit)	\$100
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2. CERTIFICATE OF COMPLIANCE:

\$50

3. LAND USE BYLAW AND STATUTORY PLAN (MDP & ASP) AMENDMENT:

\$600

(fee for each document to be amended and includes advertising)
Preparation of Area Structure Plan (terms of reference and budget)
(engineering fees invoiced at cost)

4. MUNICIPAL PLANNING COMMISSION SPECIAL MEETING FEE	\$600
5. SUBDIVISION APPEAL: - Fees for Committee members, advertising, etc.	\$1,200
6. ENCROACHMENT or RIGHT-OF-WAY AGREEMENTS:	
Preparation of encroachment agreements or amendments to utility right of way agreements (includes registration)	\$200
Preparation of servicing agreements for development permits (includes registration)	\$300
Preparation of a development agreement for subdivision registration or servicing construction	\$2500
7. DEVELOPMENT APPEALS:	\$1200
(Refunded if appeal is withdrawn prior to notice)	
8. PERFORMANCE SECURITY DEPOSIT:	
(Performance Security must be in the form of cash cheque, certified cheque or letter of credit as per Land Use Bylaw. The Performance Security is to be collected on all construction that involves a change in use or occupancy and considered forfeited if occupied prior to authorization to do so by the Safety Codes Officer.)	
Dwellings (single family)	\$1000
Residential exterior renovations and additions and accessory buildings over 250 sq. ft., and balconies	\$500
Industrial and Commercial intensification of use (Exterior renovations, landscaping, parking, screening)	\$1500
Multi - Family, Industrial and Commercial (new construction)	\$2500
Move in Buildings or Move out Buildings (to cover any damage to streets, sidewalks, curbs)	\$5000
Building demolition using cartage and heavy equipment (to cover any damage to streets, sidewalks, curbs)	\$5000
9. SUBDIVISION PROCESSING:	
Application Fee:	\$1000
for two (2) lots or less and boundary adjustments. (Real Property Report Required)	
per lot for third and subsequent lots.	\$100
Endorsement Fee:	
for instruments registering two (2) lots or less;	\$150
per lot for three (3) or more lots	\$50
Outline Plans:	\$1000 plus \$75/ha

Fees are non-refundable once circulation has commenced, and if a site inspection or research has been undertaken, expenses will be deducted from the fee.
Municipal Reserve (MR), Environmental Reserve (ER) and Public Utility (PUL) lots are exempt.
Consultant, Solicitor and other professional fees required to prepare special documents will be invoiced at cost. Engineering drawing reviews invoiced at cost.

RECREATION

Campground

Nightly Fee.....	\$30
Weekly Fee	\$180
Monthly Fee	\$650.00

After Sept 30 th (electric heaters) per day per site	\$35
Weekly after Sept 30 th	\$210
Monthly	\$750

REMUNERATION FOR ELECTED OFFICIALS & STAFF

The rate of remuneration for the performance of regular and usual duties of Elected Officials as identified shall be as follows:

- Council/Special Meeting \$45.00 per meeting under 2 hours
- Up to 4 hours \$90.00 per meeting
- Conventions, conferences, seminars, public hearings \$150.00 per day
(any meeting over four (4) hours)

ELECTED AND APPOINTED MUNICIPAL OFFICIALS AND EMPLOYEES

- Accommodation (no receipt required) \$50.00 per day
- Accommodation (receipt required) \$200.00 per day

MEALS (no receipt required)

- Breakfast \$15.00
- Lunch \$20.00
- Dinner \$36.00
- Gratuities 15%
- To a maximum of \$81.00

KILOMETRE RATE FOR TRAVEL

Use Provincial Rates

~~.58-60~~ per kilometre up to 5,000

~~.52-54~~ per kilometer over 5,001

FINES

SMOKING AND VAPING VIOLATION

Bylaw 414-18

SECTION	OFFENCE	MINIMUM PENALTY	SPECIFIED PENALTY
3.1	Smoking or vaping of tobacco or cannabis in any public place	\$150.00	\$300.00
3.2	Permit smoking or vaping of tobacco or cannabis in any public place	\$250.00	\$500.00
3.3	Smoking or vaping of tobacco or cannabis with minor in motor vehicle in public place	\$250.00	\$500.00

