

AGENDA

REGULAR COUNCIL MEETING OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday November 21, 2023
In Longview Council Chambers at 5:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATION

4.0 CORRESPONDENCE FROM RESIDENTS

Correspondence to Council may be published in the agenda package. The correspondence may have the name of the person(s) that send the correspondence, as well as the comments and opinions of the submitter included for public interest.

5.0 MINUTES

- 5.1 Minutes of the Regular and Organizational Council meetings October 17, 2023 and the Special Council Meeting November 7, 2023.

6.0 ACTION ITEM LIST

- 6.1 CAO Report of Action items.

7.0 REPORTS

- 7.1 CAO Report, to November 16, 2023.
- 7.2 October 2023 Public Works Report.
- 7.3 October 2023 PO Report not submitted. Council to confirm need or do not need continue this reporting.
- 7.4 Council Reports, October 2023.

8.0 FINANCIAL REPORTING

- 8.1 October 2023 Bank Reconciliation.
- 8.2 October 2023 Accounts Payable Cheque Register.
- 8.3 October 2023 YTD Budget to Actual Revenue and Expenses.

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

- 10.1 Further discuss (no decision to be made at this Council meeting) draft Animal Control Bylaw 469-23.
- 10.2 Further discuss (no decision to be made at this Council meeting) draft Fees and Fines Bylaw 468-23.

11.0 BUSINESS

- 11.1 RFD confirm MPE to start on capital segment B, Mountain View Place, for 2024.
- 11.2 Christmas Holidays motion.

12.0 CORRESPONDENCE from STAKEHOLDERS and CAO supplementary information

13.0 CLOSE MEETING

FOIP Section 16(1), Negotiations, 19(1) Confidential Evaluations. Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

14.0 ADJOURNMENT

MINUTES OF THE SPECIAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
Discuss Animal Control Bylaw Draft
In the Province of Alberta, held on Tuesday, November 7, 2023
Held in Longview Council Chambers at 5:30 p.m.

PRESENT

Mayor Lyons
Deputy Mayor Penner

REGRETS

Councilor Klassen

PUBLIC IN ATTENDANCE

Chief Administrative Officer, Roy Tutschek

5 public in attendance.

CALL TO ORDER

Mayor Lyons called the Meeting to order at 5:30 p.m.

AGENDA

Resolution 178-23

MOVED by Deputy Mayor Penner that the agenda be accepted as amended. Add Question period.

CARRIED

BYLAWS

3.1 Draft

**Animal
Control
Bylaw
discussion.**

Discussion of new Draft Animal Control Bylaw 469-23 as preparation for a draft to be submitted for first reading. Council is planning to have a Public Engagement after first reading likely in first quarter of 2024.

QUESTION PERIOD

With regard to the draft Animal Control Bylaw, discussion covered:

1. Change from 1 nest per hen to 1 nest per 3-4 hens.
2. Animal Control Officer qualifications - experience in and knowledge of animal husbandry is preferred.
3. How to get residents input – consider using Google form, surveys.
4. No commercial selling of eggs.
5. Implement new Animal Control Bylaw, Backyard Hen Program, if residents already have hens, still need pay fees, licensin. Also, transitional clause in bylaw to for example, allow up to 8 years for natural life span transition of existing hens in excess of number allowed in new Bylaw.
6. CAO, based on November 7, 2023, Special Council meeting discussion, bring back to Village Council further edited draft Animal Control Bylaw 469-23 before public engagement, likely in 2024.

MINUTES OF THE SPECIAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
Discuss Animal Control Bylaw Draft
In the Province of Alberta, held on Tuesday, November 7, 2023
Held in Longview Council Chambers at 5:30 p.m.

ADJOURNMENT
Resolution 179-23

MOVED by Mayor Lyons to adjourn the meeting at 7:28 p.m.

CARRIED

Mayor

CAO

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
held in the Longview Council Chambers Commencing at 5:30 p.m.

IN ATTENDANCE

Councilor Rose Klassen

Councilor Aaron Lyons

Councilor Lisa Penner

CAO Roy Tutschek

7 residents entered the Gallery during the meeting.

1. CALL TO ORDER

1.1 CAO Roy Tutschek called the meeting to order at 5:30 p.m.

2. COUNCIL APPOINTMENTS

2.1 Nomination for and appointment of Mayor:

Councilor Lyons nominated Rose Klassen to be Mayor of the Village of Longview. Rose Klassen was nominated. Rose Klassen declined. Call for other nominations. Rose Klassen nominated Aaron Lyons for Mayor. Call for other nominations. None received.

Aaron Lyons was awarded the position of Mayor.

Mayor Lyons took the chair of the meeting.

2.2 Nomination for and appointment of Deputy Mayor:

Rose Klassen nominated Lisa Penner for the position of Deputy Mayor. Lisa Penner was nominated for Deputy Mayor. Call for other nomination. Rose Klassen declined to be the Deputy Mayor. Lisa Penner was awarded the position of Deputy Mayor.

3. MUNICIPAL OFFICE IDENTIFIED

Council confirmed the Village of Longview Municipal office address to be 128 Morrison Rd. Longview Alberta T0L 1H0.

4. MEETING DATES

4.1 Regular Council Meetings

Regular Council Meetings be held on the third Tuesday of each month starting at 5:30 p.m. in the Longview Council Chamber.

MOVED by Deputy Mayor Penner that Council approve the third Tuesday of each month Regular Council Meeting dates and the elimination of regular Committee of the Whole Meetings and elimination of regularly scheduled meeting times with Council.

Resolution 169-23

CARRIED

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
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COUNCIL REMUNERATION

4.2 Meeting Remuneration

Council remuneration for each meeting be set at: \$60 for meetings under 2 hours, \$110.00 per meeting up to 4 hours; and remuneration for meetings Council meetings longer than 4 hours: \$200.00

4.3 Travel Rate

Set for 2023 to be the same as last year: \$0.59/kilometer.

4.4 Per Diem for Meals

Incidentals – \$10, Breakfast \$15, Lunch \$20, Dinner \$36 Max Daily Total \$81.00

MOVED by Mayor Lyons that Council approve the 2024 Remuneration Rates.

Resolution 170-23

CARRIED

5. **COMMITTEE APPOINTMENTS**

Mayor & Reeves Mayor: Mayor Lyons

Mayor – Alternate: Deputy Mayor Penner

Longview Library: Councilor Klassen

~~Fire Department – Mayor Lyons remove~~

Westwinds Communities: Councilor Klassen

Alternate: Deputy Mayor Penner

FRESC: Mayor Lyons

Alternate: Councilor Klassen

Economic Development Committee:

Deputy Mayor Penner

ISDAB Secretary: CAO

Longview School: Deputy Mayor Penner

Alternate: Councilor Klassen

~~D.A.R.E. – leave for more information~~

~~Alternate – remove~~

FCSS: Councilor Klassen

Alternate: Mayor Lyons

Emergency Management DEM: TBA, filling asap

Deputy DEM Appointment: TBA, filling asap

Recreation Board: Mayor Lyons

Alternate: Councilor Klassen

Municipal Planning Commission:

All of Council

MOVED by Councilor Klassen that the following committee appointments and Director of Disaster and Emergency Management Appointments be approved until the next Organizational Meeting of the Village of Longview shall be as above;

Resolution 171-23

CARRIED

6. **ADJOURNMENT:**

MOVED by Deputy Mayor Penner that the Organizational Meeting be adjourned at 5:58 p.m.

Resolution 172-23

CARRIED

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
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Mayor

CAO

Unapproved

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
Held in Longview Council Chambers at 6:00 p.m.

PRESENT

Mayor Lyons
Deputy Mayor Penner
Councilor Klassen

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

7 public in attendance.

CALL TO ORDER

Mayor Lyons called the Meeting to order at 6:00 p.m.

AGENDA

Resolution 173-23

MOVED by Deputy Mayor Penner that the agenda be accepted as presented. **CARRIED**

DELEGATIONS

Ivor McCorquindale – Community Hall usage, insurance requirements.

Concern was expressed that non-profit Community Hall user groups may disappear because they cannot afford the insurance costs required in the new Community Hall policy.

Council directed CAO to research if possible to obtain an umbrella policy under the Village, or a waiver for non-profit user groups. Question of whether having the Community Hall be a committee of Council or independent Board would facilitate reducing insurance costs?

Ivor mentioned possibly have all the non-profit user groups meet to discuss possible helpful options going forward.

CORRESPONDENCE FROM RESIDENT

None.

MINUTES OF PREVIOUS MEETINGS

Resolution 174-23

MOVED by Deputy Mayor Penner that the Minutes of the October 3, 2023, Special Council meeting be accepted as presented.

CARRIED

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
Held in Longview Council Chambers at 6:00 p.m.

ACTION ITEMS

CAO presented Action Items.

REPORTS

CAO Report CAO Tutschek presented the CAO report.

Public Works Report September 2023 Public Works report was presented.

Peace Officer Report September 2023 accumulative PO report was presented.

Council Reports Council reports were presented.

Reports to Council

Councilor Lisa Penner

From Sept 14 – Oct 12, 2023

General

- attended all Council meetings: Sept 19 Regular meeting
Oct 3 Special meeting
- attended Alberta Municipalities convention in Edmonton
- met with MLA of Livingstone-Macleod, Chelsae Petrovic

EDC

- met on Oct 10
- Goals & objectives of EDC continue to be discussed and updated
- Solar panel project plan summary created. Looking for annexation update and movement forward
- 2 new ideas presented:
 - Housing for north end of village – grant available for building houses that are energy efficient
 - Insurance – cost of liability insurance for the local groups is becoming out of their reach
 - Discussed the idea of having an insurance representative come

**MINUTES OF THE REGULAR MEETING
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and do a presentation and look into a Longview group/organization “umbrella” coverage to help reduce costs to each group

- Recruitment to continue for EDC members
- Next meeting – Nov 14, 2023

Longview School

- Looking for a custodian – if you are interested or know anyone please reach out (Monday – Friday 4hrs/day 2pm-6pm, Stats off)
- Total enrollment currently at 64 humans
- Superintendent confirms that Longview School will remain open
- Parents request Foothills School Division (FSD) review bussing boundaries to Longview
- Provincial level changes in the walking radius distance from 2.4km to 1.0km means FSD needs to purchase 20 new busses at \$3million cost. Province to loan the money to purchase with expectation that FSD pay the loan back.
- C.O.S.C meeting Oct 24 @ 7:30pm at Westmount School (Okotoks)
- Parents interested in reconfiguring school K-8

Municipal Planning and Commission

-no meetings

Mayor Lyons

- Attended Alberta Municipal Convention in Edmonton, September 27 – 29, 2023.
- FRESC meeting, will be rebooked to later date.
- Will send Village of Longview draft Cookhouse policy to the Recreation Board.

MINUTES OF THE REGULAR MEETING
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Resolution 175-23

MOVED by Mayor Lyons that the reports be accepted as presented. **CARRIED**

Councilor Klassen left the meeting.

**FINANCIAL
REPORTS**

September 2023 Bank Reconciliation.

September 2023 Accounts Payable Cheque Register.

September 2023 YTD Revenue and Expense report.

Resolution 176-23

MOVED by Deputy Mayor Penner that the September, 2023 Financial Reports be accepted as presented.

CARRIED

QUESTION PERIOD

Cliff Ayrey suggested consider a contractor to help with larger projects for example Annexation.

Recommended to keep an eye on Admin role versus Council, for example writing versus approving policy.

Question, when is the Recreation Board going to have an AGM.

Mayor Lyons responded there has been an AGM in 2023.

Florence Wagenaar mentioned the Green Municipal Fund.

Deputy Mayor Penner mentioned the Clean Energy program has been looked at further, no actions contemplated at this point. There are participant costs that impact Municipal budgets. Municipalities may need to consider taking on loans, this is a barrier for some.

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 17, 2023
Held in Longview Council Chambers at 6:00 p.m.

BYLAWS

**10.1 Bylaw 468-23
Fees and Fines 2023,
updated for 2023.**

Council gave feedback to the 2023 Fees and Fines Bylaw proposed updates. CAO to bring back to Council a revised Fees and Fines Bylaw 468-23.

**10.2 Animal Control
Bylaw, new
proposed Chicken
Control subsection.**

Council discussed the proposed new Chicken Control subsection of the draft 403-17 Animal Control Bylaw. CAO to bring back to Council revised draft Chicken Control bylaw subsection. **A recommendation was made to have a public hearing when the final draft is ready.**

BUSINESS

**11.1 The Community
Hall Policy attached
is the final approved
Policy.**

CAO advised that the attached Community Hall Policy is the Final Approved Policy. **To update the policy with new Fees and Fines Bylaw number, change from: '453-22' to '468-23' in multiple occurrences.**

**11.2 The attached
cookhouse policy is
the final draft that
will be sent to the
Recreation Board.**

CAO advised that the attached cookhouse policy is the final draft that will be sent to the Recreation Board. Council discussed that there is a further version, which will be forwarded by Mayor Lyons to the Recreation Board.

CORRESPONDENCE

Fortis – CAO advised that there is no Fortis Franchise Fee change.

On behalf of Council, Deputy Mayor Penner passed two questions to the CAO for followup by representatives of the Highwood Flood Study.

ADJOURNMENT

Resolution **177-23**

MOVED by **Mayor Lyons** to adjourn the meeting at **8:47 p.m.**

CARRIED

MINUTES OF THE REGULAR MEETING
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|

Mayor

CAO

UNAPPROVED

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Annexation lagoon quarter	CAO/Council	February 15, 2022	Ongoing	<p>CAO discussed next steps with Land and Property Rights Tribunal.</p> <p>First step in process planned to start last in November after Council discussions of draft Animal Control Bylaw 469-23 are well underway.</p>
2	Meet with Road Closure impacted businesses	Council and CAO	December 6, 2022	Q1 2024	<p>Joint proposal from a few of the businesses expected in November 2023. CAO plans to work one on one with each business in November 2023 towards completing the ROW development process, whatever that will best be for all stakeholders involved.</p>
3	Revisit Village website, revise, update	CAO	February 1, 2023	Q2 2024	<p>In October 2023, CAO has confirmed Domain Name payment for 5 more years and next year's hosting.</p>
4	Village of Longview, Recreation Board Bylaws	Council	January 1, 2023	31-Dec-23	<p>Latest draft of Recreation Board Bylaws sent to Recreation Board in October 2023. CAO will draft a further communication to Recreation Board in December 2023.</p>

5	River Bank Erosion	CAO	May 1, 2023	Ongoing	October 5, 2023, CAO requested the MLA to follow up request for another river bank erosion Environmental Assessment.
6	Update/Amend Land Use Bylaw	CAO	July 15, 2023	15-Jan-24	CAO planning to start update of Land Use Bylaw in March 2024.
7	Grazing Lease	CAO	September 1, 2023	Jan-24	Will put out grazing lease for tender in Q1 2024.
8	New Auditor required, current resigned due to staffing issues	CAO/Council	November 10, 2023	Dec-23	CAO searching for new Auditor.



