

## **AGENDA**

### **REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW**

In the Province of Alberta, held on Tuesday, September 21, 2021

To be held at the Longview Community Hall at 6:30 p.m.

#### **1.0 CALL TO ORDER**

#### **2.0 AGENDA**

#### **3.0 DELEGATIONS**

##### **3.1 Longview Seniors – Grant Writer Update**

*A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.*

#### **4.0 CORRESPONDENCE FROM RESIDENTS**

#### **5.0 MINUTES**

- 5.1 Minutes of Council Meeting – June 15, 2021
- 5.2 Minutes of Special Meeting ARC – June 25, 2021
- 5.3 Minutes of Special Meeting Budget & Taxes – June 29, 2021
- 5.4 Minutes of Special Meeting Malmberg Place Sidewalk – August 26, 2021
- 5.5 Minutes of COW Meeting – September 1, 2021

#### **6.0 ACTION ITEM REPORT**

- 6.1 Action Item Report – from August 24, 2021

#### **7.0 REPORTS**

- 7.1 CAO Report
  - 7.1.1 Receipts for Barbecue
- 7.2 Public Works Report
- 7.3 Peace Officer Report
- 7.4 Council Reports

#### **8.0 FINANCIAL REPORTING**

- 8.1 Bank Reconciliation
- 8.2 Accounts Payable Cheque Register
- 8.3 YTD Budget to Actual Revenue & Expenses

#### **9.0 QUESTION PERIOD**

*An opportunity for the public to ask a question about something on the current agenda.*

#### **10.0 BYLAWS**

- 10.1 Bylaw 439-21 Subdivision Authority
- 10.2 Bylaw 441-21 Subdivision Officer
- 10.3 Bylaw 440-21 Joint Assessment Review Board

#### **11.0 BUSINESS**

- 11.1 Sidewalk Malmberg Place
- 11.2 October Meeting Dates
- 11.3 Election Update
- 11.4 New holiday
- 11.5 Road Closure
- 11.6 Removal of fence in Centennial Park

#### **12.0 CORRESPONDENCE**

- 12.1 Claresholm RCMP Retroactive Pay
- 12.2 Crossfield RCMP Retroactive Pay

#### **13.0 CLOSE MEETING**

**18(1)(d) labour relations or employee negotiations**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.*

#### **14.0 ADJOURNMENT**

MINUTES OF THE REGULAR MEETING  
 OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
 In the Province of Alberta, held on Tuesday, June 15, 2021  
 Zoom online, commencing at 6:30 p.m.

<b>PRESENT</b>	Mayor Kathie Wight Deputy Mayor Len Kirk Councillor Christina Weir Chief Administrative Officer Dale Harrison
<b>PUBLIC IN ATTENDANCE</b>	9 people online
<b>CALL TO ORDER</b>	Mayor Wight called the Regular Meeting of Council to order at 6:32 p.m.
<b>AGENDA</b>	Move item 11.6 to 11.2 before Capital budget Add 10.1 Bylaw 440-21 Joint Assessment Review Board Remove – request remove from end of compliant letter
Resolution 138-21	<b>MOVED</b> by Deputy Mayor Kirk that the agenda be accepted as amended. <span style="float: right;"><b>CARRIED</b></span>
<b>DELEGATIONS</b>	Ivor McCorquindale – Grant writer Possibility of other groups to use grant writer Will bring back to Sept COW meeting
<b>CORRESPONDENCE FROM RESIDENT</b>	Formal complaint against Councillor – Councillor Weir read a formal apology addressing the complaint.  3 Food truck letters – Mayor Wight suggested forward letters to next Council for consideration.  Coal Restriction Policy – will address later in meeting. Letter sent in support of High River in Feb
<b>MINUTES OF PREVIOUS MEETINGS</b>	Minutes of Regular Council Meeting – May 18, 2021 Minutes of Special Meeting Tax Bylaw – June 2, 2021
Resolution 139-21	<b>MOVED</b> by Deputy Mayor Kirk that Minutes of Regular Council Meeting – May 18, 2021 and Minutes of Special Meeting Tax Bylaw – June 2, 2021 be adopted as amended. <span style="float: right;"><b>CARRIED</b></span>
<b>ACTION ITEMS</b>	CAO presented Action Item List from the May COW Meeting
<b>REPORTS</b>	
<i>CAO Report</i>	CAO Harrison summarized the report submitted to Council as presented.
<i>Public Works Report</i>	As presented May 16-31
<i>Peace Officer Report</i>	Peace Officers from BD have been on patrol 16 hrs per week. Have written ___ ticket since starting

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<i>Council Reports</i>	Deputy Mayor Kirk – <ul style="list-style-type: none"> <li>• Nothing to report</li> <li>• Has FRESC meeting June 23</li> </ul> Councillor Weir – Highlighted items for her meeting with EDC, DARE, Rec Board and the Longview School from her report as presented. Presented appreciation retirement gifts to Marie Hummel, Karen Andrews, and Debbie Graham.  Mayor Wight – highlighted items from her meetings with Mayors & Reeves, AUMA, and Westwinds Housing from her report as presented.
Resolution 140-21	<b>MOVED</b> by Mayor Wight that the reports be accepted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
<b>FINANCIAL REPORTS</b>	Bank Reconciliation – April and May, 2020 Accounts Payable Cheque Register – May, 2020 Variance Report – YTD
Resolution 141-21	<b>MOVED</b> by Deputy Mayor Kirk that the Financial Reports be accepted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
<b>QUESTION PERIOD</b>	Michele Geistlinger – no need to sign off  Raby-Dunne – sidewalk snow clearing, weeds, develop lane  Ernie Leslie – sidewalks in subdivisions not required
<b>BYLAWS</b>	
<i><b>Bylaw 440-21 Joint Assessment Review</b></i> Resolution 142-21	<b>MOVED</b> by Mayor Wight that Bylaw 440-21 Joint Assessment Review table to September Committee of the Whole .  <p style="text-align: right;"><b>CARRIED</b></p>
<b>BUSINESS</b>	
<i><b>11.1 – RFD Pathway</b></i> Resolution 143-21	<b>MOVED</b> by Mayor Wight to table to a Special Meeting before end of June.  <p style="text-align: right;"><b>CARRIED</b></p>
<i><b>11.2 – RFD Sidewalk and Campground Projects</b></i> Resolution 144-21	<b>MOVED</b> by Mayor Wight that the Village use the MSP grant to do the Sidewalk safety, move campground servicing move to Special Meeting before end of June with written quote.  <p style="text-align: right;"><b>CARRIED</b></p>
<i><b>11.3 – RFD Capital Budget</b></i> Resolution 145-21	<b>MOVED</b> by Mayor Wight that the 2021 Capital Budget be table for Special Meeting by end of June.  <p style="text-align: right;"><b>CARRIED</b></p>

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In the Province of Alberta, held on Tuesday, June 15, 2021  
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<b>11.4 – RFD FCSS Needs study be Awarded to</b> Resolution 146-21	<b>MOVED</b> by Deputy Mayor Kirk that the Village award the FCSS Needs Study to TMS the Municipal Services Group for \$3,300 to have a draft available by the September COW meeting. <b>CARRIED</b>
<b>11.5 – Walk to Breathe</b> Resolution 147-21	<b>MOVED</b> by Mayor Wight that administration contact Claresholm organizer to see if they have any posters <b>CARRIED</b>
<b>11.6 – Attendance at Summer Caucus</b> Resolution 148-21	<b>MOVED</b> by Deputy Mayor Kirk that Mayor Wight and Councillor Weir attend the Summer Leadership Caucus with registration of approx. \$25 Zoom plus \$150 meeting fees. <b>CARRIED</b>
<b>CORRESPONDENCE High River Coal Restriction Policy</b> Resolution 149-21	<b>MOVED</b> by Mayor Wight that Mayor sign in support of the Alberta coal; Restriction Policy <b>CARRIED</b>
<b>Letters of Support RCMP</b> Resolution 150-21	<b>MOVED</b> by Mayor Wight that received letters in support of RCMP for information <b>CARRIED</b>
<b>CLOSE MEETING</b> Resolution 151-21	<b>MOVED</b> by Mayor Wight to close the meeting under FOIP 18(1)(d) labour relations or employee negotiations at 9:19 p.m. <b>CARRIED</b>
Break for 5 minutes	
Resolution 152-21	<b>MOVED</b> by Mayor Wight to come out of close meeting at 9:32 p.m. <b>CARRIED</b>
Resolution 153-21	<b>MOVED</b> by Mayor Wight that the apologize letter not be on Village facebook page and the apology letter be removed from Village bulletin board and June website by June 30. The apology letter will be added to the published agenda package on the Village website <b>CARRIED</b>
<b>ADJOURNMENT</b> Resolution 154-21	<b>MOVED</b> by Mayor Wight to adjourn the meeting at 9:40 p.m. <b>CARRIED</b>

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Mayor

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CAO

MINUTES OF SPECIAL MEETING ARC PATHWAY  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Wednesday, June 25, 2021  
held at the Longview Community Hall commencing at 10:00 a.m.

**PRESENT**

Mayor Kathie Wight  
Deputy Mayor Len Kirk  
Councillor Christina Weir

Absent: CAO Dale Harrison

Michelle Geistlinger – ARC  
Tony Geistlinger – ARC

**PUBLIC IN  
ATTENDANCE**

1 person in attendance

**CALL TO ORDER**

Mayor Wight called the meeting to order at 10:02 a.m.

**AGENDA**

Discuss of pathway completion

Resolution 155-21

**MOVED** by Deputy Mayor Kirk that the agenda be accepted as  
presented. **CARRIED**

**BUSINESS**

**ARC Pathway**

Discussion: Money  
Maintenance to year  
Village repairing dip

Resolution 156-21

**MOVED** by Councillor Weir that the Village allow \$30,000 for  
payment of resin for pathway. **CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Resolution 157-21

**MOVED** by Mayor Wight to adjourn the meeting at 10:30 a.m.  
**CARRIED**

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Mayor

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CAO

MINUTES OF SPECIAL MEETING BUDGET & TAX BYLAW  
 OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
 In the Province of Alberta, held on Tuesday, June 29, 2021  
 held at the Longview Community Hall commencing at 1:00 p.m.

**PRESENT**

Mayor Kathie Wight  
 Deputy Mayor Len Kirk  
 Councillor Christina Weir

**PUBLIC IN ATTENDANCE**

CAO Dale Harrison

6 in gallery

**CALL TO ORDER**

**AGENDA**

Mayor Wight called the meeting to order at 1:02 pm.

Add- porta potties in Centennial  
 Rec Board Farmers Market Update

Resolution 158-21 **MOVED** by Deputy Mayor Kirk that the agenda be accepted as amended. **CARRIED**

**BUSINESS**

**Malmberg Sidewalk** Resolution 159-21 **MOVED** by Mayor Wight that the Malmberg Place sidewalk be deferred to capital budget. **CARRIED**

**Municipal Sustainably Program Grant** Resolution 160-21 **MOVED** by Councillor Weir that the MSP grant be used for the \$30,000 ARC pathway completion and the unused driveway replacements and curb repair on Morrison Road as well Mountain View Place curb and Royalties sidewalk repair. **CARRIED**

**Campground Water Service**  
 Discussed as part of the CCRF Grant.

**Canada Community Revitalization Fund** Resolution 161-21 **MOVED** by Councillor Weir that the Campground Water Servicing, gateway, 2 gazebos, camp kitchen, electricity LED lighting upgrade at hall, floor upgrade, fence around Centennial Park, be applied for funded under the Canada Community Revitalization Fund **CARRIED**

**Capital Budget** Resolution 162-21 **MOVED** by Mayor Wight that the 2021 Capital budget in the amount of \$293,535 be approved. **CARRIED**

**Tax Bylaw 436-21a Amended**

Resolution 163-21 Add line to rescind Bylaw 436-21 **MOVED** by Mayor Wight that Bylaw 436-21a 2021 Tax Bylaw Amended receive 1<sup>st</sup> Reading. **CARRIED**

Resolution 164-21 **MOVED** by Deputy Mayor Kirk that Bylaw 436-21a 2021 Tax Bylaw Amended receive 2<sup>nd</sup> Reading. **CARRIED**

Resolution 165-21 **MOVED** by Mayor Wight that Bylaw 436-21a 2021 Tax Bylaw Amended proceed to 3<sup>rd</sup> Reading. **UNANIMOUSLY CARRIED**

Resolution 166-21 **MOVED** by Councillor Weir that Bylaw 436-21a 2021 Tax Bylaw Amended receive 3<sup>rd</sup> Reading. **CARRIED**

MINUTES OF SPECIAL MEETING BUDGET & TAX BYLAW  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, June 29, 2021  
held at the Longview Community Hall commencing at 1:00 p.m.

