

## **AGENDA**

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Wednesday, January 6, 2021

Zoom Meeting Commencing at 6:30 p.m.

**1.0 CALL TO ORDER**

**2.0 AGENDA**

**3.0 DELEGATION**

**4.0 CAO REPORT TO COUNCIL**

**5.0 ACTION ITEM LIST**

**6.0 BUSINESS**

6.1 School Brands

6.2 Bylaw 433-20 Council Procedures

6.3 Bylaw 431-20 Water Meter Installation

6.4 Wiring and Internet in Hall

6.5 Communications Policy

6.6 Hockey Rink

**7.0 CLOSE MEETING**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.*

**8.0 ADJOURNMENT**



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VILLAGE OF LONGVIEW  
CAO REPORT TO COUNCIL

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TO: Council  
FROM: Dale Harrison  
SUBJECT: CAO Report from Dec 14<sup>th</sup>, 2020 – Dec 30, 2020  
DATE: Dec 31, 2020

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**Development:**

- ROW Closure mailed letters to adjacent property owners and utility companies
- Posted Notices of Public Hearing on website and bulletin boards
- Talked with hotel owner about the Road Closure process
- Numerous conversations with the Car Wash proponent.

**Office**

- Working on additional quotes for electronic message board
- Researched cost of new Hand Dryers
- FOIP documents finally picked up by Nagys

**Council**

- Strategic Plan – numerous contacts with contractor

**Water System**

- Received the amended water license – sent to Phil for review
- Bulk water System down briefly

**Public Works**

- Spent time identifying contractors to help with snow removal
- Work with contractors to get the snow piled and removed
- Justin worked on clearing lanes
- Did extra work to clear areas not normally done by village.

**FCSS Program**

- We received an extension on the \$10,000 Covid funds.

**Solar Project**

- Talked with Kirk about annexation process & steps forward
- SageStone proposing a possible hydrogen plant as part of Solar, requesting Village get permission for additional 60 acres to accommodate.

**Covid-19**

- Corresponded with Eden Valley CAO about the status of their supplies.

**Peace Officer and Bylaw Program**

- Conversation with SolGen reviewer – will send to SolGen that we are in compliance with audit. Should have a letter in the new year.

**Meetings**

- Deena Hinshaw Covid Update

**Light Up Longview**

- Lots of comments on the lights – steady stream of people travelling through – blown away, amazing, awesome.

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Look into transfer of liability from Malmberg to Village.	Dale	03-Jun		\$3,000 Survey and land titles legal fees
2	Post Office - tiles	Dale			
3	Internet service for the hall	Dale	16-Jun		Contacted IT provider in Calgary for point to point pricing
4	Installation cost of Sound system	Dale		Dec COW	Meet with one installer and received price, contacted two others for pricing, looked at several better quality projectors
5	ATCO Franchise / Taxes	Dale			
6	Foothills Tourism - Covid Funds	Dale			
7	Research Cost of Hand Dryers	Dale	09-Dec		Cost between \$300-\$1500 each plus installation
8	Cost on local work on installation of sign pilons, mounts and electrical	Dale	09-Dec		Awaiting engineers drawing to get quote
11	Contact LED Signs - for quote on electronic signs	Dale	15-Dec		Changed names to National Signs - left message with sales rep
12	Eden Valley lacking funds for Covid supplies - Contact FCSS Grant to see if Village can provide assistance - Hopeton	Dale	15-Dec		Contacted Hopeton CAO for Eden Valley. He talked with the person in charge of Covid supplies, masks, hand cleaners, etc. He said they are in good shape for supplies and thanks for offering.
13	Bring Water Bylaw to January Council - remove penalty	Dale	15-Dec		In agenda
14	Contact Insurance - about Liability on sidewalk after snow removal	Dale	15-Dec		
15	Talk to Twin Cities about road closure and snow removal	Dale	15-Dec		Talked with owner and he thanked us for moving so quickly on the issue of the closure and transfer of land.
16					
17					
18					

**VILLAGE OF LONGVIEW  
BYLAW NO. 433-20  
COUNCIL PROCEDURES**

**BEING A BYLAW OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE PROCEDURE AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS**