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Roy Tutschek
SUBJECT: CAO Report
DATE: November 16, 2023

1. Development Permits.
2. Working on Animal Control and Fees and Fines Bylaws.
3. New Water meters in process of being installed.
4. Received 15 new meters. Installation planned.
5. Exploring grants for Community Hall and new Digital Sign – working with Seniors and others willing to source fundings.
6. Following up on Grazing Lease.
7. Light Up Longview light set up – very active already.
8. Volunteer Appreciation BBQ, will be a new date set.
9. Looking for new auditor. Current Auditor resigned due to staffing issues.

Village of Longview Peace Officer Contracted Services Report

Traffic Ticket Issuance Summary

Month	# Shifts	Total # hours	# Tickets Issued	Total Amount of Tickets Issued	Village of Longview 60% Revenue portion	Ticket category											CPD Monthly Invoice Total	Village of longview Net Profit	Highest Recorded Speed
						1	2	3	4	5	6	7	8	9	10	11			
January	14	56	23	\$6,111.00	\$3,666.60	20	0	1	2	0	0	0	0	0	0	0	\$3,976.00	-\$309.40	98Km/hr 50km Zone
February	15	60	24	\$10,089.00	\$6,053.40	18	0	3	2	2	1	0	0	0	0	0	\$4,260.00	\$1,793.40	107Km/hr 50km Zone
March	19	76	26	\$7,927.00	\$4,756.20	15	0	1	10	3	0	0	1	1	1	1	\$5,396.00	-\$639.80	92Km/hr 30km Zone
April	29	64	19	\$5,554.00	\$3,332.40	10	1	3	5	1	0	0	0	0	0	0	\$4,544.00	-\$1,211.60	131km/hr 50km Zone
May	28	74	38	\$11,373.00	\$6,823.80	23	1	1	11	2	0	2	0	0	0	0	\$5,254.00	\$1,569.80	137km/hr 50km Zone
June	28	70	17	\$5,361.00	\$3,216.60	9	0	6	1	1	0	0	0	0	1	0	\$4,970.00	-\$1,753.40	100km/hr 50km Zone
July	25	68	37	\$11,356.00	\$6,813.60	23	0	7	4	1	0	0	2	0	0	0	\$4,828.00	\$1,985.60	105km/hr 50km Zone
August	22	66	24	\$9,782.00	\$5,869.20	11	0	7	4	2	1	0	0	1	0	0	\$4,686.00	\$1,183.20	125km/hr 70km Zone
September	23	72	38	\$9,997.00	\$5,998.20	24	0	6	5	0	0	2	0	0	0	1	\$5,112.00	\$886.20	120km/hr 70km Zone
October	22	68	18	\$3,295.00	\$1,977.00	8	0	3	1	0	0	4	1	0	0	1	\$4,828.00	-\$2,851.00	98km/hr 50km Zone
November																			
December																			
	225	674	264	\$80,845.00	\$48,507.00	161	2	38	45	12	2	8	4	2	1	4	\$47,854.00	\$653.00	

- 1 115 (2) (P) Speeding
- 2 115.1 (1) (B) Cellphone while operating
- 3 52 (1) (A) Operate/Drive MV W/O registration
- 4 57 Fail To Obey Traffic Control Device
- 5 Mandatory Court Summons
- 6 54 (1) (A) No Insurance
- 7 Other
- 8 53 (1) (A) Improper Display of Plate
- 9 15 (A) (A) Cross Double Line
- 10 53 (1) (B) Improper Use Plate
- 11 51 (A) Operate MV W/O Licence

Report to Council

Deputy Mayor Lisa Penner

From Oct 13 – Nov 15, 2023

General

- Attended all Council meetings: Oct 17 – Organizational & Regular meeting
Nov 7 – Special meeting
- Attended the Sheep River Regional Utility Corporation meeting (Oct 19)
- Attended the Diamond Valley Sustainable Living Centre open house (Oct 21)
- Attempted to attend Eden Valley Days (Oct 21)
- Unable to attend TC Energy thank you event in Diamond Valley (Nov 4)
- Attended Light Up Longview meeting (Nov 8)
- Attended Longview School Remembrance Day ceremony (Nov 10)
- Attended Longview Remembrance Day ceremony (Nov 11)

EDC

- met on Nov 14
- Goals & objectives of EDC continue to be discussed and updated
- Grant has been found that will help retrofit the Community Hall. The Federation of Canadian Municipalities – Community Buildings Retrofit. First step – submit application. CAO to initiate. Second Step – get grant to do a feasibility study. Then we move into actual upgrades and improvements on the hall. Potential focus on; new roof, upgrade the building envelope, furnace, stairs/ramp, wiring and anything else but will be dependent on budget.
- Recruitment to continue for EDC members
- Next meeting – Dec 12, 2023 6:30pm in Council chambers

Longview School

- Next meeting Nov 23 at 6pm in the school. Childcare is provided. All welcome

Municipal Planning and Commission

-no meetings

**VILLAGE OF LONGVIEW
BANK RECONCILIATION
October 31, 2023**

General Ledger ATB

Balance at	General account	\$1,370,806.55		
	RecBoard account	\$36,998.03		
	Light Up account	\$8,572.82		
	Memorial Garden account	\$6,620.58		
	Total Bank in GL			\$1,422,997.98
	charges outstanding in GL	\$0.00		
	deposit outstanding in GL	\$ 616.76	\$	<u>616.76</u>
Adjusted Balance	October 31, 2023			<u>\$1,423,614.74</u>

ATB General Bank Account

Balance	October 31, 2023			<u>\$1,423,757.18</u>
Less:	Outstanding Cheques	(\$5,384.44)		
Plus:	Outstanding Deposit in Bank	\$5,242.00		
				<u>(\$142.44)</u>
Balance at	October 31, 2023			<u>\$1,423,614.74</u>
difference				\$0.00

	Total on Deposit			<u>\$1,423,614.74</u>
Less:	MSI Grant	\$109,642.61		
	CCBF Grant (FGTF)	\$1,301.00		

			bill credits	
1. see below	Solar Project - Net Zero	(\$64,359.99)	\$37,025.63	2023
			\$47,787.34	2022
	Campground Servicing Extras	\$0.00		
2. see below	Reserves	\$709,709.70		
	held for rec board	\$36,998.03		
	held for lightup	\$8,572.82		
	held for memorial garden	\$6,620.58		
	Restricted Funds		<u>\$808,484.75</u>	
	Balance for Operations		<u>\$615,129.99</u>	

1 Non grant portion of net zero project will be recouped over time with generation credits on our electrical bill. The total non grant portion was \$143,791.47

2 reserves include \$1487 FCSS surplus recovery



Village of Longview

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Cheque Listing For Council

2023-Nov-15
10:18:30AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
266	2023-10-10	Accu-Flo Meter Service Ltd.	110645	PAYMENT METER PARTS FOR HOTEL	506.39	506.39
267	2023-10-10	ACE, Alberta Co-Operative Energy	158583	PAYMENT RE SEPT 27 STATEMENT	4,949.88	4,949.88
268	2023-10-10	AMSC Insurance Services Ltd.	1830-2023-10	PAYMENT OCT PREMIUMS	1,141.38	1,141.38
269	2023-10-10	ATB Financial Mastercard	20231005	PAYMENT RE COT 5 STATEMENT	4,093.62	4,093.62
270	2023-10-10	Benchmark Assessment Consultants Inc.	2851	PAYMENT OCT-DEC ASSESSMENT FEES	1,683.15	1,683.15
271	2023-10-10	Brownlee LLP	554830	PAYMENT REVIEW DEVEL. PERMIT	1,909.64	1,909.64
272	2023-10-10	Canon Canada Inc.	4030429000	PAYMENT RE OCT 6 STATEMENT	385.07	385.07
273	2023-10-10	Contain-A-Way Services	283520	PAYMENT SEPT GARBAGE	200.78	200.78
274	2023-10-10	Eastlink	20677657	PAYMENT RE OCT 3 STATEMENT	114.40	114.40
275	2023-10-10	Foothills Regional Service Commission	00030803	PAYMENT SEPT GARBAGE	532.00	532.00
276	2023-10-10	Iron Mountain Canada Operations ULC	hwmk664	PAYMENT RE SEPT 30 STATEMENT	187.73	187.73
277	2023-10-10	Penner, Lisa	20230927	PAYMENT COUNCIL MEALS RE CONVENTI	76.47	76.47
278	2023-10-10	Scotty's Plumbing & Heating	766271	PAYMENT 314 TWIN CITIES METER INSTAL	522.07	522.07
279	2023-10-10	Superior Safety Codes Inc	20411	PAYMENT AUGUST PERMIT FEE	1,282.05	1,282.05
280	2023-10-10	Telus Mobility	4645788228	PAYMENT RE SEPT 27 STATEMENT	142.57	142.57
281	2023-10-10	Town of Diamond Valley	2023847	PAYMENT SEPT PEACE OFFICER	5,112.00	5,112.00
282	2023-10-11	Superior Safety Codes Inc	20199-a	PAYMENT RE CHEQUE 208 REISSUED	173.25	173.25
283	2023-10-12	Caumartin, Justin	20231015	PAYMENT RE OCT 15 VOUCHER	65.00	65.00
284	2023-10-12	Folkard, June	20231015	PAYMENT RE OCT 15 VOUCHER	65.00	65.00
285	2023-10-12	Majchrowski, Nicki	20231015	PAYMENT RE OCT 15 VOUCHER	650.00	650.00
286	2023-10-25	Alberta Municipal Services Corporation	23-1050164	PAYMENT RE OCT 6 STATEMENT	513.34	513.34
287	2023-10-25	E.S.Williams & Associates Inc.	297439	PAYMENT NEW DESKTOP AND INSTALLATI	1,052.10	1,052.10
288	2023-10-25	Eastlink	20715838	PAYMENT RE OCT 10 STATEMENT	167.95	167.95
289	2023-10-25	Foothills County	ivc0000032771 ivc0000032772	PAYMENT JULY - SEPT FIRE COST SHARE 3RD QTR WATER SERV. COSTS	1,352.71 26,880.66	28,233.37



Village of Longview

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Cheque Listing For Council

2023-Nov-15
10:18:30AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
290	2023-10-25	Longview Fas Gas	20230930	PAYMENT SEPT FUEL	102.02	102.02
291	2023-10-25	MacKenzie Masonry (2000) Inc.	243	PAYMENT REPAIR WORK IN MEM. GARDEN	210.00	210.00
292	2023-10-25	Matrix Solutions Inc.	287245	PAYMENT SEPT WATER TESTING	330.75	330.75
293	2023-10-25	Ramtech Environmental Products	4933-f519	PAYMENT 8 TROJAN LAMPS	4,001.31	4,001.31
294	2023-10-25	Telus Communications	20231020	PAYMENT RE OCT 10 STATEMENT	284.56	284.56
295	2023-10-25	Victory Business & Municipal Consulting Inc.	1155	PAYMENT MISC CONSULTING	346.50	346.50

Total 59,034.35

*** End of Report ***



Village of Longview

YTD Council Summary October

General Ledger	Description	2022 YTD Actual	October 2023 Actual	2023 YTD Actual	2023 Budget	2023 Budget Remaining \$	2023 Budget Remaining %
TOTAL General Revenue		(619,111.45)	(13,495.28)	(656,115.85)	(676,158.00)	(20,042.15)	2.96
TOTAL Legislative Revenue		(1,383.68)	0.00	(6,000.00)	0.00	6,000.00	0.00
TOTAL Administrative Revenue		(31,766.62)	(2,000.00)	(51,234.86)	(45,700.00)	5,534.86	(12.11)
TOTAL Protective Services Reve		(23,917.00)	(2,819.00)	(28,250.92)	(36,700.00)	(8,449.08)	23.02
TOTAL Emergency Services Reven		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Public Works Revenue		(450.00)	0.00	0.00	(525.00)	(525.00)	100.00
TOTAL Roads & Street Lights Re		(12,448.06)	0.00	(13,376.74)	(20,100.00)	(6,723.26)	33.45
TOTAL Water Services Revenue		(86,784.24)	(5,028.57)	(176,542.96)	(177,455.00)	(912.04)	0.51
TOTAL Wastewater Services Reve		(72,390.22)	0.00	(75,212.19)	(83,000.00)	(7,787.81)	9.38
TOTAL Solid Waste Services Rev		(13,078.54)	(130.00)	(17,092.90)	(19,900.00)	(2,807.10)	14.11
TOTAL FCSS Revenue		(2,648.00)	(2,623.38)	(12,135.26)	(13,728.00)	(1,592.74)	11.60
TOTAL Plan & Dev Revenue		(19,664.40)	(229.20)	(12,396.40)	(14,000.00)	(1,603.60)	11.45
TOTAL Parks / Rec Revenue		0.00	0.00	0.00	(105.00)	(105.00)	100.00
TOTAL Camp Info Centre Revenue		(2,878.21)	(6,767.25)	(61,060.70)	(56,725.00)	4,335.70	(7.64)
TOTAL Community Hall Revenue		(7,449.75)	0.00	(415.00)	(19,074.00)	(18,659.00)	97.82
TOTAL REVENUE		(893,970.17)	(33,092.68)	(1,109,833.78)	(1,163,170.00)	(53,336.22)	4.59
TOTAL Rec Board Revenue		0.00	0.00	(12,500.00)	(12,500.00)	0.00	0.00
TOTAL Solar Revenue		(35,555.62)	(5,381.49)	(37,025.63)	(47,750.00)	(10,724.37)	22.46
TOTAL SUB-ACCOUNTS REVENUE		(35,555.62)	(5,381.49)	(49,525.63)	(60,250.00)	(10,724.37)	17.80



Village of Longview

YTD Council Summary October

General Ledger	Description	2022 YTD Actual	October 2023 Actual	2023 YTD Actual	2023 Budget	2023 Budget Remaining \$	2023 Budget Remaining %
TOTAL	General Expenses	124,366.22	0.00	130,918.10	178,291.00	47,372.90	26.57
TOTAL	Legislative Expenses	17,468.61	2,916.55	25,617.75	27,880.00	2,262.25	8.11
TOTAL	Administration Expenses	201,673.08	23,285.92	242,772.97	299,215.00	56,442.03	18.86
TOTAL	Protective Services Expe	28,620.68	5,112.00	43,026.00	55,000.00	11,974.00	21.77
TOTAL	Emergency Services Expen	7,253.90	1,352.71	7,189.83	12,600.00	5,410.17	42.94
TOTAL	Public Works Expenses	78,452.10	6,481.03	76,940.60	103,400.00	26,459.40	25.59
TOTAL	Roads & Street Lights Ex	14,017.90	1,678.80	15,047.72	20,700.00	5,652.28	27.31
TOTAL	Water Services Expenses	129,433.91	26,922.32	165,067.07	245,802.00	80,734.93	32.85
TOTAL	Wastewater Services Expe	63,208.34	6,007.31	87,517.24	108,800.00	21,282.76	19.56
TOTAL	Solid Waste Expenses	5,270.97	723.22	5,605.98	8,200.00	2,594.02	31.63
TOTAL	FCSS Expenses	7,709.87	0.00	12,395.80	13,728.00	1,332.20	9.70
TOTAL	Planning and Development	19,950.03	3,039.70	4,455.42	13,525.00	9,069.58	67.06
TOTAL	Parks / Rec Expense	966.75	233.23	939.33	2,100.00	1,160.67	55.27
TOTAL	Campground Info Centre E	20,941.37	6,327.74	41,969.95	36,511.00	(5,458.95)	(14.95)
TOTAL	Community Hall Expenses	14,870.15	889.75	25,356.66	24,525.00	(831.66)	(3.39)
TOTAL	Library Expenses	6,467.84	388.53	7,031.19	8,394.00	1,362.81	16.24
TOTAL	EXPENSES	740,671.72	85,358.81	891,851.61	1,158,671.00	266,819.39	23.03
P	NET DEFICIT (Surplus)	(188,854.07)	46,884.64	(267,507.80)	(64,749.00)	202,758.80	(313.15)
TOTAL	Rec Board Expenses	6,218.32	0.00	13,869.61	13,444.00	(425.61)	(3.17)
TOTAL	Solar Project	117.53	0.00	0.00	0.00	0.00	0.00
NET	SURPLUS (Deficit) SUB-ACCO	6,335.85	0.00	13,869.61	13,444.00	(425.61)	(3.17)

*** End of Report ***

DRAFT

VILLAGE OF LONGVIEW

~~Bylaw No. 403-17~~ **Draft Bylaw No. 469-23 Animal Control Bylaw**

Being a Bylaw of the Village of Longview, in the Province of Alberta, to provide for licensing, regulation and control of animals in the Village of Longview,

WHEREAS: Pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto, Council may pass a Bylaw for the purpose of regulating and controlling wild and domestic animals and activities in relation to them;

AND WHEREAS: It is deemed necessary and expedient to pass a Bylaw to License, regulate and control animals;

AND WHEREAS: Bylaw No. 326-09 Dog Control and all amendments thereto are hereby repealed and shall cease to have effect on the day this Bylaw is adopted.