<b>Porta-Potties</b> Resolution 167-21	<b>MOVED</b> by Councillor Weir that the Rec Board install porta-potties at Centennial Park.	<b>CARRIED</b>
<b>Rec Board</b>	Farmers Market update	
<b>CLOSED MEETING</b>		
Resolution 168-21	<b>MOVED</b> by Mayor Wight to go to closed the meeting under FOIP 18(1)(d) labour relations or employee negotiations at 2:42 p.m.	<b>CARRIED</b>
Resolution 169-21	<b>MOVED</b> by Mayor Wight to come out of closed meeting at 3:07 p.m.	<b>CARRIED</b>
<b>ADJOURNMENT</b> Resolution 170-21	<b>MOVED</b> by Mayor Wight to adjourn the meeting at 3:08 p.m.	<b>CARRIED</b>

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Mayor

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CAO

MINUTES OF SPECIAL MEETING MSP GRANT  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Thursday, August 26, 2021  
held at the Longview Community Hall commencing at 7:30 p.m.

**PRESENT**

Mayor Kathie Wight  
Deputy Mayor Len Kirk  
Councillor Christina Weir

**PUBLIC IN ATTENDANCE**

CAO Dale Harrison

14 in gallery

**CALL TO ORDER**

Mayor Wight called the meeting to order at 7:33 pm.

**AGENDA**

Add Public Discussion

Resolution 170-21

**MOVED** by Deputy Mayor Kirk that the agenda be accepted as amended. **CARRIED**

**BUSINESS**

**Public Discussion**

Susan Raby Dunne – why is the sidewalk being ramrodded.  
Ernie & Gavina - why is Council opposed to resident's request.  
Doris Lesick – back lane completion as a project.  
Dennis Kilburn – commented on slope stability and lot grades.  
Council and Administration responded to the question put forth by the gallery.

Resolution 171-21

Public Discussion ended by mayor after 30 minutes

**MOVED** by Mayor Wight called for recess at 8:26 pm

In session 8:29 p.m.

**Malmberg Sidewalk**

Resolution 172-21

**MOVED** by Mayor Wight that the Malmberg Place sidewalk be tabled to the Sept Council meeting. **CARRIED**

Resolution 172-21

**MOVED** by Councillor Weir that administration research the alley in Malmberg Place as possible project under MSP. **CARRIED**

**CLOSED MEETING**

n/a

**ADJOURNMENT**

Resolution 172-21

**MOVED** by Mayor Wight to adjourn the meeting at 9:02 p.m.

**CARRIED**

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Mayor

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CAO



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Wednesday, Sept 1, 2021  
held at the Longview Community Hall at 6:30 p.m.

**PRESENT**

Mayor Kathie Wight  
Deputy Mayor Len Kirk  
Councillor Christina Weir

**PUBLIC IN  
ATTENDANCE**

CAO Dale Harrison  
2 in gallery

**CALL TO ORDER**

Mayor Wight called the meeting to order at 6:32 p.m.

**AGENDA**

Add: FOIP 18(1)d for Closed Meeting  
Move: 440-21 Joint Assessment Review Board to Sept Council

Resolution 173-21

**MOVED** by Deputy Mayor Kirk that the agenda be accepted as amended. **CARRIED**

**DELEGATION**

None

**ITEM ACTION LIST**

CAO went over Action Item List

**CAO REPORT TO  
COUNCIL**

CAO highlighted Items from Report

**BYLAW**

Deferred to Sept Council

**BUSINESS**

**Goats**

Report on goat did a good job. Future activities could bush and burn piles. See what the regrowth looks like in 2022. Could use goats to do the west side in future.

**Road Closure Land  
Disbursement**

Research resident say in the disposal of the land. Sale versus lease. Waiting for the easement agreement from lawyer to register survey plan. This is something the next Council will need to decide on because of the time to register the survey plan to create legal parcels.

**Use of Village Lanes**

Administration to review Parking Bylaw and LUB for RV parking and dumpers parking in lanes. Bring to next meeting for decision.

**Increase Traffic  
Malmberg Place**

Open gate off Hwy 541 to accommodate construction traffic to stay off of Longview drive.

**CLOSE MEETING**

Resolution 174-21

**MOVED** by Mayor Wight to have 5-minute recess then close the meeting under FOIP 18(1)(d) labour relations or employee negotiations at 8:24 p.m. **CARRIED**

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Wednesday, Sept 1, 2021  
held at the Longview Community Hall at 6:30 p.m.

Resolution 175-21 | **MOVED** by Mayor Wight to come out of close meeting at 8:54 p.m. **CARRIED**

**ADJOURNMENT**  
Resolution 176-21 | **MOVED** by Mayor Wight to adjourn the meeting at 8:55 p.m. **CARRIED**

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Mayor

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CAO

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Twin Cities lease	Dale	16-Feb		Awaiting lease from Twin Cities - emailed twice
2	Plebesite - returning officer - Susan Bogart	Dale	16-Feb		Emailed - Returning officer about scrutineer requirements and Highwood printing for ballot costs.
3	Research Food truck licensing		20-Apr		Check Free legal - about targeting specific industries
4	Pea Gravel at Centennial	Christina	18-May		
5	Barbecue receipts		01-Sep		Included in agenda
6	Parking in Lane		01-Sep		
7	Utility corridor east side		01-Sep		
8	Fire Chief - burning gully brush pile		01-Sep		will look at gully and develop a plan for northend and check fire smart
9	Foothills - WTP & Contract		01-Sep		Talked with Utility Supervisor, they will arrange a meeting with operator and MPE and myself to develop a plan to ensure no crisis in water system & reduce contract hours.
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11					
12					
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14					
15					
16					



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VILLAGE OF LONGVIEW  
CAO REPORT TO COUNCIL

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TO: Council  
FROM: Dale Harrison  
SUBJECT: CAO Report from August 26 – Sept 15, 2021  
DATE: September 21, 2021

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**Development**

- Survey for lot pins and alley elevations
- Posting – Relaxation of setback
- Appraisal values for Road Closure
- CMHC quarterly housing report
- Engineers & property owner discussion of subdivision & servicing plan
- Conversations with property owner on east side of Malmberg Place – sidewalk
- Met with ratepayer looking to build new garage
- Conversation with ratepayer about secondary suites
- Conversation with homeowner in regard to completion of project
- Coordinate with Fortis for power to new house
- Property line encroachment notification

**Office**

- Request quote for electrical from local contractor
- Review original Development Agreement Malmberg Place
- Complete Alberta Wage Survey for prov
- Newsletter prep
- Communication with AUMA IT
- ATCO Gas franchise agreement advertisement
- Conversations with several people interested in property and building in Longview

**Election**

- Met with several potential Council candidates
- Numerous contacts with the returning officer – Advance poll times
- Research end of Council term process
- Candidates Forum schedule

**Finance**

- Met with ratepayer to arrange payment plan on overdue amounts
- Prep expense report for barbecue
- Provide Financial Statements to Rec Board

**Council**

- Register New Council for Muni 101 Strathmore

**Public Works**

- Pick up rebar cages for sign pylon
- Conversation with County – WTP contract, operating plan
- Hydrovac electronic sign pylon
- Place rebar and posts in for pylon
- Talked with several electricians about wiring for sign
- Conversations with sign supplier – electrical spec and needs, timing of installation

**FCSS**

- Files from original contractor – forward to current contractor
- Several conversations with Needs Study contractor – content and timelines
- Needs Study – review draft

**Peace Officer**

- Review and summarize August Ticket information
- Change programming Speedreader
- Prep PO Reports for Council

**Solar - net Zero**

- Request quote for chain link fence
- Timeline for Solar panels installation 7 fencing compound

**Light-Up**

- Prep fundraising letter

**Meetings**

- Sidewalk Contractor – Morrison Road
- Original Malmberg Place Developer

**Barbecue Planning**

**250 plus people**

Burgers	3	cases from Longview Beef Jerky	144	180.00	
	2	held for us	96		120.00
	6 doz	bbq weiners	72	donated	
	6 doz	hot dog buns	72	donated	
	305	cheese slices	305	donated	
	20 doz	hamburger buns	240	3.82	76.32 Sobey's
	4 - 2 packs	Ketchup		7.29	29.16 Costco
	6 bottles	Mustard		5.59	16.77 Costco
	2 lg jars	Sliced pickles		8.99	17.98 Costco
		1 Barbecue sauce		6.99	6.99 Costco
		3 Cheese slices		13.99	41.97 Costco
		2 Barbecue Sauce		2.99	5.98 Sobey's
		4 Onion bags		2.49	9.96 Sobey's
Costco	5	Assorted chips	250	11.44	59.45 Costco
Beverages	2	coffee		14.99	29.98 Costco
	3	18% cream 1 litre		4.70	14.10 Sobey's
	3	Sugar & Sweetner		3.99	11.97 Sobey's
	3	bottled water 40 bottles		4.00	12.00 Costco
	4	iced tea mix		4.99	19.96 Sobey's
	130	Juice boxes			donated
	5	bags of ice			donated
plates	250		save for future	16.99	Costco
Sq napkins	350		save for future	12.99	Costco
Cups	100	9 oz coffee cups	save for future	15.99	Costco
	200	Plastic drink cups	used old inventory		
Cupcakes- assorted				160.00	Sobey's
				<b>738.56</b>	<b>TOTAL</b>

Costco	30-Jul	59.45
Costco	06-Aug	212.29
Sobey's	20-Aug	298.29
Longview Beef Jerky	31-Aug	180.00
		<hr/>
	<b>Receipts</b>	<b>750.03</b>

garbage cans & bags from PW  
two electric warming trays from Hall

June 1  
Daily routine,Weed whip,Cut grass.

June 2  
Daily routine,Set-up speed sign,Pick-up supplys in HR,Spray weeds Repair fence at campground,Pick-up garbage from Info center and campground.

June 3  
Daily routine,Spray weeds,Repair/replace site markers in campground,Check over truck and dump trailer.

June 4  
Daily routine,Garbage pick-up,Check man hole covers and gate valves along Morrison Rd (road repaving)

June 7  
Daily routine,Pick-up garbage at Info Center,Campground,Park and park,Spray weeds,Check out fall drain,Load water tank.

June 8  
Daily routine,Water planter box's, Meet with CK Fire&Safty at Community Hall,weed whip and cut grass.

June 9  
Daily routine,weed whip and cut grass,Check lagoon quarter,Meet with RCMP about suspensions activities in Municipal reserve behind campground.

June 10  
Daily routine,Clean and service Kubota and newholland tractors,Check over truck and dump trailer.

June 11  
Daily routine,Garbage Pick-up,Cut grass.

June 14  
Daily routine,weed whip,cut grass,Pick-up garbage at Info center and campground.

June 15  
Daily routine,weed whip,Cut grass.

Truck 381 Km

Kubota 11 Hrs

A handwritten signature in blue ink, reading "Austin Cannata". The signature is written in a cursive style with a large initial 'A' and a long, sweeping underline.

June 16  
Daily routine, Weed whip, Cut grass.

June 17  
Daily routine, Pre Fire inspection, Pick-up supplies in OK, Check over truck and dump trailer.

June 18  
Daily routine, Garbage pick-up, Replace/repair emergency equipment within village buildings.

June 21  
Daily routine, Pick-up garbage from Info Center and Campground, Check MH 14, 51, 52, complaint of sewer smell, Weed whip, cut grass.

June 22  
Daily routine, Fire Inspections, Misc small jobs, Service campground tractor.

June 23  
Daily routine, Weed whip, cut grass.

June 24  
Daily routine, Meet at 107A in regards to sign install, Tidy-up shop, load tents for tent rental, Check over truck and dump trailer.

June 25  
Daily routine, Garbage pick-up, Test and drop off water meter for new install in Malberg Pl, Unplug toilet in mens wash room at campground.

June 28  
Daily routine, Pick-up garbage at Info center, Campground and loose garbage along Kee Dr, Weed whip and cut grass.

June 29  
Daily routine, Water planter boxes, Memorial trees in park, Privacy bushes at campground.

June 30  
Daily routine, Water Privacy bushes at campground, Misc small jobs around shop/yard, Check over truck and dump trailer.

Truck 372 Km

Kubota 8 hrs

Skid steer 3 Hrs





July 1  
STAT

July 2  
Daily routine, Garbage pick-up, Put-up Fire ban signs, Utility readings.