**WHEREAS** the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, provides that a council may pass bylaws in relation to the procedure and conduct of Council and committees established by Council, and may regulate the conduct of Councillors and members of committees established by Council; and

**WHEREAS** the Council of the Village of Longview considers it desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council Committee meetings in the Village of Longview;

**NOW THEREFORE** the Council of the Village of Longview, duly assembled, enacts as follows:

**Citation**

1. This bylaw may be cited as "Council Procedure Bylaw."

**Definitions**

2. In this bylaw
  - a. "Administrative Inquiry" means a request from Council, a Councillor or a member of a Committee of Council, or a resident of the municipality to the administration, for the future provision of information and report;
  - b. "Agenda" means the statement of the order of business to be discussed;
  - c. "Bylaw" means a bylaw of the Village of Longview
  - d. "CAO" means the Chief Administrative Officer or their delegate, for the Village of Longview;
  - e. "Committee" means any committee, board, or task force created by bylaw or resolution of the Council in the Village of Longview;
  - f. "Committee of the Whole" means a meeting that permits Council to function informally and with freedom of debate provided that any and all decisions are to be referred to a regular or special meeting of Council;
  - g. "Council" means an elected official of the Village of Longview;
  - h. "Delegation" means a person that has the permission of Council to appear before Council, or before a committee of Council, to provide pertinent information and views about a subject before Council or committee of Council;
  - i. "Member" means a Councillor or a person at large appointed by Council to a committee of Council;

- j. "Meeting" means a meeting of Council or a committee of Council;
- k. "Point of Order" means a demand by a member that the presiding officer at a meeting enforce the rules of the procedure;
- l. "Point of Privilege" means a request made to the presiding officer of Council on any matter related to the rights and privileges of Council or individual Councillors and includes: the organization or existence of Council, the conduct of members, the conduct of employees or members of the public in attendance at the meeting;
- m. "Presiding officer" means
  - i. in the case of a Council meeting, the Mayor or Deputy Mayor of the Village of Longview; or
  - ii. in the case of meeting of a committee of Council, the individual appointed as the chair of that committee.
- n. "Public" means any person who is a resident or business operator in the Village of Longview.
- o. "Public Hearing" means a meeting of Council convened to hear matters pursuant to the *Municipal Government Act*, and any other Act, or any other matter at the direction of Council;
- p. "Question Period" means the portion of a meeting where a person may address Council.
- q. "Request for Decision" is the means by which a member or administration brings business before Council;

### **Applicability**

- 3. This bylaw applies to all the public, members and staff attending meetings of Council and committees of Council of the Village of Longview.

### **Mayor and Deputy Mayor**

- 4. The position of Mayor and Deputy Mayor shall be one (1) year in duration and chosen during the annual Organizational Meeting of Council.

### **Council Meetings**

- 5. Regular meetings of Council shall be held at a location and on a day and at a time to be set by resolution at a Council meeting at which all the Councilors are present. When the meeting day falls on a statutory holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.
- 6. If only the public will be present at the Council Chambers in the Village's Council Chambers and all Council members are participating by way of electronic communication, notice shall be posted in the Municipal Office, and on the Municipal

Website 24 hours prior to the meeting, indicating the way the meeting will be conducted

7. Special meetings of Council shall be scheduled by Council in accordance with the provisions of the Municipal Government Act.

#### **Meeting through Electronic Communications**

8. Council members may attend a Council meeting by means of electronic communication. Acceptable alternatives include using a telephone with conference call capabilities (speaker), ensuring that dialogue is available for both parties; using a personal computer; or other means as technology advances.
9. A Council member may attend regular or special Council meetings by means of electronic communication a maximum of three (3) times per calendar year, unless otherwise approved by the Mayor.
10. A Council member shall be permitted to attend a meeting using electronic communication if the location is able to support its use, ensuring all Council members participating in the meeting are able to communicate effectively.
11. A Council member attending a meeting via electronic communications is deemed to be present at the meeting for whatever period the connection via electronic communications remains active.
12. The Mayor, Deputy Mayor or Presiding Officer shall announce to those in attendance at the Council meeting that a Council member is attending the meeting by means of electronic communications.
13. When a vote is called, Council members attending the meeting by means of electronic communications shall be asked to state their vote only after all other Council members present at the meeting have cast their votes by a show of hands.
14. When a Council member attends Closed Meeting session, they will be required to confirm their attendance in the Closed Meeting session alone, in keeping with the definition in this bylaw of "Closed Meeting", by providing a statutory declaration or affidavit sworn or declared before the Legislative Services Manager, a Commissioner for Oaths prior to the next regular Council meeting.

