

AGENDA
COMMITTEE OF THE WHOLE
MEETING OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, March 7, 2023
At Longview Community Hall at 5:30 p.m.

1.0 **CALL TO ORDER**

2.0 **AGENDA**

3.0 **ACTION ITEM LIST**

3.1 Action Item List by CAO

4.0 **BUSINESS**

4.1 Community Hall Policy first draft.

4.2 Land Development, discretionary, move green house to front yard.

4.3 What happens to memorials if Legacy Garden moves or statues no longer wanted?

4.4 Recreation Bylaw, Village of Longview compared to Foothills County versions, address differences.

4.5 Animal Control Bylaw.

5.0 **CORRESPONDENCE**

6.0 **CLOSE MEETING**

FOIP 18(1)(a) private safety

FOIP 18(1)(c) proposed or pending acquisition or disposition of property by or for a public body

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

7.0 **ADJOURNMENT**

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Annexation lagoon quarter	CAO and Council	February 15, 2022		Council and CAO are finalizing next steps. First priority is Easement Access ROW discussions.
2	Meet with Easement Access impacted businesses	Council and CAO		December 6, 2022	Lisa and Roy were able to meet with all but 2 businesses owners, Roy is working contacting one Business owner first re: administrative matters. The other is out of town at the moment.
3	MAPP gap documents	CAO	September 6, 2022		CAO awaiting call back. Also called Municipal Adviser Kevin. Awaiting call backs, in meantime proceeding to work through outstanding items. Overall the meetings started on a good faith, positive approach to working together going forward
4	Reach Out to Eden Valley to discuss Truth & Reconciliation and Traditional lands	CAO	October 3, 2022		CAO emailed Feb 16, 2023, follow up.
5	New Water/waste Services Agreement, Foothills County	CAO	October 31 2022		Final sign off next week. Will send back hardcopies for Foothills County CAO March 9, 2023 return to office.
6	Find # 140 Fortis Contract - for Kirk D	CAO	December 20 2022		CAO in process looking for Fortis contract #140. Still searching. Dale also searched. Have not been able to locate Fortis contract

7	Reimbursement submission to CCRF	CAO	July 14, 1905		Final costs are in. Preparing final Sched E. In process of finalizing Recreation Board Contribution. Foothills County CAO is away till March 9, 2023, after his review of draft email to Recreation Board, Final email will be sent to Recreation Board Chairperson.
8	Pre-audit information requests	CAO and Accounts Payable Clerk	January 1, 2023		CAO phone conferenced Audit partner February 27, 2023 and audit leader covered all outstanding items.
9	Guest Wifi	Municipal Clerk and CAO	January 1, 2023		Unplug router outside.
10	2023 Budget	CAO	January 1, 2023		CAO working on 2023 budget. Cannot be finalized till audit adjustments are in March 2023 and Assessor 2022 updates, April 2023.
11	CAO look for Village of Longview Seal/stamp for school kids official letters of response, and look for 20 commemorative Village pins	CAO	February 7, 2023		Done, decided Stamp is not appropriate to use.
12	Council to have letters to school kids drafted by February 21, 2023, tours in April skate board park, presentations discuss governance in school class May, June, Ivor will help	Council	February 7, 2023		Done
13	post on bulletin board and website, RCMP Alberta Supports, We are Open for Business	Municipal Clerk and CAO	February 7, 2023		Done

14	Community Hall policies	CAO and Municipal Clerk	February 7, 2023		First Draft going to COW March 7, 2023
15	Council Strategic Planning Retreat	Council/CAO	February 3, 2023		Need to plan 2nd part of Council Strategic planning. Discuss date at COW March 7, 2023
16	Get TRAVIS renewal signed off	CAO	February 7, 2023		done.
17	Proposal writing	Rose and CAO	February 1, 2023		Rose to contact Margaret L. CAO not received response. CAO will contact Grant Match with intention to engage no cost till find grant money.
18	Chris S needs assessment info XML file upload, Muniware.	CAO	February 1, 2023		Done
19	The Kabuto Garden Tractor is expected to not be able to do what is needed come Spring time.	CAO/PW	January 1, 2023		CAO and staff continuing to look for second hand suitable Tractor. Having local mechanic also look at the engine.
20	Village Longview versus Foothills County Recreation Board bylaws	Council/CAO	February 2023		Council needs to compare the 2 bylaws and make decisions what the final bylaw should read, then meet with Foothills County Council.
21	Meet with MPE, update infrastructure plan	Council/CAO	February 2023		Council to decide date to meet.
22	Animal Control Bylaw	Council/CAO	February 2023		To be reviewed at COW March 7, 2023

LONGVIEW HALL

DRAFT POLICY EFFECTIVE

January 1, 2016,

Revised, March 21, 2023

1. Not for Profit groups, as specified by Council, be granted the use of the Community Hall at no dollar rental fee upon the following terms.

Due to small size of Village administration staff damage deposits and key fees will be handled on a best-efforts, as needed basis;

- 1.1 They agree to pre-book their meetings and events in a co-operative and collaborative manner, making use of the upper and lower floors of the Hall when conflict arises.
- 1.2 Certain not for profit groups may have special needs, i.e., seniors who may be less ambulatory than others. Such needs are to be respected by other Community Hall users when assessing booking conflicts.
- 1.3 Keys are to be handed in to the Village office at break for the summer and in order to get them back the user must show a certificate of insurance naming the village as an additional insured.
- 1.4 All groups shall provide the Village Office with an annual proof of public liability insurance showing the Village of Longview as an additional insured party.
- 1.5 Special Village or Community Not for Profit events may take priority over meeting bookings from time to time, but notice will be provided to the group or individual who booked the lower priority meeting.
- 1.6 Village Residents would be entitled to pre-book on a first come basis and rent the Community Hall on the following terms:
- 1.7 For meetings or events not requiring use of the kitchen, the Rental fees are: \$30.00 per three-hour meeting, any usage greater than 3 hours is \$100.
Rental fee of \$100.00 per special event, for an all-day rental plus use of the kitchen facilities. There will be a \$100.00 damage deposit for special events –refundable upon post event inspection.
- 1.8 There shall be no charge for funerals or Celebration of Life events booked by a resident of the Longview and Area Community for a family

member or for a member of one of the approved not for profit groups.

- 1.9 In all uses of the Community Hall there shall be provided by all users, proof of public liability insurance, showing the Village of Longview as an additional insured party.
- 1.10 Special Event renters shall sign a Hall Rental Agreement outlining these terms and the cleaning expectations.
- 1.11 All bookings involving alcoholic beverages require that a copy of the liquor license be provided to the Village Office prior to the event.
- 2.0 **Non-Residents** of the Village shall be able to rent the Community Hall on the following terms:
 - 1.12 Bookings will be on an as available basis,
 - 1.13 Payment of a \$200.00 damage deposit upon booking, which deposit may be forfeited for failure to clean the Hall post-use, but is otherwise refundable upon post event inspection.
 - 1.14 Rental fees shall be paid on booking, and are charged at the following rates;
 - \$75.00 per meeting (3 hours or less), ny usage greater than 3 hours shall be at a cost of \$300, single floor use.
 - \$300.00 per special event, including use of the kitchen and both floors
 - \$100 for pre-event set-up, including use of the kitchen facilities.
 - 1.15 Execution of a Hall Rental Contract on approved form
 - 1.16 Renter to provide proof of public liability insurance showing the Village of Longview as an additional insured party.
 - 1.17 Provide the Village Office with a copy of any liquor license obtained for the event.
 - 1.18 Payment at time of booking of a \$15.00 key deposit, refundable upon return of the key at the post event inspection.
- 1.19 **Licensed Businesses** in the Village of Longview may be able to rent
- 4.4 For repeat users a daily, monthly, or annual Hall Rental Contract shall be signed on booking and payment of the damage deposit shall be refundable after the end of the term provided there are no cleaning issues or loss of keys.

Rental contracts may not go beyond 12 months at a time.
- 4.5 In all cases there shall be user proof of public liability insurance listing the Village of Longview as an additional insured shall be provided to the Village Office
- 4.6 Provide the Village Office with a copy of any liquor license obtained for the event.
- 4.7 The Community Hall is to be left in the same condition, or better, than you found it.
- 4.8 Paying users will always be able to secure paid rental times

- 4.9 Free users wanting to be sure of securing usage times will need to become a paying user in order to secure community hall rental space.
- 4.10 Users must ask permission to store items in the storage room.
- 4.11 Do not touch other users' property.
- 4.12 The main floor will only be used for locked storage of Village property.
- 4.13 The main floor large storage area a back of the room shall have assigned storage areas, on the floor and on the shelves, as directed by the Village Administration. All users will be entitled to share equally, this applies to floor storage in this back room and shelving units in this back room. Given there is a need to store chairs and other Village equipment in this storage room, there is limited space available to users. So, it is important that each user has the same opportunity to use the storage space, therefore the Village assigned storage areas for each user must be complied with. Users are not to use other users assigned storage areas. In all cases users must ask permission to make any different storage usages. All users of this back storage room shall make sure the chairs and other large Village equipment (for example Village chairs) is stored exactly as directed by the signage in this storage area. Failure to comply can result in loss of free usage.
- 4.14 Users must ask permission before using any Village property, for example inside tables, chairs, Christmas decorations
- 4.15 Users are not to enter the building. Unless they have been granted approval to do so.
- 4.16 Users are not allowed to touch other users' property.
- 4.17 Users must provide a certificate of insurance for 2 million dollars in liability coverage, with the Village named as additional insured. Certificate to be presented to the Village at least 2 working days before the event.
- 4.18 **Consequences of non-compliance:**
Users not following these rules will lose the right use the Community Hall for free. They will be charged Village resident rates for every Community Hall usage for 3 months. After 3 months, the user can continue to use the Community Hall at no charge. If further non-compliance, resident rates will again be charged for every use for 12 months. Further non-compliance, can result in complete loss of free usage.



Village of Longview Community Hall Rental Form

Name: _____

Mailing Address: _____

Number: _____ Cell Number _____

The Community Hall is being rented for the purpose of: _____

Date(s) and time for rental _____

Fees (circle relevant fees)	Village Resident	Non-Village Resident
Damage Deposit	\$100	\$200
Meetings, up to 3 hours, - not including kitchen Any usage over 3 hours	\$30 \$100	\$75 \$300
Full Day Entire Facility (including kitchen)	\$1 00	\$300
Kitchen, for one day,	\$50	\$1 00
Funeral/Celebration of Lfe	N/C	\$75

Deposit Paid by {Cheque # or Cash}
Fees Collected:
Referred to Village Administration :
OFFICE NOTES:
Facility Check Out
Extra Fees
Keys Returned
Deposit Returned

I understand and agree to follow the policy and usage details for the Longview Community Hall.