July 5  
Daily routine, Pick-up garbage at Info center, Campground, Skate board park, Centennial park, Clean storm drain grates, Pump out Bypass vault at SLS, Pump out holding tank at WTP.

July 6  
Daily routine, Pick-up parts/supplies in HR, Re-set bulk water system (after hours)

July 7  
Daily routine, Weed whip, Cut grass.

July 8  
Daily routine, Service Kubota, Cut grass, deliver supplies to Info center, check over truck and dump trailer.

July 9  
Daily routine, Garbage pick-up, Pick-up supplies in HR, Install #plates on SLS building.

July 12  
Daily routine, Pick-up Garbage from Info center, Campground, Centennial park, Kee Dr, Spray weeds along sidewalks, Weed whipping.

July 13  
Daily routine, Weed whip, Cut grass.

July 14  
Daily routine, Weed whip, Cut grass.

July 15  
Daily routine, Weed whip, cut grass, Check over truck and dump trailer.

Truck 409 km

Kubota 11 Hrs

*Justin  
Cannata*

July 16  
Daily routine, Garbage Pick-up, Tidy-up around shop.

July 19  
Daily routine, Garbage pick-up at Info center, Campground, Skate park, Turn on CC in Malmborg Pl, Weed whip and cut grass on Vacant lots.

July 20  
Daily routine, Repair flat tire on JD remove Blade and hook-up ruff cut mower and check over, Cut vacant lots.

July 21  
Daily routine, Cut vacant lots.

July 22  
Daily routine, Close and Open CC on Twin Cities Dr for a water main leak repair in a residents, Remove chip pile from Info Center parking lot, Check over truck and dump trailer.

July 23  
Daily routine, Garbage pick-up, Pick-up parts in HR.

July 26  
Daily routine, Pick-up garbage at Info center, Campground, Skate park, Centennial park, Kee Dr, Meet at Lagoon quarter about fence removal, Close/open CC on Morrison Rd for Internal water leak repair, Water planter boxes.

July 27  
Daily routine, Weed whip, Cut grass, Manul meter reading and Chlorine test in flooding crawl space on Morrison Rd.

July 28  
Daily routine, Cut grass, Put-up Fire ban signs, Raise flags, Remove wire and fence posts at Lagoon Quarter for solar project.

July 29  
Daily routine, Weed whip cut grass, Meet at lagoon quarter for grass and brush cutting, Check over truck and dump trailer.

July 30  
Daily routine, Garbage Pick-up, Meet with IT at Fire Hall (no internet re-set and test bulk water system) Check grass/brush removal at lagoon quarter.

Truck  
447 Km

JD  
5 Hrs

Kubota  
6 Hrs

Skid steer  
3 Hrs



Aug 2  
STAT

Aug 3  
Daily routine, Pick-up garbage from Info center, Campground, Skate park. Weed whip, cut grass.

Aug 4  
Daily routine, Meet with contractor at Community Hall for saw cutting for sign installation. Weed whip, Cut grass.

Aug 5  
Daily routine, Clean out storm drain outlet in green space, Service kubota mower deck, Check over truck and dump trailer.

Aug 6  
Daily routine, Garbage Pick-up, Meet with contractor for calvert placment and back fill in emergency over flow and removal of dirt build-up at storm drian outlet in green space, Pick-up supplys in HR.

Aug 9  
Daily routine. Pick-up garbage at Info center and campground, Weed whip, cut grass.

Aug 10  
Daily routine, Pick rocks at storm drain in green space, Push-up grind pile, Weed whip.

Aug 11  
Daily routine, Service kubota mower deck.

AUG 12  
Daily routine, weed whip and cut grass, Check over truck and dump trailer.

Aug 13  
Daily routine, Garbage pick-up, Clean-up abandoned campsite in Campground tenting area.

Truck 303 Km

Kubota 8 Hrs

Skid steer 1 Hr

*Justin  
Cameron!*

Aug 16

Daily routine, Pick-up garbage from Info Center, Campground, Skate Park, Centennial Park. Clean-up rock/gravel/sod chunks at storm drain outlet in green space.

Aug 17

Daily routine, Clean storm drain grates, Put together office chair, Clean truck.

Aug 18

Daily routine, Take measurements around Malmborg Place, Pump out holding tank at WTP.

Aug 19

Daily routine, Locate property pins in Malberg Place, Tidy up around shop, Check over truck and dump trailer.

Aug 20

Daily routine, Garbage pick-up, Install threshold at community hall.

Aug 23

Daily routine, Pick-up garbage at Info center, Campground, Skate park, Centennial park, Kee Dr, Alley behind fire hall, Morrison Rd. Weed whip.

Aug 24

Daily routine, Weed whip cut grass, Meet with FTW Incorporated and unload pilings mounts for Electric sign board at community hall.

Aug 25

Daily routine, Prep and paint entrance sign on Kee Dr.

Aug 26

Daily routine, Meet with locators in Malmborg Place, Replace water meter on Twin Cities Dr, Paint entrance sign on Kee Dr, Check over truck and dump trailer.

Aug 27

Daily routine, Garbage Pick-up, Repair rear gate on dump trailer, Check lagoon quarter.

Aug 30

Daily routine, Pick-up garbage from Info center, Campground, Skate park, Kee Dr, Alley way behind fire hall. Re-position rock at campground struck by a bad driver, Shut off CC on Morrison Rd for possible water service line leak, Finish painting East entrance sign.

Aug 31

Daily routine, Check on possible water service line leak on Morrison Rd, Prep and start painting south entrance sign.

Truck 367 km

Kubota 8 hrs

Skid steer 2 hrs

*Justin  
Cammata*

Village of Longview Municipal Enforcement

**Report to Council June 2021**

Stats are compiled from the month of June 2021.

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
50	\$10,236			\$6,141

**June Events**

Construction on Hwy 22 through Longview – resulted in 3 shifts with a total of 1 ticket

Shifts on patrol in June –  $16 \times 4 = 64$  hours cost \$4,544 = surplus revenue over expense of \$1,597

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Village of Longview Municipal Enforcement

**Report to Council July 2021**

Stats are compiled from the month of July2021.

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
56	\$12,812			\$7,687 Plus two court appearances

**July Events**

Shifts on patrol in July –  $18 \times 4 = 72$  hours + 4 hours ST cost \$5,396 = surplus revenue over expense of \$2,291

Village of Longview Municipal Enforcement

**Report to Council August 2021**

Stats are compiled from the month of August 2021.

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
44	\$11,160			\$6,696. Plus one court appearances

**August Events**

Shifts on patrol in August –  $16 \times 4 = 64$  hours = cost \$4,544 = surplus revenue over expense of \$2,152

Peace Officer attended Celebration in the Park and judged the children bicycle parade

**VILLAGE OF LONGVIEW  
BANK RECONCILIATION  
June 30, 2021**

**General Ledger ATB**

Balance at	General account	\$1,003,959.21	
	RecBoard account	\$27,491.35	
	Light Up account	\$1,022.95	
	Memorial Garden account	\$9,774.65	
	Total Bank in GL		\$1,042,248.16
	charges outstanding in GL		
	deposit outstanding in GL	\$ 153.77	\$ 153.77
<b>Adjusted Balance</b>	<b>June 30, 2021</b>		<b><u>\$1,042,401.93</u></b>

**ATB General Bank Account**

Balance	June 30, 2021		<u>\$1,057,934.87</u>
Less:	Outstanding Cheques	(\$17,109.73)	
Plus:	Outstanding Deposit in Bank	\$1,576.79	
			(\$15,532.94)
<b>Balance at</b>	<b>June 30, 2021</b>		<b><u>\$1,042,401.93</u></b>
<b>difference</b>			<b>\$0.00</b>

	<b>Total on Deposit</b>		<b><u>\$1,042,401.93</u></b>
Less:	MSI Grant	\$127,130.77	
	FGTF Grant	\$1,301.00	
	AUMA Grant	\$0.00	
	WTP additions project	(\$2,583.75)	
	WTP instruments	(\$33,201.38)	
	Solar Project	(\$4,000.00)	
	CSS Covid 19 (community)	\$10,100.48	
	MOST Covid 19(relief)	\$30,844.04	
	Reserves	\$481,685.83	
	held for rec board	\$27,491.35	
	held for lightup	\$1,022.95	
	held for memorial garden	\$9,774.65	
	<b>Restricted Funds</b>		<b><u>\$649,565.94</u></b>
	<b>Balance for Operations</b>		<b><u>\$392,835.99</u></b>



**VILLAGE OF LONGVIEW  
BANK RECONCILIATION  
July 31, 2021**

**General Ledger ATB**

Balance at	General account	\$1,139,682.32	
	RecBoard account	\$26,911.35	
	Light Up account	\$1,022.95	
	Memorial Garden account	\$9,458.66	
	Total Bank in GL		\$1,177,075.28
	charges outstanding in GL		
	deposit outstanding in GL	\$ 1,806.65	\$ 1,806.65
<b>Adjusted Balance</b>	<b>July 31, 2021</b>		<b><u>\$1,178,881.93</u></b>

**ATB General Bank Account**

Balance	July 31, 2021		<u>\$1,159,379.64</u>
Less:	Outstanding Cheques	(\$1,535.64)	
Plus:	Outstanding Deposit in Bank	\$21,037.93	
			\$19,502.29
<b>Balance at</b>	<b>July 31, 2021</b>		<b><u>\$1,178,881.93</u></b>
<b>difference</b>			<b>\$0.00</b>

	<b>Total on Deposit</b>		<b><u>\$1,178,881.93</u></b>
Less:	MSI Grant	\$127,130.77	
	FGTF Grant	\$1,301.00	
	MSP - Covid Capital	\$50,000.00	
	WTP additions project	(\$2,583.75)	
	WTP instruments	(\$33,201.38)	
	Solar Project	(\$4,354.07)	
	CSS Covid 19 (community)	\$10,100.48	
	Reserves	\$481,685.83	
	held for rec board	\$26,911.35	
	held for lightup	\$1,022.95	
	held for memorial garden	\$9,458.66	
	<b>Restricted Funds</b>		<b><u>\$667,471.84</u></b>
	<b>Balance for Operations</b>		<b><u>\$511,410.09</u></b>

**VILLAGE OF LONGVIEW  
BANK RECONCILIATION  
August 31, 2021**

**General Ledger ATB**

Balance at	General account	\$1,353,991.65	
	RecBoard account	\$26,201.96	
	Light Up account	\$1,022.95	
	Memorial Garden account	\$9,458.66	
	Total Bank in GL		\$1,390,675.22
	charges outstanding in GL		
	deposit outstanding in GL	\$ 17,448.56	\$ 17,448.56
<b>Adjusted Balance</b>	<b>August 31, 2021</b>		<b><u>\$1,408,123.78</u></b>

**ATB General Bank Account**

Balance	August 31, 2021		<u>\$1,405,999.48</u>
Less:	Outstanding Cheques	(\$2,643.98)	
Plus:	Outstanding Deposit in Bank	\$4,768.28	
			\$2,124.30
<b>Balance at difference</b>	<b>August 31, 2021</b>		<b><u>\$1,408,123.78</u></b>
			<b>\$0.00</b>

	<b>Total on Deposit</b>		<b><u>\$1,408,123.78</u></b>
Less:	MSI Grant	\$127,130.77	
	FGTF Grant	\$1,301.00	
	MSP - Covid Capital	\$50,000.00	
	WTP additions project	(\$2,583.75)	
	WTP instruments	(\$33,201.38)	
	Solar Project	(\$4,354.07)	
	CSS Covid 19 (community)	\$8,687.97	
	Reserves	\$481,685.83	
	held for rec board	\$26,201.96	
	held for lightup	\$1,022.95	
	held for memorial garden	\$9,458.66	
	<b>Restricted Funds</b>		<b><u>\$665,349.94</u></b>
	<b>Balance for Operations</b>		<b><u>\$742,773.84</u></b>