#### **Quorum**

15. Two Councilors constitute a quorum for a Council meeting and for a meeting of the Committee of the Whole. If a quorum is not present within fifteen (15) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting.

16. Meetings of Committees of Council require a quorum of 50% of all members in order to conduct a meeting. If a quorum is not present the members present shall make a record of their attendance and stand adjourned to the next scheduled meeting date.

### **Conduct of Council Meetings**

17. Each member or delegate shall address the Council through the presiding officer but shall not speak until recognized by the presiding officer.
18. When addressing Council a member, delegate or the public shall:
- a. not address Council without permission;
  - b. remain orderly and quiet;
  - c. not carry on a private conversation;
  - d. not shout, raise his/her voice or use offensive, disrespectful, or unkind words in referring to any member, or to any official or staff member of the Village or any member of the public;
  - e. not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the members who voted on the motion, or the mover of the motion;
  - f. not applaud or otherwise interrupt any speaker or action of the Members, or any other person addressing Council.
  - g. assume personal responsibility for any statement he quotes to Council or upon request of Council shall give the source of the information.
19. The presiding officer may rule any member out-of-order for failing to observe any of the restrictions in section 10.
20. A member called to order or ruled out-of-order shall immediately cease to speak, but may afterwards explain, and the Council, if appealed to, shall decide on the point of order without debate; if there is no appeal, the decision of the presiding officer shall be complied with.
21. The presiding officer may expel from a meeting any member, delegate, or any person from the public, who disturbs the proceedings of that meeting.
22. The presiding officer may request an RCMP or Peace Officer to remove the person expelled if the person refuses to leave.
23. In all cases not provided for in this bylaw, the "Revised Robert's Rules of Order" shall be followed and in such cases the decision of the presiding officer shall be final and accepted without debate.
- a. In the event of conflict between the provisions of this bylaw and the "Revised Robert's Rules of Order," the provisions of this bylaw shall apply.

### **Council Resolutions**

24. A resolution may be withdrawn at any time before voting, subject to no objection from any member.

25. The following resolutions are not debatable by Council:

- a. adjournment,
- b. recess,
- c. question of privilege,
- d. point of order,
- e. limit debate on the matter before members,
- f. division of a question,
- g. refer,
- h. postpone the matter to a time certain.

26. A motion to refer shall include

- a. the terms on which the matter is being referred;
- b. the time when the matter is to be returned;
- c. whatever other explanation is necessary as to the purpose of the motion;

27. A motion to postpone any matter shall include

- a. the time at the present meeting or the date of a future meeting to which the matter is to be postponed, or
- b. a provision that the matter is to be postponed indefinitely.

28. A member may move a motion to adjourn a meeting at any time, except when

- a. another member has the floor,
- b. a call for a vote has been made,
- c. the members are voting
- d. the meeting is a Closed Meeting
- e. a previous motion to adjourn has been defeated and no other intermediate proceedings have taken place

29. When a motion is under debate, no new motion shall be received other than a motion to:

- a. refer to some other party for consideration,
- b. withdraw the motion,
- c. amend the motion,
- d. postpone the motion, or
- e. call the question.

30. When a member wishes to amend a motion prior to the question being called,

- a. only one amendment at a time shall be presented to the main motion. When the amendment has been disposed of, another may be introduced,
- b. all amendments must relate to the motion being discussed in the main motion and shall not so substantially alter the motion so as to change the basic intent or meaning of the main motion. The presiding officer shall rule on disputes arising from amendments.
- c. an amendment proposing a direct negative is out of order,