Hall User Signature _____

Date _____

Village Signature _____



Community Hall Rental Policy

Set Up Details

- Clean any new snow from steps prior to function to aid in keeping the hall clean.
- Renter to arrange chairs and tables with care.
- Existing signs must remain in their current locations.
- Decorations may ONLY be hung with masking tape or tacks.
- Straw Bales are not permitted.
- Extension cords and a power bar are in the lower level closet.
- All Fire Exits must be kept clear.
- Tables and chairs are not to leave the building.

Clean Up Details

This is our Community Hall, please "Leave the Hall as you found it" and report any damage or maintenance problems.

- Remove all decorations and renter's equipment at the end of the function.
- Return all tables and chairs as per instructions posted on wall.
- Sweep or vacuum all floors as necessary. Cleaning equipment provided on each floor.
- Any follow-up cleaning will be charged at a minimum of \$75 for 3 hours, any extra time charged at \$25 per hour.

Kitchen Clean Up Details

- All kitchen equipment and dishes to be cleaned and replaced in appropriate cupboards.
- Coffee urns and thermos to be thoroughly cleaned with lids left ajar.
- TURN OFF all kitchen appliances and Main Gas valve if the stove/oven/warming table has been used.
- Leave used tea towels and wash clothes in container provided in the lower kitchen.

Garbage Details

- **ALL GARBAGE MUST** be put inside the Rubbermaid dumpster outside next to the stairs in front of the hall.

Close Up

- Turn off ALL lights and fans.
- Set thermostat to 17 degrees.
- All windows and doors must be closed and locked. If the front double doors do not stay closed and locked from the outside, ensure the small button on the inside of the top of the north door is pushed in and try again.

Keys

- Keys must be returned the day following the rental to avoid late charges.
- Keys may also be returned in the red Post Office mailbox located in front of the village Office.
- Lost keys must be reported immediately.

Other Notes:

Breaker Box: Located in foyer & lower level washroom hallway.

Telephone: There is no telephone in the Hall.

Main Water Shut Off: Located in the cupboard in the Ladies washroom

Fees (circle relevant fees)	Village Resident	Non-Village Resident
Damage Deposit	\$100	\$200
Meetings, up to 3 hours, - not including kitchen	\$30	\$75
Any usage over 3 hours	\$100	\$300
Full Day Entire Facility (including kitchen)	\$1 00	\$300
Kitchen, for one day,	\$50	\$1 00
Funeral/Celebration of Life	N/C	\$75

VILLAGE OF LONGVIEW
LONGVIEW & DISTRICT REC BOARD
BYLAW 437-21

BEING A BYLAW IN THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE LONGVIEW AND DISTRICT RECREATION BOARD

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, R.S.A. 2000, Chapter M- 26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

WHEREAS, the Municipal Government Act, R.S.A. 2000, Chapter M-26, provides council the general jurisdiction to pass bylaws and specifically provides in sec. 145 that Council may establish council committees and other bodies; and the procedure and conduct of council, committees and other bodies established by Council;

AND WHEREAS the Council of the Village of Longview wishes to establish the Longview and District Recreation Board to foster, create, develop, maintain and operate recreational programs and services to facilitate the Village of Longview's recreational and cultural visions and goals, and to advise Council on matters relevant to the Board's mandate;

NOW THEREFORE, the Council of the Village of Longview, duly assembled, enacts as follows:

1. TITLE

1.1 This Bylaw shall be cited as the Longview and District Recreation Board Bylaw.

2. DEFINITIONS

2.1 BOARD shall mean and include all members of the Longview and District Recreation Board as appointed by resolution of Council of the Village of Longview or Foothills County.

2.2 COUNCIL shall mean the Council of the Village of Longview and Foothills County.

2.3 MEMBER shall mean a member of the Longview and District Recreation Board

2.4 COMMUNITY ORGANIZATION shall mean an organization of the Village of Longview or Foothills County.

2.5 DISTRICT shall mean the Village of Longview and portion of Foothills County as defined in the map attached as Schedule 'A'.



3. ESTABLISHMENT

- 3.1 There is hereby established and constituted a joint board of Longview and Foothills Councils to be known as the Longview and District Recreation Board which shall exercise the duties and powers as set forth in this bylaw and shall be limited thereto.
- 3.2 As a joint board of Longview and Foothills Councils any revisions to this Bylaw must be approved by both Councils.
- 3.3 The Board shall be operational in nature and will be responsible and accountable for the revenue assigned to it by Longview and Foothills County. The Board shall be further accountable for all expenditures made from funds under its control. Annually the Board shall submit a statement of income and expenditures to the Village and the Village shall submit a copy of same to Foothills County.
- 3.4 The operations of the Board shall be addressing matters pertaining to equipment, signage, staffing of public playgrounds, recreational facilities, athletic facilities, recreation centers, and other recreation facilities within the district, or on other properties utilized with the written consent of the owners thereof. The mandate of the Board in conducting all of its duties shall be the development of a broad range of recreation services that will provide opportunity for people of all ages to benefit from their leisure time.
- 3.5 The Recreation Board shall be consulted on all matters affecting the development, maintenance, and use, lease, sale or acquisition of public recreation facilities.
- 3.6 The Recreation Board shall co-operate with and encourage organizations that are supporting and promoting recreation within the District.
- 3.7 The Recreation Board shall hear and consider representations of any individual, organization, or delegation from within the district with respect to recreation and shall act upon any recommendations arising which are in the best interest of the recreation public within the district.

4. BUDGET AND FINANCE

- 4.1 In January of each year the Recreation Board shall provide Foothills County and the Village with a financial statement of the previous years' use of funds and a proposed budget of estimated receipts and estimated expenditures for the coming year for Council's approval.
- 4.2 All funds for the Recreation Board shall be held in trust by the Village and the payment of accounts by requisition and deposit of receipts shall be carried out by the Village upon the direction of the Recreation Board as recorded in written minutes of the Recreation Board.
- 4.3 The Village shall cause the financial statement of the Recreation Board and the minutes of the meetings of the Recreation Board to be posted on the Village website



and in the Rec Board binder at the Village office upon receipt of duly passed versions of the statement.

- 4.4 Neither the Recreation Board nor any of its members shall have any authority to pledge the credit of the Village, or the Foothills County in connection with any matter whatsoever, nor shall members of the Board have the power to authorize an expenditure to be charged to either the Village or Foothills County or both of them.
- 4.5 Should additional funds be required, beyond the proposed budget of the Recreation Board in any given year, a funding request shall be presented to both Councils for consideration.

5. BOARD COMPOSITION

- 5.1 The Recreation Board shall consist of a minimum of 5 and a maximum of seven (7) members and two Council representatives, as follows;
 - - Up to Three (3) members at large residents in the Village to represent the Village of Longview, and
 - Up to four (4) members at large residents in the County to represent the County, and
 - The Village and the County shall each be entitled to appoint a Councillor to sit on the Longview and District Recreation Board as non-voting members of the board.
- 5.2 Members of the Recreation Board shall be appointed by the Village, and Foothills County, as the case may be, for a term of two years, provided that in the first year of appointment under this bylaw one half (1/2) of the appointments from each municipality shall be appointed for one year only. Appointments subsequent to the first year of this bylaw shall each be for a term of two years.
- 5.3 Members length of term shall be at the discretion of Council.
- 5.4 All Members appointed must be resident in the District and shall remain members during their term only so long as they remain members.
- 5.5 In the event of a vacancy occurring on the Board, the Village or Foothills County, as the case may be, may appoint a successor to serve the balance of the term giving rise to the vacancy.

6. MEMBERS RESPONSIBILITIES


- 6.1 Any member of the Board who is absent for three consecutive Board meetings without authorization by the Board recorded in its minutes shall forfeit his or her position on the Board and cease to be a member for the remainder of his or her term. Such member shall not be eligible for reappointment for at least a full year thereafter.



- 6.2 The Board may excuse a member from meeting attendance if authorized by resolution as set out in 6.1 above, shall not forfeit his or her position on the Board.
- 6.3 In the first meeting of each calendar year the Board shall elect from its membership a Chairperson, a Vice-Chairperson, a Secretary and a Treasurer each to hold office until the first meeting of the following year.
- 6.4 The Board shall hold meetings quarterly at a minimum but shall be otherwise entitled to schedule additional meetings as they deem necessary.
- 6.5 The place and time of meetings shall be determined by the Board. Should they wish to hold meetings in the Village Council Chambers, they may do so upon consulting with administration as to availability.
- 6.6 The Chairperson, or three members of the Board, may call a special meeting by notice in writing delivered to the Chairperson and all other members no less than three full days prior to the date and time of the meeting. Such notice shall specify the date, time and place of the meeting and shall also be posted on the Village website.
- 6.7 Meetings of the Recreation Board shall be open to the public and notice of the regular meetings times and dates shall be in accordance with the Village of Longview's Meeting Procedure Bylaw.
- 6.8 The Board shall maintain a record of its operations through a Minute Book and through financial books of account. Copies of all minutes shall be submitted to the Councils of the Village of Longview and Foothills County.
- 6.9 A majority of currently appointed members to the Board shall constitute a quorum of the Board. In the event a quorum is not achieved at a properly called meeting, such meeting shall be adjourned to a specified date and time.
- 6.10 The Chairperson (non Councillor) shall be entitled to vote on any question and in the event of a tie vote, the motion is deemed defeated.
- 6.11 All members of the Rec Board must sign the Village of Longview Code of Conduct.

THIS BYLAW comes into full force and effect upon third and final reading.

READ a first time this 17th day of May 2022 A.D. in Longview



 Mayor



 Chief Administrative Officer

READ a second time this _____ day of _____ 2022 A.D.

 Mayor

 Chief Administrative Officer

READ a third and final time this _____ day of _____ 2022 A.D.

Mayor

Chief Administrative Officer

FOOTHILLS COUNTY

READ a first time this _____ day of _____ 2022 A.D.

Reeve

Chief Administrative Officer

READ a second time this _____ day of _____ 2022 A.D.