AND WHEREAS: The Village of Longview wants to proactively promote responsible pet ownership, promote food security and sovereignty:

PURSUANT TO AND UNDER AUTHORITY OF THE MUNICIPAL COUNCIL OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

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SECTION 1 - TITLE

1.0 This Bylaw may be cited as the “Animal Control Bylaw”

SECTION 2 – DEFINITIONS

- a) **“Animal”**, for the purpose of this Bylaw, means a dog, and includes a cat or any other animal where such animal is specifically referred to in a particular section of this bylaw.
- b) **“Animal Control Officer”** (ACO) means any individual(s) designated and appointed, from time to time, by the Village of Longview for the purpose of administration and enforcement of this Bylaw, and **at this time means shall include a person designated as one of the Village of Contracted Peace Officer as designated by the Province of Alberta, ~~and any member of the Royal Canadian Mounted Police,~~ appointed pursuant to the *Peace Officer Act, S.A. 2006, c P-3.5, or a police officer under the Police Act, R.5.A. 2000, c. P- 17.* It is expected that Peace Officers acting as ACOs will become knowledgeable in the best practice interpretation and assessment of compliance with this Animal Control Bylaw.**
- c) **“Animal daycare”** means a facility or premises for the purpose of providing care for animals in return for remuneration on a daily basis and does not include provision for overnight accommodation.
- d) **“Animal Fancier”** means a person that wishes to own four (4) or more dogs or cats.
- e) **“Animal Fancier and Adoption License”** means a License issued to an owner in accordance to Section 8 of this Bylaw.
- f) **“Animal shelter”** means premises designated by the Municipality used for the impoundment, confinement and care of animals and includes premises supplied by an independent contractor, under contract with the Municipality to provide such premises.
- g) **“Animal at large”** means where an animal is found or observed on public property or at a property other than the owner’s property and the animal is not properly restrained.
- h) **“Bylaw violation tag”** means a ticket or similar document issued by the Village of Longview pursuant to the Municipal Government Act.
- i) **“Bee”** means the insect *Apis mellifera*
- j) **“Beehive”** means a box or receptacle with movable frames, used for housing a colony of bees
- k) **“Colony”** means a queen, brood and accompanying adult bees.
- i) **“Cat” means a member of the feline family.**
- j) **“Controlled confinement”** means the confinement of an animal in a pen, cage or building or securely tethered in such a manner that ensures the animal is not harmed, and in a manner that will not allow the animal to bite, harm or harass any person or animal.

- k) “Coop” means a structure comprised of a henhouse and a run.
- l) “Council” means the Municipal Council of the Village of Longview.
- m) “Damage to property” means damage to property other than the owner’s property and includes defecating on property other than property that belongs to the owner.
- n) “Dog” means a member of the canine family.
- o) “Dog Breeder” means any person, firm or corporation which is engaged in the operation of breeding and raising dogs for the purpose of selling, trading, bartering, giving away or otherwise transferring same.
- p) “Domestic Pet” means any animal that has been tamed and made fit for a human environment, excluding wildlife.
- q) “Feral animal” means any animal that has reverted from the domestic state to a condition that more or less resembles a wild animal.
- r) “Health Authority” means the regional health authority established by the Minister of Health to provide health services to the Municipality.
- s) “Hen” for the purpose of this bylaw shall mean a female chicken.
- t) “Henhouse” means a structure that houses hens at night and includes a secure place for hens to lay eggs and eat.
- u) “Kennel” means any facility or premises where animals are maintained, boarded, trained, bred or cared for in return of remuneration and may include overnight accommodation.
- v) “Kennel license” means a temporary permit issued by the municipality to a person to harbor more than 3 animals for a maximum period to be determined by the Municipality.
- w) “Land Use Bylaw” means the Village’s Land Use Bylaw and any amendments thereto.
- x) “Leash” means a chain or other material capable of restraining a dog.
- y) “License tag” means an identification tag issued by the Village showing the license number for a specific animal and is intended to be worn on a collar attached to the animal’s neck at all times.
- z) “License fee” means the applicable annual fee payable to the Village in respect of a license for any particular animal as set out in Schedule “A” of this Bylaw.
- aa) “Livestock” means:
 - i. A horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
 - ii. domestically reared or kept deer, reindeer, moose, elk ,or bison;
 - iii. farm bred fur bearing animals, including foxes and minks;
 - iv. animals of the bovine species;

- v. animals of the avian species including **emus, ostriches,** chickens, **roosters,** turkeys, ducks, geese, **peacocks,** **peahens,** pigeons or pheasants; and
 - vi. all other animals that are kept for agricultural purposes, but does not include dogs, cats **or hens licensed in the Backyard Hens Program** or other domesticated household pets;
 - vii. **Domestic pigs.**
- bb) **“Mature dog”** means a dog more than one (1) year old.
 - cc) **“Municipality”** means the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires
 - dd) **“Off-leash Park”** means an area formally designated as such by Village of Longview Council.
 - ee) **“Order of the Court”** means an order issued by a court requiring a person to do or refrain from doing something.
 - ff) **“Owner”** means:
 - i. A person who has care, charge, custody, possession or control of an animal;
 - ii. a person who owns or claims any proprietary interest in an animal;
 - iii. a person who harbours, suffers or permits an animal to be present on any property owned, occupied or leased by him or which is otherwise under his control;
 - iv. a person who claims and receives an animal from the custody of the animal shelter or an Animal Control Officer;
 - v. a person to whom a license tag was issued for an animal in accordance with this Bylaw; or
 - vi. a person who operates an animal adoption program and who has care, charge, custody, possession or control of an animal(s);

and for the purpose of this Bylaw an animal may have more than one(1) owner.
 - gg) **“Owner’s property”** means any property in which the owner of an animal has legal or equitable interest, or over which the owner of an animal has been given the control or use of by the legal or equitable owner of the property, and which property shall include, without limiting the generality of the foregoing, land, buildings and vehicles.
 - hh) **“Permitted leash”** means a leash adequate to control the animal to which it is attached and where said leash shall not exceed three (3) meters in length.
 - ii) **“Permitted property”** means private property upon which the owner(s) of an animal has the expressed permission of the owner of that property to allow the owner(s) animal to be at large, thereon.
 - jj) **“Person”** means an individual or a business entity including a firm, partnership, association, corporation or society.

- kk) **“Pound”** means a facility either operated or contracted by the Municipality that is designed for the temporary holding of animals until the animal is claimed by the owner or transferred to an animal shelter or adoption agency.
- ll) **”Properly restrained”** means the animal is:
- i. being carried by a person capable of restraining the size and strength of the particular animal;
 - ii. being confined in a kennel or like container, properly latched or locked; or
 - iii. being restrained by a person capable of restraining the size and strength of the particular animal by the means of a permitted leash attached to a choke chain, collar or harness attached to the animal.
- mm) **“Provincial Court” and “Court”** means The Provincial Court of Alberta and includes a judge or justice thereof, where the context so requires.
- nn) **“Public Space”** means any Village-owned property or asset, including green spaces, playgrounds, sport fields, roads and sidewalks.
- oo) **“Pullet”** means a female chicken less than 1 year old.
- pp) **“Rear Yard”** means the space from the furthest rear wall of the residence to the rear property line.
- qq) **“Rooster”** means a domestic male chicken.
- rr) **“Run”** means a securely enclosed area, attached to a henhouse, permitting chickens to range freely within that space.
- ss) ~~**“Running at large”** means an animal that is not properly restrained by the owner, excepting when an animal is within and/or upon the owners property or other permitted property, or when an animal is under control of the owner within a designated off-leash area.~~
- i. ~~an Animal or Animals which are not under the control of a Person responsible by means of a Leash and is or are actually upon property other than the property in respect of which the Owner of the Animal or Animals has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an Off Leash Area, or.~~
 - ii. ~~an Animal or Animals which are under the control of a Person responsible by means of a Leash and which cause damage to Persons, property or other Animals;~~

- ii) **“Serious wound”** means an injury to a human or an animal resulting from the action of an animal, that causes the skin to be broken or flesh to be torn and where immediate medical assistance is required.
- jj) **“Service Dog”** means a dog trained as a guide for a disabled person and having the qualifications prescribed by the Service Dog Act of Alberta, *S.A. 2007 c.S-7.5* and includes a dog that is in training to become a service dog but does not include dogs that are no longer actively being used as a service dog.
- kk) **“Strict Liability Offences”** means public welfare and regulatory offences that do not require the Village to prove intent, and that require the accused to prove to the court that he/she exercised due diligence or reasonable care.
- ll) **“Summons”** means a call or citation by an authority to appear before a court or judicial officer.
- mm) **“Under control”** means a dog that returns to its owner immediately when called or when commanded to do so, and that does not interfere with any other person or animal.
- nn) **“Vicious dog”** means a dog, whatever its age, whether on public or private property, which has:
 - i. chased, injured or bitten any other domestic animals or humans; or
 - ii. damaged or destroyed any public or private property; or
 - iii. clearly threatened, or created the reasonable apprehension of a serious threat to the safety of other domestic animals, or humans; and
 - iv. which in the opinion of a Judge or Justice of the Provincial Court, presents an unacceptable threat of serious harm to other domestic animals or humans; and includes any dog that has been previously declared to be a vicious dog by the Provincial Court, pursuant to a bylaw of another municipality.
- oo) **“Village”** means the Municipal Corporation or administration of the Village of Longview, or the geographical boundaries of the Village of Longview, whichever the context so requires.
- pp) **“Violation ticket”** means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c-P-34, as amended, and Regulations thereunder.
- qq) **‘Wildlife’** has the same meaning as that term is used in the *Wildlife Act R.S.A. 2000, c. W-10* and includes but is not limited to coyotes, cougars, bobcats, deer, moose, elk, wild rabbits, porcupines, beavers and skunks.

SECTION 3 - PURPOSE OF THE ANIMAL CONTROL BYLAW

3.0 This Bylaw is designed to promote safe and responsible pet ownership in the Village of Longview.

SECTION 4 - BASIC OWNER RESPONSIBILITIES

4.0 The owner of an animal shall ensure that such animal does not:

- a) bite a person, whether on the property of the owner or not;
- b) do any other act that causes injury to a person, whether on the property of the owner or not;
- c) chase or otherwise threaten a person, whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;
- d) bite or bark at, or chase livestock, bicycles, automobiles, or other vehicles;
- e) bark or howl excessively or otherwise unreasonably disturb any person;
- f) cause damage to personal property, or injure/kill any other animal, or injure/kill any other domestic or wild mammal; or
- g) upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property or in or about premises not belonging to or in the possession of the owner of the animal;
- h) animals are not permitted on playground properties.

- 4.1
- a) no animal owner or person in care and/or control of an animal, shall allow, permit or cause an animal to be running at large;
 - b) every person that owns, possesses or is in care and/or control of an animal shall ensure that the animal has a valid and current animal license from the Village of Longview;
 - c) the owner of a female animal, which is in season, shall take all reasonable measures to keep the said animal at a location where the animal is not a source of attraction to other animals.
 - d) **No Dog Breeders are allowed to operate within the Village, except as permitted by the *Land Use Bylaw*. All federal, provincial and municipal statutes, bylaws and regulations must be complied with.**

SECTION 5 - COMMUNICABLE DISEASES

- 5.0 An owner of an animal which is suffering from a communicable disease shall:
- a) not permit the animal to be in any public place;
 - b) not keep the animal in contact with or in proximity to any other animal free of such disease;
 - c) keep the animal locked or tied up; and
 - d) immediately report the matter to the veterinarian inspector of the appropriate health of animal branch of the local office of the Federal and/or Provincial Department of Agriculture, and designated Village of Longview Peace Officer or his/her designate of the Village.

SECTION 6 - LICENSING REQUIREMENTS

- a) Every person who is the owner of an animal which is six (6) months of age or older shall apply for a license for that animal by submitting an application to the Municipality and, if the application is approved, by paying the applicable license fee as set out in Schedule "A" of this Bylaw. The owner shall pay the license fee by January 31st of each year.
 - i. if a person is the owner of an animal that reaches the age of six (6) months on a date after January 31st, or
 - ii. a person becomes an owner of an animal six (6) months of age or older on any date after January 31st, or
 - i. an owner of an animal six (6) months of age or older takes up residence in the Municipality on any date after January 31st
the owner shall apply for the license within seven (7) business days of the subject above-noted date.
- b) It is an offence under this Bylaw to be the owner of an animal which is unlicensed, where the animal is required to be licensed pursuant to this Bylaw.
- c) An owner shall provide, with each application for a license, all the information as may be required by the Municipality or the Animal Control Officer or his/her designate.
- d) No person applying for a license shall provide the Municipality or an Animal Control Officer or his/her designate, with false or misleading information with respect to the subject animal.
- e) If the application is approved and the required license fee is paid, the owner will be supplied with a license tag, which shall have a number, registered to that animal.