# Village of Longview

## Cheque Listing For Council

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
202100133	2021-06-02	AMSC Insurance Services Ltd.	0168-43,836	PAYMENT JUNE COVERAGE	673.33	673.33
202100134	2021-06-02	AquaVision Canada Inc.	6	PAYMENT LAGOON MAINTENANCE	5,120.00	5,120.00
202100135	2021-06-02	Eastlink	15991272	PAYMENT RE MAY 10 STATEMENT	141.70	141.70
202100136	2021-06-02	Field Law LLP	580722	PAYMENT RE SOLAR PROJECT	437.82	437.82
202100137	2021-06-02	Government of Alberta, Land Titles	20210531	PAYMENT MARCH TITLE SEARCHES	20.00	20.00
202100138	2021-06-02	Grand & Toy	R976965	PAYMENT CAMPGROUND CLEANING	536.82	536.82
202100139	2021-06-02	Hemmera Envirochem Inc.	2303048	PAYMENT SOLAR PROJECT SURVEY	369.97	369.97
202100140	2021-06-02	Longview Library	20210602	PAYMENT DONATION YEARLY PLUS EXTRA FC	4,000.00	4,000.00
202100141	2021-06-02	Telus Communications	20210520	PAYMENT RE MAY 20 STATEMENT	285.57	285.57
202100142	2021-06-02	Telus Mobility	4645788199 4645788200	PAYMENT RE APRIL 27 STATEMENT RE MAY 27 STATEMENT	212.29 225.81	438.10
202100143	2021-06-02	Village of Longview	20210601	PAYMENT CAMPGROUND FLOAT	150.00	150.00
202100144	2021-06-09	Alberta One-Call Corporation	in167743	PAYMENT MAY ONE CALLS	46.31	46.31
202100145	2021-06-09	Caumartin, Justin	20210615	PAYMENT MAY ALLOWANCE	65.00	65.00
202100146	2021-06-09	Contain-A-Way Services	224288	PAYMENT MAY BIN DUMPS	165.66	165.66
202100147	2021-06-09	Folkard, June	20210615	PAYMENT MAY ALLOWANCE	65.00	65.00
202100148	2021-06-09	Foothills Regional Service Commission	00028373	PAYMENT MAY LANDFILL	442.00	442.00
202100149	2021-06-09	Iron Mountain Canada Operations ULC	drbt796	PAYMENT MAY SHREDING	82.96	82.96
202100151	2021-06-09	Longview Fas Gas	20210601	PAYMENT MAY FUEL	503.05	503.05
202100152	2021-06-09	Mikkelsen, Dayna	20210615	PAYMENT MAY CLEANING	160.00	160.00
202100153	2021-06-15	LED Pros Ltd.	REPL-202100150 REPL-202100150	Replacement Cheque Replacement Cheque	13,820.00	13,820.00
202100154	2021-06-15	Aecon Transportation West	20210513 20210607	PAYMENT FAS GAS ENTRANCE GRADING FAS GAS ENTRANCE GRADING	6,008.20 745.45	6,753.65
202100155	2021-06-15	Alberta Municipal Services Corporation	21-1038920	PAYMENT RE JAUNE 7 STATEMENT	4,935.77	4,935.77
202100156	2021-06-15	ATB Financial Mastercard	20210604	PAYMENT MISC RECEIPTS	1,578.57	1,578.57
202100157	2021-06-15	Brownlee LLP	516045	PAYMENT AUDIT LETTERS	315.32	315.32

# Village of Longview

## Cheque Listing For Council

2021-Sep-15  
11:13:31AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202100158	2021-06-15	CK Fire and Safety Solutions Inc.	1465	PAYMENT FIRE EXTINGUISHER MAINTENANCE	354.52	354.52
202100159	2021-06-15	MUNIWARE Municipal Info Systems	20210781	PAYMENT JULY SUPPORT	191.89	191.89
202100160	2021-06-15	Superior Safety Codes Inc.	18416	PAYMENT APRIL PERMIT FEES	2,301.66	2,301.66
202100161	2021-06-23	AMSC Insurance Services Ltd.	0168-44,262	PAYMENT JULY COVERAGE	673.33	673.33
202100162	2021-06-23	Christ the Redeemer Catholic School Division	00040	PAYMENT Q2 REQUISITION	856.81	856.81
202100163	2021-06-23	Eastlink	16230201 16306950	PAYMENT RE JUNE 3 STATEMENT RE JUNE 10 STATEMENT	82.90 145.95	228.85
202100164	2021-06-23	Jansen Plumbing Ltd.	28739	PAYMENT WATER METERS IN TRAILER PARK	393.29	393.29
202100165	2021-06-23	Majchrowski, Nicki	20210623	PAYMENT CLEANING JUNE INV.	688.00	688.00
202100166	2021-06-23	Matrix Solutions Inc.	248787	PAYMENT MAY WATER MONITORING	236.93	236.93
202100167	2021-06-23	Telus Communications	20210620	PAYMENT RE JUNE 20 STATEMENT	281.88	281.88
202100168	2021-07-07	Aaron Drilling Inc.	1046	PAYMENT REPAIR PUMP	756.00	756.00
202100169	2021-07-07	Alberta One-Call Corporation	in168472	PAYMENT JUNE NOTIFICATIONS	52.92	52.92
202100170	2021-07-07	Benchmark Assessment Consultants Inc.	1917	PAYMENT JULY - SEPT FEES	1,293.60	1,293.60
202100171	2021-07-07	Canon Canada Inc.	4030020353	PAYMENT RE STATEMENT JULY 6	276.71	276.71
202100172	2021-07-07	Caumartin, Justin	20210715	PAYMENT JUNE PHONE ALLOWANCE	65.00	65.00
202100173	2021-07-07	Contain-A-Way Services	226835	PAYMENT JUNE DUMPSTER	165.66	165.66
202100174	2021-07-07	Eastlink	16546572	PAYMENT PER JULY 3 STATEMENT	85.38	85.38
202100175	2021-07-07	Folkard, June	20210629 20210715	PAYMENT STAMPS JUNE PHONE ALLOWANCE	289.80 65.00	354.80
202100176	2021-07-07	Government of Alberta, Land Titles	20210630	PAYMENT JUNE LAND TITLES	10.00	10.00
202100177	2021-07-07	Iron Mountain Canada Operations ULC	dskt055	PAYMENT SHREDDING JUNE 30 STATEMENT	82.78	82.78
202100178	2021-07-07	Longview Fas Gas	20210701	PAYMENT JUNE FUEL	341.82	341.82
202100179	2021-07-07	Majchrowski, Nicki	20210715	PAYMENT JUNE CLEANING	650.00	650.00
202100180	2021-07-07	MUNIWARE Municipal Info Systems	20210844	PAYMENT LASER PAPER	264.23	264.23
202100181	2021-07-07	SecurTek	r0011355047	PAYMENT MONITORING SERVICES TO JUNE 1	326.97	326.97

# Village of Longview

## Cheque Listing For Council

2021-Sep-15  
11:13:31AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202100182	2021-07-07	Telus Mobility	4645788201	PAYMENT JUNE 27 STATEMENT	218.51	218.51
202100183	2021-07-14	Accu-Flo Meter Service Ltd.	97774	PAYMENT METERES AND COUPLINGS	6,383.79	6,383.79
202100184	2021-07-14	ATB Financial Mastercard	20210708	PAYMENT JULY CC RECEIPTS	1,702.55	1,702.55
202100185	2021-07-14	Brownlee LLP	517729	PAYMENT CODE OF CONDUCT COMPLAINT	805.88	805.88
202100186	2021-07-14	Cummins Western Canada	bn-49485	PAYMENT REPLACE BATTERY AND CHARGER	1,774.19	1,774.19
202100187	2021-07-14	Foothills Regional Service Commission	00028468	PAYMENT JUNE GARBAGE	344.00	344.00
202100188	2021-07-14	Gregory, Harriman & Associates LLP	243448	PAYMENT ANNUAL AUDIT ETC.	18,952.50	18,952.50
202100189	2021-07-14	MUNIWARE Municipal Info Systems	20211011	PAYMENT AUGUST SUPPORT	191.89	191.89
202100190	2021-07-14	Town of Black Diamond	20210197	PAYMENT JUNE PEACE OFFICER	4,828.00	4,828.00
202100191	2021-07-21	Alberta Municipal Services Corporation	21-1039320	PAYMENT JULY 8 STATEMENT	4,973.48	4,973.48
202100192	2021-07-21	Eastlink	16623411	PAYMENT JULY 10 STATEMENT	141.70	141.70
202100193	2021-07-21	Foothills County	ivc0000028978	PAYMENT IT STAFF ASSISTANCE	247.50	247.50
202100194	2021-07-21	Jorawsky, Kim	20210719	PAYMENT CAMP KITCHEN PLANS RE JB DESIC	609.00	609.00
202100195	2021-07-21	Matrix Solutions Inc.	249573	PAYMENT JUNE WATER MONITORING	449.03	449.03
202100196	2021-07-21	Village of Longview	00353	PAYMENT POSTCARDS FOR RESALE	50.00	50.00
202100197	2021-07-21	Wight, Karen	20210715	PAYMENT JUNE JULY GARDEN EXPENSES	315.99	315.99
202100198	2021-08-11	Alberta One-Call Corporation	in169265	PAYMENT JULY NOTIFICATIONS	26.46	26.46
202100199	2021-08-11	AMSC Insurance Services Ltd.	0168-44,690	PAYMENT AUGUST COVERAGE	673.33	673.33
202100200	2021-08-11	Caumartin, Justin	20210811	PAYMENT AUGUST PHONE	65.00	65.00
202100201	2021-08-11	Contain-A-Way Services	228526	PAYMENT JULY GARBAGE DUMPS	165.66	165.66
202100202	2021-08-11	Duty Calls Portables Ltd.	4684	PAYMENT PORTABLE RENTAL TO SEPT 1	236.25	236.25
202100203	2021-08-11	Eastlink	16864155	PAYMENT RE AUGUST 3 STATEMENT	82.90	82.90
202100204	2021-08-11	Folkard, June	20210811	PAYMENT JULY/AUG MILEAGE/PHONE	107.00	107.00
202100205	2021-08-11	Foothills County	ivc0000029036	PAYMENT JAN TO JUNE FIRE COST SHARE	6,097.76	6,097.76
202100206	2021-08-11	Foothills Regional Service Commission	00028563	PAYMENT JULY GARBAGE	447.00	447.00

# Village of Longview

## Cheque Listing For Council

2021-Sep-15  
11:13:31AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
202100207	2021-08-11	Great West Media	wwdi179521	PAYMENT FIRST PAGE	333.90	333.90
202100208	2021-08-11	High River Tractorland. Ltd.	hi121776	PAYMENT OIL AND FILTER KUBOTA	46.03	46.03
202100209	2021-08-11	Hummel, Marie	847854	PAYMENT RESALE ITEMS	270.00	270.00
202100210	2021-08-11	Iron Mountain Canada Operations ULC	dtvg125	PAYMENT SEPT 27 STATEMENT SHREDDING	82.09	82.09
202100211	2021-08-11	Longview Fas Gas	20210801	PAYMENT JULY FUEL	600.01	600.01
202100212	2021-08-11	Majchrowski, Nicki	20210811	PAYMENT AUGUST CLEANING	650.00	650.00
202100213	2021-08-11	MUNIWARE Municipal Info Systems	20211213	PAYMENT SEPT. SUPPORT	191.89	191.89
202100214	2021-08-11	Ramtech Environmental Products	3922-0000	PAYMENT SERVICE TO JUNE 24, 2022	1,470.00	1,470.00
202100215	2021-08-11	Telus Communications	20210720	PAYMENT PER JULY 20 STATEMENT	281.38	281.38
202100216	2021-08-11	Telus Mobility	20210714 4645788202	PAYMENT HUBS RE JULY 14 STATEMENT PER JULY 27 STATEMENT	317.69 258.20	575.89
202100217	2021-08-11	Town of Black Diamond	20210233	PAYMENT JULY PEACE OFFICER SERVICES	5,396.00	5,396.00
202100218	2021-08-18	Alberta Municipal Services Corporation	21-1039711	PAYMENT RE AUG 9 STATEMENT	4,636.95	4,636.95
202100219	2021-08-18	ATB Financial Mastercard	20210806	PAYMENT MISC RECEIPTS TO AUG 6	1,797.25	1,797.25
202100220	2021-08-18	Eastlink	16941336	PAYMENT RE AUG 10 STATEMENT	141.70	141.70
202100221	2021-08-18	Highwood Printing Inc.	14878	PAYMENT ENVELOPES AND TAGS	593.25	593.25
202100222	2021-08-18	Matrix Solutions Inc.	250417	PAYMENT JULY WATER SAMPLING	625.80	625.80
202100223	2021-08-18	MPE Engineering Ltd	2530-001-01-33 2530-010-01-28	PAYMENT GENERAL ENGINEERING WTP PHASE 2	386.40 391.65	778.05
202100224	2021-08-25	AMSC Insurance Services Ltd.	0168-45,122	PAYMENT SEPTEMBER COVERAGE	673.33	673.33
202100226	2021-08-25	SecurTek	r0011475259	PAYMENT MONITORING TO AUG 14, 2022	339.57	339.57
202100227	2021-08-25	SexSmith Surveys	11897	PAYMENT JOB 21-404 ROAD CLOSURE	5,775.00	5,775.00
202100228	2021-08-25	Telus Mobility	38419117-08	PAYMENT RE AUGUST 14 STATEMENT	197.53	197.53