Reeve

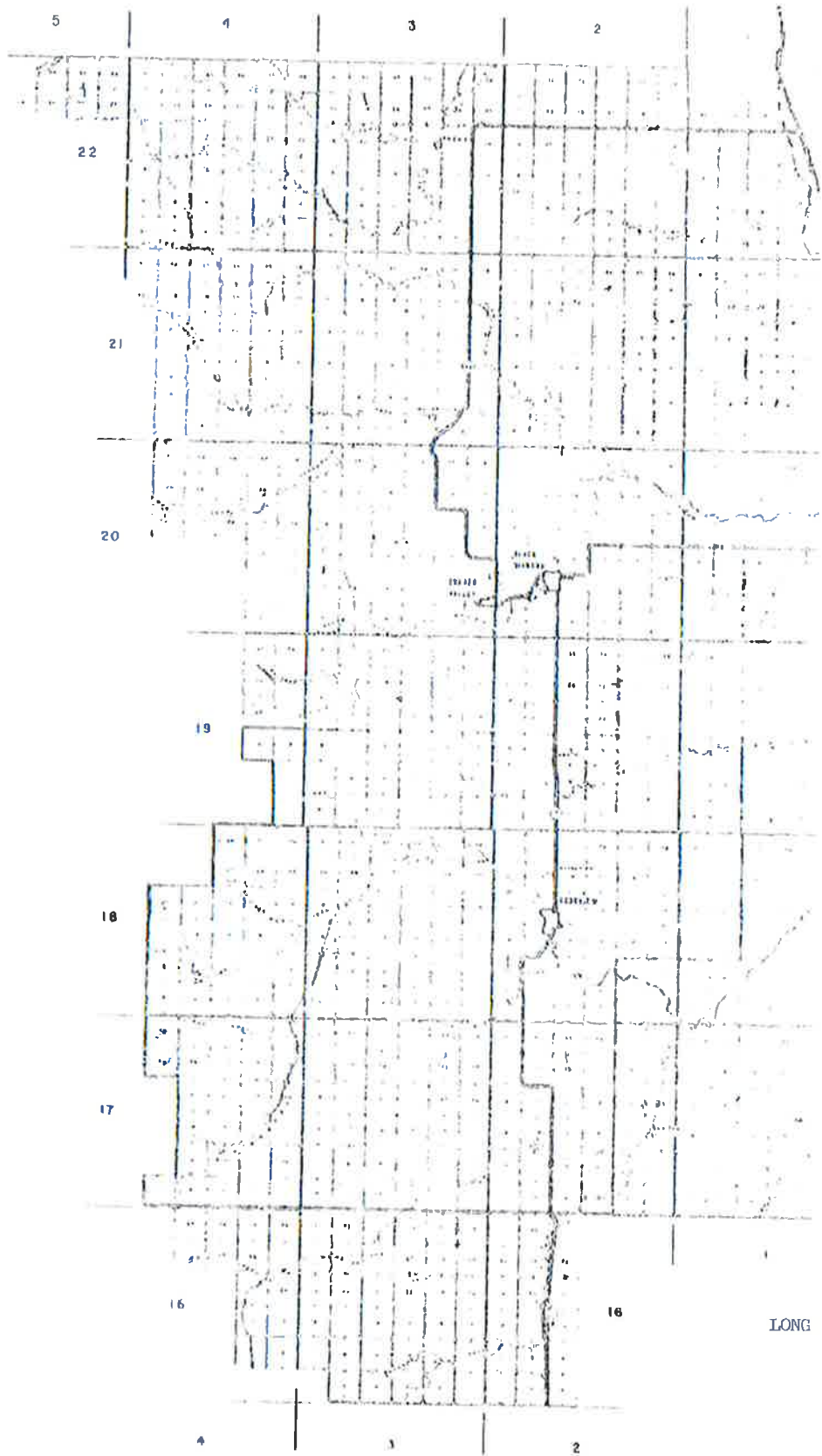
Chief Administrative Officer

READ a third and final time this _____ day of _____ 2022 A.D.

Reeve

Chief Administrative Officer

327E



**BYLAW XX/2023
FOOTHILLS COUNTY**

**BEING A BYLAW OF FOOTHILLS COUNTY IN THE PROVINCE OF ALBERTA TO ESTABLISH THE
LONGVIEW AND DISTRICT RECREATION BOARD**

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, R.S.A. 2000, Chapter M- 26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

WHEREAS, the Municipal Government Act, R.S.A. 2000, Chapter M-26, provides council the general jurisdiction to pass bylaws and specifically provides in sec. 145 that Council may establish council committees and other bodies; and the procedure and conduct of council, committees and other bodies established by Council;

AND WHEREAS the Council of Foothills County wishes to establish the Longview and District Recreation Board to foster, create, develop, maintain and operate recreational programs and services to facilitate ~~the Village of Longview's~~ recreational and cultural visions and goals within the district, and to advise Council on matters relevant to the Board's mandate;

NOW THEREFORE THE COUNCIL ENACTS AS FOLLOWS:

1. TITLE

1.1 This Bylaw shall be cited as the Longview and District Recreation Board Bylaw.

2. DEFINITIONS

- 2.1 BOARD shall mean and include all members of the Longview and District Recreation Board as appointed by resolution of Council of the Village of Longview or Foothills County.
- 2.2 COUNCIL shall mean the Council of the Village of Longview and Foothills County.
- 2.3 MEMBER shall mean a member of the Longview and District Recreation Board
- 2.4 COMMUNITY ORGANIZATION shall mean an organization of the Village of Longview or Foothills County.
- 2.5 DISTRICT shall mean the Village of Longview and portion of Foothills County as defined in the map attached as Schedule 'A'.

3. ESTABLISHMENT

- 3.1 There is hereby established and constituted a joint board of Longview and Foothills Councils to be known as the Longview and District Recreation Board which shall exercise the duties and powers as set forth in this bylaw and shall be limited thereto.
- 3.2 As a joint board of Longview and Foothills Councils any revisions to this Bylaw must be approved by both Councils.
- 3.3 The Board shall be operational in nature and will be responsible and accountable for the revenue assigned to it by Longview and Foothills County. The Board shall be further accountable for all expenditures made from funds under its control. Annually the Board shall submit a statement of income and expenditures to the Village and the Village shall submit a copy of same to Foothills County.
- 3.4 The operations of the Board shall be addressing matters pertaining to equipment, signage, staffing of public playgrounds, recreational facilities, athletic facilities, recreation centers, and other recreation facilities within the district, or on other properties utilized with the written consent of the owners thereof. The mandate of the Board in conducting all of its duties shall be the development of a broad range of recreation services that will provide opportunity for people of all ages to benefit from their leisure time.
- 3.5 The Recreation Board shall be consulted on all matters affecting the development, maintenance, and use, lease, sale or acquisition of public recreation facilities.
- 3.6 The Recreation Board shall co-operate with and encourage organizations that are supporting and promoting recreation within the District.
- 3.7 The Recreation Board shall hear and consider representations of any individual, organization, or delegation from within the district with respect to recreation and shall act upon any recommendations arising which are in the best interest of the recreation public within the district.

4. BUDGET AND FINANCE

- 4.1 In January of each year the Recreation Board shall provide Foothills County and the Village with a financial statement of the previous years' use of funds and a proposed budget of estimated receipts and estimated expenditures for the coming year for Council's approval.
- 4.2 All funds for the Recreation Board shall be held in trust by the Village and the payment of accounts by requisition and deposit of receipts shall be carried out by the Village upon the direction of the Recreation Board as recorded in written minutes of the Recreation Board.
- 4.3 The Village shall cause the financial statement of the Recreation Board and the minutes of the meetings of the Recreation Board to be posted on the Village website

and in the Rec Board binder at the Village office upon receipt of duly passed versions of the statement.

- 4.4 Neither the Recreation Board nor any of its members shall have any authority to pledge the credit of the Village, or the Foothills County in connection with any matter whatsoever, nor shall members of the Board have the power to authorize an expenditure to be charged to either the Village or Foothills County or both of them.
- 4.5 Should additional funds be required, beyond the proposed budget of the Recreation Board in any given year, a funding request shall be presented to both Councils for consideration.

5. BOARD COMPOSITION

- 5.1 The Recreation Board shall consist of a minimum of 5 and a maximum of seven (7) members, as follows;
 - One (1) member designated by Foothills County to represent the interests of the County; for greater clarity the County may elect to appoint an elected official in a voting capacity as their representative
 - One (1) member designated by the Village of Longview to represent the interests of the Village; for greater clarity the Village may elect to appoint an elected official in a voting capacity as their representative
 - Two (2) members at large, residents in the Village to represent the Village of Longview
 - Up to three (3) members at large, residents in the County to represent the County
 - The Village and the County shall each be entitled to appoint a ~~councillor~~councilor to sit on the Longview and District Recreation Board as non-voting members of the board.
- 5.2 Members of the Recreation Board shall be appointed by the Village, and Foothills County, as the case may be, for a term of two years, provided that in the first year of appointment under this bylaw one half (1/2) of the appointments from each municipality shall be appointed for one year only. Appointments subsequent to the first year of this bylaw shall each be for a term of two years.
- 5.3 Members length of term shall be at the discretion of the appointing Council.
- 5.4 All Members appointed must be resident in the District and shall remain members during their term only so long as they remain members.
- 5.5 In the event of a vacancy occurring on the Board, the Village or Foothills County, as the case may be, may appoint a successor to serve the balance of the term giving rise to the vacancy.

6. MEMBERS RESPONSIBILITIES

- 6.1 Any member of the Board who is absent for three consecutive Board meetings without authorization by the Board recorded in its minutes shall forfeit his or her position on the Board and cease to be a member for the remainder of his or her term. Such member shall not be eligible for reappointment for at least a full year thereafter.
- 6.2 The Board may excuse a member from meeting attendance if authorized by resolution as set out in 6.1 above, shall not forfeit his or her position on the Board.
- 6.3 In the first meeting of each calendar year the Board shall elect from its membership a Chairperson, a Vice-Chairperson, a Secretary and a Treasurer each to hold office until the first meeting of the following year.
- 6.4 The Board shall hold meetings quarterly at a minimum but shall be otherwise entitled to schedule additional meetings as they deem necessary.
- 6.5 The place and time of meetings shall be determined by the Board. Should they wish to hold meetings in the Village Council Chambers, they may do so upon consulting with administration as to availability.
- 6.6 The Chairperson, or three members of the Board, may call a special meeting by notice in writing delivered to the Chairperson and all other members no less than three full days prior to the date and time of the meeting. Such notice shall specify the date, time and place of the meeting and shall also be posted on the Village website.
- 6.7 Meetings of the Recreation Board shall be open to the public and notice of the regular meetings times and dates shall be in accordance with the Village of Longview's Meeting Procedure Bylaw.
- 6.8 The Board shall maintain a record of its operations through a Minute Book and through financial books of account. Copies of all minutes shall be submitted to the Councils of the Village of Longview and Foothills County.
- 6.9 A majority of currently appointed members to the Board shall constitute a quorum of the Board. In the event a quorum is not achieved at a properly called meeting, such meeting shall be adjourned to a specified date and time.
- 6.10 The Chairperson shall be entitled to vote on any question and in the event of a tie vote, the motion is deemed defeated.
- 6.11 All members of the Rec Board must sign the Village of Longview and Foothills County Code of Conduct Agreements.