- f) An owner must purchase a license tag or a temporary license tag as appropriate. An owner shall ensure that the license tag is securely fastened to a choke chain, collar or harness worn by the animal and the license tag must be worn by the animal at all times while on public property.
- g) Every license shall expire on December 31st in the year in which it was issued.
- h) A license issued under this bylaw shall not be transferable from one animal to another, nor from one owner to another:
 - i. no person is entitled to a refund or a rebate for any license fee.
- i) The Animal Control Officer or his/her designate may revoke a license if:
 - i. the license was issued on the basis of incorrect information or misrepresentation by the applicant;
 - ii. the license was issued in error; or
 - iii. the owner contravenes any provision of this Bylaw or of the Dangerous Dogs Act of Alberta.
- j) Any person who, by reason of special needs, owns and uses an animal trained to assist that person shall, upon proof, be exempt from license fees.
- k) The licensing provisions of this Bylaw shall not apply to animals accompanying a person temporarily in the Municipality for a period not exceeding three (3) weeks or when the Animal Control Officer is satisfied that the animal is trained and used to assist a person with a disability.
- l) An animal owner may have a lost tag replaced by presenting proof of the original purchase and paying a replacement fee in accordance with Schedule "A" of this Bylaw.
- m) No person, without consent of the owner of an animal, shall remove any collar or license from an animal.
- n) The fees for animal licenses, animal fancier and adoption licenses, kennel licenses and animal impoundment are set out in Schedule "A" of this Bylaw, and may be amended from time to time by resolution of Council.
- o) The Animal Control Officer may review certain applications for licenses, and from time to time may request the Development Officer to review certain license applications, to ensure no part of the Land Use Bylaw is contravened. The Village may then issue a license to the applicant, once the owner has submitted the fee, completed the application form, including the name of the owner, the address of the owner and the type and breed of the animal being licensed. Notwithstanding the foregoing, the Animal Control Officer or the Municipality may refuse to issue a license, where a reasonable belief exists that issuing the license will exceed the maximum number of animals permitted on a property, as set out in Section 7(b) of this Bylaw.

SECTION 7 - ANIMAL OWNERSHIP REQUIREMENTS

- a) An owner of an animal:
 - i. must ensure that the animal has adequate food and water;
 - ii. must provide the animal with adequate care when the animal is ill or wounded;
 - iii. must provide the animal with reasonable protection from injurious heat or cold, including when contained within a vehicle; and
 - iv. must provide the animal with adequate shelter, ventilation and space and must provide the animal opportunity for periodic exercise sufficient to maintain good health, including the opportunity to be unfettered from a fixed area and to be exercised regularly under appropriate control.

- b) No person shall keep or have more than three ~~(3)~~ (4) dogs, for hens, see the Backyard Hens Program Section, no more than (4) cats, no more than 4 of each other type of domesticated animals on any property located within the Municipality except as follows:
 - i. The animals in excess of three ~~(3)~~ (4) are under the age of six (6) months; or
 - ii. the owner holds an approved kennel license or animal fancier and adoption license issued pursuant to this Bylaw; and
 - iii. the owner has all the required Municipal and Provincial approvals to operate:
 - a. a pet store/animal grooming business;
 - b. a veterinary clinic or animal hospital;
 - c. an animal daycare; or
 - d. a kennel.

- c) Notwithstanding Section 4.1(a) of this Bylaw, an owner of an animal is not required to have the animal on a permitted leash in a park or portion of a park which has been designated as an "Off Leash Park" by the Municipality, provided that:
 - i. the animal is not a Vicious animal; and
 - ii. the owner of the animal ensures that such animal is under control at all times.

- d) The Animal Control Officer or his/her delegate or the Court shall consider the following factors when determining whether an animal is under sufficient control in an off-leash park:
 - i. whether the animal is at such a distance from its owner so as to be incapable of responding to voice, sound or sight commands;
 - ii. whether the animal has responded to voice, sound or sight commands from the owner;

- iii. whether the animal has bitten, attacked or done any act that injured a person or another animal;
 - iv. whether the animal has chased or otherwise threatened a person; or
 - v. whether the animal caused damage to property.
- e) Nothing in this Section relieves an owner or person from complying with any other provisions of this Bylaw.
 - f) An owner shall not permit an animal to cause damage to public or private property within the Municipality.
 - g) An owner shall not permit an animal in an area where the Municipality has posted a sign which prohibits the presence of animals, regardless of whether or not such animal is at large.
 - h) The owner of an animal which defecates on property, which is not the owner's property, shall remove such defecated matter immediately and dispose of it in a sanitary manner.
 - i) No person shall tease, torment, annoy, abuse or injure any animal.
 - j) No person shall untie, loosen, or otherwise free an animal which is not in distress unless such person has the authorization of the owner.
 - k) No person shall interfere with, hinder or impede an Animal Control Officer or Peace Officer in the performance of any duty authorized by this Bylaw or provide information to an Animal Control Officer or Peace Officer with the intention to deceive or obstruct the Officer in the performance of his duty so authorized by this Bylaw.
 - l) Persons disposing of animal waste shall deposit the waste in a private or municipal disposal container and shall secure the waste/feces in a single plastic bag that will contain the waste/feces and this shall be sealed so as not to permit any drainage of liquid or spillage of solid matter.
 - (m) The owner of an animal or animals shall not allow the odour of animal feces on his/her property, or property within his/her care or control, to disturb, annoy or interfere with the enjoyment of neighbouring property by other persons.

(n) An Owner must not allow a Dog to be outside of the passenger cab of a motor vehicle while transporting on a roadway, regardless of whether the motor vehicle is moving or parked.

(o) Notwithstanding Subsection (n), an Owner may allow a Dog to be outside the passenger cab of a motor vehicle, including riding in the back of a pick-up truck or flat bed truck if the Dog is:

(a) in a fully enclosed trailer;

(b) in a topper enclosing the bed area of a truck; or contained in a ventilated kennel or similar device securely fastened to the bed of the truck

(p) The owner of a vehicle involved in an offence referred to in this section is guilty of the offence, unless that vehicle owner satisfies the Court that the vehicle was:

(a) not being driven or was not parked by the vehicle's owner; and

(b) that the Person driving or parking the vehicle at the time of the offence did so without the vehicle owner's express or implied consent.

(q) BACKYARD HENS PROGRAM – OWNERSHIP REQUIREMENTS

q 1 An applicant in the Backyard Hen Program must be 18 years of age or older.

q 2 A person must not keep hens unless registered in the Backyard Hen Program.

q 3 An application, including the first annual licensing fee, must first be submitted and approved by the Village.

q 4 An applicant must read and adhere to Schedule "C": **Backyard Hens Program Rules and Best Practices**, attached to this bylaw.

q 5 Backyard Hen licensing fees are annually renewable and must be paid by January 31 of each year, unless otherwise authorized by the CAO.

q 6 Participant Compliance in Backyard Hens Program:

- a) If a complaint is registered with the Village or an Animal Control Officer may attend the residence of a participant at their own discretion; an appointment will not be required.
- b) Participants must not exceed the keeping of six (6) hens.
- c) Participants must keep the coop in good repair and in a sanitary condition.
- d) Proper care and feeding practices must be followed to ensure the well-being of the hens.
- e) Keeping hens when not registered in the program is prohibited.
- f) The slaughter of or attempt to euthanize hens within Village limits is prohibited.
- g) Hens must not be permitted to run at large.

q 7 A person must not keep a Rooster in the VILLAGE OF LONGVIEW.

SECTION 8 - ANIMAL FANCIER, ADOPTION LICENSE AND TEMPORARY LICENSE

- 8.0 The maximum number of animals that reside on a property shall be restricted to three (3) (4) over the age of (6) months of age, except in the case where an owner possesses a valid and subsisting Animal Fancier and Adoption License. The maximum number of animals allowed on property, the owner of which holds a valid Animal Fancier and Adoption License, shall be restricted to the maximum of four (4) animals, or a lesser number of animals if so deemed suitable for the property by the Health Authority. In order to possess a fourth animal in a residence the applicant must have a valid Fancier and Adoption License for that individual animal and have filled out and submitted an application form.
- a) An owner wishing to operate under the authority of an Animal Fancier and Adoption License must apply annually by January 31 for an Animal Fancier and Adoption License, and shall submit an application to the Village of Longview. The applicant must be approved and receive the license prior to owning or harbouring or caring for any animals in excess of the normal maximum number allowed by this Bylaw.
 - b) No holder of an Animal Fancier and Adoption License may harbour more than four (4) animals on the owner's property, excepting where a temporary license has been issued by the Village of Longview pursuant to Section.
 - c) An owner must ensure that any animals in his care are provided with the care as required by Section 7 of this Bylaw.
 - d) An application for an Animal Fancier and Adoption License shall include:
 - i. a non-refundable processing fee of \$100.00;
 - ii. name, address and telephone number of the applicant;
 - iii. the address at which the animals shall be kept, if different from that of the applicant;
 - iv. written approval from the legal owner of the property where the animals are to be kept, if the applicant is not the legal owner of the subject property;
 - v. the purpose of keeping the animals;
 - vi. the breed and sex of the animals to be kept;
 - vii. the type of facilities the animals are to be housed within;
 - viii. the methods and steps that will be taken by the applicant to minimize any noise and/or nuisance to the neighbourhood; and
 - ix. written documentation sent to the occupants of the properties adjacent to the property where the animals are to be kept, which must include any concerns

or objections to the issuance of the applicant's license, subject to verification by the Municipality.

- x. a review of the application will be conducted by the Village of Longview Peace Officer or his/her designate and the Planning and Development Officer.
 - xi. once the application is approved, the applicant is responsible for the payment of the fee prescribed by this Bylaw.
 - xii. the final payment of the fee prescribed by Schedule A of this Bylaw, less the \$100 processing fee.
- e) The Animal Control Officer may hold any application until deficiencies with respect to any of the items required under Section 8(d) are corrected. The application will be rejected after 30 days if the deficiencies are not corrected and a re-application must be made when the deficiencies are corrected.
 - f) The Animal Fancier and Adoption License shall be issued upon approval and the payment of the fee specified in Schedule "A" of this Bylaw. Each animal owned under an Animal Fancier and Adoption License shall be separately licensed pursuant to Section 6 of this Bylaw.
 - g) Any holder of an Animal Fancier and Adoption License shall not permit or allow any of the animals being harboured or kept pursuant to the license to be in contravention of any section of this Bylaw except 7.0 b).
 - h) A Peace Officer or his/her designate may suspend or revoke an Animal Fancier and Adoption License if, in the opinion of an Animal Control Officer or Peace Officer, the noise and/or nuisance and/or other contraventions of this Bylaw created by the keeping of the subject animals are disturbing the peace of the neighbourhood or are causing a nuisance, provided that the subject complaints are recorded and documented.
 - i) The applicant/owner may appeal a refusal, suspension or a revocation of a license by the Peace Officer or his/her designate, to Village of Longview Council, provided that such appeal is submitted in writing to the Chief Administrative Officer within fourteen (14) days of the date of the subject Patrol Services' Decision. In the event of an appeal, Council shall set a date for the hearing of the appeal not later than thirty (30) days after the receipt of the Notice of Appeal.

SECTION 9 - TEMPORARY LICENSES

- 9.0 a) A resident may purchase a temporary animal license in the event they are temporarily caring for an animal for a specified length of time. This temporary license shall not exceed a period of thirty (30) days from the date of purchase. This temporary license may not be renewed on more than two (2) occasions, per calendar year, per resident. Any holder of a temporary license is bound by all

provisions of this Bylaw, and may have the license cancelled at any time, based on the seriousness of a contravention of this Bylaw.

SECTION 10 - CONTROLLED CONFINEMENT AND SERIOUS WOUNDS

- 10.0 a) Where an animal bite results in a serious wound being inflicted; the owner shall promptly report the incident to Village of Longview **contracted Peace Officers Patrol Services**, who shall report the incident to the Health Inspector of the Health Authority unless, at the officer's discretion, proper vaccination records can be obtained. The Health Inspector will advise the owner of the quarantine procedure. Patrol Services or the owner shall keep the animal in controlled confinement until the Health Inspector has authorized the release of the animal from controlled confinement. The decision to release the animal to the owner from controlled confinement is at the discretion of the Longview Peace Officer or his/her designate, who takes into account the risk to public safety, the severity of the injury caused by the animal, and the issue of liability should the animal be released back into the custody of the owner.
- b) An Animal Control Officer or Peace Officer may issue a Court Appearance Violation Ticket or a Summons requiring the owner of an animal alleged to have caused a serious wound to appear before the Provincial Court, if the officer believes it to be in the public interest. Upon application by the prosecutor, or upon the Court's own motion, the owner may be ordered by the Court, if the Court considers it is necessary to ensure the safety of humans and other animals, that pending the final disposition of the charges, the owner must:
- i. keep the animal in an enclosed and secured pen while outside on the owner's property;
 - ii. keep the animal muzzled and restrained by a leash when the animal is off the owners property;
 - iii. post warning signs that a dangerous animal resides on the premises, on every entrance way to the subject property; or
 - iv. have the animal euthanized by a veterinarian and produce a document to the Animal Control Officer stating this was done.
- b.1) The owner of an animal that fails to comply with an Order of the Provincial Court, issued pursuant to Section 10.0(b) of this Bylaw, is guilty of an offence and liable to a fine of up to \$350.00 per day for each day of non-compliance.

Where there is repeated or continuous non-compliance with such a Court Order, the Animal Control Officer is hereby authorized to attend the property where the subject animal is kept and seize and impound the subject animal, pending the further determination by the Court of the matter.

- c) Upon demand made by the Animal Control Officer, the owner shall forthwith surrender for quarantine any animal which has inflicted an animal bite on any person or any animal which the Animal Control Officer has reasonable and probable grounds to suspect of having been exposed to rabies. The animal may be reclaimed by the owner if:
 - i. the subject animal is adjudged free of rabies; and
 - ii. upon payment of the subject confinement expenses; and
 - iii. upon compliance with the licensing provisions of this Bylaw.

SECTION 11 - OWNER FAILS TO COMPLY WITH CONDITIONS

- 11.0 a) An Animal Control Officer may place specific conditions on an owner of an animal following a contravention of this Bylaw, or following the animals actions that occurred on or within private property. Upon the issuance of these conditions, the owner will be advised in writing, of the specific conditions that must be adhered to, should the owner wish to keep the animal within the Village of Longview. The issuance of any conditions shall be based on the following:
 - i. the severity of the contravention of this Bylaw;
 - ii. the threat to public safety; and
 - iii. the actions taken by the Village, if any, to remedy any previous contravention of this Bylaw.
- b) Should an owner of an animal fail to comply with any conditions of ownership imposed pursuant to this section, the owner is guilty of an offence under this Bylaw, and shall be liable to:
 - i. a fine in accordance with the provisions of Schedule "B" or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owner's expense, until the Animal Control Officer is satisfied that all ownership conditions have been met by the owner; and/or
 - iii. an Order of the Court to remove the animal from the Village of Longview..
- c) Should the owner of an animal that was declared to be "Vicious" by the Court fail to comply with the conditions ordered by the Court, the owner is guilty of an offence under this Bylaw, and shall be liable to:
 - i. a fine in accordance with the provisions of Schedule "B" or Section 23 of this Bylaw;
 - ii. seizure of the animal, at the owner's expense, until the Animal Control Officer is satisfied that all the ownership conditions have been met by the owner; and/or

- iii. an Order of the Court that the animal be removed from the Village of Longview.