**Total 127,384.62**

\*\*\* End of Report \*\*\*

**Village of Longview**  
YTD Council Summary August

General Ledger	Description	2020 YTD Actual	August 2021 Actual	2021 YTD Actual	2021 Budget	2021 Budget Remaining \$	2021 Budget Remaining %
TOTAL General Revenue		(502,418.89)	(7,683.89)	(552,484.95)	(577,151.00)	(24,666.05)	4.27
TOTAL Legislative Reveue		(3,000.00)	0.00	(1,320.04)	0.00	1,320.04	0.00
TOTAL Administrative Revenue		(24,291.45)	(5,746.62)	(31,354.12)	(62,545.00)	(31,190.88)	49.87
TOTAL Protective Services Reve		(19,625.00)	(1,805.00)	(7,140.00)	(44,758.00)	(37,618.00)	84.05
TOTAL Emergency Services Reven		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Public Works Revenue		0.00	0.00	0.00	(1,200.00)	(1,200.00)	100.00
TOTAL Roads & Street Lights Re		(8,678.32)	0.00	(8,781.33)	(17,500.00)	(8,718.67)	49.82
TOTAL Water Services Revenue		(53,725.08)	(4,327.45)	(61,853.87)	(110,700.00)	(48,846.13)	44.12
TOTAL Wastewater Services Reve		(61,405.29)	17.25	(64,400.69)	(76,194.00)	(11,793.31)	15.48
TOTAL Solid Waste Services Rev		(9,595.38)	(12.00)	(9,608.43)	(19,750.00)	(10,141.57)	51.35
TOTAL FCSS Revenue		(18,976.45)	(819.00)	(11,554.00)	(20,080.00)	(8,526.00)	42.46
TOTAL Plan & Dev Revenue		(1,983.25)	(600.00)	(18,708.29)	(16,200.00)	2,508.29	(15.48)
TOTAL Parks / Rec Revenue		0.00	0.00	(300.00)	(100.00)	200.00	(200.00)
TOTAL Camp Info Centre Revenue		(23,987.00)	(7,980.00)	(18,501.50)	(44,600.00)	(26,098.50)	58.52
TOTAL Community Hall Revenue		(460.00)	0.00	(60.00)	(500.00)	(440.00)	88.00
TOTAL Rec Board Revenue		(16,000.00)	0.00	0.00	(12,500.00)	(12,500.00)	100.00
<b>TOTAL REVENUE</b>		<b>(744,146.11)</b>	<b>(28,956.71)</b>	<b>(786,067.22)</b>	<b>(1,003,778.00)</b>	<b>(217,710.78)</b>	<b>21.69</b>

# Village of Longview

## YTD Council Summary August

General Ledger	Description	2020 YTD Actual	August 2021 Actual	2021 YTD Actual	2021 Budget	2021 Budget Remaining \$	2021 Budget Remaining %
	TOTAL General Expenses	65,486.09	0.00	81,983.68	156,273.00	74,289.32	47.54
	TOTAL Legislative Expenses	11,456.30	0.01	10,385.57	23,276.00	12,890.43	55.38
	TOTAL Administration Expenses	205,318.27	20,954.36	175,899.43	296,015.00	120,115.57	40.58
	TOTAL Protective Services Expe	10,629.58	5,413.94	10,349.56	45,211.00	34,861.44	77.11
	TOTAL Emergency Services Expen	0.00	6,097.76	6,097.76	11,000.00	4,902.24	44.57
	TOTAL Public Works Expenses	46,532.94	5,880.96	51,495.58	88,650.00	37,154.42	41.91
	TOTAL Roads & Street Lights Ex	11,155.70	1,568.50	11,333.52	20,800.00	9,466.48	45.51
	TOTAL Water Services Expenses	42,500.00	2,690.14	55,413.05	135,700.00	80,286.95	59.17
	TOTAL Wastewater Services Expe	36,568.10	369.68	31,587.06	105,551.00	73,963.94	70.07
	TOTAL Solid Waste Expenses	3,815.42	604.77	3,815.62	7,400.00	3,584.38	48.44
	TOTAL FCSS Expenses	2,592.56	1,412.51	1,412.51	15,102.00	13,689.49	90.65
	TOTAL Planning and Developmmt	1,085.64	0.00	3,222.14	17,500.00	14,277.86	81.59
	TOTAL Parks / Rec Expense	706.72	109.52	715.36	2,700.00	1,984.64	73.51
	TOTAL Campground Info Centre E	21,144.48	5,892.99	21,078.59	39,385.00	18,306.41	46.48
	TOTAL Community Hall Expenses	5,602.68	227.48	4,264.24	16,900.00	12,635.76	74.77
	TOTAL Library Expenses	3,154.95	184.74	7,233.62	8,316.00	1,082.38	13.02
	TOTAL Rec Board Expenses	16,844.06	709.39	6,277.39	8,500.00	2,222.61	26.15
	<b>TOTAL EXPENSES</b>	<b>484,593.49</b>	<b>52,116.75</b>	<b>482,564.68</b>	<b>998,279.00</b>	<b>515,714.32</b>	<b>51.66</b>
P	<b>NET DEFICIT (Surplus)</b>	<b>(259,552.62)</b>	<b>23,160.04</b>	<b>(303,502.54)</b>	<b>(5,499.00)</b>	<b>298,003.54</b>	<b>(5,419.23)</b>

\*\*\* End of Report \*\*\*



**Village of Longview**  
YTD Council Summary June

General Ledger	Description	2020 YTD Actual	June 2021 Actual	2021 YTD Actual	2021 Budget	2021 Budget Remaining \$	2021 Budget Remaining %
TOTAL General Revenue		(495,274.82)	(503,260.48)	(539,047.65)	(577,151.00)	(38,103.35)	6.60
TOTAL Legislative Reveue		(3,000.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Administrative Revenue		(19,891.45)	(16,910.00)	(33,703.80)	(62,545.00)	(28,841.20)	46.11
TOTAL Protective Services Reve		(15,861.00)	(169.00)	(5,082.00)	(44,758.00)	(39,676.00)	88.65
TOTAL Emergency Services Reven		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Public Works Revenue		0.00	0.00	0.00	(1,200.00)	(1,200.00)	100.00
TOTAL Roads & Street Lights Re		(5,753.66)	0.00	(5,860.00)	(17,500.00)	(11,640.00)	66.51
TOTAL Water Services Revenue		(34,686.89)	(2,193.90)	(38,193.84)	(110,700.00)	(72,506.16)	65.50
TOTAL Wastewater Services Reve		(57,878.24)	(48,176.57)	(60,905.47)	(76,194.00)	(15,288.53)	20.07
TOTAL Solid Waste Services Rev		(6,375.86)	(12.00)	(6,434.50)	(19,750.00)	(13,315.50)	67.42
TOTAL FCSS Revenue		(7,358.00)	(819.00)	(9,916.00)	(20,080.00)	(10,164.00)	50.62
TOTAL Plan & Dev Revenue		(1,167.60)	(1,960.29)	(7,067.69)	(16,200.00)	(9,132.31)	56.37
TOTAL Parks / Rec Revenue		0.00	0.00	0.00	(100.00)	(100.00)	100.00
TOTAL Camp Info Centre Revenue		(6,396.00)	(4,940.00)	(4,940.00)	(44,600.00)	(39,660.00)	88.92
TOTAL Community Hall Revenue		(460.00)	0.00	(60.00)	(500.00)	(440.00)	88.00
TOTAL Rec Board Revenue		(16,000.00)	0.00	0.00	(12,500.00)	(12,500.00)	100.00
<b>TOTAL REVENUE</b>		<b>(670,103.52)</b>	<b>(578,441.24)</b>	<b>(711,210.95)</b>	<b>(1,003,778.00)</b>	<b>(292,567.05)</b>	<b>29.15</b>

**Village of Longview**  
YTD Council Summary June

General Ledger	Description	2020 YTD Actual	June 2021 Actual	2021 YTD Actual	2021 Budget	2021 Budget Remaining \$	2021 Budget Remaining %
	TOTAL General Expenses	65,486.09	33,751.53	81,983.68	156,273.00	74,289.32	47.54
	TOTAL Legislative Expenses	9,238.02	2,244.75	9,007.34	23,276.00	14,268.66	61.30
	TOTAL Administration Expenses	153,009.21	53,377.56	145,738.86	296,015.00	150,276.14	50.77
	TOTAL Protective Services Expe	10,603.26	35.88	107.62	45,211.00	45,103.38	99.76
	TOTAL Emergency Services Expen	0.00	0.00	0.00	11,000.00	11,000.00	100.00
	TOTAL Public Works Expenses	35,893.71	12,553.51	40,005.46	88,650.00	48,644.54	54.87
	TOTAL Roads & Street Lights Ex	7,605.20	1,570.40	8,251.16	20,800.00	12,548.84	60.33
	TOTAL Water Services Expenses	24,662.39	6,918.05	42,816.06	135,700.00	92,883.94	68.45
	TOTAL Wastewater Services Expe	30,954.04	384.55	6,675.56	105,551.00	98,875.44	93.68
	TOTAL Solid Waste Expenses	2,676.58	599.77	2,709.08	7,400.00	4,690.92	63.39
	TOTAL FCSS Expenses	513.55	0.00	0.00	15,102.00	15,102.00	100.00
	TOTAL Planning and Developemnt	1,085.64	2,192.06	3,222.14	17,500.00	14,277.86	81.59
	TOTAL Parks / Rec Expense	485.92	101.41	509.88	2,700.00	2,190.12	81.12
	TOTAL Campground Info Centre E	10,047.65	5,715.13	8,839.11	39,385.00	30,545.89	77.56
	TOTAL Community Hall Expenses	4,410.64	632.93	3,821.31	16,900.00	13,078.69	77.39
	TOTAL Library Expenses	2,847.64	4,161.17	6,874.27	8,316.00	1,441.73	17.34
	TOTAL Rec Board Expenses	4,760.00	4,500.00	4,988.00	8,500.00	3,512.00	41.32
	<b>TOTAL EXPENSES</b>	<b>364,279.54</b>	<b>128,738.70</b>	<b>365,549.53</b>	<b>998,279.00</b>	<b>632,729.47</b>	<b>63.38</b>
P	<b>NET DEFICIT (Surplus)</b>	<b>(305,823.98)</b>	<b>(449,702.54)</b>	<b>(345,661.42)</b>	<b>(5,499.00)</b>	<b>340,162.42</b>	<b>(6,185.90)</b>

\*\*\* End of Report \*\*\*

## VILLAGE OF LONGVIEW

### BYLAW 439-21 ESTABLISH SUBDIVISION AUTHORITY

#### Being a Bylaw of the Village of Longview to establish a Subdivision Authority.

**WHEREAS** the Municipal Government Act, Chapter M-26.1, 1994 as amended, must establish a Subdivision Authority to perform such functions relating to the subdivision of land as Council may delegate;

**WHEREAS** the Village of Longview must pass a by-law to establish a Subdivision Approval Authority;

**NOW THEREFORE** the Council of the Village of Longview in the Province of Alberta enacts as follows:

1. This By-law may be cited as the Village of Longview Subdivision Authority By-law.
2. In this By-law:
  - (a) "Act" means the Municipal Government Act, Chapter M-26 Sept 2020 as amended.
  - (b) "Chief Administrative Officer" means the person appointed by by-law as the Chief Administrative Officer for the Municipality.
  - (c) "Council" means the Council of the Village of Longview.
  - (d) "Development Officer" means the person, agency or authority authorized to exercise power and duties on behalf of the Municipality in the issuance of permits for development in accordance with Land Use Bylaw No. 400-17.
  - (e) "Subdivision Officer" means the person or firm designated and authorized to act on behalf of the Municipality in those matters delegated to that person or firm in the performance of processing applications for subdivision approval.
  - (f) "Municipality" means:
    - (i) the Corporation of the Village of Longview;
    - (ii) where the context requires, means the area of land contained within the boundaries of the Municipality's corporate limits.
3. That an authority known as the Village of Longview Subdivision Committee (*hereinafter called the Committee*) is hereby established and shall consist of the following:
  - (a) The Subdivision Committee will be made up of the Municipal Planning Commission (MPC) of the Village of Longview.
  - (b) Elections of the Chairman and Vice-Chairman shall occur at the first meeting of the Committee if the MPC is made up of more members than Council only. If MPC is only Council then the Mayor will act as Chairperson of the Subdivision Committee and the Deputy Mayor will act as the Vice-Chairperson.
  - (c) In the event of absence or inability of the Chairman to preside at a meeting the Vice-Chairman shall preside.