THIS BYLAW comes into full force and effect upon third and final reading.

FIRST READING:

Reeve

CAO

SECOND READING:

Reeve

CAO

THIRD READING:

Reeve

CAO

PASSED IN OPEN COUNCIL assembled at the Town of High River in the Province of Alberta this
day of _____, 20__ .

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Village of Longview
BYLAW 403-17 - Animal Control**

Being a Bylaw of the Village of Longview, in the Province of Alberta, to provide for licensing, regulation and control of animals in the Village of Longview,

WHEREAS: Pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto, Council may pass a Bylaw for the purpose of regulating and controlling wild and domestic animals and activities in relation to them;

AND WHEREAS: It is deemed necessary and expedient to pass a Bylaw to License, regulate and control animals;

AND WHEREAS: Bylaw No. 326 and all amendments thereto are hereby repealed and shall cease to have effect on the day this Bylaw is adopted.

PURSUANT TO AND UNDER AUTHORITY OF THE MUNICIPAL COUNCIL OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

TABLE OF CONTENTS

SECTION 1 - TITLE	2
SECTION 2 - DEFINITIONS	2
SECTION 3 - PURPOSE OF THE ANIMAL CONTROL BYLAW	5
SECTION 4 - BASIC OWNER RESPONSIBILITES	5
SECTION 5 - COMMUNICABLE DISEASES	6
SECTION 6 - LICENSING REQUIREMENTS	6
SECTION 7 - ANIMAL OWNERSHIP REQUIREMENTS	8
SECTION 8 - ANIMAL FANCIER, ADOPTION LICENSE AND TEMPORARY LICENSE	10
SECTION 9 - TEMPORARY LICENSES	Error! Bookmark not defined.
SECTION 10 - CONTROLLED CONFINEMENT AND SERIOUS WOUNDS	12
SECTION 11 - OWNER FAILS TO COMPLY WITH CONDITIONS.....	13
SECTION 12 - CAT TRAPS	14
SECTION 13 - VICIOUS DOGS.....	15
SECTION 14 - ANIMAL CONTROL AUTHORITY	17
SECTION 15 - IMPOUNDMENT OF ANIMALS.....	17
SECTION 16 - POUND OPERATIONS.....	17
SECTION 18 - OWNERSHIP OF LIVESTOCK	19
SECTION 19 - OBSTRUCTION	19
SECTION 21 - MISCELLANEOUS.....	20
SECTION 22 - ADOPTION OR DESTRUCTION.....	21
SECTION 23 - GENERAL PENALTY SECTION	22
SECTION 24 - ENFORCEMENT PROCEDURES AND SPECIFIED PENALTIES	22
SECTION 25 - GENERAL AND COMING INTO FORCE	23

**Village of Longview
BYLAW 403-17 - Animal Control**

SECTION 1 - TITLE

1.0 This Bylaw may be cited as the “Animal Control Bylaw”

SECTION 2 - DEFINITIONS

- a) “**Animal**”, for the purpose of this Bylaw, means a dog, and includes a cat or any other animal where such animal is specifically referred to in a particular section of this bylaw.
- b) “**Animal at large**” means where an animal is found or observed on public property or at a property other than the owner’s property and the animal is not properly restrained.
- c) “**Animal Control Officer**” (ACO) means any individual(s) designated and appointed, from time to time, by the Village of Longview for the purpose of administration and enforcement of this Bylaw, and shall include a person designated as a Peace Officer by the Province of Alberta, and any member of the Royal Canadian Mounted Police.
- d) “**Animal Daycare**” means a facility or premises for the purpose of providing care for animals in return for remuneration on a daily basis and does not include provision for overnight accommodation.
- e) “**Animal Fancier**” means a person that wishes to own four (4) or more dogs or cats.
- f) “**Animal Fancier License**” means a License issued to an owner in accordance to Section 8 of this Bylaw.
- g) “**Animal Shelter**” means premises designated by the Municipality used for the impoundment, confinement and care of animals and includes premises supplied by an independent contractor, under contract with the Municipality to provide such premises.
- i) “**Bee**” means the insect *Apis mellifera*
- j) “**Beehive**” means a box or receptacle with movable frames, used for housing a colony of bees
- k) “**Bylaw Violation Tag**” means a ticket or similar document issued by the Village of Longview pursuant to the Municipal Government Act.
- l) “**Cat**” means a member of the feline family.
- m) “**Colony**” means a queen, brood and accompanying adult bees.
- h) “**Controlled confinement**” means the confinement of an animal in a pen, cage or building or securely tethered in such a manner that ensures the animal is not harmed, and in a manner that will not allow the animal to bite, harm or harass any person or animal.
- i) “**Council**” means the Municipal Council of the Village of Longview.
- j) “**Damage to property**” means damage to property other than the owner’s property and includes defecating on property other than property that belongs to the owner.
- k) “**Dog**” means a member of the canine family.
- l) “**Feral animal**” means any animal that has reverted from the domestic state to a condition that more or less resembles a wild animal.

- m) **“Health Authority”** means the regional health authority established by the Minister of Health to provide health services to the Municipality.
- n) **“Kennel”** means any facility or premises where animals are maintained, boarded, trained, bred or cared for in return of remuneration and may include overnight accommodation.
- o) **“Land Use Bylaw”** means the Village’s Land Use Bylaw and any amendments thereto.
- p) **“Leash”** means a chain or other material capable of restraining a dog.
- q) **“License Tag”** means an identification tag issued by the Village showing the license number for a specific animal and is intended to be worn on a collar attached to the animal’s neck at all times.
- r) **“License Fee”** means the applicable annual fee payable to the Village in respect of a license for any particular animal as set out in the “Rates and Fees Bylaw”.
- s) **“Livestock”** means:
 - i. A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
 - ii. domestically reared or kept deer, reindeer, moose, elk ,or bison;
 - iii. farm bred fur bearing animals, including foxes and minks;
 - iv. animals of the bovine species;
 - v. animals of the avian species including chickens, turkeys, ducks, geese, pigeons or pheasants; and
 - vi. all other animals that are kept for agricultural purposes, but does not include dogs, cats or other domesticated household pets.
- t) **“Mature Dog”** means a dog more than one (1) year old.
- u) **“Municipality”** means the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires
- v) **“Off-leash Park”** means an area formally designated as such by Village of Longview Council.
- w) **“Order of the Court”** means an order issued by a court requiring a person to do or refrain from doing something.
- x) **“Owner”** means:
 - i. A person who has care, charge, custody, possession or control of an animal;
 - ii. a person who owns or claims any proprietary interest in an animal;
 - iii. a person who harbours, suffers or permits an animal to be present on any property owned, occupied or leased by him or which is otherwise under his control;
 - iv. a person who claims and receives an animal from the custody of the animal shelter or an Animal Control Officer;
 - v. a person to whom a license tag was issued for an animal in accordance with this Bylaw; or

- vi. a person who operates an animal adoption program and who has care, charge, custody, possession or control of an animal(s);
- and for the purpose of this Bylaw an animal may have more than one(1) owner.
- y) **“Owner’s Property”** means any property in which the owner of an animal has legal or equitable interest, or over which the owner of an animal has been given the control or use of by the legal or equitable owner of the property, and which property shall include, without limiting the generality of the foregoing, land, buildings and vehicles.
- z) **“Permitted Leash”** means a leash adequate to control the animal to which it is attached and where said leash shall not exceed three (3) meters in length.
- aa) **“Permitted Property”** means private property upon which the owner(s) of an animal has the expressed permission of the owner of that property to allow the owner(s) animal to be at large, thereon.
- bb) **“Playground, Playpark, or Play Area”** is a place specifically designed to enable children to play there. It is typically outdoors.
- cc) **“Pound”** means a facility either operated or contracted by the Municipality that is designed for the temporary holding of animals until the animal is claimed by the owner or transferred to an animal shelter or adoption agency.
- dd) **“Properly Restrained”** means the animal is:
- i. being carried by a person capable of restraining the size and strength of the particular animal;
 - ii. being confined in a kennel or like container, properly latched or locked; or
 - iii. being restrained by a person capable of restraining the size and strength of the particular animal by the means of a permitted leash attached to a choke chain, collar or harness attached to the animal.
- ee) **“Provincial Court” and “Court”** means The Provincial Court of Alberta and includes a judge or justice thereof, where the context so requires.
- ff) **“Running at large”** means an animal that is not properly restrained by the owner, excepting when an animal is within and/or upon the owners property or other permitted property, or when an animal is under control of the owner within a designated off-leash area.
- ii) **“Serious Wound”** means an injury to a human or an animal resulting from the action of an animal, that causes the skin to be broken or flesh to be torn and where immediate medical assistance is required.
- jj) **“Service Animal”** means an animal trained as a guide for a disabled person and having the qualifications prescribed by the Service Dog Act of Alberta.
- kk) **“Strict Liability Offences”** means public welfare and regulatory offences that do not require the Village to prove intent, and that require the accused to prove to the court that he/she exercised due diligence or reasonable care.
- ll) **“Summons”** means a call or citation by an authority to appear before a court or judicial officer.

- mm) **“Under Control”** means a dog that returns to its owner immediately when called or when commanded to do so, and that does not interfere with any other person or animal.
- nn) **“Vicious Dog”** means a dog, whatever its age, whether on public or private property, which has:
 - i. chased, injured or bitten any other domestic animals or humans; or
 - ii. damaged or destroyed any public or private property; or
 - iii. clearly threatened, or created the reasonable apprehension of a serious threat to the safety of other domestic animals, or humans; and
 - iv. which in the opinion of a Judge or Justice of the Provincial Court, presents an unacceptable threat of serious harm to other domestic animals or humans; and includes any dog that has been previously declared to be a vicious dog by the Provincial Court, pursuant to a bylaw of another municipality.
- oo) **“Village”** means the Municipal Corporation or administration of the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires.
- pp) **“Violation Ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c-P-34, as amended, and Regulations thereunder.