SECTION 12 – CATS, SKUNK TRAPPING TRAPS

- 12.1
 - a) Any person owning a cat shall purchase a license for said cat (tag or microchip (implant) and pay the prescribed fees as set out in Schedule “A”;
 - b) It is an offence for the owner of any cat to:
 - i Allow or otherwise permit such a cat to run at large.
 - ii Allow a cat to be at large while in heat.
 - iii Keep, maintain or harbor a cat which causes damage to private or public property within the Village or habitually howls or otherwise creates a disturbance.
 - c) It is an offence under this bylaw for any person to own, possess or keep any cat within the Village of Longview without a valid license.
- 12.2
 - a) The Municipality is permitted to trap cats from the May long weekend to the Thanksgiving holiday.
 - b) The Animal Control Officer, upon receiving a written complaint from a property owner or the occupant of a property regarding a cat running at large or causing damage to private property, may, with the consent of the property owner or the occupant, enter onto the property to set a public cat trap.
 - c) The Animal Control Officer shall set the trap on the property, and will continually monitor the trap until the trap is removed.
 - d) The property owner or occupant must immediately notify the Animal Control Officer when a cat has been secured in the trap.
 - e) Only the Animal Control Officer can remove the cat from the trap.
 - f) No person, except the Animal Control Officer shall be allowed to bait a trap, with food or any other item which may entice a cat to enter the trap.
 - g) Any cat caught while using a cat trap will be impounded and held in accordance with Section 21 of this Bylaw.
 - h) The Animal Control Officer is only responsible for the monitoring of traps that have been set by him/her and are owned by the Municipality.
 - i) No person shall use any trap to capture a cat in the Village of Longview if such trap is capable of causing physical injury or death to a cat or any animal.
- 12.3 The Animal Control Officer will handle Skunk trapping. Residents should not engage in trying to trap skunks. Residents should report Skunk concerns to the Animal Control Officer.

SECTION 13 - VICIOUS DOGS

13.0 The owner of a vicious dog shall ensure:

- a) That such dog does not:
 - i. chase a person;
 - ii. injure a person;
 - iii. bite a person;
 - iv. chase other domestic animals, or
 - v. injure or bite other domestic animals.
- b) That such dog does not damage or destroy public or private property.
- c) That when such dog is on the property of the owner:
 - i. either such dog is confined indoors and under the control of a person over the age of eighteen (18) years, or
 - ii. when the dog is outdoors, it is in a locked pen or other structure constructed in accordance with the provisions of this section so as to prevent the escape of the vicious dog and capable of preventing the entry of any person not in control of the dog, or
 - iii. such dog is kept in accordance with the provisions of Section 13.0(d) while such dog is on the property of the owner, and outdoors;
 - iv. the locked pen or other structure shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
 - v. the locked pen or other structure shall provide the vicious dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum one and one-half (1.5) metres in height;
 - vi. the locked pen or other structure shall not be within one (1) metre of the property line or within five (5) metres of a neighbouring dwelling unit.
- d) That at all times, when off the property of the owner, including off-leash parks, such dog is securely:
 - i. muzzled; and
 - ii. harnessed or leashed on a lead which length shall not exceed one (1) metre in a manner that prevents it from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property; and
 - iii. under the control of a person over the age of eighteen (18) years, that is physically capable of controlling and restraining the dog.

- e) That such dog is not running at large.
 - f) That every entrance way to the property where the vicious dog is kept is clearly posted with warning signs that a vicious dog resides on the premises.
- 13.1 a) The owner of a vicious dog shall:
- i) make application for a vicious dog license on or before the second day on which the Village Office is open for business after the dog has been declared as vicious;
 - ii) be over the age of eighteen (18) years;
 - iii) thereafter obtain the annual license for the vicious dog on such day specified in Section 6 of this Bylaw;
 - iv) notify the Animal Control Officer should the dog be sold, gifted, or transferred or deceased;
 - v) remain liable for the actions of the dog until formal notification of sale, gift or transfer is given to the Animal Control Officer; and
 - vi) notify the Animal Control Officer if the dog is running at large.
- b) The owner of a vicious dog shall ensure that the dog wears the current license tag purchased for that dog, when the dog is off the owner's property.
- 13.2 The owner of a vicious dog shall within three (3) days after the dog has been declared vicious have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide the copy of the information contained thereon to the Animal Control Officer in order that a license can be issued pursuant to Section 6 of this Bylaw.
- 13.3 The owner of any dog alleged to be vicious shall be provided notice of the hearing for the said determination by the Provincial Court at least ten (10) clear days before the date of the hearing.
- 13.4 Upon application, if it appears to the Court that the dog should be declared to be a vicious dog, the Court shall make an order in a summary way declaring the dog to be a vicious dog.
- 13.5 A Vicious Animal designation continues to apply if the Animal is sold, given away or transferred to a new Owner.
- 13.6 An Owner must disclose that an Animal has been designated a Vicious Animal when selling, giving away, or transferring that Animal to a new Owner.
- 13.7 An Owner must disclose a Vicious Animal designation to any Person the Owner asks to take temporary care and control of the Animal, such as dogwalkers, groomers, kennel operators, and veterinarians.

- 13.8 Nothing in this Bylaw precludes an Animal Control Officer from applying for a Vicious Animal to be destroyed pursuant to the *Dangerous Dogs Act, R.S.A. 2000, c. D-3*.

SECTION 14 - ANIMAL CONTROL AUTHORITY

- 14.0 a) An Animal Control Officer or his/her designate, Peace Officer or a member of the RCMP may capture and impound any animal:
- i) which is observed or found running at large; or
 - ii) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any regulation made hereunder.
- b) An Animal Control Officer or his/her designate, Peace Officer or an RCMP Officer may enter onto the land surrounding any building in pursuit of any animal which has been observed running at large and may take such reasonable measures as necessary to subdue any animal which is at large, including the use of tranquilizer equipment and other capture devices.
- c) Longview Patrol Services, in consultation with the Village Council and the Development and Planning Officer, may designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled canine events may be held by causing signs to be posted in such areas indicating such designations.

SECTION 15 - IMPOUNDMENT OF ANIMALS

- 15.0 a) No unauthorized person shall remove or attempt to remove from an animal pound any animal impounded therein.
- b) No unauthorized person shall break open or assist in any manner, either directly or indirectly, in breaking open any animal pound established by the Municipality under the provisions of this Bylaw.

SECTION 16 - POUND OPERATIONS

- 16.0 a) The Municipality will determine the hours of operation for the municipal animal shelter, in order to facilitate the claiming of animals. These hours will attempt to accommodate the public or authorized agencies, however may vary depending on operational demands and the availability of the Animal Control Officer or his/her designate.

- a) The owner will be responsible for any impoundment fees including those that may accrue on Sundays and/or Statutory holidays. In addition, the Village reserves the right to double any impound fees for those owners, whose animal or animals had been impounded on more than one occasion, within a calendar year.
- b) If an owner is to claim an animal from the shelter, all applicable fees as set out in Schedule "A" must be paid at the Village Office prior to claiming the animal. The Village Office will accept the following for payment:
 - i. cash;
 - ii. cheque; or
 - iii. debit card.
- c) If an owner is to claim an animal from the shelter, and the Village Office is not open to the public, the owner may present payment for all applicable fees to the Animal Control Officer prior to claiming the animal. The Animal Control Officer will only accept in payment the following:
 - i. Exact cash; or
 - ii. certified cheque or money order.
- d) The Animal Control Officer or his/her designate will make a reasonable attempt to contact the owner of an impounded animal. However, should the animal remain unclaimed at the conclusion of a seventy-two (72) hour period and the animal has been released to the S.P.C.A. or any other animal welfare or adoption organization, the Municipality is no longer responsible for that animal or that organization's actions regarding that animal.

SECTION 17 - BEEKEEPING

- 17. a). An owner or occupier is permitted to keep bees on their property
- b) Owner or property must comply with the Alberta Bee Act, and any other applicable standards adopted by the Province of Alberta
- c) Bee keepers or persons on whose property bees are kept have a duty to take reasonable measures to ensure that:
 - i. The apicultural operation does not pose a safety risk to persons on an adjacent public or private property.
 - ii. The potential for damage to buildings and or property located on adjacent public or private property is minimized
- d) Any person who keeps bees has the duty to ensure the maintenance of the bees in such conditions as will reasonably prevent aggressive behaviour or swarming.
- e) Beekeepers require yearly license

- f) Beekeeping for personal use only
- g) Maximum number of hives is two (2)
- h) Must register with Alberta Agriculture, through the Provincial Apiculturist for Alberta
- i) Liability insurance required and be produced upon demand by a Bylaw Enforcement Officer.
- j) Within Village boundaries approved license requires and renewed yearly
- k) Each beekeeper must complete beekeeping course from accepted organization/association
- l) Immediate neighbours must be notified by applicant that hives are present
- m) Take appropriate steps to ensure bear proofing of hives

SECTION 18 - OWNERSHIP OF LIVESTOCK

- 18.0 a) Livestock is only permitted on lands compliant with all sections set forth in the Villages Land Use Bylaw or by the Chief Administrative Officer.
- b) This Section does not apply to any livestock that is to appear that day, in a municipally sanctioned event or parade.
- c) The Village reserves the right to allow livestock in Village, only by order or Council or the Chief Administrative Officer or by his or her designate.
- d) The owners of livestock temporarily entering the Village of Longview must obtain all necessary Municipal and Provincial permits.
- e) The owners of any livestock temporarily entering the Village must hygienically dispose of any feces in accordance with the *Environmental Protection and Enhancement Act, RSA 2000*, or as amended from time to time.

SECTION 19 - OBSTRUCTION

- 19.0 No person, whether or not he/she is the owner of an animal which is being or has been pursued or captured, shall:
- (a) Interfere with or attempt to obstruct an Animal Control Officer, RCMP Officer or Peace Officer who is attempting to capture or who has captured an animal which is subject to being impounded pursuant to the provisions of the Bylaw.
 - (b) Induce the animal to enter a house or other place where it may be safe from capture or otherwise assist the animal to escape capture.
 - (c) Falsely represent themselves as being in charge or control of an animal so as to establish that the animal is not running at large.

- (d) Unlock or unlatch or otherwise open the vehicle used in controlling or transporting the said animal so as to allow or attempt to allow any animal to escape therefrom.

SECTION 20 - VIOLATION TAGS AND PENALTIES IN LIEU OF PROSECUTION

- 20.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty in lieu of prosecution, as set out in Schedule "B" of this Bylaw.
- b) Where an Animal Control Officer reasonably believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Tag as provided by this Section, either personally on the person or by leaving it for the person at his/her residence with a person on the premises who appears to be at least eighteen (18) years of age, or by regular mail and such service shall be deemed adequate for the purpose of this Bylaw.
- c) A Violation Tag shall be in such a form as determined by the Municipality and shall state the Section of the Bylaw which was contravened and the amount of the penalty as provided for in Schedule "B" of this Bylaw that will be accepted by the Municipality in lieu of prosecution.
- d) Contained on Schedule "B", Column "A" identifies the minimum fine specified for that offence under this Bylaw by the Municipality. Column "B" identifies the maximum fine amount specified for that offence under this Bylaw, by the Municipality.
- e) The Municipality, in lieu of issuing the maximum fine for a specific offence under this Bylaw, may compel the owner to court, and the fine determined by the Provincial Court of Alberta.
- f) Notwithstanding Section 19.0 (c) of this Bylaw, any person who commits the same offence twice or more times within a one (1) year period is liable to a penalty in lieu of prosecution which doubles the penalty amount set out in Schedule "B" of this Bylaw.
- g) Notwithstanding the provisions of this Section, a person to whom a Violation Tag has been issued may exercise his/her right to defend any alleged violation of any provision of this Bylaw.

SECTION 21 - MISCELLANEOUS

- 21.0 a) This Bylaw shall not apply to animals kept inside any veterinary clinic for the purpose of receiving medical attention, or being securely transported within a motor vehicle to or from a veterinary clinic.
- b) An animal owner or license applicant is responsible for and is not excused from ascertaining and complying with the requirements of any Federal, Provincial or other Municipal legislation, including the Municipality's Land Use Bylaw. Where the keeping of the animals would not comply with any Federal, Provincial or other

Municipal legislation, the Animal Control Officer may refuse to issue or may revoke a license.

- c) No person shall bait, feed, or take any actions that may attract feral or wild animals, whether on private or public property, excepting the use of bird feeders, which is allowed on the condition that they are set out at a height that is only accessible to birds.
- d) No owner shall abandon an animal by failing to claim the animal at a veterinary clinic, a licensed animal care organization or the Municipal pound.
- e) No owner, tenant, or occupant of a property, whether public or private, shall permit or allow any deceased animal to be visible to the public, or allow it to decompose and become a possible risk to public health, a nuisance, or an interference with the peaceful enjoyment of private or public property by others.

SECTION 22 - ADOPTION OR DESTRUCTION

- 22.0
- a) Any veterinary surgeon, being properly and fully qualified as required by the Province of Alberta, may destroy any animal delivered to the veterinarian after injury to the animal, providing the said injury is determined by the veterinarian to be of such serious nature, based upon his or her professional opinion, that the animal must be destroyed immediately. Such costs of destruction may be billed to the Village, and the Village is at liberty to take all steps considered necessary to recover such costs from the owner of the animal.
 - b) The costs of the humane destruction of an animal, whether such destruction is ordered by the Court or is consented to by the animal's owner or the owner's designate, is solely the responsibility of the owner or the owner's designate.
 - c) Apprehended animals will be retained in the animal shelter for 72 hours (including weekends and holidays), unless the owner of the animal reclaims the animal or makes satisfactory arrangements with the Village for the further retention of the animal. In the event the 72-hour holding period has expired and the owner has failed to make arrangements to extend the impound period, the Village will make every effort to transfer custody of the animal to a "no-kill" facility or animal adoption agency.
 - d) All animals over which the Animal Control Officer has the power to have adopted or destroyed, pursuant to this Bylaw, become the property of the Village, and may be so disposed of in any manner provided for under this Bylaw. Where it is necessary, in the opinion of a qualified veterinarian, to have an animal destroyed, the animal shall be destroyed in a humane manner.
 - e) The Animal Control Officer or his/her designate may retain an animal for a longer period than provided for in subsection (c), if in his opinion the circumstances warrant the expense.

- f) The adopting recipient of an animal from the animal shelter, pursuant to the provisions of this Section, shall obtain full right and title to it, and the right and title of the former owner shall cease thereupon.
- g) All or any monies received for licensing, impoundment fees, veterinary services or sale of an animal become part of the general revenue of the Village and shall be deposited at the Municipal Office.

