

AGENDA

SPECIAL COUNCIL MEETING OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Thursday, June 29, 2023
At Longview Council Chambers at 5:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 MINUTES

- 3.1 June 20, 2023, Regular Council meeting Minutes.

4.0 BUSINESS

- 4.1 MPE meeting date.
- 4.2 Community Hall and possibly Cooking House policy.
- 4.3 Edmonton Municipal Affairs Convention September 2023, how many hotel rooms and which hotel?
- 4.4 Community Garden – land use request.
- 4.5 EDC – to have a member with Council discuss potential aggregation project to Diamond Valley/Foothills County/Eden Valley.
- 4.6 New Stage

5.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
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PRESENT

Mayor Klassen
Deputy Mayor Lyons
Councillor Penner

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

9 public in attendance.

CALL TO ORDER

Mayor Klassen called the Meeting to order at 5:32 p.m.

AGENDA

Resolution 102-23

MOVED by Deputy Mayor Lyons that the agenda be accepted as amended.

Add:

11.9 LNYD.

11.10 Next council meeting date.

11.11 Speed monitor sign use over summer.

4.0 Correspondence: Chicken Bylaw from resident:

12.0 Correspondence:

12.1 OHS commencement

12.2 Ian Tyson

12.3 Red Cross info

CARRIED

DELEGATIONS

Michele Geistlinger presented for the Longview Heritage Committee - Delegation - with regard to a Community Garden and a \$50,000 grant available. The presentation was very well received by Council and CAO.

Request for approval from Council.

Council will discuss further at next meeting in process of confirming date for next week.

Discussion points:

- 1) Business or residential development land would be given up.
Time period of use?
- 2) Amount of Council involvement?
- 3) Environmental study?
- 4) Security required for Garden?
- 5) Insurance?

CORRESPONDENCE FROM RESIDENT

Add: 4.0 Correspondence Chicken Bylaw.

Council will include this in Animal Control Bylaw drafting.

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**MINUTES OF
PREVIOUS
MEETINGS**

Resolution 103-23

MOVED by **Councillor Penner** that Minutes of the Regular Council meeting May 16, 2023 and Special Council Meetings May 18 and June 6, 2023 be accepted as presented.

CARRIED

ACTION ITEMS

CAO presented Action Items as at June 15, 2023.

REPORTS

CAO Report

CAO Tutschek presented the May 2023 CAO report submitted to Council.

Public Works Report

May 2023 Public Works report was submitted during the meeting as it was not part of the pdf package.

Peace Officer Report

May 2023 PO report.

Council Reports

As presented, May 2023 reports.

Reports to Council

Mayor Rose Klassen Council Report May 18 - June 15, 2023

May 18

- EOEP (Elected Officials Education Program) Council's Role in Strategic Planning - Setting the Course

What is unique to our area, strengths

- Met with Commander Don from Diamond Valley RCMP

- Budget Meeting May 20

- Council Village Clean-up Day. Big Thank you to the volunteers that joined us and Clayton from Badlands for donating burgers for our lunch.

May 26

- FCSS (Family Community Support Services) Committee reviewed and made recommendations for funding

May 25

- EOEP (Elected Officials Education Program) Council's Role in Strategic Planning - Moving Forward

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What are the priorities, what is most important to the community May 31

- Tour of Village Office, Park and Skatepark with 2 students that wrote to council from the grade 5/6 social studies class

June 1

- Intermunicipal Dinner hosted by Mayor Tanya Thorn for all of council and CAO June 6
- Councillor Lisa and I attended Longview School grade 5/6 social studies class and spoke about municipal governance

June 7

- Attended Bearspaw Chief and Council/ TC Energy Blessing Ceremony June 16
- Worked on Hall and cookhouse policy with CAO Roy