SECTION 3 - PURPOSE OF THE ANIMAL CONTROL BYLAW

3.0 This Bylaw is designed to promote safe and responsible pet ownership in the Village of Longview.

SECTION 4 - BASIC OWNER RESPONSIBILITIES

- 4.0 The owner of an animal shall ensure that such animal does not:
- a) bite a person, whether on the property of the owner or not;
 - b) do any other act that causes injury to a person, whether on the property of the owner or not;
 - c) chase or otherwise threaten a person, whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;
 - d) bite or bark at, or chase livestock, bicycles, automobiles, or other vehicles;
 - e) bark or howl excessively or otherwise unreasonably disturb any person;
 - f) cause damage to personal property, or injure/kill any other animal, or injure/kill any other domestic or wild mammal; or

- g) upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property or in or about premises not belonging to or in the possession of the owner of the animal;
 - h) animals are not permitted on playground properties.
- 4.1
- a) no animal owner or person in care and/or control of an animal, shall allow, permit or cause an animal to be running at large;
 - b) every person that owns, possesses or is in care and/or control of an animal shall ensure that the animal has a valid and current animal license from the Village of Longview;
 - c) the owner of a female animal, which is in season, shall take all reasonable measures to keep the said animal at a location where the animal is not a source of attraction to other animals.

SECTION 5 - COMMUNICABLE DISEASES

- 5.0 An owner of an animal which is suffering from a communicable disease shall:
- a) not permit the animal to be in any public place;
 - b) not keep the animal in contact with or in proximity to any other animal free of such disease;
 - c) keep the animal locked or tied up; and
 - d) immediately report the matter to the veterinarian inspector of the appropriate health of animal branch of the local office of the Federal and/or Provincial Department of Agriculture, and designated Village of Longview Peace Officer or his/her designate of the Village.

SECTION 6 - LICENSING REQUIREMENTS

- a) Every person who is the owner of a dog which is six (6) months of age or older shall apply for a license for that dog by submitting an application to the Municipality and, if the application is approved, by paying the applicable license fee as set out in the "Rates and Fees Bylaw". The owner shall pay the license fee by January 31st of each year.
 - i. if a person is the owner of a dog that reaches the age of six (6) months on a date after January 31st, or
 - ii. a person becomes an owner of a dog six (6) months of age or older on any date after January 31st, or
 - iii. an owner of a dog six (6) months of age or older takes up residence in the Municipality on any date after January 31st

the owner shall apply for the license within seven (7) business days of the subject above-noted date.

- b) It is an offence under this Bylaw to be the owner of a dog which is unlicensed, where the dog is required to be licensed pursuant to this Bylaw.
- c) An owner shall provide, with each application for a license, all the information as may be required by the Municipality or the Animal Control Officer or his/her designate.
- d) No person applying for a license shall provide the Municipality or a Animal Control Officer or his/her designate, with false or misleading information with respect to the subject dog.
- e) If the application is approved and the required license fee is paid, the owner will be supplied with a license tag, which shall have a number, registered to that dog.
- f) An owner shall ensure that the license tag is securely fastened to a choke chain, collar or harness worn by the dog and the license tag must be worn by the dog at all times while on public property.
- g) Every license shall expire on December 31st in the year in which it was issued.
- h) A license issued under this bylaw shall not be transferable from one dog to another, nor from one owner to another:
 - i. no person is entitled to a refund or a rebate for any license fee.
- i) The Animal Control Officer or his/her designate may revoke a license if:
 - i. the license was issued on the basis of incorrect information or misrepresentation by the applicant;
 - ii. the license was issued in error; or
 - iii. the owner contravenes any provision of this Bylaw or of the Dangerous Dogs Act of Alberta.
- j) Any person who, by reason of special needs, owns and uses a dog trained to assist that person shall, upon proof, be exempt from license fees.
- k) The licensing provisions of this Bylaw shall not apply to dogs accompanying a person temporarily in the Municipality for a period not exceeding three (3) weeks.
- l) A dog owner may have a lost tag replaced by presenting proof of the original purchase and paying a replacement fee in accordance with the "Rates and Fees Bylaw".
- m) No person, without consent of the owner of a dog, shall remove any collar or license from a dog.

- n) The fees for dog licenses, animal fancier licenses, kennel licenses and animal impoundment are set out in the “Rates and Fees Bylaw”, and may be amended from time to time by resolution of Council.
- o) The Animal Control Officer may review certain applications for licenses, and from time to time may request the Development Officer to review certain license applications, to ensure no part of the Land Use Bylaw is contravened. The Village may then issue a license to the applicant, once the owner has submitted the fee, completed the application form, including the name of the owner, the address of the owner and the type and breed of the dog being licensed. Notwithstanding the foregoing, the Animal Control Officer or the Municipality may refuse to issue a license, where a reasonable belief exists that issuing the license will exceed the maximum number of dogs permitted on a property, as set out in Section 7(b) of this Bylaw.

SECTION 7 - DOG OWNERSHIP REQUIREMENTS

- a) An owner of a dog:
 - i. must ensure that the dog has adequate food and water;
 - ii. must provide the dog with adequate care when the a dog is ill or wounded;
 - iii. must provide the dog with reasonable protection from injurious heat or cold, including when contained within a vehicle; and
 - iv. must provide the dog with adequate shelter, ventilation and space and must provide the dog opportunity for periodic exercise sufficient to maintain good health, including the opportunity to be unfettered from a fixed area and to be exercised regularly under appropriate control.
- b) No person shall keep or have more than three (3) dogs on any property located within the Municipality except as follows:
 - i. The dogs in excess of three (3) are under the age of six (6) months; or
 - ii. the owner holds an approved Animal Fancier License issued pursuant to this Bylaw; and
 - iii.
- c) Notwithstanding Section 4.1(a) of this Bylaw, an owner of a dog is not required to have the dog on a permitted leash in a park or portion of a park which has been designated as an “Off Leash Park” by the Municipality, provided that:
 - i. the dog is not a Vicious dog; and
 - ii. the owner of the dog ensures that such dog is under control at all times.

- d) The Animal Control Officer or his/her delegate or the Court shall consider the following factors when determining whether a dog is under sufficient control in an off leash park:
 - i. whether the dog is at such a distance from its owner so as to be incapable of responding to voice, sound or sight commands;
 - ii. whether the dog has responded to voice, sound or sight commands from the owner;
 - iii. whether the dog has bitten, attacked or done any act that injured a person or another dog;
 - iv. whether the dog has chased or otherwise threatened a person; or
 - v. whether the dog caused damage to property.
- e) Nothing in this Section relieves an owner or person from complying with any other provisions of this Bylaw.
- f) An owner shall not permit a dog to cause damage to public or private property within the Municipality.
- g) An owner shall not permit a dog in an area where the Municipality has posted a sign which prohibits the presence of dogs, regardless of whether or not such dog is at large.
- h) The owner of a dog which defecates on property, which is not the owner's property, shall remove such defecated matter immediately and dispose of it in a sanitary manner.
- i) No person shall tease, torment, annoy, abuse or injure any dog.
- j) No person shall untie, loosen, or otherwise free a dog which is not in distress unless such person has the authorization of the owner.
- k) No person shall interfere with, hinder or impede an Animal Control Officer or Peace Officer in the performance of any duty authorized by this Bylaw or provide information to an Animal Control Officer or Peace Officer with the intention to deceive or obstruct the Officer in the performance of his duty so authorized by this Bylaw.
- l) Persons disposing of animal waste shall deposit the waste in a private or municipal disposal container and shall secure the waste/feces in a single plastic bag that will contain the waste/feces and this shall be sealed so as not to permit any drainage of liquid or spillage of solid matter.
- (m) The owner of a dog or animals shall not allow the odour of animal feces on his/her property, or property within his/her care or control, to disturb, annoy or interfere with the enjoyment of neighbouring property by other persons.

SECTION 8 - ANIMAL FANCIER LICENSE

- 8.0 The maximum number of dogs that reside on a property shall be restricted to three (3) over the age of (6) months of age, except in the case where an owner possesses a valid and subsisting Animal Fancier License. The maximum number of dogs allowed on property, the owner of which holds a valid Animal Fancier License, shall be restricted to the maximum of four (4) dogs, or a lesser number of dogs if so deemed suitable for the property by the Health Authority. In order to possess a fourth dog in a residence the applicant must have a valid Fancier License for that individual dog and have filled out and submitted an application form.
- a) An owner wishing to operate under the authority of an Animal Fancier License must apply annually by January 31 for an Animal Fancier License, and shall submit an application to the Village of Longview. The applicant must be approved and receive the license prior to owning or harbouring or caring for any dogs in excess of the normal maximum number allowed by this Bylaw.
 - b) No holder of an Animal Fancier License may harbour more than four (4) dogs on the owner's property, excepting where a temporary license has been issued by the Village of Longview pursuant to Section.
 - c) An owner must ensure that any dogs in his care are provided with the care as required by Section 7 of this Bylaw.
 - d) An application for an Animal Fancier License shall include:
 - i. a non-refundable processing fee of \$100.00;
 - ii. name, address and telephone number of the applicant;
 - iii. the address at which the dogs shall be kept, if different from that of the applicant;
 - iv. written approval from the legal owner of the property where the dogs are to be kept, if the applicant is not the legal owner of the subject property;
 - v. the purpose of keeping the dogs;
 - vi. the breed and sex of the dogs to be kept;
 - vii. the type of facilities the dogs are to be housed within;
 - viii. the methods and steps that will be taken by the applicant to minimize any noise and/or nuisance to the neighbourhood; and
 - ix. written documentation sent to the occupants of the properties adjacent to the property where the dogs are to be kept, which must include any concerns or objections to the issuance of the applicant's license, subject to verification by the Municipality.
 - x. a review of the application will be conducted by the Village of Longview Peace Officer or his/her designate and the Planning and Development Officer.