## VILLAGE OF LONGVIEW

### **BYLAW 439-21 ESTABLISH SUBDIVISION AUTHORITY**

- (d) Council, by resolution, shall appoint a Secretary to the Committee, who shall not have a vote.
- (e) Two (2) members of the Committee present shall constitute a quorum.
- (f) Members present at any meeting of the Committee, including the Chairman, shall vote on every matter before it:
  - (i) unless, in a specific case, the Chairman or Member is excused by resolution of the Committee from voting;
  - (ii) unless disqualified from voting by reason of pecuniary interest.
- (g) A Member abstaining from voting, for reasons other than specified in (m), his vote shall be counted as a negative vote.
- (h) The Chief Administrative Officer, Subdivision Officer, and the Development Officer shall be advisors to the Committee and shall be invited to attend at all meetings but shall not have a vote.
- (i) When the Committee deems it desirable it may request a person or persons to attend its meetings in an advisory capacity, but such person or persons shall not be members of the Committee and shall not have a vote.
- (j) Meetings of the Committee shall be at the call of the Chairman but must be held within the time prescribed in Section 6 of the Subdivision and Development Regulation (AR 212/95) for an application received and deemed to be in its complete and final form.
- (k) The remuneration, travelling and living expenses of the Chairman and other members of the Committee shall be established by resolution of Council.
- (l) The setting of fees for the matter coming before the Committee shall be established by resolution of Council as it considers necessary.

#### **DUTIES AND RESPONSIBILITIES**

- 4. The Committee:
  - (a) shall receive, consider and decide on applications for subdivision within the limits of the Act, Subdivision and Development Regulation, Municipal Development Plan, Land Use Bylaw No. 400-17, and other statutory documents and regulations;
  - (b) must consider any written submissions of those persons and local authorities to whom an application for subdivision approval or notice of application was given but is not bound by the submissions unless required by the Subdivision and Development Regulations;
  - (c) must decide on all applications properly submitted to it and, in making its decision, may refuse the application and give reasons for the refusal, or approve it with or without conditions.
  - (d) shall impose a condition of approval that an applicant enter into an agreement with the Council in accordance with Section 655(1)(b);

## VILLAGE OF LONGVIEW

### **BYLAW 439-21 ESTABLISH SUBDIVISION AUTHORITY**

- (e) shall impose such conditions of approval as may be necessary to ensure compliance with the Act, the Subdivision and Development Regulation, Municipal Development Plan, Land Use Bylaw No. 400-17, or land use regulations affecting the land proposed to be subdivided;
- (f) is authorized to decide on land to be provided for roads, public utilities, and environmental reserves in accordance with the Act;
- (g) must determine the location and allocation of municipal and school reserves in accordance with the Act.
- (h) may request the applicable Government department to grant a waiver of any Subdivision and Development Regulation prior to making a decision on a proposed subdivision;
- (i) may meet as frequently as necessary, but it shall meet within the time period set out in clause 3(g) from receipt of an application for subdivision deemed to be in its complete and final form;
- (j) must meet in public and members of the public may attend as observers;
- (k) Members through the Chair may pose questions to the subdivision applicant;
- (l) is delegated the authority to consider and comment on subdivision applications referred to the municipality by other subdivision approving authorities and agencies.

#### **ADMINISTRATION**

- 5. The Secretary shall:
  - (a) Notify all applicants, members and advisors of the Committee of the arrangements for the holding of each regular and special meetings of the Committee.
  - (b) Notify such persons as the Committee may designate of the decisions of the Committee and the reasons therefore.
  - (c) Keep and maintain on file for the inspection by the public during all reasonable hours the following official records:
    - (i) a register of all applications for subdivision including the decisions thereon and the reasons therefore;
    - (ii) records of all decisions and the reasons therefore, written minutes of all meetings and business transacted by the Committee.
  - (d) Carry out such other administrative duties as the Committee may specify.
- 6. Decisions of the Committee come into effect when:
  - 1. it is recorded in adopted minutes or unadopted minutes signed by a designated officer to sign on behalf of the Committee; or

**VILLAGE OF LONGVIEW**

**BYLAW 439-21 ESTABLISH SUBDIVISION AUTHORITY**

- 2. it is given by letter, signed by a designated officer to sign on behalf of the Committee.
- 7. This By-law comes into full force and effect on October 1, 1995.

**THIS BYLAW** comes into full force and effect upon third and final reading.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**CONSENT** to proceed to 3<sup>rd</sup> Reading this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**READ** a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## VILLAGE OF LONGVIEW

### BY-LAW NUMBER 215-95

#### Being a By-law of the Village of Longview to establish a Subdivision Authority.

**WHEREAS** the Municipal Government Act, Chapter M-26.1, 1994 as amended, must establish a Subdivision Authority to perform such functions relating to the subdivision of land as Council may delegate;

**WHEREAS** the Corporation of the Village of Longview must pass a by-law to establish a Subdivision Approval Authority;

**NOW THEREFORE** the Council of the Corporation of the Village of Longview in the Province of Alberta enacts as follows:

1. This By-law may be cited as the Village of Longview Subdivision Authority By-law.
2. In this By-law:
  - (a) "Act" means the Municipal Government Act, Chapter M-26.1, 1994, as amended.
  - (b) "Chief Administrative Officer" means the person appointed by by-law as the Chief Administrative Officer for the Municipality.
  - (c) "Council" means the Council of the Village of Longview.
  - (d) "Development Officer" means the person, agency or authority authorized to exercise power and duties on behalf of the Municipality in the issuance of permits for development in accordance with Land Use By-law No. 184.
  - (e) "Subdivision Officer" means the person or firm designated and authorized to act on behalf of the Municipality in those matters delegated to that person or firm in the performance of processing applications for subdivision approval.
  - (f) "Municipality" means:
    - (i) the Corporation of the Village of Longview;
    - (ii) where the context requires, means the area of land contained within the boundaries of the Municipality's corporate limits.

## ESTABLISHMENT OF THE SUBDIVISION AUTHORITY

3. That an authority known as the Village of Longview Subdivision Committee (*hereinafter called the Committee*) is hereby established and shall consist of the following:
  - (a) The Committee shall be composed of not less than three (3) members who shall be appointed by resolution of Council upon the adoption of this By-law.
  - (b) No person who is a Subdivision Officer or a Member of the Subdivision and Development Appeal Board shall be appointed to the Committee.
  - (c) Each member of the Committee shall be appointed for a term of one (1) year, but in no case shall the appointment be for more than three (3) years.
  - (d) Notwithstanding clause (c), a person may be re-appointed upon the expiry of his term.
  - (e) Vacancies shall be filled by resolution of Council.
  - (f) Vacancies shall be considered to have occurred upon:
    - (i) a member ceasing to reside in the Municipality;
    - (ii) death of a member;
    - (iii) resignation of a member or upon ceasing to hold office as a Councillor;
    - (iv) retirement of a member;
    - (v) being absent for three (3) consecutive meetings;
    - (vi) for cause.
  - (g) The members of the Committee shall elect from its membership a Chairman and a Vice-Chairman.
  - (h) Elections of the Chairman and Vice-Chairman shall occur at the first meeting of the Committee after the adoption of this By-law, and the first meeting following the annual organizational meeting of Council.
  - (i) In the event of absence or inability of the Chairman to preside at a meeting, the Vice-Chairman shall preside.
  - (j) In the event of absence or inability of both the Chairman and Vice-Chairman to preside at a meeting, the members present, in constitution a quorum shall elect one of its members to preside as Chairman for that meeting.
  - (k) Council, by resolution, shall appoint a Secretary to the Committee, who shall not have a vote.



- (l) Three (3) members of the Committee present shall constitute a quorum.
- (m) Members present at any meeting of the Committee, including the Chairman, shall vote on every matter before it:
  - (i) unless, in a specific case, the Chairman or Member is excused by resolution of the Committee from voting;
  - (ii) unless disqualified from voting by reason of pecuniary interest.
- (n) A Member abstaining from voting, for reasons other than specified in (m), his vote shall be counted as a negative vote.
- (o) The Chief Administrative Officer, Subdivision Officer, and the Development Officer shall be advisors to the Committee and shall be invited to attend at all meetings but shall not have a vote.
- (p) When the Committee deems it desirable it may request a person or persons to attend its meetings in an advisory capacity but such person or persons shall not be members of the Committee and shall not have a vote.
- (q) Meetings of the Committee shall be at the call of the Chairman, but must be held within the time period prescribed in Section 6 of the Subdivision and Development Regulation (AR 212/95) for an application received and deemed to be in its complete and final form.
- (r) The remuneration, travelling and living expenses of the Chairman and other members of the Committee shall be established by resolution of Council.
- (s) The setting of fees for the matter coming before the Committee shall be established by resolution of Council as it considers necessary.

#### DUTIES AND RESPONSIBILITIES

- 4. The Committee:
  - (a) shall receive, consider and decide on applications for subdivision within the limits of the Act, Subdivision and Development Regulation, Municipal Development Plan, Land Use By-law 184, and other statutory documents and regulations;
  - (b) must consider any written submissions of those persons and local authorities to whom an application for subdivision approval or notice of application was given but is not bound by the submissions unless required by the Subdivision and Development Regulations;
  - (c) must decide on all applications properly submitted to it and, in making its decision, may refuse the application and give reasons for the refusal, or approve it with or without conditions.

- (d) shall impose a condition of approval that an applicant enter into an agreement with the Council in accordance with Section 655(1)(b);
- (e) shall impose such conditions of approval as may be necessary to ensure compliance with the Act, the Subdivision and Development Regulation, Municipal Development Plan, Land Use By-law 184, or land use regulations affecting the land proposed to be subdivided;
- (f) is authorized to decide on land to be provided for roads, public utilities, and environmental reserves in accordance with the Act;
- (g) must determine the location and allocation of municipal and school reserves in accordance with the Act.
- (h) may request the applicable Government department to grant a waiver of any Subdivision and Development Regulation prior to making a decision on a proposed subdivision;
- (i) may meet as frequently as necessary, but it shall meet within the time period set out in clause 3(g) from receipt of an application for subdivision deemed to be in its complete and final form;
- (j) must meet in public and members of the public may attend as observers;
- (k) Members through the Chair may pose questions to the subdivision applicant;
- (l) is delegated the authority to consider and comment on subdivision applications referred to the municipality by other subdivision approving authorities and agencies.

#### ADMINISTRATION

5. The Secretary shall:

- (a) Notify all applicants, members and advisors of the Committee of the arrangements for the holding of each regular and special meetings of the Committee.
- (b) Notify such persons as the Committee may designate of the decisions of the Committee and the reasons therefore.
- (c) Keep and maintain on file for the inspection by the public during all reasonable hours the following official records:
  - (i) a register of all applications for subdivision including the decisions thereon and the reasons therefore;
  - (ii) records of all decisions and the reasons therefore, written minutes of all meetings and business transacted by the Committee.

- (d) Carry out such other administrative duties as the Committee may specify.
6. Decisions of the Committee come into effect when:
- (a) it is recorded in adopted minutes or unadopted minutes signed by a designated officer to sign on behalf of the Committee; or
  - (b) it is given by letter, signed by a designated officer to sign on behalf of the Committee.
7. All applications for subdivision and other matters and proceedings pending before the Calgary Regional Planning Commission may be taken up, continued under, and completed by the Committee established by the By-law.
8. This By-law comes into full force and effect on October 1, 1995.

READ A FIRST TIME THIS 14 DAY OF September, 1995 A.D.

READ A SECOND TIME THIS 14 DAY OF September, 1995 A.D.

READ A THIRD TIME THIS 14 DAY OF September, 1995A.D.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

## VILLAGE OF LONGVIEW

### **BYLAW 439-21 ESTABLISH SUBDIVISION OFFICER**

**Being a Bylaw of the Village of Longview to establish a Subdivision Officer.**

**WHEREAS** the Municipal Government Act, Chapter M-26 Sept 2020 as amended, Council may by bylaw establish one or more positions to carry out the powers , duties and functions of a Designated Officer.