- d. a sub-amendment (amendment to an amendment) shall not enlarge the scope of the amendment, but should only deal with matters not covered by the amendment,
31. A motion to reconsider a motion shall:
- a. only be made at the same meeting as the original motion,
  - b. only be made by a councilor on the prevailing side of the issue involved,
  - c. not be reconsidered more than once at any one meeting of Council,
  - d. be decided by a majority of the members of Council present, and
  - e. not be allowed on a motion of adjournment.
32. A motion to rescind a previous motion of Council shall:
- a. be offered at any time subsequent to the meeting at which the original motion was passed,
  - b. be made by any member,
  - c. be provided for by a request for decision that is included as an item on the agenda and delivered to the members before the meeting at which is to be discussed.
33. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding officer so directs.
34. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
35. A motion to proceed to a vote will not require a seconder.
36. If any member wishes to have a recorded vote, the request for the recorded vote must be made prior to the vote being taken.
37. A member who disagrees with the announcement made of the result of a vote may immediately object to the declaration and the vote shall be retaken.

## **Bylaws**

38. A motion and subsequent vote of the first reading of a bylaw shall be decided without amendment or debate.
- a. Debate the substance of the bylaw, and
  - b. Propose and consider amendments to the bylaw
39. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated into the bylaw.
40. When all amendments have been accepted or rejected, the motion for second reading of the bylaw as amended shall be put to the question.
41. Proposed bylaws may be referred to administration, committees or special task forces at any time prior to third reading.

## **Public Question Period**

42. Prior to the Bylaw and Business Discussion of a Council Meeting a Question Period as approved by Council.
43. Any such public discussion shall be regulated as follows:
  - a. Any resident of the Village of Longview may speak to any matter on the agenda of the current Council meeting, and
  - b. Any resident may speak on any one topic on the agenda for no longer than five (5) minutes, after which Council may ask questions of the speaker.
  - c. Any resident may speak on more than one topic as long as all topics meet the requirements of subsections a. through b. done alternately to provide opportunities for others to ask questions.
44. AT NO TIME shall a questioner, Council member, delegation or administration enter into a debate during the question period of the agenda.
45. If an immediate answer is not available, the questioner will be given a reply through the CAO, or as Council may determine, as soon as possible.
46. The total time given for public discussion shall be fifteen (15) minutes.
  - a. If the public discussion requires more time, any individuals may request at that time to have their discussion scheduled into the next Council meeting as per section 46 of this bylaw.

## **Public Hearings**

47. At the commencement of a Public Hearing, the presiding officer shall, in the following order:
  - a. state the matter to be considered at the hearing,
  - b. inform those present of the procedure which shall be followed in hearing the respective submissions,
  - c. request that administrative staff present a report on the issue at hand,
  - d. allow the applicant, and/or their representatives(s), up to ten (10) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a member, unless granted at time extension by Council, and
  - e. allow members to ask questions of administrative staff and the applicant.
48. Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak for a period not exceeding five (5) minutes, exclusive of time required to respond to questions put to the speaker by a member, and shall be called in the following order:
  - a. the presiding officer shall call on each person who is in favour of the proposal before Council,
  - b. the presiding officer shall then call on each person who is opposed to the proposal before Council,

- c. the presiding officer shall then call on each person who is neither in favour or opposed to the proposal before Council.
49. Members may ask questions of speakers in section 39 and 40 immediately after their presentation and prior to the next speaker.
50. Before closing the public hearing the presiding officer will allow the applicant, followed by the presenting staff member, to make closing comments, such being limited to five (5) minutes each.
51. If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his behalf. The authorization must in writing and:
- a. name the individual authorized to speak,
  - b. indicate the proposed bylaw to be spoken to, and
  - c. be signed by the person giving authorization.
52. No person speaking in favour of or opposed to the proposal before Council shall speak for more than five (5) minutes.
53. All speakers must state their full name to be written into the public record prior to addressing Council.