- xi. once the application is approved, the applicant is responsible for the payment of the fee prescribed by this Bylaw.
 - xii. the final payment of the fee prescribed by Schedule A of this Bylaw, less the \$100 processing fee.
- e) The Animal Control Officer may hold any application until deficiencies with respect to any of the items required under Section 8(d) are corrected. The application will be rejected after 30 days if the deficiencies are not corrected and a re-application must be made when the deficiencies are corrected.
 - f) The Animal Fancier License shall be issued upon approval and the payment of the fee specified in the "Rates and Fees Bylaw". Each dog owned under an Animal Fancier License shall be separately licensed pursuant to Section 6 of this Bylaw.
 - g) Any holder of an Animal Fancier License shall not permit or allow any of the dogs being harboured or kept pursuant to the license to be in contravention of any section of this Bylaw except 7.0 b).
 - h) A Peace Officer or his/her designate may suspend or revoke an Animal Fancier License if, in the opinion of an Animal Control Officer or Peace Officer, the noise and/or nuisance and/or other contraventions of this Bylaw created by the keeping of the subject dogs are disturbing the peace of the neighbourhood or are causing a nuisance, provided that the subject complaints are recorded and documented.
 - i) The applicant/owner may appeal a refusal, suspension or a revocation of a license by the Peace Officer or his/her designate, to Village of Longview Council, provided that such appeal is submitted in writing to the Chief Administrative Officer within fourteen (14) days of the date of the subject Patrol Services' Decision. In the event of an appeal, Council shall set a date for the hearing of the appeal not later than thirty (30) days after the receipt of the Notice of Appeal.

SECTION 10 - CONTROLLED CONFINEMENT AND SERIOUS WOUNDS

- 10.0 a) Where an dog bite results in a serious wound being inflicted; the owner shall promptly report the incident to Village of Longview Patrol Services, who shall report the incident to the Health Inspector of the Health Authority unless, at the officer's discretion, proper vaccination records can be obtained. The Health Inspector will advise the owner of the quarantine procedure. Patrol Services or the owner shall keep the animal in controlled confinement until the Health Inspector has authorized the release of the animal from controlled confinement. The decision to release the animal to the owner from controlled confinement is at the discretion of the Longview Peace Officer or his/her designate, who takes into account the risk to public safety, the severity of the injury caused by the animal, and the issue of liability should the animal be released back into the custody of the owner.
- b) An Animal Control Officer or Peace Officer may issue a Court Appearance Violation Ticket or a Summons requiring the owner of an animal alleged to have caused a serious wound to appear before the Provincial Court, if the officer believes it to be in the public interest. Upon application by the prosecutor, or upon the Court's own motion, the owner may be ordered by the Court, if the Court considers it is necessary to ensure the safety of humans and other animals, that pending the final disposition of the charges, the owner must:
- i. keep the animal in an enclosed and secured pen while outside on the owners property;
 - ii. keep the animal muzzled and restrained by a leash when the animal is off the owners property;
 - iii. post warning signs that a dangerous animal resides on the premises, on every entrance way to the subject property; or
 - iv. have the animal euthanized by a veterinarian and produce a document to the Animal Control Officer stating this was done.
- b.1) The owner of an animal that fails to comply with an Order of the Provincial Court, issued pursuant to Section 10.0(b) of this Bylaw, is guilty of an offence and liable to a fine of up to \$350.00 per day for each day of non-compliance.

Where there is repeated or continuous non-compliance with such a Court Order, the Animal Control Officer is hereby authorized to attend the property where the subject animal is kept and seize and impound the subject animal, pending the further determination by the Court of the matter.

- c) Upon demand made by the Animal Control Officer, the owner shall forthwith surrender for quarantine any animal which has inflicted an animal bite on any person or any animal which the Animal Control Officer has reasonable and

probable grounds to suspect of having been exposed to rabies. The animal may be reclaimed by the owner if:

- i. the subject animal is adjudged free of rabies; and
- ii. upon payment of the subject confinement expenses; and
- iii. upon compliance with the licensing provisions of this Bylaw.

SECTION 11 - OWNER FAILS TO COMPLY WITH CONDITIONS

- 11.0 a) An Animal Control Officer may place specific conditions on an owner of an animal following a contravention of this Bylaw, or following the animals actions that occurred on or within private property. Upon the issuance of these conditions, the owner will be advised in writing, of the specific conditions that must be adhered to, should the owner wish to keep the animal within the Village of Longview. The issuance of any conditions shall be based on the following:
- i. the severity of the contravention of this Bylaw;
 - ii. the threat to public safety; and
 - iii. the actions taken by the Village, if any, to remedy any previous contravention of this Bylaw.
- b) Should an owner of an animal fail to comply with any conditions of ownership imposed pursuant to this section, the owner is guilty of an offence under this Bylaw, and shall be liable to:
- i. a fine in accordance with the provisions of Schedule "B" or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owners expense, until the Animal Control Officer is satisfied that all ownership conditions have been met by the owner; and/or
 - iii. an Order of the Court to remove the animal from the Village of Longview..

- c) Should the owner of an animal that was declared to be “Vicious” by the Court fail to comply with the conditions ordered by the Court, the owner is guilty of an offence under this Bylaw, and shall be liable to:
 - i. a fine in accordance with the provisions of Schedule “B” or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owners expense, until the Animal Control Officer is satisfied that all the ownership conditions have been met by the owner; and/or
- p) an Order of the Court that the animal be removed from the Village of Longview.

SECTION 12 - CAT TRAPS

- 12.0 a) The Municipality is permitted to trap cats from the May long weekend to the Thanksgiving holiday.
- b) The Animal Control Officer, upon receiving a written complaint from a property owner or the occupant of a property regarding a cat running at large or causing damage to private property, may, with the consent of the property owner or the occupant, enter onto the property to set a public cat trap.
- c) The Animal Control Officer shall set the trap on the property, and will continually monitor the trap until the trap is removed.
- d) The property owner or occupant must immediately notify the Animal Control Officer when a cat has been secured in the trap.
- e) Only the Animal Control Officer can remove the cat from the trap.
- f) No person, except the Animal Control Officer shall be allowed to bait a trap, with food or any other item which may entice a cat to enter the trap.
- g) Any cat caught while using a cat trap will be impounded and held in accordance with Section 21 of this Bylaw.
- h) The Animal Control Officer is only responsible for the monitoring of traps that have been set by him/her and are owned by the Municipality.
- i) No person shall use any trap to capture a cat in the Village of Longview if such trap is capable of causing physical injury or death to a cat or any animal.

SECTION 13 - VICIOUS DOGS

13.0 The owner of a vicious dog shall ensure:

- a) That such dog does not:
 - i. chase a person;
 - ii. injure a person;
 - iii. bite a person;
 - iv. chase other domestic animals, or
 - v. injure or bite other domestic animals.
- b) That such dog does not damage or destroy public or private property.
- c) That when such dog is on the property of the owner:
 - i. either such dog is confined indoors and under the control of a person over the age of eighteen (18) years, or
 - ii. when the dog is outdoors, it is in a locked pen or other structure constructed in accordance with the provisions of this section so as to prevent the escape of the vicious dog and capable of preventing the entry of any person not in control of the dog, or
 - iii. such dog is kept in accordance with the provisions of Section 13.0(d) while such dog is on the property of the owner, and outdoors;
 - iv. the locked pen or other structure shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
 - v. the locked pen or other structure shall provide the vicious dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum one and one-half (1.5) metres in height;
 - vi. the locked pen or other structure shall not be within one (1) metre of the property line or within five (5) metres of a neighbouring dwelling unit.
- d) That at all times, when off the property of the owner, including off-leash parks, such dog is securely:
 - i. muzzled; and
 - ii. harnessed or leashed on a lead which length shall not exceed one (1) metre in a manner that prevents it from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property; and

- iii. under the control of a person over the age of eighteen (18) years, that is physically capable of controlling and restraining the dog.
 - e) That such dog is not running at large.
 - f) That every entrance way to the property where the vicious dog is kept is clearly posted with warning signs that a vicious dog resides on the premises.
- 13.1 a) The owner of a vicious dog shall:
 - i) make application for a vicious dog license on or before the second day on which the Village Office is open for business after the dog has been declared as vicious;
 - ii) be over the age of eighteen (18) years;
 - iii) thereafter obtain the annual license for the vicious dog on such day specified in Section 6 of this Bylaw;
 - iv) notify the Animal Control Officer should the dog be sold, gifted, or transferred or deceased;
 - v) remain liable for the actions of the dog until formal notification of sale, gift or transfer is given to the Animal Control Officer; and
 - vi) notify the Animal Control Officer if the dog is running at large.
- b) The owner of a vicious dog shall ensure that the dog wears the current license tag purchased for that dog, when the dog is off the owner's property.
- 13.2 The owner of a vicious dog shall within three (3) days after the dog has been declared vicious have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide the copy of the information contained thereon to the Animal Control Officer in order that a license can be issued pursuant to Section 6 of this Bylaw.
- 13.3 The owner of any dog alleged to be vicious shall be provided notice of the hearing for the said determination by the Provincial Court at least ten (10) clear days before the date of the hearing.
- 13.4 Upon application, if it appears to the Court that the dog should be declared to be a vicious dog, the Court shall make an order in a summary way declaring the dog to be a vicious dog.

SECTION 14 - ANIMAL CONTROL AUTHORITY

- 14.0 a) An Animal Control Officer or his/her designate, Peace Officer or a member of the RCMP may capture and impound any animal:
- i) which is observed or found running at large; or
 - ii) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any regulation made hereunder.
- b) An Animal Control Officer or his/her designate, Peace Officer or an RCMP Officer may enter onto the land surrounding any building in pursuit of any animal which has been observed running at large and may take such reasonable measures as necessary to subdue any animal which is at large, including the use of tranquilizer equipment and other capture devices.
- c) Longview Patrol Services, in consultation with the Village Council and the Development and Planning Officer, may designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled canine events may be held by causing signs to be posted in such areas indicating such designations.

SECTION 15 - IMPOUNDMENT OF ANIMALS

- 15.0 a) No unauthorized person shall remove or attempt to remove from an animal pound any animal impounded therein.
- b) No unauthorized person shall break open or assist in any manner, either directly or indirectly, in breaking open any animal pound established by the Municipality under the provisions of this Bylaw.

SECTION 16 - POUND OPERATIONS

- 16.0 a) The Municipality will determine the hours of operation for the municipal animal shelter, in order to facilitate the claiming of animals. These hours will attempt to accommodate the public or authorized agencies, however may vary depending on operational demands and the availability of the Animal Control Officer or his/her designate.
- a) The owner will be responsible for any impoundment fees including those that may accrue on Sundays and/or Statutory holidays. In addition, the Village reserves the right to double any impound fees for those owners, whose animal or animals had been impounded on more than one occasion, within a calendar year.