**WHEREAS** the Village of Longview deems it desirable to designate a Subdivision Officer

**NOW THEREFORE** the Council of the Village of Longview in the Province of Alberta enacts as follows:

1. This By-law may be cited as the Village of Longview Subdivision Officer By-law.
2. In this By-law:
  - (a) "Act" means the Municipal Government Act, Chapter M-26 Sept 2020 as amended.
  - (b) "Chief Administrative Officer" means the person appointed by by-law as the Chief Administrative Officer for the Municipality.
  - (c) "Council" means the Council of the Village of Longview.
  - (d) "Development Officer" means the person, agency or authority authorized to exercise power and duties on behalf of the Municipality in the issuance of permits for development in accordance with Land Use Bylaw No. 400.
  - (e) "Subdivision Officer" means the person or firm designated and authorized to act on behalf of the Municipality as the Development Officer for the of processing applications for subdivision approval.
  - (f) "Municipality" means:
    - (i) the Corporation of the Village of Longview;
    - (ii) where the context requires, means the area of land contained within the boundaries of the Municipality's corporate limits.
  - (g) "Subdivision Committee" means the authority authorized to exercise power and duties on behalf of the Municipality in the approval or refusal of applications for subdivision.
  - (h) "Subdivision and Development Appeal Board" means the authority authorized to

## VILLAGE OF LONGVIEW

### **BYLAW 439-21 ESTABLISH SUBDIVISION OFFICER**

hear appeals on decisions from the Subdivision Committee on applications for subdivision approval.

3. The position of Subdivision Officer known as the Village of Longview Subdivision Officer (*hereinafter referred to as the Subdivision Officer*) is hereby established and shall perform the following powers and duties:
- (a) meet with and review subdivision proposals with the applicant;
  - (b) may assist applicant as directed by Council, in preparing the application for subdivision;
  - (c) shall process and circulate subdivision applications to authorities in accordance with the Subdivision and Development Regulations;
  - (d) shall prepare a report and recommendation to the Subdivision Approval Committee (MPC);
  - (e) shall prepare and transmit notice of decision;
  - (f) shall prepare and place formal notices in the newspaper;
  - (g) shall review land titles instruments for conformity with the municipality's decision on the subdivision application;
  - (h) shall endorse land title instruments on behalf of the municipality in order to effect the registration at Land Titles office.
  - (i) in conjunction with the subdivision approval process, and if required, may prepare the necessary land use by-law redesignations or other statutory plan amending bylaws on behalf of the municipality.
  - (j) shall advise the Council, Chief administrative Officer, Subdivision Committee, and the Subdivision and Development Appeal Board on matters relating to applications for the subdivision of land.
  - (k) shall appear before and represent the Subdivision Committee at appeal hearings of the Subdivision and Development Appeal Board on decisions on applications for subdivision that have been appealed.

**THIS BYLAW** comes into full force and effect upon third and final reading.

**VILLAGE OF LONGVIEW**

**BYLAW 439-21 ESTABLISH SUBDIVISION OFFICER**

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**CONSENT** to proceed to 3<sup>rd</sup> Reading this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

**READ** a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2021 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

DRAFT

VILLAGE OF LONGVIEW

BY-LAW NUMBER — 217-95

Being a By-law of the Village of Longview to establish the position(s) of Designated Officer(s).

**WHEREAS**

pursuant to the provisions of the Municipal Government Act, being Chapter M-26.1, 1994 and amendments thereto, Council may by by-law establish one or more positions to carry out the powers, duties and functions of a Designated Officer.

**WHEREAS**

the Corporation of the Village of Longview deems it desirable to designate a Subdivision Officer.

**NOW THEREFORE**

the Council of the Corporation of the Village of Longview in the Province of Alberta enacts as follows:

1. This By-law may be cited as the Village of Longview Subdivision Officer By-law.

2. In this By-law:

- (a) "Act" means the Municipal Government Act, Chapter M-26.1, 1994.
- (b) "Council" means the Council of the Village of Longview.
- (c) "Development Officer" means the person, agency or authority authorized to exercise power and duties on behalf of the Municipality in the issuance of permits for development in accordance with Land Use By-law No. 184.
- (d) "Municipality" means:
  - (i) the Corporation of the Village of Longview;
  - (ii) where the context requires, means the area of land contained within the boundaries of the Municipalities corporate limits.
- (e) "Subdivision Committee" means the authority authorized to exercise power and duties on behalf of the Municipality in the approval or refusal of applications for subdivision.
- (f) "Subdivision and Development Appeal Board" means the authority authorized to hear appeals on decisions from the Subdivision Committee on applications for subdivision approval.

### ESTABLISHMENT OF THE POSITION OF SUBDIVISION OFFICER

3. The position of Subdivision Officer known as the Village of Longview Subdivision Officer (*hereinafter referred to as the Subdivision Officer*) is hereby established and shall perform the following powers and duties:
  - (a) meet with and review subdivision proposals with the applicant;
  - (b) may assist applicant as directed by Council, in preparing the application for subdivision;
  - (c) shall process and circulate subdivision applications to authorities in accordance with the Subdivision and Development Regulations;
  - (d) shall prepare a report and recommendation to the Subdivision Approval Committee;
  - (e) shall prepare and transmit notice of decision;
  - (f) shall prepare and place formal notices in the newspaper;
  - (g) shall review land titles instruments for conformity with the municipality's decision on the subdivision application;
  - (h) shall endorse land title instruments on behalf of the municipality in order to effect the registration at Land Titles office.
  - (i) in conjunction with the subdivision approval process, and if required, may prepare the necessary land use by-law redesignations or other statutory plan amending by-laws on behalf of the municipality.
  - (j) shall advise the Council, Chief administrative Officer, Subdivision Committee, and the Subdivision and Development Appeal Board on matters relating to applications for the subdivision of land.
  - (k) shall appear before and represent the Subdivision Committee at appeal hearings of the Subdivision and Development Appeal Board on decisions on applications for subdivision that have been appealed.

### APPOINTMENT

4. Brisbin & Sentis Engineering Inc. is hereby appointed as the Subdivision Officer for the Municipality and shall perform those powers and duties assigned herein.




5. This By-law comes into full force and effect on October 1, 1995.

READ A FIRST TIME THIS 14 DAY OF September, 1995A.D.

READ A SECOND TIME THIS 14 DAY OF September, 1995 A.D.

READ A THIRD TIME THIS 14 DAY OF September, 1995A.D.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**BYLAW 440-21**

**BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA, TO ESTABLISH A JOINT ASSESSMENT REVIEW BOARD.**

**WHEREAS** Section 454 of the *Municipal Government Act, RSA 2000, Ch. M-26, as amended*, enacts that a Council must by bylaw establish a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB) to hear complaints referred to in sections 460.1 (1) and (2) respectively;

**WHEREAS** Section 455(1) of the *Municipal Government Act, RSA 2000 as amended*, authorizes that two or more Councils may agree to establish joint assessment review boards to have jurisdiction in their respective municipalities;

**AND WHEREAS** Foothills County, The Municipal District of Ranchland No. 66 and The Village of Longview mutually desire to establish a Joint Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act, RSA 2000, Ch. M-26, as amended*, in respect of assessment complaints made by taxpayers of a Member Municipality;

**AND WHEREAS** Foothills County, The Municipal District of Ranchland No. 66 and The Village of Longview mutually agree to the content of the Joint Assessment Review Services agreement;

**NOW, THEREFORE, THE COUNCIL OF THE VILLAGE OF LONGVIEW ENACTS AS FOLLOWS:**

1. CITATION

1.1. This Bylaw may be cited as the “Joint Assessment Review Board Bylaw”;

2. DEFINITIONS

2.1. Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in section 453 of the *Municipal Government Act*.

2.2. In this Bylaw:

2.2.1. “Board” means the Joint Assessment Review Board;

2.2.2. “CARB” means the Composite Assessment Review Board established in accordance with Section 454(b) of the *Municipal Government Act, RSA 2000, Ch. M-26 as amended*;

2.2.3. “Citizen-at-large” means a person who does not represent a specific organization.

- 2.2.4. "Clerk" means the Clerk appointed under section 456(1) of the *Municipal Government Act, RSA 2000, Ch. M-26, as amended*, by Council of the Member Municipalities and who has obtained the required certification in accordance with Part 5 of the *Matters Relating to Assessment Complaints Regulation*;
- 2.2.5. "LARB" means the Local Assessment Review Board established in accordance with Section 454(a) of the *Municipal Government Act, RSA 2000, Ch. M-26, as amended*;
- 2.2.6. "Member" means a member of the Joint Assessment Review Board as appointed by Council for the Member Municipalities and who has obtained the required training in accordance with Section 454.3 of the *Municipal Government Act of Alberta, RSA 2000, Ch. M-26, as amended* and Part 5 of the *Matters Relating to Assessment Complaints Regulation*.
- 2.2.7. "MGA" means the *Municipal Government Act of Alberta, RSA 2000, Ch. M-26, as amended* and Regulations passed under that Act.
- 2.2.8. "Member Municipality" means those Municipalities who enter into mutual agreement to establish a Joint Assessment Review Board and who enact a bylaw substantially in the form of this bylaw.
- 2.2.9. Words imparting the masculine gender only, include the feminine gender whenever the context so requires and vice versa.
- 2.2.10. Words imparting the singular shall include the plural whenever the context so requires and vice versa.

### 3. APPOINTMENT OF BOARD MEMBERS

- 3.1. The Board shall consist of members who shall be Citizens-at-large, appointed by resolution by the Council of the Member Municipalities;
- 3.2. Prior to participating in a hearing, Members must complete the required training in accordance with Section 454.3 of the *Municipal Government Act of Alberta, RSA 2000, Ch. M-26, as amended* and Part 5 of the *Matters Relating to Assessment Complaints Regulation*.

### 4. TERMS OF APPOINTMENT

- 4.1. Unless otherwise stated, all Members are appointed by resolution by the Council of the Member Municipalities for a term of three years to coincide with the expiration of the Member's training.
- 4.2. A Member may be re-appointed to the Board at the end of their term.
- 4.3. A Member's appointment may be revoked by resolution of the Council for Foothills County;
- 4.4. A Member may resign from the Board at any time on written notice to the Designated Officer to the effect.

5. PANELS OF THE BOARD

5.1. The Board shall sit in panels to hear assessment complaints as the nature of the complaint may permit or require. Such panels are to consist of:

- 5.1.1. three persons selected by the Clerk when the Board is acting as a Local Assessment Review Board.
- 5.1.2. the Provincially appointed member and two persons selected by the Clerk when the Board is acting as a Composite Assessment Review Board.
- 5.1.3. a single Member selected by the Clerk when the Board is acting as a One Member Assessment Review Board for those complaints that are identified under regulation as being LARB in nature.

6. HEARINGS

6.1. Hearings will be held at a location mutually agreed upon by the Member Municipalities.

7. AUTHORITY

- 7.1. Council is hereby authorized to enter into agreement with Foothills County and the Municipal District of Rangeland No. 66 to provide for:
- 7.2. the appointment of Citizens-at-large to Assessment Review Boards;
- 7.3. the hearing of assessment appeals originating within each of the participating Member Municipalities;
- 7.4. the procedures and conduct of the Joint Assessment Review Board and its members; and
- 7.5. the functions and duties of the Joint Assessment Review Board.

8. OTHER

8.1. This Bylaw shall have effect on the date of its third reading and upon being signed.

FIRST READING: Sept 1, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

SECOND READING: June 15, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Consent to proceed to 3<sup>rd</sup> Reading Sept 1, 2021

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Mayor

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CAO

THIRD READING: June 15, 2021

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Mayor

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CAO



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VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION

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**Agenda Item #: 11.1**

**Date:** Sept 21, 2021  
**Title:** Malmberg Place Sidewalks  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village develop a sidewalk around both sides of Malmberg Place. The project to be funded from 50,000 Municipal Sustainability Fund and MSI Capital Fund. The contract awarded to Midoram Concrete Construction Ltd. for \$85,475 or \$52,813.

**Alternatives:** 2. Defeat above motion.  
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** Several other projects were suggested and submitted for the use of the Municipal Sustainability Program which has a deadline of December 31, 2021 for the completion of the project. These projects do not fit the criteria of the MSP grant.

The Mayor expressed the desire to have a sidewalk around the whole of Malmberg Place. Administration contacted the contractor that had previously quoted on the project and was able to do the job starting in September.

The quote to do sidewalk on all Malmberg Place is \$64,350. Adding this to the sidewalk and curb rehab on Morrison Road at a cost of \$21,125 brings the total sidewalk project to a cost of \$85,475. This would be funded through \$50,000 MSP grant and \$34,475 MSI Grant funding.

**Alternatively,** a sidewalk on only the east side of Malmberg Place & the Morrison Road sidewalk dips works

Malmberg Sidewalk	\$34,125
Morrison Road Driveway removal & replace	<u>\$15,187</u> & <u>\$3,500</u> AB Trans
	<b>\$52,812</b>

This would be funded through \$50,000 MSP grant and \$2,812 unrestricted funds.