SECTION 23 - GENERAL PENALTY SECTION

- 23.0 a) Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than TEN THOUSAND (\$10,000.00) DOLLARS and not less than SEVENTY-FIVE (\$75.00) DOLLARS and in default of payment is liable to imprisonment for a term not exceeding ONE(1) YEAR.
- b) Notwithstanding Section 23.0 of this Bylaw, the minimum fine on summary conviction in respect to a contravention of Section 13 of this Bylaw (Vicious Dogs) shall be THREE HUNDRED FIFTY (\$350.00) DOLLARS.
- c) The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which that person is liable under the provisions of this Bylaw.
- d) Upon convicting a person of an offence under this Bylaw, a Provincial Court Judge or Justice, in addition to the penalties provided for in this Bylaw may, if the offence is considered to be sufficiently serious, direct or order the person convicted of the offence to:
- i. take specific measures to stop the animal from doing the subject mischief or causing the disturbance or nuisance complained of;
 - ii. have the animal removed from the Village of Longview; or
 - iii. have the animal humanely destroyed.
- e) A provincial court judge or justice, after entering a conviction against the owner of the dog for an offence under this Bylaw may, in addition to any other penalties imposed or orders made, and without further notice or hearing, declare the subject dog to be a vicious dog as defined by this Bylaw.

SECTION 24 - ENFORCEMENT PROCEDURES AND SPECIFIED PENALTIES

- 24.0 Where an Animal Control Officer/Bylaw Enforcement Officer/Peace Officer believes that a person has contravened any provision of this Bylaw, he may serve upon such person a Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act, R.S.A. 2000, c.P-34*. The Violation Ticket will indicate the specified penalty payable in

respect of the offence, or may require the accused to make a court appearance, where the issuing Officer believes it is in the public interest to require same.

- a) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in Schedule "B" of this Bylaw in respect of that provision.
- b) Where any person contravenes the same provision of this Bylaw twice within one TWELVE (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in Schedule "B" of this Bylaw.
- c) Where any person contravenes the same provision of this Bylaw three times within one TWELVE (12) month period, the specified penalty payable in respect of the third such contravention shall be triple the amount provided for in Schedule "B" of this Bylaw.
- d) Where any person contravenes the same provision of this Bylaw four or more times within an EIGHTEEN (18) month period, the penalty payable in respect of the fourth or subsequent such contravention shall be determined by a Provincial Court Justice, and shall not be less than three times the amount provided for in Schedule "B" of this Bylaw.
- e) A person who has been issued a Bylaw Violation Tag, pursuant to Section 19 of this Bylaw, in respect of a contravention of a provision of this Bylaw, and who has fully paid the penalty as indicated to the Village within the time allowed for payment, shall not be liable to prosecution for the subject contravention.

SECTION 25 - GENERAL AND COMING INTO FORCE

- 25.0
- a) Whenever the singular and female gender is used in this Bylaw, the same shall include the plural, masculine and neutral gender whenever the context so requires.
 - b) The Village is not required to enforce this Bylaw. In determining whether to enforce this Bylaw, the Village may take into account any practical concerns, including the available budget and personnel resources.
 - c) No action for damages shall be taken or allowed against the Village or any person acting in good faith under the authority of this Bylaw in respect of the destruction, sale or other disposal of any animal impounded pursuant to this Bylaw.
 - d) It is the intention of the Council of the Village of Longview that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
 - e) It is the intention of the Council of the Village of Longview that each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part of this Bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this

Bylaw and that the Bylaw remaining after such severance shall be effective and enforceable.

f) Nothing in this bylaw relieves any person from compliance with any other bylaw or any applicable federal or provincial law, regulation or enactment.

g) The CAO may delegate any of the powers granted to the CAO in this Bylaw at any time to any other employee of the Village.

SECTION 26 - TRANSITIONAL

26.1 In cases where Village of Longview residents are in possession of hens in excess of the maximum allowed per the proposed new Animal Control Bylaw 469-23, hen owners must be in compliance with the maximum allowed hens within 8 years from the date of adoption of this new Bylaw.

a. This Bylaw shall come into effect upon third reading.

PLEASE NOTE. THIS BYLAW IS DRAFT ONLY – NOT YET ADOPTED, TO BE DISCUSSED IN PUBLIC FORUM BEFORE GOING TO THIRD READING.

READ A FIRST TIME this _____th day of December A.D. 2023

Mayor

Chief Administrative Officer

READ A SECOND TIME this _____ day of _____ A.D. 2023

Mayor

Chief Administrative Officer

READ A THIRD AND FINAL TIME this _____ day of _____ A.D. 2023

Mayor

Chief Administrative Officer

Village of Longview
~~BYLAW 403-17 ANIMAL CONTROL~~ Draft 469-23
SCHEDULE A: FEES
(Effective _____, 2023)

Animal Note: Dog/Cat licences refers to animals over the age of 6 months	Annual Fee	
	January 1-31 or New Resident or New Dog Rate	Feb 1 - Dec 31

First Dog per residence:		
Spayed/Neutered (altered) and Chipped	\$10.00	\$30.00
Spayed/Neutered (altered)	\$15.00	\$40.00
Unspayed/Unaltered (includes if Chipped)	\$55.00	\$80.00
Second and Third Dog per residence:		
Spayed/Neutered(altered) and Chipped	\$15.00	\$35.00
Spayed/Neutered(altered)	\$20.00	\$45.00
Unspayed/Unaltered	\$60.00	\$85.00

First Cat per residence:		
Spayed/Neutered (altered) and Chipped	\$10.00	\$30.00
Spayed/Neutered (altered)	\$15.00	\$40.00
Unspayed/Unaltered (includes if Chipped)	\$55.00	\$80.00
Second and Third Cat per residence:		
Spayed/Neutered(altered) and Chipped	\$15.00	\$35.00
Spayed/Neutered(altered)	\$20.00	\$45.00
Unspayed/Unaltered	\$60.00	\$85.00

First Cat per residence:		
Spayed/Neutered (altered)	\$5.00	\$20.00
Unspayed/Unaltered	\$45.00	\$60.00
Second and Third Cat per residence:		
Spayed/Neutered (altered)	\$7.50	\$22.50
Unspayed/Unaltered	\$55.00	\$70.00

Animal Fancier and Adoption License (restricted to the maximum of four (4) animals)		
Spayed/Neutered (altered)	\$200.00	\$350.00
Unspayed/Unaltered	\$250.00	\$400.00
Seeing Eye/Guide Dog	Fee exempt	Fee exempt
Replacement Tag	\$5.00	\$5.00
Other:		
Impound fees (per day or portion thereof)		\$ 75.00/day
Impound fees (Impoundment of dangerous, vicious or aggressive dogs)		\$300.00

Veterinary fees		As incurred
Beekeeping License		\$40.00
Hen Program License Fee, January or NewResident or New Dog or February - December		\$30.00
VICIOUS DOG LICENSE , January or NewResident or New Dog or February - December		\$750

Village of Longview
BYLAW 403-17 (to be DRAFT 469-23) ANIMAL CONTROL
SCHEDULE "B"
PENALTIES

*Column A indicates penalties in lieu of prosecution.

*Column B indicates specified penalties for violation tickets issued pursuant to this Bylaw.

SECTION	OFFENCE	"A"	"B"
Sec 4(a)	Allow animal to bite person	\$350.00	\$500.00
Sec 4(b)	Own animal that caused injury to a person	\$200.00	\$300.00
Sec 4 (c)	Allow animal to chase/threaten another	\$200.00	\$300.00
Sec 4(d)	Allow dog to bite/bark at, or chase stock/bicycles /automobiles or other vehicles	\$200.00	\$350.00
Sec 4(e)	Allow animal to bark/howl or otherwise disturb others	\$200.00	\$400.00
Sec 4(f)	Allow animal to cause damage/injure or kill another animal or wildlife	\$500.00	\$1000.00
Sec 4(g)	Allow animal to upset waste receptacle/scatter waste on public/private property	\$150.00	\$300.00
Sec 4.1(a)	Allow animal to run at large, including allow enter playground.	\$200.00	\$300.00
Sec 4.1(b)	Fail to license animal	\$200.00	\$300.00
Sec 4.1(c)	Fail to keep animal in season from attracting other animals	\$200.00	\$300.00
Sec 5(a)	Permit diseased animal in public place	\$300.00	\$500.00
Sec 5(b)	Fail to keep diseased animal from disease-free animals	\$300.00	\$500.00
Sec 5(c)	Fail to secure diseased animal	\$300.00	\$500.00
Sec 5 (d)	Fail to report diseased animal	\$300.00	\$500.00

	OFFENCE		
SECTION	ANIMAL LICENSING	“A”	“B”
Sec 6 (d)	Provide false information for animal license	\$200.00	\$300.00
Sec 6 (f)	Failure to purchase temporary, or permanent Animal license or failure to wear such licenses	\$100.00	\$300.00
Sec 7 (a)(i)	Fail to ensure animal has adequate food/water	\$300.00	\$500.00
Sec 7(a)(ii)	Fail to provide adequate care for sick/wounded animal	\$500.00	\$1,000.00
Sec 7(a)(iii)	Fail to provide adequate protection from heat/cold	\$500.00	\$1,000.00
Sec 7(a)(iv)	Fail to provide adequate shelter/ventilation/space for animal	\$300.00	\$500.00
Sec 7(b)	Harbour more than three four (4) animals	\$200.00	\$400.00
Sec 7(c)	Fail to control animal in designated off-leash area	\$200.00	\$300.00
Sec 7(f)	Allow animal to damage public/private property	\$200.00	\$350.00
Sec 7(g)	Allow animal in area that prohibits animals	\$150.00	\$300.00
Sec 7(h)	Fail to clean up after animal	\$150.00	\$200.00
Sec 7(i)	Torment/tease/annoy/abuse/injure animal	\$300.00	\$500.00
Sec 7(j)	Untie/loosen or free animal which is not in distress	\$200.00	\$300.00
Sec 7(k)	Interfere/hinder/impede or obstruct an Animal Control Officer	\$300.00	\$500.00
Sec 7(l)	Fail to properly dispose of animal waste	\$100.00	\$200.00
Sec 7(m)	Allow fecal odor to prevent the enjoyment of property	\$250.00	\$500.00
Sec 7(n)	Dog or Cat outside cab of vehicle	\$200.00	\$500.00

	OFFENCE		
	ANIMAL FANCIERS/ADOPTION	A	B
Sec 8(a)	Fail to apply for Fancier/Adoption License	\$300.00	\$500.00
Sec 8(b)	Exceed # of animals under Fancier License	\$300.00	\$500.00
Sec 8.1	Fail to purchase Temporary License	\$100.00	\$300.00
	FAIL TO COMPLY		
Sec 11(b)&(c)	Fail to comply with conditions	\$500.00	\$1000.00
	VICIOUS DOGS		
Sec 13(a)(i)	Vicious dog chase person	\$350.00	\$500.00
Sec 13(a)(ii)	Vicious dog injure person	\$2,500.00	\$5,000.00
Sec 13(a)(iii)	Vicious dog bite person	\$1000.00	\$2,000.00
Sec 13(a)(iv)	Vicious dog chase domestic animals	\$350.00	\$500.00
Sec 13(a)(v)	Vicious dog injure/bite domestic animal	\$500.00	\$1000.00
Sec 13(b)	Vicious dog destroy public/private property	\$350.00	\$500.00
Sec 13(c) (i, ii,iii,iv,v,vi)	Fail to contain/control Vicious dog	\$2,500.00	\$5,000.00
Sec 13(d) (i, ii,iii,)	Fail to muzzle/harnessed/leashed Vicious dog, when off property	\$2,500.00	\$5,000.00
Sec 13(e)	Vicious dog run at large	\$500.00	\$1,000.00
Sec 13 (f)	Fail to properly sign property of vicious dog	\$350.00	\$500.00
Sec 13.1(a) (i, ii, iii)	Fail to renew/obtain Vicious dog license as required	\$350.00	\$500.00

	OFFENCE		
	OTHER CHARGES	A	B
Sec 13.1(a) (iv, vi)	Fail to notify ACO if dog is sold/gifted/deceased or at large	\$350.00	\$500.00
Sec 13.1(b)	Vicious dog fail to wear license	\$350.00	\$500.00
Sec 13(2)	Fail to tattoo/microchip vicious dog or cat	\$350.00	\$500.00
	IMPOUND OF ANIMALS		
Sec 15 (a)	Unauthorized person attempt/remove animal	\$500.00	\$1,000.00
Sec 15(b)	Unauthorized person break-in/assist-into pound	\$500.00	\$1,000.00
	LIVESTOCK		
Sec 17(a)	Keep livestock while unauthorized or an Order for the removal of the livestock in accordance with Section 545 of the Municipal Government Act.	\$300.00 Plus removal costs incurred	\$500.00 Plus removal costs incurred
	OBSTRUCTION		
Sec 18 (a,b,c,d,)	Interfere/obstruct/harbor animal to avoid capture, give false owner information, unlock/free from vehicle	\$200.00	\$400.00
Sec 20(c)	Bait/feed/attempt to attract feral animals	\$200.00	\$400.00
Sec 20 (d)	Abandon animal	\$400.00	\$1,000.00
Sec 20 (e)	Permit deceased animal on property	\$500.00	\$750.00

Backyard Hen (Chicken) Program:

Sec 7 q 6 b)	Exceed Maximum number of hens permitted	\$150.00	\$300.00
Sec 7 q 6 c)	Failure to maintain coop in a sanitary condition	\$150.00	\$300.00
Sec 7 q 6 d)	Failure to provide proper care and feeding	\$150.00	\$300.00
Sec 7 q 6 e)	Keeping hens while not permitted	\$150.00	\$300.00
Sec 7 q 6 f)	Slaughter hens within Village Limits	\$150.00	\$300.00
Sec 7 q 6 g)	Allow hens to escape owner's property or run at large	\$150.00	\$300.00
Sec 7 q 6 h)	Keeping one or more Roosters	\$150.00	\$300.00

SCHEDULE "C"

Backyard Hens Program Rules and Best Practices

- C1.1 Applicants must be 18 years of age or older.
- C1.2 For the purposes of this program, a hen must be a female chicken. Baby chicks as well as pullets and full-grown hens are allowed.
- C1.3 Roosters are not permitted. If a male bird is identified, it must be disposed of.
- C1.4 It is unlawful to slaughter hens within Village limits.
- C1.5 A maximum number of six (6) hens is allowed per household.
- C1.6 Yards must be securely fenced. There is no minimum fence height requirement, however higher fencing will protect against predators. See the Land Use Bylaw for Maximum heights.
- C1.7 Participants will be warned once of any infraction. Any repeat infraction will be cause for fines in accordance with the bylaw and may be cause for disqualification from the program.

Coop

- C2.1 Coop size cannot exceed 100 square feet without a building permit for an accessory building.
- C2.2 Coops must be designed to provide a minimum of 3 square feet per hen.
- C2.3 All chicken coops shall be located only in the rear yard and must fully enclose the chickens and prevent them from escaping.
- C2.4 Hens must have access to outdoor 'run' space which must fully enclose the chickens and prevent them from escaping.
- C2.5 ~~Minimum residential lot size of 5500 square feet;~~
Trailer Parks can also have Chicken coops, no minimum lot size. See Land Use Bylaw for accessory buildings and other permitting requirements. ~~may be established at single family dwellings only.~~
- C2.6 Coops must be:
- (a) located in the rear yard of the lot behind the dwelling;
 - (b) a minimum of 3.0 metres (9.8 ft) from the principal dwelling;
 - (c) a minimum of 1.0 metre (3.3. ft) from any property line;
 - (e) a maximum of 2.5 metres (8 ft) in height;

C2.7 Locate the coop in a place that will be mindful and considerate of your neighbours.