#### **Delegations**

54. A person, group of persons, or representative of a group of persons, who wishes to bring any matter to the attention of Council, or wishes to have any matter considered by Council, shall address a letter or other written communication to the Council containing adequate information to enable Council to deal with the matter. Adequate information should be in printed form and not references to websites. These documents should be received by Administration 5 business days prior to appearing as a delegation to allow inclusion in agenda packages. Information is not limited to the following:
- a. name, address and telephone number of the person wishing to make the presentation,
  - b. a clear identification of the topic to be discussed,
  - c. a clear identification of the request being made to Council,
  - d. any and all background information necessary.
55. A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) business days immediately preceding the meeting at which it is to be presented.
56. Delegations shall be granted a maximum of fifteen (15) minutes to present the matter outlined in their letter. Where the presiding officer determines that additional time shall be granted to the delegation, additional time shall be granted in the length specified by the presiding officer.
57. Council will not entertain public questions or submissions addressed to the delegation(s).

58. Council will not entertain submissions from the public on issues that are before the Subdivision, and Development Appeal Board, a statutory Public Hearing, or are within any other public consultation or communication process.
59. Council has the right to defer discussion or decisions on the matter presented by a delegation to allow time for further research.

### **Agenda and Order of Business**

60. Prior to each meeting of Council, the CAO, **in consultation with the mayor**, shall prepare the agenda of all business to be brought before the Council at such meeting. To enable the CAO to do so, all documents and notice of delegation intended to be submitted to the Council shall be received by the Village of Longview administration no later than 3:00 p.m. five (5) business days prior to the meeting.
61. Correspondence **including emails seeking a response from Council on a topic or issue should be forwarded to all of Council and the CAO prior to any discussion at a Council meeting. Issues that can be handled by administration without requiring Council direction will be address by staff. Correspondence that is deemed to deal with personnel or any FOIP related issues will be added to a Closed Meeting agenda for discussion. Correspondence requesting an action or response from Council, not included in the above** shall be included in the agenda package with the name of the author. The address, phone numbers and email addresses will be redacted from the agenda that is published.
62. Accounts Payable Cheque listing shall be published without names of payees. Council will be given a copy with payee names but those copies will be collected by the CAO after the meeting. Council is not allowed to photograph or copy the listing.
63. Council shall receive a copy of the YTD comparison of Budget to Actual by department.
64. The CAO shall place at the disposal of each member of Council, a copy of the agenda and all supporting material no later than 4:30 p.m. two (2) business days before the meeting. The agenda package will be posted on the Village website.
65. Where the deadline in Section 64 is not met, the agenda and supporting materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
66. The order of business at a meeting is the order of the items on the agenda except:
  - a. when the same subject matter appears in more than one place on the agenda and Council decides to deal with all items related to the matter at the same time; and,

### **Committee of the Whole**

67. A committee is hereby established called the "Committee of the Whole" with membership comprised of all members of Council and the CAO.

68. Committee of the Whole meetings are open to the public and can receive delegations but there will be no question period or debate with the public.
69. Committee of the Whole meetings will occur on a date and at a time as agreed upon by all those members of the committee.
70. Council Committee of the Whole may not make motions or take votes and shall refer items to a Council meeting if decisions are required.

#### **Advisory Committees and Boards**

71. Council may establish by bylaw or by resolution any advisory committee as deemed necessary and any committees established by resolution prior to the passing of this bylaw that are still in existence are grandfathered in and remain extant despite their earlier creation by resolution.
72. Bylaws or resolutions adopted pursuant to Section 60 shall include the following terms of reference as a minimum:
  - a. the purpose and mandate of the committee,
  - b. the authority and responsibility of the committee
  - c. the membership of the committee
  - d. the term of office for the membership of the committee.
73. All committees established pursuant to this bylaw must comply with all bylaws of the municipality, must have their members execute the Village of Longview Code of Conduct, and must comply with the provisions of the Municipal Government Act.
74. Members of Council who are appointed to any committee established by Council have the responsibility of keeping Council informed of any activities of the committees they are appointed to.
75. Any member of Council not a member of a committee shall have the right to attend committee meetings with the right of debate, but not to make motions or to vote.
76. The general duties of all committees of Council shall be as follows:
  - a. to report to Council whenever so desired by Council, and as often as the interests of the Village require, on all matters connected with the duties imposed on each such committee; and to recommend such action by the Council as it deems necessary within its terms of reference,
  - b. to observe, unless otherwise specifically permitted, the rules prescribed by the bylaws of Council,
  - c. the reports of all committees shall be made available to Council
77. No report or recommendation to do with any matter or thing shall be recognized as emanating from any committee unless it is in writing, dated, nor unless it bears the name of the Chairman or Acting Chairman of the committee from which it has been issued.