Councillor Lisa Penner

From May 17 – June 14, 2023

General

- April 29 – attended the ARC Volunteer appreciation potluck (my apologies for not having it in my May report. Great turn out and amazing work done by this ambitious group of volunteers. Thank you for everything you have contributed and built to help make the Village the wonderful place it is!
- met new RCMP Commander for Turner Valley detachment Don Racette
- Village Clean Up event – Thank you to Kendra/Glen and – for your help!
- Mayor and I met with 2/3 students that wrote letters into Council. Gave them a tour of the office and then walked with them through the village discussing their improvement ideas.
- Municipal Dinner – hosted by Okotoks, Diamond Valley, Nanton, High River, Longview attended – drought for this summer, water conservation, collaboration on a regional level was discussed
- Mayor and I presented to Gr 4/5/6 class in connection to their Social Studies curriculum on democracy and government
- Thank you to our Highway Beautification Team – Mike/Colleen, John/Florence, Doreen, Winnie and any others that helped
- Thank you to Sharon for her donation of flowers to the Information Booth

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EDC

- June 13 meeting
 - The delegation presented to Council at May 16 meeting was discussed.
 - New applicant – Ashely Grady – attended the meeting and provided the current members an opportunity to get to know her and ask questions about her application and reasons for wanting to join EDC
 - It was unanimously decided that Ashley Grady be put forward to Council as a potential new EDC member
 - Continuing research and work on the projects they have going re CEIP, and potential aggregated solar project. Projects will be brought to the public in Open Houses/Information sessions as required for these types of projects when it is appropriate and as Council continues to approve the progress
 - Aggregated Solar Project – would have 4 municipalities (DV, County, EV, VoL) involved and a potential Co-op started which would create revenue for the Village and lock in power costs for residents. Conversation with the Foothills Energy Co-Op former Chair who is interested in helping. A positive is that all muni's are on the same power distribution system. Less distribution charges. Annexation is key. EDC would like to start discussion by giving a presentation of concept to DV over the summer if possible.
- Ideas discussed
 - include a timeline for development (residential & commercial) in our Bylaws
 - having the PO enforcing Bylaw infractions
 - Info Booth Business Map – to include Willow Hill Lodge?
 - Community garden idea – interested in delegation for June 20 meeting and suggested the lagoon/solar panel land as a location
- Question for Administration – is it required in any Bylaw for businesses to have painted-designated handicap parking stalls?
Discussion re Village building parking handicap spot
- Next meeting Tuesday Sept 12 at 6:30pm

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Longview School

- Meeting on May 25
- Big thank you to Curtis Guyer – volunteer that cleaned up the running track for the school's Sports Day
- June 28 – Gr 6 Farewell and Concert 2pm-3pm – all welcome
- June 29 – Sports Day – volunteers needed: set up- 10-12pm; events 12pm-3pm
- 12 kindergarten students enrolled for September
- Foothills Composite High School (Okotoks) hosting Gr 4-8 Fine Arts Camp in July – registration open
- Foothills School Division budget – money received is up but still not enough to cover expenses; hiring more teachers & EA's
- Next meeting unknown (either end of Sept/Oct)

Emergency Management

- DEM meeting June 14
 - Unable to attend due to work conflict
- MGA has said that the role of DEM is an administrative role
- Councillor cannot be DEM – will continue to attend Regional DEM meetings to keep in the loop
- Moving towards finding a replacement

Municipal Planning and Commission

- Meeting scheduled for June 20, 2023

Deputy Mayor Lyons Council Report – May 2023.

1. Strategic Planning training.
2. Village Clean up.
3. Recreation Board may have new ice keeper.
And discussed Community Hall insurance, also when will Recreation Board Bylaw be discussed? Further, access to cookhouse – open all the time? Discussion of wall or roof for skating rink. Porta Potty at Campground – July August.
Looking at using white ice.
Question of resident lead Hockey League.