C2.8 The chicken coop shall be designed and constructed to ensure proper ventilation and sufficient space for the chickens and be maintained in accordance with good animal husbandry practices and shall keep all vermin out.

C2.9 The applicant must provide and maintain, in each coop, at least one perch, for each hen, that is at least 15 cm long, and one nest **box per minimum 3-4 hens**; and adequate environmental protection as to shelter the hens from heat and cold injury.

C2.10 Coops shall be maintained in good repair, kept in clean and sanitary condition, free of vermin and obnoxious smells and substances.

C2.11 Backyard hens must not create a nuisance or disturbance to neighboring residents due to noise, odour, damage or threats to public health.

Care & Feeding

C3.1 Do your research on the care of hens - education online or in the community.

C3.2 Follow biosecurity procedures recommended by the Canadian Food Inspection Agency, referring especially to Biosecurity for Backyard Flock and Small Bird Owners.

C3.3 Proper care and feeding practices must be followed to ensure the well-being of the hens. This includes providing each hen with food, water, shelter, light, ventilation, veterinary care and opportunities for essential behaviours such as scratching, dustbathing, and roosting, all sufficient to maintain the hens in good health. Participants must not keep a hen in a cage.

C3.4 Food must be stored in a way to discourage predators.

C3.5 You must enlist a hen 'caregiver' when you plan to be away from home.

C3.6 Disposing of hens: If a hen dies of an unknown cause, it is recommended that it be checked by a veterinarian to protect the health of the other hens. Otherwise, it can be disposed of in the garbage in a sealed waste bag.

Approval / Registration Process

C4.1 The **\$25** Backyard Hens Licensing fee is renewable annually by January.

C4.2 Once you are comfortable with the basic care of Backyard Hens, please apply by filling out the Backyard Hens Program Application Form available on the Village website or contact the Municipal Office.

C4.3 Please ensure the following accompanies your application:

- a) A copy of the submitted premises identification form (PID) submitted to the Province of Alberta: [http://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/trace12345](http://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/trace12345)
- b) A drawing or description or photo of your planned coop and its location within the yard.
- c) The ~~\$30-~~ **\$5** annual Backyard Hens Licensing fee.
- d) If applicable, a signed permission letter from your landlord.

C4.4 Applications will be reviewed by Administration, and you will be contacted within a week of receipt of the application.

C4.5 After the application is approved, you may commence with the construction of the coop.

C4.6 Once the Coop is built, you must call the Village to arrange for an Animal Control Officer to meet you at your residence to inspect the coop. At the time of inspection, the coop must be approved as being adequately outfitted for the care of hens based on these bylaws. It is understood these bylaws may need to be updated over time with regard to best practice adequate care of hens for example, based on Alberta Farm Animal Care evolving guidelines.

C4.7 After inspection approval, the applicant will be contacted by Administration within one week, at which time the applicant may obtain their hens.

Compliance

C5.1 If a complaint is registered with the Village, Animal Control Officers may attend the residence at their own discretion. An appointment with the owner of the hens is not required in such cases.

C5.2 Participants may be fined for various infractions including:

- a) exceeding maximum number of hens permitted
- b) failing to maintain coop in a sanitary condition
- c) keeping hens while not permitted
- d) prohibited sale of eggs, manure, meat or other products derived from hens
- e) slaughter hens within Village limits
- f) allow hens to escape or run at large

C5.3 Participants may be disqualified from the Program for cause, including but not limited, to mistreatment of hens or repeated violations of the bylaw.

C5.4 If so notified, participants must dispose of or remove all hens within 30 days of notification.

C5.5 We may continue to ask participants and neighbours to complete surveys regarding the Backyard Hen Program.

C5.6 The Backyard Hens Program may be terminated at any time by the Village, for any cause.

BYLAW 453-22
2023 FEES and FINES BYLAW

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FEES AND FINES FOR VARIOUS BYLAWS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, providing for the establishment of Rates and Fees for Goods and Services as Delivered in the Municipality; and

WHEREAS it is desirable to have such Rates and Fees be included in one Bylaw for benefit of amendment on an annual basis and/or as required;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, establishes the following rates and fees for goods and services as delivered in the Municipality and, enacts as follows:

TITLE AND PURPOSE

- 1) This Bylaw may be cited as "Fees and Fines Bylaw"

REVOKE PREVIOUS RATES AND FEES

- 2) All previous rates for Goods and Services as Delivered to the Municipality and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services in Schedule "A" attached.
- 3) All previous rates for Goods and Services as Delivered to the Municipality and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Good and Services as Delivered to the Municipality.
- 4) In October of each year, Council shall review and amend the various Rates and Fees levied for Goods and Services delivered to the Municipality, and shall maintain these various Rates and Fees in Schedule "A" attached.

REVOKE FEES SCHEDULES A to H IN HIGHWAY BYLAW 148-83

- 5) Revoke Schedules A to H and any fees mention in the Highways Bylaw 148 from 1983 and replaced by the following rates for Goods and Services in Schedule "A" attached.

EFFECT

- 6) This bylaw shall come into force and effect on the third and final reading.

READ A FIRST AND SECOND TIME this 6th day of September 2022 A.D.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, Council of the Village of Longview will proceed to 3rd Reading

UPON MOTION DULY MADE AND CARRIED, READ a third time this 6th day of September 2022

Mayor

Chief Administrative Officer

Schedule "A"
RATES AND FEES SCHEDULE

ASSESSMENT AND TAXATION

Assessment and Review Board:

Assessment Complaint Filing Fee \$ 50

Tax Information:

Tax Certificate \$ 50

ADMINISTRATIVE SERVICES

Photocopying..... \$0.25 /page

Colour Copies..... \$0.50 /page

Faxing..... \$1.00 /page

TENT RENTALS

Ratepayer Rental.....\$100 day

BUSINESS LICENSES:

Home Occupation – without employees..... \$25

Home Occupation – with employees \$50

Commercial.....	Ratepayer	Non-Ratepayer
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Annual	\$100	\$200
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Half year after June 30	\$50	\$100
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Monthly	\$37.50	\$75
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Vendor or temporary (1 week)..... \$25

Contractors Site License: \$750

(includes all sub-trades/ subcontractors on job site)

Business license to cover supplier and contractors \$500

Market \$75

Fine for Operating without a Business License not less than \$50 not more than \$500

Late Penalty (4 weeks) 50% of renewal fee

Late Penalty (8 weeks) (50% + 50%) 100% of renewal fee

DOG LICENSING

	Prior to Jan 31	After Jan 31
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Each Dog / Residence Neutered/Spayed up to 3 dogs.....	\$ 20	\$40
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Unneutered/UnSpayed.....	\$ 40	\$80
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UTILITY CHARGES

Metered Water Service Rates

The following water service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, community service enterprises, schools or any other building connected to the Village of Longview water works system:

Fixed Charge:	\$79.25, plus
Usage Rate 20.01 to 40 m ³ :	\$1.30/ m ³
Usage Rate 40.01 to 60 m ³ :	\$1.43/ m ³
Usage Rate 60.01 to 80 m ³ :	\$1.52/ m ³
Usage Rate 80.01 to 100 m ³ :	\$1.63/ m ³
Any amount greater than 100 m ³	\$1.74/ m ³
Replacement of Water Meter (damaged by occupant)	\$600.00
Refusal to install or replace water meter will result in a billing of 3x the fixed rate charge until meter is replaced.	Bylaw 431-20 Water Meter Installation

Sewer Service Rates

The following sewer service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, schools or any other building connected to the Village of Longview sewer system:

Fixed Charge: up to 20 m ³ Residential.....	\$15.25, plus
Fixed Charge: up to 20 m ³ Commercial	\$17.25, plus
Usage Rate greater than 20 m ³ :	0.56/ m ³
Residential accounts shall only be charges on 80% of water consumed for any quantity over and above 20 m ³	
Sewer Lagoon Local Improvement Annual:	\$242.18

All commercial food establishments in the Village of Longview will be required to install a grease capture device in order to qualify for the standard sewage rate. Should a commercial food establishment be found to not have properly emptied or maintained their grease capture device, that establishment will be responsible for a fine of not less than \$5,000 Bylaw 340-11a

Garbage Collection and Disposal Rates:

Commercial and industrial buildings are required to arrange for private removal and disposal. The following rates shall be levied and collected bi-monthly from all residences.

Fixed charge per Residential Garbage Service	\$21.50
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Utility Account Fees

Street Light Fee	\$ 20
Connection and/or Disconnection – During Business Hours	\$ 50
Connection and/or Disconnection – After Business Hours	\$100

WATER AND SEWER CONNECTION SERVICES:	Bylaw 399-17
Water and Sewer Connection (user pay) or	cost plus \$5000
Water Meter (New).....	\$600
Temporary Water Service.....	\$150

PLANNING & DEVELOPMENT

1. DEVELOPMENT PERMITS:

CHANGE IN USE:

Permitted Use:	\$50
Discretionary Uses	\$270
Existing structure or bay use change, intensification of use permits, interior or exterior renovation permits - (includes Sign with Change of Use)	

RESIDENTIAL:

Single Family Dwellings:	\$500
Semi-Detached Dwellings:	\$600
Multi Family Dwellings: plus \$30 for each unit	\$600
Residential Renovation – Major	\$250
Minor Renovations	\$50

COMMERCIAL AND INDUSTRIAL

NEW CONSTRUCTION: (less than 2500 sq. ft.)	\$600
For each additional 1000 sq. ft. or portion thereof	50
(Includes additions over 250 sq. ft.)	

ACCESSORY BUILDINGS

• Decks (over 2 feet in height) and balconies	\$50
• Garden Shed and SeaCan over 100 sq ft	\$50
• Garages	\$100
• additions greater than 250 sq. feet	\$100

SIGNS:

(Signage not included with Change of Use Permit or New Construction)	\$50
Free standing Signs	\$100

RELAXATIONS OR VARIANCE OF A BYLAW PROVISION:

(Applied as a surcharge to application fee)	\$100
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EXCAVATION, STOCK PILING, GRADING:

(Activities separate from Subdivision or Development where a development agreement has been signed)	\$200
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RELOCATION OF HOUSE

(Plus performance security deposit \$5,000)	\$500
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DEMOLITION:

(Plus performance security deposit)	\$100
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2. CERTIFICATE OF COMPLIANCE:

\$50

3. LAND USE BYLAW AND STATUTORY PLAN (MDP & ASP) AMENDMENT:

\$600

(fee for each document to be amended and includes advertising)
Preparation of Area Structure Plan (terms of reference and budget)
(engineering fees invoiced at cost)

4. MUNICIPAL PLANNING COMMISSION SPECIAL MEETING FEE

\$600

5. SUBDIVISION APPEAL: - Fees for Committee members, advertising, etc.

\$1,200

6. ENCROACHMENT or RIGHT-OF-WAY AGREEMENTS:

Preparation of encroachment agreements or amendments to utility right of way agreements (includes registration)	\$200
Preparation of servicing agreements for development permits (includes registration)	\$300
Preparation of a development agreement for subdivision registration or servicing construction	\$2500

7. DEVELOPMENT APPEALS: \$1200
(Refunded if appeal is withdrawn prior to notice)

8. PERFORMANCE SECURITY DEPOSIT:

(Performance Security must be in the form of cash cheque, certified cheque or letter of credit as per Land Use Bylaw. The Performance Security is to be collected on all construction that involves a change in use or occupancy and considered forfeited if occupied prior to authorization to do so by the Safety Codes Officer.)

Dwellings (single family)	\$1000
Residential exterior renovations and additions and accessory buildings over 250 sq. ft., and balconies	\$500
Industrial and Commercial intensification of use (Exterior renovations, landscaping, parking, screening)	\$1500
Multi - Family, Industrial and Commercial (new construction)	\$5000
Move in Buildings or Move out Buildings (to cover any damage to streets, sidewalks, curbs)	\$5000
Building demolition using cartage and heavy equipment (to cover any damage to streets, sidewalks, curbs)	\$5000

9. SUBDIVISION PROCESSING:

Application Fee:	\$1000
for two (2) lots or less and boundary adjustments. (Real Property Report Required)	
per lot for third and subsequent lots.	\$100

Endorsement Fee:	
for instruments registering two (2) lots or less;	\$150
per lot for three (3) or more lots	\$50

Outline Plans: \$1000 plus \$75/ha

Fees are non-refundable once circulation has commenced, and if a site inspection or research has been undertaken, expenses will be deducted from the fee.

Municipal Reserve (MR), Environmental Reserve (ER) and Public Utility (PUL) lots are exempt. Consultant, Solicitor and other professional fees required to prepare special documents will be invoiced at cost. Engineering drawing reviews invoiced at cost.

10. LUB VIOLATION TICKETS

Persons contravening any provision of this Bylaw to whom violation tickets are issued shall be liable for a penalty of one hundred (\$100.00) dollars for the first offence and two hundred (\$200.00) dollars for second and subsequent offences, such fine to be paid to the Village of Longview. Each day that a breach of the Bylaw has occurred may be considered to be a separate offence.

(moved from LUB 400-17 Sept 2022)

RECREATION

Campground

Full-Service (Water, Sewer, Electricity (Power) Sites Nightly Fee.....	\$40
Weekly Fee.....	\$270
Monthly Fee.....	\$800
Electricity Only.....	\$35
Weekly Fee.....	\$210
Monthly Fee.....	\$700
Water and Electricity (Power) Monthly.....	\$750
Tents\$.....	\$20

After Sept 30th (electric heaters) additional \$5 per day per site..... \$40

Campground Cookhouse: \$50 for 4 hours use. \$100 for Full day use.

REMUNERATION FOR ELECTED OFFICIALS & STAFF

The rate of remuneration for the performance of regular and usual duties of Elected Officials as identified shall be as follows:

- Council/Special Meeting **\$60.00** per meeting under 2 hours
- Up to 4 hours **\$110.00** per meeting
- Conventions, conferences, seminars, public hearings **\$200.00** per day
(any meeting over four (4) hours)

ELECTED AND APPOINTED MUNICIPAL OFFICIALS AND EMPLOYEES

- Accommodation (no receipt required) \$50.00 per day
- Accommodation (receipt required) \$200.00 per day

MEALS Per Diem for Meals

Incidentals – \$10, Breakfast \$15, Lunch \$20, Dinner \$36 Max Daily Total \$8

KILOMETRE RATE FOR TRAVEL

\$0.59 per kilometre

Community Hall

	Longview & Area Non-Profit	Community Residents	Non-Residents	Licensed Businesses	Comments
Rental Fee 3 Hours or Less.	Free	\$30.00	\$75.00	\$30.00	Kitchen rental not included. If kitchen is required rental is additional \$100.00.