## Excerpts from original Development Agreement Malmberg Subdivision

NOW THEREFORE, in consideration of the premises and of the mutual terms, conditions and covenants to be observed and performed by each of the parties hereto, the Village agrees with the Developer and the Developer agrees with the Village as follows:

### 1. 1. INTERPRETATION

- 1.1 "Act" means the Municipal Government Act, RSA 2000, as amended and any successor or parallel legislation.
- 1.2 "Agreed Standards" shall mean procedures, standards and specifications as specified in the "Design Guidelines for Subdivisions Servicing", "Standard Specifications", "Standard Block Profile Specifications" and "Storm Water Management Design Manual" all of the City of Calgary in force and effect as of the date of this agreement, (ie., current edition) and as modified by Engineering Plans and Drawings accepted by the Village which are in full force and effect at the time of signing this Agreement for the design, construction and installation of the Municipal Improvements including any alternations to or amendments of such standards and specifications which may be agreed upon, in writing, by the Village and the Developer.

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- 1.10 "Essential Services" shall mean:
- (a) Concrete curbs and gutters and sidewalks;
  - (b) Lanes with gravel base and surface (if applicable);
  - (c) Natural gas distribution mains;

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### 13. MUNICIPAL IMPROVEMENTS

- 13.1 As lots are developed in parts of the Subdivision Area, the Village will provide thereto, as required, subject to the terms of this Agreement, all municipal improvements which are normally supplied to all other similar parts of the Village and to the same standards and costs, subject to such limitations that may be imposed by reason of the progress of the Developer's work or the availability of such services.

**SCHEDULE "G"**  
**COST OF MUNICIPAL IMPROVEMENTS**

ITEM #	MUNICIPAL IMPROVEMENT	COST
1.	WATER SERVICE AND CONNECTIONS	
2.	SEWER SERVICE AND CONNECTIONS	
3.	STORM SEWER AND CONNECTIONS	
4.	STORM WATER DETENTION FACILITIES	
5.	STREET BASE COURSE	16,000
6.	STREET PAVING FIRST LIFT	35,000
7.	STREET PAVING FINAL LIFT	25,000
8.	SIDEWALK, CURB AND GUTTER	18,000
9.	ELECTRICAL	38,000
10.	COMMUNICATION CONDUITS	✓
11.	LANDSCAPING STREET BOULEVARDS & MEDIANS	✓
12.	LANDSCAPING MUNICIPAL RESERVE LOTS	10,000
13.	PATHWAY CONSTRUCTION	✓
14.	<i>TOTAL</i>	302,000

}

160,000

**SCHEDULE "L"**  
**VILLAGE OF LONGVIEW**  
**"AGREED STANDARDS"**

The "Design Guidelines for Subdivisions Servicing", "Standard Specifications", "Standard Block Profile Specifications" and "Storm Water Management Design Manual" all of the City of Calgary in force and effect as of the date of this agreement, (ie., current edition), shall be the Standards to which subdivision and development will be designed and constructed except as modified on the revised Engineering Plans dated June 21, 2007 and accepted by the Village.





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**VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION**

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**Agenda Item #: 11.2**

**Date:** Sept 21, 2021  
**Title:** October Organizational & Council Meeting Dates  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village hold its Organizational Meeting and Council on October 26 at 6:30 p.m.

**Alternatives:**

2. Defeat above motion.
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** Municipal elections are planned for October 20, 2021. The final approval of election results by the province follow by several days.

The normal Council Meeting would have been Oct 21 – The Organizational Meeting and Council Meeting should be moved to Tuesday, October 26 starting at 6 p.m.



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VILLAGE OF LONGVIEW  
FOR INFORMATION

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**Agenda Item #: 11.3**

**Date:** Sept 21, 2021  
**Title:** Election Nomination Update  
**Submitted by:** Dale Harrison, CAO

**Recommendation:**

**Alternatives:**

2. Defeat above motion.
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** Nominations for the Village of Longview Council close on September 20 at noon The Village will not know whether an election is required or how many candidates are running under after that time.

This agenda item is to information Council of the Nomination Day results.



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VILLAGE OF LONGVIEW  
FOR INFORMATION

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**Agenda Item #: 11.4**

**Date:** Sept 21, 2021  
**Title:** National Day for Truth and Reconciliation - New holiday  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village update the policy manual to include the new Sept 30 federal stat holiday – National Day for Truth and Reconciliation

**Alternatives:** 2. Defeat above motion.  
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** The Federal Government has declared a new statutory holiday on September 30 the National Day for Truth and Reconciliation. The federal employees will receive this day as a stat. Several provinces have stated that they will not make it a provincial holiday.

The Village Employee Policy states:

**10.0 Statutory Holidays**

**10.1 General Provisions**

The following designated days shall be considered paid holidays for employees:

- New Year's Day
- Family Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- Civic Holiday (usually the first Monday in August)
- Labour Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

and any other day designated as a holiday by the federal, provincial or municipal governments.

**10.2** All employees are eligible for these holidays and shall be paid overtime if they are required to work on a designated statutory holiday.

<b>Not recognizing</b>	<b>Unsure</b>		<b>Yes, stat holiday</b>
1 Cardston County	1 Mountain View County		1 County of Wetaskiwin
2 Rycroft	2 Foremost	Taking to Council on Sep 20th	2 Town of Canmore
3 Lamont	3 Thorsby	Unsure as of today	3 Town of St. Paul
4 Lacombe County	4 Manning	Undecided	4 Stoney Plain
5 Carbon	5 Glendon	Decision to be made Sep 22	5 Strathcona County
6 Big Lakes County	6 Bon Accord	Decision to be made Sep 21	6 Rockyview
7 Smoky Lake	7 Innisfree	Decision to be made Sep 21	7 Vulcan County
8 Edmonton	8 Mayerthorpe	Decision to be made Sep 20	8 Innisfail
9 Northern Sunrise County	9 Camrose	Decision to be made Sep 20	9 Black Gold School Division
10 Sedgewick	10 Duchess	Decision to be made Sep 21	10 Wetaskiwin School Division
11 Foothills County	11 Donalda	Decision to be made Sep 21	11 City of Wetaskiwin
12 Delburne	12 Provost	Decision to be made Sep 21	12 Millet
13 MD of Willow Creek	13 Drayton Valley	Decision to be made Sep 15	13 Boyle
14 St. Paul	14 High River		14 Barons
15 Hughenden	15 Airdrie		15 Bonnyville
16 Beaumont	16 Wheatland County		16 Nobleford
17 Eckville	17 County of St. Paul		17 Lake Louise
18 Beiseker	18 Didsbury	Decision to be made	18 Calmar
19 Linden			19 Bashaw
20 Czar			20 Picture Butte
21 Crossfield			21 Pincher Creek
22 Leduc			22 Claresholm
23 Edgerton			23 Carmangay
24 Hanna			24 McLennan
25 Cardston			25 Andrew
26 Chipman			26 Bowden
27 Bentley			27 Acme
28 Waterton			28 Fort Macleod
29 Nampa			29 Forty Mile Reg Waste
30 Chestermere			30 Clive
31 Redwater			31 High Level
32 Tolfield			32 Banff
33 Killam			33 Okotoks
34 Cardston County			34 Raymond
35 Stettler			35 Olds
36 Red Deer County			36 Trochu
37 Starland County			37 Raymond
38 St. Albert			38 Grande Prairie
39 Vauxhall			39 Lethbridge County
40 Devon			40 Penhold
41 Saddle Hills County			41 County of Warner

42 Breton  
43 Cypress County  
44 Fairview  
45 Daysland  
46 Brooks  
47 Seba Beach  
48 MD of Provost  
49 Legal  
50 Leduc  
51 Stirling  
52 Forestburg  
53 Big Valley  
54 Long Lake Regional Waste Mgmt Services  
55 County of Northern Lights  
56 Castor  
57 Leduc County  
58 MV Regional Waters Serv Comm  
59 Champion  
60 MD of Spirit River  
61 Hinton  
62 Waskatenau  
63 County of St. Paul  
64 Northeast Pigeon Lake Reg Services  
65 Standard  
66 Coaldale  
67 Camrose County  
68 Vulcan  
69 Lloydminster  
70 Strathmore  
71 Bruderheim

42 Nanton  
43 Beaverlodge  
44 Innisfail  
45 Medicine Hat  
46 Athabasca County  
47 Edson  
48 Rainbow Lake  
49 Gibbons  
50 County of Forty Mile  
51 Drumheller  
52 Calgary  
53 Municipality of Jasper  
54 Cochrane  
55 Bassano  
56 Wembley  
57 Sangudo



VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION

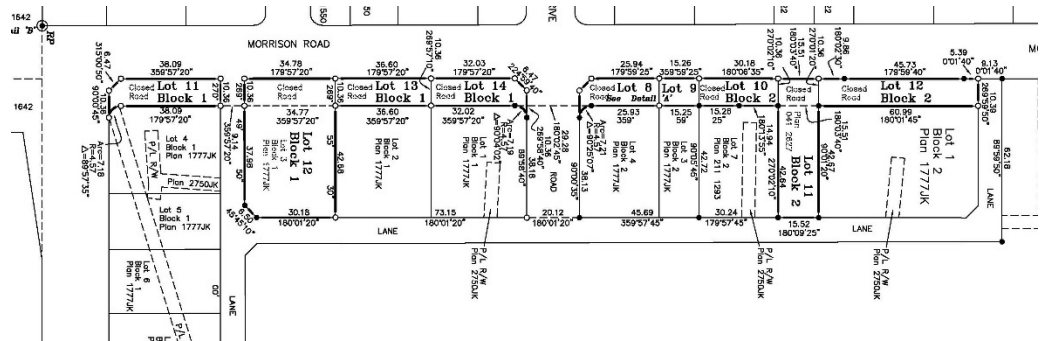
**Agenda Item #11.5**

**Date:** Sept 21, 2021  
**Title:** Road Closure Land Disbursements.  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Administration contact the adjacent property owners to notify them that \_\_\_\_\_ will be the process to transfer the land responsibility to they owner.

- Alternatives:**
2. Defeat above motion.
  3. That discussion be tabled \_\_\_\_\_ (for further information or future date).

**Background:** The surveyors have created a survey plan for the subdivision of the road closure.



Administration has sent documents to Foothills County to allow the incorporation of the parcel in front of the Fire Hall and the Community Hall will also incorporate the road closure. The surveyors will pin the lots in the next few days.

Administration is getting a Utility Agreement drafted to incorporate when the properties are registered. This will ensure that the Village will always have access to the infrastructure beneath the new parcels for future repairs or expansion.

Administration is getting a professional appraisal done to determine the market value of the land as the MGA does not allow municipalities to dispose of land below market value without advertising.

**Disposal of land**

**70(1)** If a municipality proposes to transfer or grant an estate or interest in

- (a) land for less than its market value, or
  - (b) a public park or recreation or exhibition grounds,
- the proposal must be advertised.

Council needs to determine how to transfer the remaining parcels to adjacent property owners. Sale at **appraised** value, bids on the property, or lease at fair market value.



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VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION

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**Agenda Item #11.6**

**Date:** Sept 21, 2021  
**Title:** Removal of fence in Centennial Park  
**Submitted by:** Dale Harrison, CAO

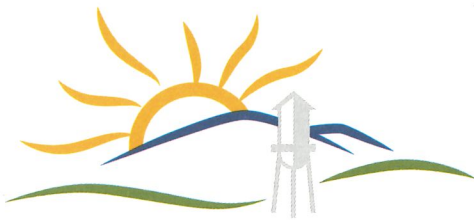
**Recommendation:** MOVED by \_\_\_\_\_ that the Administration have the chain link fence in Centennial Park removed.

**Alternatives:** 2. Defeat above motion.  
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

There is a fence located in Centennial Park adjacent to the shed used by ARC. Apparently it has been requested in the past to remove this chain link fence because children use it to climb on top of the shed.



The fence creates a liability to the Village has serves no practical purpose. Administration is requesting permission to remove the chain link and the post from the park.



# Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY**

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson  
Mayor  
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod  
Alberta Urban Municipalities Association (AUMA)  
AUMA Member Municipalities







September 8, 2021

Premier Jason Kenney  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

**RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY**

At the last regular meeting of Crossfield Town Council held Tuesday September 7, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Crossfield Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Jo Tennant  
Mayor

cc: Mr. Nathan Cooper, MLA for Olds-Didsbury-Three Hills  
Alberta Urban Municipalities Association (AUMA)  
AUMA Member Municipalities