- b) If an owner is to claim an animal from the shelter, all applicable fees as set out in Schedule "A" must be paid at the Village Office prior to claiming the animal. The Village Office will accept the following for payment:
 - i. cash;
 - ii. cheque; or
 - iii. debit card.
- c) If an owner is to claim an animal from the shelter, and the Village Office is not open to the public, the owner may present payment for all applicable fees to the Animal Control Officer prior to claiming the animal. The Animal Control Officer will only accept in payment the following:
 - i. Exact cash; or
 - ii. certified cheque or money order.
- d) The Animal Control Officer or his/her designate will make a reasonable attempt to contact the owner of an impounded animal. However, should the animal remain unclaimed at the conclusion of a seventy-two (72) hour period and the animal has been released to the S.P.C.A. or any other animal welfare or adoption organization, the Municipality is no longer responsible for that animal or that organization's actions regarding that animal.

SECTION 17 - BEEKEEPING

- 17. a). An owner or occupier is permitted to keep bees on their property
- b) Owner or property must comply with the Alberta Bee Act, and any other applicable standards adopted by the Province of Alberta
- c) Bee keepers or persons on whose property bees are kept have a duty to take reasonable measures to ensure that:
 - i. The apicultural operation does not pose a safety risk to persons on an adjacent public or private property.
 - ii. The potential for damage to buildings and or property located on adjacent public or private property is minimized
- d) Any person who keeps bees has the duty to ensure the maintenance of the bees in such conditions as will reasonable prevent aggressive behaviour or swarming.
- e) Beekeepers require yearly license
- f) Beekeeping for personal use only
- g) Maximum number of hives is two (2)

- h) Must register with Alberta Agriculture, through the Provincial Apiculturist for Alberta
- i) Liability insurance required and be produced upon demand by a Bylaw Enforcement Officer.
- j) Within Village boundaries approved license requires and renewed yearly
- k) Each beekeeper must complete beekeeping course from accepted organization/association
- l) Immediate neighbours must be notified by applicant that hives are present
- m) Take appropriate steps to ensure bear proofing of hives

SECTION 18 - OWNERSHIP OF LIVESTOCK

- 18.0 a) Livestock is only permitted on lands compliant with all sections set forth in the Villages Land Use Bylaw or by the Chief Administrative Officer.
- b) This Section does not apply to any livestock that is to appear that day, in a municipally sanctioned event or parade.
- c) The Village reserves the right to allow livestock in Village, only by order of Council or the Chief Administrative Officer or by his or her designate.
- d) The owners of livestock temporarily entering the Village of Longview must obtain all necessary Municipal and Provincial permits.

SECTION 19 - OBSTRUCTION

- 19.0 No person, whether or not he/she is the owner of an animal which is being or has been pursued or captured, shall:
- (a) Interfere with or attempt to obstruct an Animal Control Officer, RCMP Officer or Peace Officer who is attempting to capture or who has captured an animal which is subject to being impounded pursuant to the provisions of the Bylaw.
 - (b) Induce the animal to enter a house or other place where it may be safe from capture or otherwise assist the animal to escape capture.
 - (c) Falsely represent themselves as being in charge or control of an animal so as to establish that the animal is not running at large.
 - (d) Unlock or unlatch or otherwise open the vehicle used in controlling or transporting the said animal so as to allow or attempt to allow any animal to escape therefrom.

SECTION 20- VIOLATION TAGS AND PENALTIES IN LIEU OF PROSECUTION

- 20.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty in lieu of prosecution, as set out in Schedule "B" of this Bylaw.
- b) Where an Animal Control Officer reasonably believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Tag as provided by this Section, either personally on the person or by leaving it for the person at his/her residence with a person on the premises who appears to be at least eighteen (18) years of age, or by regular mail and such service shall be deemed adequate for the purpose of this Bylaw.
- c) A Violation Tag shall be in such a form as determined by the Municipality and shall state the Section of the Bylaw which was contravened and the amount of the penalty as provided for in Schedule "B" of this Bylaw that will be accepted by the Municipality in lieu of prosecution.
- d) Contained on Schedule "B", Column "A" identifies the minimum fine specified for that offence under this Bylaw by the Municipality. Column "B" identifies the maximum fine amount specified for that offence under this Bylaw, by the Municipality.
- e) The Municipality, in lieu of issuing the maximum fine for a specific offence under this Bylaw, may compel the owner to court, and the fine determined by the Provincial Court of Alberta.
- f) Notwithstanding Section 19.0 (c) of this Bylaw, any person who commits the same offence twice or more times within a one (1) year period is liable to a penalty in lieu of prosecution which doubles the penalty amount set out in Schedule "B" of this Bylaw.
- g) Notwithstanding the provisions of this Section, a person to whom a Violation Tag has been issued may exercise his/her right to defend any alleged violation of any provision of this Bylaw.

SECTION 21 - MISCELLANEOUS

- 21.0 a) This Bylaw shall not apply to animals kept inside any veterinary clinic for the purpose of receiving medical attention, or being securely transported within a motor vehicle to or from a veterinary clinic.
- b) An animal owner or license applicant is responsible for and is not excused from ascertaining and complying with the requirements of any Federal, Provincial or other Municipal legislation, including the Municipality's Land Use Bylaw. Where the keeping of the animals would not comply with any Federal, Provincial or other Municipal legislation, the Animal Control Officer may refuse to issue or may revoke a license.

- c) No person shall bait, feed, or take any actions that may attract feral or wild animals, whether on private or public property, excepting the use of bird feeders, which is allowed on the condition that they are set out at a height that is only accessible to birds.
- d) No owner shall abandon an animal by failing to claim the animal at a veterinary clinic, a licensed animal care organization or the Municipal pound.
- e) No owner, tenant, or occupant of a property, whether public or private, shall permit or allow any deceased animal to be visible to the public, or allow it to decompose and become a possible risk to public health, a nuisance, or an interference with the peaceful enjoyment of private or public property by others.

SECTION 22 - ADOPTION OR DESTRUCTION

- 22.0
- a) Any veterinary surgeon, being properly and fully qualified as required by the Province of Alberta, may destroy any animal delivered to the veterinarian after injury to the animal, providing the said injury is determined by the veterinarian to be of such serious nature, based upon his or her professional opinion, that the animal must be destroyed immediately. Such costs of destruction may be billed to the Village, and the Village is at liberty to take all steps considered necessary to recover such costs from the owner of the animal.
 - b) The costs of the humane destruction of an animal, whether such destruction is ordered by the Court or is consented to by the animal's owner or the owner's designate, is solely the responsibility of the owner or the owner's designate.
 - c) Apprehended animals will be retained in the animal shelter for 72 hours (including weekends and holidays), unless the owner of the animal reclaims the animal or makes satisfactory arrangements with the Village for the further retention of the animal. In the event the 72 hour holding period has expired and the owner has failed to make arrangements to extend the impound period, the Village will make every effort to transfer custody of the animal to a "no-kill" facility or animal adoption agency.
 - d) All animals over which the Animal Control Officer has the power to have adopted or destroyed, pursuant to this Bylaw, become the property of the Village, and may be so disposed of in any manner provided for under this Bylaw. Where it is necessary, in the opinion of a qualified veterinarian, to have an animal destroyed, the animal shall be destroyed in a humane manner.
 - e) The Animal Control Officer or his/her designate may retain an animal for a longer period than provided for in subsection (c), if in his opinion the circumstances warrant the expense.
 - f) The adopting recipient of an animal from the animal shelter, pursuant to the provisions of this Section, shall obtain full right and title to it, and the right and title of the former owner shall cease thereupon.

- g) All or any monies received for licensing, impoundment fees, veterinary services or sale of an animal become part of the general revenue of the Village and shall be deposited at the Municipal Office.

SECTION 23 - GENERAL PENALTY SECTION

- 23.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than TEN THOUSAND (\$10,000.00) DOLLARS and not less than SEVENTY-FIVE (\$75.00) DOLLARS and in default of payment is liable to imprisonment for a term not exceeding ONE(1) YEAR.
- b) Notwithstanding Section 23.0 of this Bylaw, the minimum fine on summary conviction in respect to a contravention of Section 13 of this Bylaw (Vicious Dogs) shall be THREE HUNDRED FIFTY (\$350.00) DOLLARS.
- c) The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which that person is liable under the provisions of this Bylaw.
- d) Upon convicting a person of an offence under this Bylaw, a Provincial Court Judge or Justice, in addition to the penalties provided for in this Bylaw may, if the offence is considered to be sufficiently serious, direct or order the person convicted of the offence to:
- i. take specific measures to stop the animal from doing the subject mischief or causing the disturbance or nuisance complained of;
 - ii. have the animal removed from the Village of Longview; or
 - iii. have the animal humanely destroyed.
- e) A provincial court judge or justice, after entering a conviction against the owner of the dog for an offence under this Bylaw may, in addition to any other penalties imposed or orders made, and without further notice or hearing, declare the subject dog to be a vicious dog as defined by this Bylaw.

SECTION 24 - ENFORCEMENT PROCEDURES AND SPECIFIED PENALTIES

- 24.0 Where an Animal Control Officer/Bylaw Enforcement Officer/Peace Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act, R.S.A. 2000, c.P-34*. The Violation Ticket will indicate the specified penalty payable in respect of the offence, or may require the accused to make a court appearance, where the issuing Officer believes it is in the public interest to require same.

- a) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in Schedule “B” of this Bylaw in respect of that provision.
- b) Where any person contravenes the same provision of this Bylaw twice within one TWELVE (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in Schedule “B” of this Bylaw.
- c) Where any person contravenes the same provision of this Bylaw three times within one TWELVE (12) month period, the specified penalty payable in respect of the third such contravention shall be triple the amount provided for in Schedule “B” of this Bylaw.
- d) Where any person contravenes the same provision of this Bylaw four or more times within an EIGHTEEN (18) month period, the penalty payable in respect of the fourth or subsequent such contravention shall be determined by a Provincial Court Justice, and shall not be less than three times the amount provided for in Schedule “B” of this Bylaw.
- e) A person who has been issued a Bylaw Violation Tag, pursuant to Section 19 of this Bylaw, in respect of a contravention of a provision of this Bylaw, and who has fully paid the penalty as indicated to the Village within the time allowed for payment, shall not be liable to prosecution for the subject contravention.

SECTION 25 - GENERAL AND COMING INTO FORCE

- 25.0
- a) Whenever the singular and female gender is used in this Bylaw, the same shall include the plural, masculine and neutral gender whenever the context so requires.
 - b) The Village is not required to enforce this Bylaw. In determining whether to enforce this Bylaw, the Village may take into account any practical concerns, including the available budget and personnel resources.
 - c) No action for damages shall be taken or allowed against the Village or any person acting in good faith under the authority of this Bylaw in respect of the destruction, sale or other disposal of any animal impounded pursuant to this Bylaw.
 - d) It is the intention of the Council of the Village of Longview that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
 - e) It is the intention of the Council of the Village of Longview that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part of this Bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall be effective and enforceable.