Resolution 104-23

MOVED by Mayor Klassen that the May 2023 reports be accepted as presented, with the following action items and follow ups:

CARRIED

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1. CAO to follow up with insurance agent – who is responsible, what is covered by who?
2. Village of Longview Council is in favor of the Porta Potty – summer months.
3. Council is still discussing whether EDC can approach other municipalities for the Aggregate solar power approach.
4. EDC requested and Council agreed - CAO to include in Land Use Bylaw amendment:
 - a New business development, only approved if new business will become active within one year of completion of construction.
 - b Include rules for appearance of business frontage.
5. EDC requested Peace Officers help enforce bylaws.
6. Council directed CAO to ask Willow Hill Lodge if they want to be included in the business listing on the Mural update.
7. Council Directed CAO to follow up on EDC request for what agency dictates handicapped parking, is it Land Use Bylaw, Building Code.
8. Should the Village be enforcing Handicapped parking?
9. Council directed Admin to post on Website, Facebook and bulletin board:
 - 1) Director of Emergency Management and SDAB volunteers needed.
10. Council directed CAO to discuss the use of CCTVs for enhanced Village security with Peace Officers and RCMP Commander, Turner Valley.
11. Council Clarified that the newsletter will recommend residents to only contact the RCMP in the event of emergency situations. Village of Longview Administration is not able to deal with emergency situations and is not always available in evenings/weekends.

**FINANCIAL
REPORTS**

May 2023 Bank Reconciliation.

May 2023 Accounts Payable Cheque Register.

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	May 2023 YTD Revenue and Expense report.
Resolution 105-23	MOVED by Deputy Mayor that the May 2023 Financial Reports be accepted as presented. CARRIED
QUESTION PERIOD	One resident in the Gallery asked if water supply to Eden Valley is now finished. Council responded, yes, it is now finished.
BYLAWS	
10.1 2023 Property Tax Bylaw 467-23 Resolution 106-23	MOVED by Councillor Penner that 2023 Property Tax Bylaw 467-23, receive 1 st Reading as presented. CARRIED
Resolution 107-23	MOVED by Mayor Klassen that 2023 Property Tax Bylaw 467-23, receive 2 nd Reading as presented. CARRIED
Resolution 108-23	MOVED by Deputy Mayor Lyons that 2023 Property Tax Bylaw 467-23, proceed to 3 rd and final Reading. CARRIED UNANIMOUSLY
Resolution 109-23	MOVED by Councillor Penner that 2023 Property Tax Bylaw 467-23, receive 3 rd and final Reading. CARRIED
NEW BUSINESS 11.1 FD Legacy Garden Memorial Location. Resolution 110-23	MOVED by Councillor Penner that Council, directs CAO to request a picture/final design, concept and dimensions of the memorial and confirm Council's direction the location to be in the north area of Legacy Garden. Also, to confirm to Adelita Tyson Bell that requests to do with the Legacy Garden should go to direct to the Village of Longview Administration.

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CARRIED

11.2 FD new stage.
Resolution 111-23

MOVED by Mayor Klassen. Tabled. CAO review documentation with regard to the stage.

11.3 MPE decide presentation date.

Council directed CAO to request MPE next meeting, dates available: June 26 and 29, 2023.

11.4 RFD FCSS 2023 contributions.
Resolution 112-23

MOVED by Deputy Mayor Lyons that the following FCSS contributions are approved for 2023:

\$1750 Longview Seniors Medical Transport Program

\$1000 Seniors Meals on Wheels travel expense

\$1000 Seniors Christmas Light Tour

\$2000 Longview Library

\$2000 Longview Youth Group

\$3500 Longview Community Christmas Banquet

\$1000 Sheep River Trust

CARRIED

11.5 RFD Assessor contract.

Council will discuss in Camera.

11.6 RFD IT Contract.

Council will discuss in Camera.

11.7 RFD EDC new committee member recommendation.

Council will discuss in Camera.

11.8 Community Hall Draft Policy.
Resolution 113-23

MOVED by Deputy Mayor Lyons that Community Hall policy will be discussed further and next Council meeting, in process of finalizing date for next week.

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CARRIED

11.9 LNYD

Council will participate in LNYDs. Will discuss further offline. Mayor Klassen will send confirming email.