78. A committee may create any sub-committee it considers necessary and shall designate the duties, powers and responsibilities of each sub-committee for reporting on its findings.

- a. The same committee may terminate the existence of said sub-committee created by it and the sub-committee shall cease to exist on the submission of its final report.

79. The meetings of committees of Council shall be established by resolution of each committee and the public shall be given notice as required by the provisions of the Municipal Government Act.

80. All committee meetings shall be open to the public.

### **Administrative Inquiry**

81. All questions or administrative inquiries should be directed through the office of Chief Administrative Officer.

82. All information regarding an administrative inquiry shall be distributed to all members of Council for information, regardless of who submitted the inquiry.

83. No member shall have the power to direct or interfere with the performance of any work for the Village. Nothing in the foregoing shall in any way interfere or restrict the right of a member to seek information from any officer or employee of the Village through the office of the Chief Administrative Officer.

### **General**

84. Where the relationship between two or more members has deteriorated to a point so as to significantly interfere with the normal conduct of business, as judged by themselves, a majority of Council, or the Mayor, the two members shall seek to mediate their differences by any of the following steps:

- a. a joint meeting to resolve their differences,
- b. a joint meeting with the Mayor as a neutral mediator to resolve their differences,
- c. a meeting with the Council to resolve their differences,
- d. if the Mayor is unable to remain a neutral mediator, another member of Council, the CAO, or an outside consultant, may be appointed by a majority of Council as a neutral mediator in discussion.

### **Recording Meetings**

85. Meeting of Council could be audio recorded by administration for the purpose of preparing official minutes of the meeting and shall be destroyed one year from the meeting date.

86. Council meeting shall not be video or audio recorded by member of the gallery without the permission of Council.

Council may choose to record either audio and/or video of Special Meetings of Council for the use of people unable to attend the meetings.

**Amendment**

87. Any provision of this bylaw may be repealed, amended or varied and additions made by a majority vote of Council.

88. Notwithstanding section 75 and in the absence of any statutory obligation, any provision of this bylaw may be waived by resolution of Council, provided a unanimous vote of all the members, to deal with a specific matter under consideration.

**Severability**

89. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed and remainder of the bylaw is deemed valid.

**Rescinds**

90. Bylaw #420-19 is hereby rescinded.

**Effect**

91. This bylaw shall take effect upon the date of third and final reading and passage thereof.

**READ** for a first time this 15th day of December, 2020.

**READ** a second time this \_\_\_ day of \_\_\_\_, 2021.

**READ** for a third and final time this \_\_\_ day of \_\_\_\_, 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**Village of Longview  
IN THE PROVINCE OF ALBERTA  
WATER METER BYLAW 431-20**

**A BYLAW OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, TO PROVIDED FOR THE INSTALLATION OF WATER METERS.**

**PURSUANT** to and under the authority of the Municipal Government Act RSA 2000 Chapter M-26, Feb 1, 2019, and amendments thereto.

**THEREFORE**, the Council of the Village of Longview, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. This Bylaw known as the "Water Meter Bylaw".
2. This Bylaw shall replace Bylaw 257-00.
3. In this Bylaw states it is mandatory to install a water meter in any building, whether residential or commercial that requires connection to Village of Longview, potable water system.
4. Residents with missing or malfunctioning water meters must provide access to Village staff or contractors during regular Monday to Friday, hours 8 am to 3 pm, to allow installation, repair or replacement within a reasonable time from the time of contact informing them of the need to access the property, failure to do so will result in the Village tripling the water bill until such time as the meter can be installed, repaired or replaced.

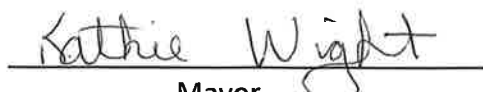
**THIS BYLAW** comes into effect upon the date of the THIRD and FINAL reading.

Read a first time, this 20<sup>th</sup> day of October, 2020.

Read a second time, this this 20<sup>th</sup> day of October, 2020.

And by Unanimous Consent of Council to proceed to third and final reading.