- f) This Bylaw shall come into effect upon third reading, and Bylaw No.08-937, is hereby repealed upon this Bylaw coming into effect.

READ A FIRST TIME this 13th day of June A.D. 2017

Mayor

Chief Administrative Officer

READ A SECOND TIME this _____ day of _____ A.D. 2017

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME this _____ day of _____ A.D. 2017

Mayor

Chief Administrative Officer

**Village of Longview
 BYLAW 403-17 ANIMAL CONTROL
 SCHEDULE A: FEES
 (Effective June 13, 2017)**

Animal	Annual Fee	
	January 1-31 or New Resident or New Dog Rate	Feb 1 - Dec 31
Note: Dog/Cat refers to animals over the age of 6 months		

First Dog per residence:		
Spayed/Neutered (altered)	\$15.00	\$40.00
Unspayed/Unaltered	\$55.00	\$80.00
Second and Third Dog per residence:		
Spayed/Neutered(altered)	\$20.00	\$45.00
Unspayed/Unaltered	\$60.00	\$85.00

First Cat per residence:		
Spayed/Neutered (altered)	\$5.00	\$20.00
Unspayed/Unaltered	\$45.00	\$60.00
Second and Third Cat per residence:		
Spayed/Neutered (altered)	\$7.50	\$22.50
Unspayed/Unaltered	\$55.00	\$70.00

Animal Fancier License (restricted to the maximum of four (4) animals)		
Spayed/Neutered (altered)	\$200.00	\$350.00
Unspayed/Unaltered	\$250.00	\$400.00
Seeing Eye/Guide Dog	Fee exempt	Fee exempt
Replacement Tag	\$5.00	\$5.00
Other:		
Impound fees (per day or portion thereof)		\$ 75.00/day
Impound fees (Impoundment of dangerous, vicious or aggressive dogs)		\$300.00
Veterinary fees		As incurred
Beekeeping License		\$40.00

**Village of Longview
 BYLAW 403-17 ANIMAL CONTROL
 SCHEDULE "B"
 PENALTIES**

*Column A indicates penalties in lieu of prosecution.

*Column B indicates specified penalties for violation tickets issued pursuant to this Bylaw.

SECTION	OFFENCE	"A"	"B"
Sec 4(a)	Allow animal to bite person	\$350.00	\$500.00
Sec 4(b)	Own animal that caused injury to a person	\$200.00	\$300.00
Sec 4 (c)	Allow animal to chase/threaten another	\$200.00	\$300.00
Sec 4(d)	Allow dog to bite/bark at, or chase stock/bicycles /automobiles or other vehicles	\$150.00	\$250.00
Sec 4(e)	Allow animal to bark/howl or otherwise disturb others	\$200.00	\$400.00
Sec 4(f)	Allow animal to cause damage/injure or kill another animal or wildlife	\$300.00	\$500.00
Sec 4(g)	Allow animal to upset waste receptacle/scatter waste on public/private property	\$150.00	\$300.00
Sec 4.1(a)	Allow animal to run at large	\$200.00	\$300.00
Sec 4.1(b)	Fail to license animal	\$200.00	\$300.00
Sec 4.1(c)	Fail to keep animal in season from attracting other animals	\$200.00	\$300.00
Sec 5(a)	Permit diseased animal in public place	\$300.00	\$500.00
Sec 5(b)	Fail to keep diseased animal from disease-free animals	\$300.00	\$500.00
Sec 5(c)	Fail to secure diseased animal	\$300.00	\$500.00
Sec 5 (d)	Fail to report diseased animal	\$300.00	\$500.00

	OFFENCE		
SECTION	ANIMAL LICENSING	“A”	“B”
Sec 6 (d)	Provide false information for animal license	\$200.00	\$300.00
Sec 6 (f)	Animal fail to wear license	\$75.00	\$200.00
Sec 7 (a)(i)	Fail to ensure animal has adequate food/water	\$300.00	\$500.00
Sec 7(a)(ii)	Fail to provide adequate care for sick/wounded animal	\$500.00	\$1,000.00
Sec 7(a)(iii)	Fail to provide adequate protection from heat/cold	\$500.00	\$1,000.00
Sec 7(a)(iv)	Fail to provide adequate shelter/ventilation/space for animal	\$300.00	\$500.00
Sec 7(b)	Harbour more than three (3) animals	\$200.00	\$400.00
Sec 7(c)	Fail to control animal in designated off-leash area	\$200.00	\$300.00
Sec 7(f)	Allow animal to damage public/private property	\$200.00	\$350.00
Sec 7(g)	Allow animal in area that prohibits animals	\$150.00	\$300.00
Sec 7(h)	Fail to clean up after animal	\$150.00	\$200.00
Sec 7(i)	Torment/tease/annoy/abuse/injure animal	\$300.00	\$500.00
Sec 7(j)	Untie/loosen or free animal which is not in distress	\$200.00	\$300.00
Sec 7(k)	Interfere/hinder/impede or obstruct an Animal Control Officer	\$300.00	\$500.00
Sec 7(l)	Fail to properly dispose of animal waste	\$100.00	\$200.00
Sec 7(m)	Allow fecal odor to prevent the enjoyment of property	\$250.00	\$500.00

	OFFENCE		
	ANIMAL FANCIERS/ADOPTION	A	B
Sec 8(a)	Fail to apply for Fancier/Adoption License	\$300.00	\$500.00
Sec 8(b)	Exceed # of animals under Fancier License	\$300.00	\$500.00
Sec 8.1	Fail to purchase Temporary License	\$100.00	\$300.00
	FAIL TO COMPLY		
Sec 11(b)&(c)	Fail to comply with conditions	\$500.00	\$1000.00
	VICIOUS DOGS		
Sec 13(a)(i)	Vicious dog chase person	\$300.00	\$500.00
Sec 13(a)(ii)	Vicious dog injure person	\$2,500.00	\$5,000.00
Sec 13(a)(iii)	Vicious dog bite person	\$1000.00	\$2,000.00
Sec 13(a)(iv)	Vicious dog chase domestic animals	\$300.00	\$500.00
Sec 13(a)(v)	Vicious dog injure/bite domestic animal	\$500.00	\$1000.00
Sec 13(b)	Vicious dog destroy public/private property	\$200.00	\$300.00
Sec 13(c) (i, ii,iii,iv,v,vi)	Fail to contain/control Vicious dog	\$2,500.00	\$5,000.00
Sec 13(d) (i, ii,iii,)	Fail to muzzle/harnessed/leashed Vicious dog, when off property	\$2,500.00	\$5,000.00
Sec 13(e)	Vicious dog run at large	\$500.00	\$1,000.00
Sec 13 (f)	Fail to properly sign property of vicious dog	\$200.00	\$300.00
Sec 13.1(a) (i, ii, iii)	Fail to renew/obtain Vicious dog license as required	\$300.00	\$500.00

	OFFENCE		
	OTHER CHARGES	A	B
Sec 13.1(a) (iv, vi)	Fail to notify ACO if dog is sold/gifted/deceased or at large	\$200.00	\$300.00
Sec 13.1(b)	Vicious dog fail to wear license	\$300.00	\$500.00
Sec 13(2)	Fail to tattoo/microchip vicious dog	\$300.00	\$500.00
	IMPOUND OF ANIMALS		
Sec 15 (a)	Unauthorized person attempt/remove animal	\$500.00	\$1,000.00
Sec 15(b)	Unauthorized person break in/assist in to pound	\$500.00	\$1,000.00
	LIVESTOCK		
Sec 17(a)	Keep livestock while unauthorized	\$300.00	\$500.00
	OBSTRUCTION		
Sec 18 (a,b,c,d,)	Interfere/obstruct/harbor animal to avoid capture, give false owner information, unlock/free from vehicle	\$200.00	\$400.00
Sec 20(c)	Bait/feed/attempt to attract feral animals	\$200.00	\$400.00
Sec 20 (d)	Abandon animal	\$400.00	\$1,000.00
Sec 20 (e)	Permit deceased animal on property	\$500.00	\$750.00

DRAFT

BYLAW 461-23

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA CHICKENS HOUSED IN A RESIDENCE BYLAW

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO GOVERN THE KEEPING OF CHICKENS IN A RESIDENCE LOCATED WITHIN THE VILLAGE OF LONGVIEW.

WHEREAS the Council of the Village of Longview recognizes the keeping of chickens in municipal residences is already a common practice; and

WHEREAS there are already residences in the Village of Longview housing chickens, that need be governed in a consistent and safe residence housing program; and

WHEREAS there are Provincial regulations to be followed when housing chickens in residences, to protect their health and safety and public health and safety as regards prevention of the capture or spread of disease;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, duly assembled and under the powers conferred upon it by the authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, enacts as follows:

PART 1 TITLE AND PURPOSE

1.1 This Bylaw may be cited as "Chickens in a Residence Bylaw"

PART 2 RULES

1. Any person wanting to keep, or already keeping urban chickens must obtain a Premises Identification (PID) under the Alberta Animal Health Act.
2. An application must be submitted and approved to be able to house Chickens in a residence in the Village of Longview. Failure to obtain these approvals and follow these bylaws will result in requirement to discontinue, within 30 days of written notice sent in the mail or delivered in person, the keeping of chickens in a non-complying residence.
3. An approved license is required to be renewed annually.
4. In order to be approved for a license, each urban chicken keeper must take urban chicken training or equivalent, designed to provide adequate information regarding the successful keeping of chickens in an urban area.

5. Only hens will be allowed to be kept; no person shall keep a rooster.
6. Maximum number of hens is 3 to 8 per household.
7. Hens must be a minimum of 16 weeks of age.
8. Provide each Hen with at least 0.37m² of interior floor area, and at least 0.92m² of outdoor enclosure, within the coop.
9. Provide at least one nest box per every 4 birds.
10. Locate the coop in a place that is mindful and considerate of neighbours.
11. Have a town representative inspect the coop prior to approval.
12. No hen shall be slaughtered on the property.
13. Residents cannot sell eggs, manure, meat or other hen related products.
14. Follow procedures recommended by the Federal and Provincial Governments to reduce potential disease outbreak.

READ A FIRST TIME this 21st day of February, 2023

Mayor

Chief Administrative Officer

READ A SECOND TIME this 21st day of February, 2023

Mayor

Chief Administrative Officer

PROCEED TO THIRD READING this 21st day of February, 2023, Carried Unanimously

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME this 21st day of February, 2023

Mayor

Chief Administrative Officer