11.10 Next council meeting

Resolution 114-23

MOVED by Mayor Klassen that next Council meeting will be 5:30 pm September 5 COW, Agenda items submitted to Admin by August 31, 2023.

11.11 Speed monitor sign use over summer

Resolution 115-23

Council directed CAO to work with Public Works to put vehicle speed sign into use again.

MOVED by Mayor Klassen to move RFD 11.5 -11.7 to a Closed meeting.

CORRESPONDENCE

12.1 OHS commencement

Councillor Penner will contact Speaker to advise Village of Longview Leadership participation.

12.2 Ian Tyson – Council discussed which Council member(s) might attend.

12.3 Red Cross Wild Fire funding info - Admin to post on the Website, facebook and bulletin board.

CLOSED MEETING

Resolution 116-23

MOVED by **Councillor Penner** to close the meeting at 9:21 **pm** under FOIP Section 17(2)(f), 4(d) Human Resources and business contractual negotiations.

CARRIED

Come out of Closed Meeting

Resolution 117-23

MOVED by **Deputy Mayor Lyons** to come out of the closed meeting at **10:06 pm.**

CARRIED

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No residents waiting to re-enter meeting.

Resolution 118-23

MOVED by **Councillor Penner** that Council approve the Property Tax Assessor new contract effective July 1, 2023, with Benchmark Assessment Consultants Inc.

CARRIED

Resolution 119-23

MOVED by **Mayor Klassen** that Council approves engaging ESW for IT support.

CARRIED

Resolution 120-23

MOVED by **Deputy Mayor Lyons** that EDC Approves Accepting Ashely Grady for new EDC member.

CARRIED

ADJOURNMENT

Resolution 121-23

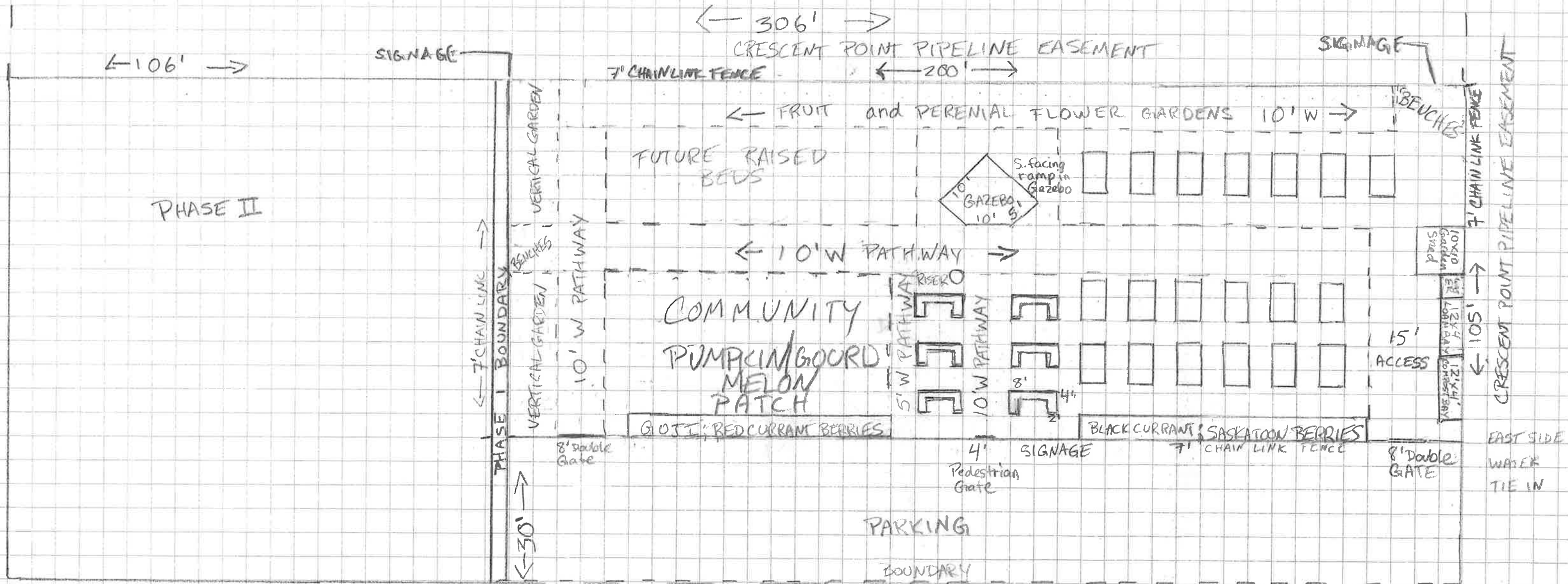
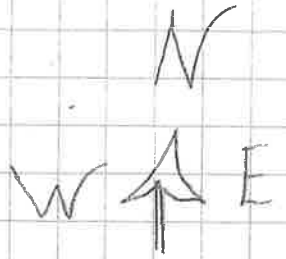
MOVED by Mayor Deputy Lyons to adjourn the meeting at **10:09** p.m.