Read a third and final time and finally passed this this 20<sup>th</sup> day of October, 2020.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator





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**VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION**

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**Agenda Item #: 6.4**

**Date:** January 6, 2021  
**Title:** Wiring Community Hall for sound and projector  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village install a point-to-point internet solution for the Community hall.

**Alternatives:** 2. Defeat above motion.  
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** The installation cost for the projector and a permanent installation of the sound board and speakers in the hall would also be covered by the grant.

**Implications:**  
*Policy, Statutory  
Plans, Legislative:*

*Financial:* N/A

**Communications:** Notices posted at Council meetings

**Attachments:** Is the documentation severed by FOIP: **NO**  
1. none

Mayor K. Wight & Council  
Village of Longview  
Morrison Road  
Longview, Alberta, T0L 1H0

December 17, 2020

Dear Mayor Wight & Council,

At a recently held AGM and regular Board meeting of the Longview Little New York Daze Committee, which also contains members from the E.D.C. and Seniors' Club, a general discussion of those present surrounded the point that all organizations within the village are suffering from a lack of new volunteers. It was also noted that within the last 12 months a significant number of new residents have made Longview their home, which is in fact, a positive for the village. However, new residents may not be aware of the various organizations that the village offers, which benefit all within Longview in significant ways.

In view of the above points, it was suggested that all organizations within Longview be contacted to enquire whether they would be in favour of requesting Council to consider the publication of a booklet, or similar document, that would highlight these organizations, together with a contact person should any resident, new or old, consider volunteering or requiring information on a particular group. Other items that could be included in this publication would outline details of Council, and their relevant meeting times, or other information as deemed appropriate. We feel that this publication would be a great benefit to promote Longview for possible new residents. Another component of the proposal could include the advertising of our businesses within Longview, and they could be requested to contribute coupons etc. promoting their particular business.

I have personally contacted all the following listed organizations that make our village a unique place in which to reside, and all have been in support of this initiative. It was suggested that if approved this project may come within the criteria of our E.D.C..

If Council is in support of this proposal, I would be willing to present the initiative as a delegation or assist in any capacity if requested.

Yours Truly,



Ivor McCorquindale  
Box 283, Longview  
Alberta, T0L 1H0  
(403) 558-3600

E.D.C., Library, F.C.S.S., Recreation Board, Youth Group, Fire Dept., Little New York Daze, Longview Music Festival, A.R.C., Longview School, Longview Bible Fellowship, Longview Memorial Garden, Light Up Longview, Longview & Area Seniors' Club and Longview Writers' Group.

## Village Resident Facebook/Website Page

Ivor was just in; he brought an envelope for Kathie regarding a booklet of Village groups to give to the residents. I think that is a great idea. I also think it would be a great idea to have a Village Resident Facebook/Website Page that had updates regarding the groups, organizations and happenings within the Village but **no advertising**.

We could get information for the pages while gathering information for the newsletter every other month. When a group/organization books the hall, we could ask about posting the event on the Facebook/Website pages.

## Dale Harrison

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**From:** Christina Weir  
**Sent:** January 5, 2021 10:32 AM  
**To:** Dale Harrison; Kathie Wight, Mayor; Len Kirk  
**Subject:** FW: Hockey rink

Can we talk about this in the meeting, please.

-----Original Message-----

**From:** Linda Givens [REDACTED]  
**Sent:** January 5, 2021 9:32 AM  
**To:** Christina Weir <cweir@village.longview.ab.ca>  
**Subject:** Hockey rink

Good morning Christina. Hope you are keeping well.

I am not sure if you are aware of the 50/50 draws during the World Junior hockey tournament in Edmonton. Half of the money goes to the minor hockey association.

To date there is approximately 12.3 million. ..with one more draw tonight. I was thinking the council or Rec Board should put in a request for the artificial ice surface for our rink. The chinooks make it difficult for sustaining the ice surface and there is a need to have hockey back in Longview. I think the surfaces cost around \$100,000 to \$150,000. Just thinking the earlier the application and explaining of the need here , might give us a shot at being considered for the monies. Perhaps you could put this on the agenda for tomorrows meeting?

Thanks for considering this .

Regards  
Linda Givens

Sent from my iPad