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SOLID WASTE VIOLATION

Bylaw 413-18

	PENALTY IN DOLLARS
First Offence	\$125.00
Second Offence	\$250.00

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COMMUNITY STANDARDS VIOLATION

Bylaw 405-17

Violation Fines under this Bylaw	First Offence	\$250.00
	Second Offence	\$500.00
	Third & Subsequent Offences	\$1,000.00

Fail to Comply with Remedial Order

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FAIL TO COMPLY WITH REMEDIAL ORDER

First Offence	\$500.00
Second Offence	\$1,000.00
Third & Subsequent Offences \$	1,500.00

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WATER USE & CONSERVATION VIOLATION

Bylaw 404-17

LEVEL	1 ST OFFENCE	2 ND OFFENCE	3 RD OFFENCE
1	N/A	N/A	N/A
2	\$ 100.00	\$ 250.00	\$ 800.00
3	\$ 250.00	\$ 800.00	\$1,500.00

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TAMPERING WITH A WATER METER

A fine of \$1,000 plus if meter is damaged an additional \$600 to be paid before water services are reconnected.

Section 5 - Enforcement Part 13 of Municipal Government Act

5.0 In addition to any penalty which may be imposed under this Bylaw, the Village may seek a court order granting relief in the nature of an injunction or any other order necessary to enforce compliance (including pursuant to Part 13 of the Municipal Government Act).



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	November 17th, 2020	Agenda Item #:	11.1
Title:	Christmas Office Hours		
Submitted by:	Dale Harrison, CAO		

Recommendation:	MOVED by _____ that the Village office will be closed Tuesday 29, Wednesday 30, Thursday 31. Boxing Day falls on the Saturday, so Monday is taken in lieu. The office will be open to the public on Monday, January 4 th for payment of taxes without penalty.		
Alternatives:	2. Defeat above motion. 3. That discussion be tabled _____ <i>(for further information or future date).</i>		

Background:	In the past, Council decided to close the Village Office for three days between Christmas and New Year to provide staff with extra days of in lieu of a Christmas bonus.		
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Implications:			
<i>Policy, Statutory</i>			
<i>Plans, Legislative:</i>			
<i>Financial:</i>	N/A		

Communications:	Notices posted at Council meetings		
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Attachments:	Is the documentation severed by FOIP: NO		
1.	none		



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	November 17th, 2020	Agenda Item #: 11.2
Title:	Historical Photo Board for Hall	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that the Historical Story board be installed in the Longview Community Hall.	
Alternatives:	2. Defeat above motion. 3. That discussion be tabled _____ (for further information or future date).	

Background:	The Longview School did a history project many years ago where students interviewed numerous residents then a photograph and a short history was mount in a photo frame. The photo frames were then attached to 2 – 4x8 sheets of plywood. The school recently took the boards down and offered them to the Village. It is thought that they could be installed in the Community Hall, possibly upstairs.
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Implications: <i>Policy, Statutory Plans, Legislative:</i>	
<i>Financial:</i>	N/A

Communications:	Notices posted at Council meetings
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Attachments:	Is the documentation severed by FOIP: NO
1.	none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	November 17th, 2020	Agenda Item #: 11.3
Title:	Accounts Receivables Write-down	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that administration write down \$290.00 in uncollectable accounts receivable	
Alternatives:	2. Defeat above motion. 3. That discussion be tabled _____ (for further information or future date).	

Background:	Every year the Villages looks at Accounts Receivables that are deemed uncollectable. This year the Village is looking to write-off the following accounts. <table style="margin-left: 200px;"><tr><td>2018 Weed cutting – sold property</td><td style="text-align: right;">90.00</td></tr><tr><td>2017 Tent Rental –out of town funeral</td><td style="text-align: right;"><u>200.00</u></td></tr><tr><td></td><td style="text-align: right;">\$290.00</td></tr></table>	2018 Weed cutting – sold property	90.00	2017 Tent Rental –out of town funeral	<u>200.00</u>		\$290.00
2018 Weed cutting – sold property	90.00						
2017 Tent Rental –out of town funeral	<u>200.00</u>						
	\$290.00						

Implications: <i>Policy, Statutory Plans, Legislative:</i>	
<i>Financial:</i>	N/A

Communications:	Notices posted at Council meetings
------------------------	------------------------------------

Attachments:	Is the documentation severed by FOIP: NO
1.	none