CARRIED

Mayor

CAO

CONCEPTUAL DESIGN LONGVIEW HERITAGE COMMUNITY GARDEN



- 19 4'x8' BEDS
- 6 8'x4' HIP BEDS
- 5' spacing between beds
- 7' chain link fence perimeter
- BENCHES - commemorative
- 1000 gal water barrel south side of garden shed
- SCALE: 1/4" = 5'-0"

June 20, 2023

DELEGATION; REQUEST FOR DECISION OF LONGVIEW HERITAGE COMMUNITY GARDEN

Dear Madam Mayor, Longview Council and CAO Tutschek;

As the president of the Longview ARC Society and on behalf of the community I am presented with a rare opportunity to apply for a \$50,000.00 Community Garden Grant from Alberta Blue Cross. As such, the purpose of this delegation is to ask for Council to provide ARC a letter of support so that I may proceed with the grant application. Should ARC be one of the five recipients of this grant ARC would ultimately hand over the grant monies to the Village.

This community initiative for health, wellness and food security, which also gives a nod to our agricultural heritage, is potentially one of many such projects. We could therefore create and name a Council driven committee entitled "Longview Heritage Committee" with the Longview Heritage Community Garden (LHCG) falling under this umbrella.

As Longview continues to embrace and develop True Sustainability projects many residents feel the community has overlooked this key aspect of food security/financial supportive measures, health & wellness and social development & support. As a result, we have many volunteers already keen to move forward with the garden and help manage the day-to-day operations.

As you may know Diamond Valley has a two community gardens, High River has two, Okotoks has two and Nanton is slated to develop a community garden.

A few of the benefits and reasons for developing a community garden are as follows:

Longview Family Income; The 2021 census gross median family income is \$38,400.00 versus the provincial median family income of \$45,160 - a difference of \$6,760.00 less than the Alberta median income. This disparity has a huge impact on Longview residents' ability to access affordable and nutritious, fresh food necessary to sustain good health and wellbeing.

Food Accessibility; Longview is a rural community with the closest grocery store in Diamond Valley with the cost of food typically higher in said market. The next closest communities to access more competitive food prices are High River and Okotoks - which is a more costly commute to access fresh vegetables and fruits.

Demographics; The 2021 Census states of the 297 residents 190 are 55+ years old with 54 being the median age. Having the ability for our aging population to participate in growing and accessing fresh food is vital to support healthy aging and staying in a community than urban counterparts who generally move to old age facilities sooner than rural seniors.

Mental Health & Social Interaction; Engaging in community gardening will reap lots of benefits for your health, both physical and mental. First of all, gardening can be a fulfilling source of exercise, improving your endurance, strength, balance, and flexibility. If your work doesn't afford you much physical activity and the busyness of life makes exercise hard to fit in, a community garden can be the perfect place to get your activity in while also being productive with your time! It can positively impact health outcomes by reducing anxiety, depression, and stress, helping to regulate mood, and connecting people to nature.

Community gardens are spaces of engagement and cooperation, leading to social interaction, the development of friendships, and an enhanced sense of community and belonging. They also support positive social dynamics in communities because they often take over vacant lots, therefore eradicating places that tend to promote criminal activity.

Physical Health; You are what you eat! Eating fresh, locally grown food enhances health and reduces the strain on the medical system.

Education; Youth in the community and elementary school children can learn where our food comes from and be inspired to eat healthier. Monthly workshops featuring guest speakers for all members of our community will be offered during the high season. **Fruit and berry harvests can be used for canning and dehydrating courses for the community.**

Charity; The LHCG will share with the less fortunate in Longview food from the potato and gourd beds as well as fruit from the fruit gardens.

Heritage; Longview is in the heart of a large, rural agricultural community with having originally been in the middle of the historic 1882 Bar U Ranch National Historic Site. Ratepayers, in general, are proud of this history and wish to honour this legacy.

Improved Real Estate Value: Research indicates when a community garden is in a municipality real estate values hold their value as more residents are attracted to living within the area.

Location

The ideal location for LHCG is 200 Kananaskis Drive – adjacent to the west side of the skating rink.

Given this 1.4 acres was the end result of trading the three village lots behind the ESSO, which was the original location of the skating rink, this community owned land should stay for the use of Longview residents. While it may be enticing to sell the land for various reasons dispensing with this plot would ultimately be counter-productive for the overall wellbeing of Longview ratepayers. This location is also visible to many visitors and could be a feature that attracts future residents.

200 Kananaskis Drive is the *only* logical location for the following reasons;

The waterline is at the location of the rink; hence, the tie in for the sub-surface waterline is readily accessible and requires less monies to develop source.

Residents can SAFELY attend on foot not only for our aging population, young families, but also our school children.

The laneway and future parking is ample for vehicles and bicyclic access.

The existing Crescent Point pipeline easement on the north and east portion of the land would be on the outside perimeter of the LHCG leaving a sizeable amount of land to develop the garden.

There is a natural shelter belt that will greatly help buffer the intense winds Longview experiences and therefore alleviate depletion of soil.

Our plan to develop LHCG is in two phases as We Grow Together. The first phase will use the initial grant monies. A gazebo is optional in this phase depending upon the available remaining funds, if any. Should the inflationary pressures not allow for the gazebo to be immediately realized further fundraising/corporate sponsor plans and grant application options are being developed.

Phase II will feature a greenhouse and additional beds.

Phase I

7' chain link fencing

Sub surface waterline

One, self-draining riser

Six, hip height square, U shaped pallet gardens (dedicated to mobility challenged members)

21, 4' x 8' raised beds.

One, 10' x 10' garden shed with eaves trough

One, 1000 gallon rain barrel

Two ground level gardens – one for potatoes and the second for gourds

Pea gravel

Landscape fabric

Shale pathway at pedestrian pathways and around hip height garden beds

Single pedestrian gate

Double entry gate for offloading loam etc.

Compost bay

Loam box

Inside perimeter fruit garden

Inside perimeter perennial flowers to attract pollinators

Two, commercial hoses

Gazebo for education centre and social gatherings

One, commercial wheel barrel

Implements (i.e. shovels, trowels, weeding tools)

Phase II

7' chain link fencing

Subsurface waterlines

Pea gravel and shale

Landscape fabric

Double entry gate for pedestrian and offloading loam etc.

Greenhouse (size to be determined)

Additional raised beds (number to be determined)

Loam box

Compost bay

10' x 10' garden shed

Two, commercial hoses

One, self-draining riser

Inside perimeter perennial flowers to attract pollinators

Maintenance Fees

Maintenance monies will be raised through the \$25.00 rental of each bed. Annual plant sales to be implemented. Further maintenance monies can be applied through FCSS and additional fundraising efforts.