					Exceptions: approved non-profit.	
Full Day Rental.	Free	\$100.00	\$300.00	\$100.00	Includes use of kitchen.	
Funerals/Celebrations of Life.	Free	Free	\$75.00 per 3 hour event or less	Free	Community Resident. Includes residents identified in Community Hall Policy Appendix A.	
Proof of Insurance with Village of Longview as added party covered. Required before event. Copy of Liquor License, before event.	YES	YES	YES	YES		

BYLAW FINES

Section 5 - Enforcement Part 13 of Municipal Government Act

5.0 In addition to any penalty which may be imposed under this Bylaw, the Village may seek a court order granting relief in the nature of an injunction or any other order necessary to enforce compliance (including pursuant to Part 13 of the Municipal Government Act).

SMOKING AND VAPING VIOLATION

Bylaw 414-18

SECTION	OFFENCE	MINIMUM PENALTY	SPECIFIED PENALTY
3.1	Smoking or vaping of tobacco or cannabis in any public place	\$150.00	\$300.00
3.2	Permit smoking or vaping of tobacco or cannabis in any public place	\$250.00	\$500.00
3.3	Smoking or vaping of tobacco or cannabis with minor in motor vehicle in public place	\$250.00	\$500.00

SOLID WASTE VIOLATION

Bylaw 413-18

	PENALTY IN DOLLARS
First Offence	\$125.00
Second Offence	\$250.00

COMMUNITY STANDARDS VIOLATION

Bylaw 405-17

Violation Fines under this Bylaw	First Offence	\$250.00
	Second Offence	\$500.00
	Third & Subsequent Offences	\$1,000.00

FAIL TO COMPLY WITH REMEDIAL ORDER

First Offence	\$500.00
Second Offence	\$1,000.00
Third & Subsequent Offences	\$1,500.00

WATER USE & CONSERVATION VIOLATION

Bylaw 404-17

LEVEL	1 ST OFFENCE	2 ND OFFENCE	3 RD OFFENCE
1	N/A	N/A	N/A
2	\$ 100.00	\$ 250.00	\$ 800.00
3	\$ 250.00	\$ 800.00	\$1,500.00

TAMPERING WITH A WATER METER

A fine of \$1,000 plus if meter is damaged an additional \$600 to be paid before water services are reconnected.



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	November 21, 2023	Agenda Item #: 11.1
Title:	MPE Capital Spend 2024	
Submitted by:	CAO Tutschek	

Recommendation:	MOVED by _____ that MPE be advised to start the 2024 Segment B Capital Project, approximate cost including contingency, \$350,000.	
Alternatives:	2. Defeat above motion.	
	3. That discussion be tabled _____ (for further information or future date).	

Background:	As per discussions, Village of Longview Council with MPE, it is recommended to start with the cheaper of the two Water and Sewer upgrade for a 2024 Capital project program – Segment B, Mountain View Place, \$350,000.
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Implications: <i>Policy, Statutory Plans, Legislative:</i>	
<i>Financial:</i>	N/A

Communications:	Notices posted at Council meetings
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Attachments:	Is the documentation severed by FOIP: NO
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1. none

Village of Longview

**COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects
SUMMARY**

November 6, 2023

SUMMARY		
Segment A - Morrison Dr. (south of Foothills Dr.), Westview Place	\$	700,000
Segment A - Westview Place Only	\$	200,000
Segment B - Mountain View Pl.	\$	350,000
Segment C - Highwood Dr. (north of Malmberg Pl.)	\$	470,000
Segment D - Twin Cities Dr.	\$	1,080,000
Segment E - Royalties Cr.	\$	1,100,000
Segment F - Highwood Dr. (south of Malmberg Pl.)	\$	1,060,000
Segment G - Morrison Dr. (north of Foothills Dr.)	\$	880,000
Segment H - Morrison Dr. (south of Westview Place), Kee Drive	\$	850,000
TOTAL PROJECT COST ESTIMATE	\$	6,690,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment A - Morrison Dr. (south of Foothills Dr.), Westview Place

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment A - Morrison Dr. (south of Foothills Dr.), Westview Place					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Sawcut	35	m	\$ 8	\$ 280
4	Asphalt Removal and Disposal	700	m2	\$ 230	\$ 161,000
5	200mm PVC SDR35 Sanitary Sewer Trench Box	165	m	\$ 230	\$ 37,950
6	150mm Water Main Trench Box	165	m	\$ 600	\$ 99,000
7	Remove and Dispose Existing Manholes	2	each	\$ 2,500	\$ 5,000
8	Tie-in to Existing Water Main	2	each	\$ 3,000	\$ 6,000
9	Reconnect and replace Ex Water and Wastewater Services	8	each	\$ 4,000	\$ 32,000
10	150mm gate valves	2	each	\$ 10,000	\$ 20,000
11	Replace Fire Hydrant	0	each	\$ 3,200	\$ -
12	Type 5A Manholes	7	vm	\$ 1,500	\$ 10,500
13	Tie Ex Sanitary Sewer to Manholes	2	each	\$ 15	\$ 30
14	Road Core	700	m2	\$ 3	\$ 1,925
15	Subgrade Preparation	700	m2	\$ 24.0	\$ 16,800
16	Base Gravel (300mm compacted to 98% SPD)	700	m2	\$ 10	\$ 7,000
17	Highway Asphalt c/w Prime Coat (180mm depth)	700	m2	\$ 70	\$ 49,000
18	Traffic Accomodation	1	LS	\$ 21,000	\$ 21,000
SUBTOTAL					\$ 495,000
GEOTECHNICAL TESTING (2%)					\$ 14,900
CONTINGENCY (20%)					\$ 101,980
Engineering Design				\$ 43,000	
Engineering Construction				\$ 49,000	
TOTAL ENGINEERING (15%)					\$ 92,000
GRAND TOTAL					\$ 700,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment A - Westview Place Only

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment A - Westview Place Only					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Sawcut	8.4	m	\$ 8	\$ 67
4	Asphalt Removal and Disposal	500	m2	\$ 8	\$ 4,000
5	200mm PVC SDR35 Sanitary Sewer	55	m	\$ 230	\$ 12,650
6	150mm Water Main	55	m	\$ 230	\$ 12,650
7	Remove and Dispose Existing Manholes	1	each	\$ 600	\$ 600
8	Tie-in to Existing Water Main	1	each	\$ 2,500	\$ 2,500
9	Reconnect and replace Ex Water and Wastewater Services	4	each	\$ 3,000	\$ 12,000
10	150mm gate valves	1	each	\$ 4,000	\$ 4,000
11	Replace Fire Hydrant	0	each	\$ 10,000	\$ -
12	Type 5A Manholes	3.5	vm	\$ 3,200	\$ 11,200
13	Tie Ex Sanitary Sewer to Manholes	1	each	\$ 1,500	\$ 1,500
14	Road Core	500	m2	\$ 15	\$ 7,500
15	Subgrade Preparation	500	m2	\$ 2.8	\$ 1,375
16	Sub-Base Gravel (300mm compacted to 98% SPD)	500	m2	\$ 24	\$ 12,000
17	Base Gravel (50mm compacted to 98% SPD)	500	m2	\$ 10	\$ 5,000
18	Asphalt Mix A (75mm Depth)	500	m2	\$ 30	\$ 15,000
19	Asphalt Mix B (40mm depth)	500	m2	\$ 25	\$ 12,500
SUBTOTAL					\$ 143,000
GEOTECHNICAL TESTING (2%)					\$ 4,300
CONTINGENCY (20%)					\$ 29,460
Engineering Design				\$ 13,000	
Engineering Construction				\$ 15,000	
TOTAL ENGINEERING (15%)					\$ 28,000
GRAND TOTAL					\$ 200,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment B - Mountain View Pl.

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment B - Mountain View Pl.					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Removal and Disposal	1120	m2	\$ 8	\$ 8,960
4	200mm PVC SDR35 Sanitary Sewer	105	m	\$ 230	\$ 24,150
5	150mm Water Main	100	m	\$ 230	\$ 23,000
6	Remove and Dispose Existing Manholes	1	each	\$ 600	\$ 600
7	Tie-in to Existing Water Main	1	each	\$ 2,500	\$ 2,500
8	Reconnect and replace Ex Water and Wastewater Services	8	each	\$ 3,000	\$ 24,000
9	150mm gate valves	1	each	\$ 4,000	\$ 4,000
10	Replace Fire Hydrant	0	each	\$ 10,000	\$ -
11	Type 5A Manholes	3.5	vm	\$ 3,200	\$ 11,200
12	Tie Ex Sanitary Sewer to Manholes	1	each	\$ 1,500	\$ 1,500
13	Road Core	1120	m2	\$ 15	\$ 16,800
14	Subgrade Preparation	1120	m2	\$ 2.8	\$ 3,080
15	Sub-Base Gravel (300mm compacted to 98% SPD)	1120	m2	\$ 24	\$ 26,880
16	Base Gravel (50mm compacted to 98% SPD)	1120	m2	\$ 10	\$ 11,200
17	Asphalt Mix A (75mm Depth)	1120	m2	\$ 30	\$ 33,600
18	Asphalt Mix B (40mm depth)	1120	m2	\$ 25	\$ 28,000
SUBTOTAL					\$ 247,000
GEOTECHNICAL TESTING (2%)					\$ 7,400
CONTINGENCY (20%)					\$ 50,880
Engineering Design				\$ 22,000	
Engineering Construction				\$ 25,000	
TOTAL ENGINEERING (15%)					\$ 47,000
GRAND TOTAL					\$ 350,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment C - Highwood Dr. (north of Malmberg Pl.)

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment C - Highwood Dr. (north of Malmberg Pl.)					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Removal and Disposal	1370	m2	\$ 8	\$ 10,960
4	200mm PVC SDR35 Sanitary Sewer	130	m	\$ 230	\$ 29,900
5	150mm Water Main	130	m	\$ 230	\$ 29,900
6	Remove and Dispose Existing Manholes	2	each	\$ 600	\$ 1,200
7	Tie-in to Existing Water Main	2	each	\$ 2,500	\$ 5,000
8	Reconnect and replace Ex Water and Wastewater Services	13	each	\$ 3,000	\$ 39,000
9	150mm gate valves	1	each	\$ 4,000	\$ 4,000
10	Replace Fire Hydrant	1	each	\$ 10,000	\$ 10,000
11	Type 5A Manholes	7	vm	\$ 3,200	\$ 22,400
12	Tie Ex Sanitary Sewer to Manholes	1	each	\$ 1,500	\$ 1,500
13	Road Core	1370	m2	\$ 15	\$ 20,550
14	Subgrade Preparation	1370	m2	\$ 2.8	\$ 3,768
15	Sub-Base Gravel (300mm compacted to 98% SPD)	1370	m2	\$ 24	\$ 32,880
16	Base Gravel (50mm compacted to 98% SPD)	1370	m2	\$ 10	\$ 13,700
17	Asphalt Mix A (75mm Depth)	1370	m2	\$ 30	\$ 41,100
18	Asphalt Mix B (40mm depth)	1370	m2	\$ 25	\$ 34,250
SUBTOTAL					\$ 328,000
GEOTECHNICAL TESTING (2%)					\$ 9,800
CONTINGENCY (20%)					\$ 67,560
Engineering Design				\$ 29,000	
Engineering Construction				\$ 33,000	
TOTAL ENGINEERING (15%)					\$ 62,000
GRAND TOTAL					\$ 470,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment D - Twin Cities Dr.

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment D - Twin Cities Dr.					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 5,400	\$ 5,400
3	Asphalt Removal and Disposal	2700	m2	\$ 6	\$ 16,200
4	200mm PVC SDR35 Sanitary Sewer	260	m	\$ 200	\$ 52,000
5	150mm Water Main	260	m	\$ 200	\$ 52,000
6	Remove and Dispose Existing Manholes	2	each	\$ 600	\$ 1,200
7	Tie-in to Existing Water Main	2	each	\$ 1,500	\$ 3,000
8	Reconnect and replace Ex Water and Wastewater Services	21	each	\$ 3,000	\$ 63,000
9	150mm gate valves	2	each	\$ 3,000	\$ 6,000
10	Replace Fire Hydrant	0	each	\$ 9,000	\$ -
11	Type 5A Manholes	7	vm	\$ 2,300	\$ 16,100
12	Tie Ex Sanitary Sewer to Manholes	2	each	\$ 1,500	\$ 3,000
13	Road Core	2700	m2	\$ 4	\$ 10,800
14	Subgrade Preparation	2700	m2	\$ 2.5	\$ 6,750
15	Sub-Base Gravel (300mm compacted to 98% SPD)	2700	m3	\$ 50	\$ 135,000
16	Base Gravel (50mm compacted to 98% SPD)	2700	m3	\$ 80	\$ 216,000
17	Asphalt Mix A (75mm Depth)	2700	m2	\$ 30	\$ 81,000
18	Asphalt Mix B (40mm depth)	2700	m2	\$ 25	\$ 67,500
SUBTOTAL					\$ 757,000
GEOTECHNICAL TESTING (2%)					\$ 22,700
CONTINGENCY (20%)					\$ 155,940
Engineering Design				\$ 66,000	
Engineering Construction				\$ 75,000	
TOTAL ENGINEERING (15%)					\$ 141,000
GRAND TOTAL					\$ 1,080,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment E - Royalties Cr.

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment E - Royalties Cr.					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Removal and Disposal	3605	m2	\$ 8	\$ 28,840
4	200mm PVC SDR35 Sanitary Sewer	320	m	\$ 230	\$ 73,600
5	150mm Water Main	340	m	\$ 230	\$ 78,200
6	Remove and Dispose Existing Manholes	5	each	\$ 600	\$ 3,000
7	Tie-in to Existing Water Main	5	each	\$ 2,500	\$ 12,500
8	Reconnect and replace Ex Water and Wastewater Services	21	each	\$ 3,000	\$ 63,000
9	150mm gate valves	4	each	\$ 4,000	\$ 16,000
10	Replace Fire Hydrant	2	each	\$ 10,000	\$ 20,000
11	Type 5A Manholes	17.5	vm	\$ 3,200	\$ 56,000
12	Tie Ex Sanitary Sewer to Manholes	4	each	\$ 1,500	\$ 6,000
13	Road Core	3605	m2	\$ 15	\$ 54,075
14	Subgrade Preparation	3605	m2	\$ 2.8	\$ 9,914
15	Sub-Base Gravel (300mm compacted to 98% SPD)	3605	m2	\$ 24	\$ 86,520
16	Base Gravel (50mm compacted to 98% SPD)	3605	m2	\$ 10	\$ 36,050
17	Asphalt Mix A (75mm Depth)	3605	m2	\$ 30	\$ 108,150
18	Asphalt Mix B (40mm depth)	3605	m2	\$ 25	\$ 90,125
SUBTOTAL					\$ 770,000
GEOTECHNICAL TESTING (2%)					\$ 23,100
CONTINGENCY (20%)					\$ 158,620
Engineering Design				\$ 67,000	
Engineering Construction				\$ 77,000	
TOTAL ENGINEERING (15%)					\$ 144,000
GRAND TOTAL					\$ 1,100,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment F - Highwood Dr. (south of Malmberg Pl.)

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment F - Highwood Dr. (south of Malmberg Pl.)					
1	Mobilization and Demobilization	1	LS	\$ 22,000	\$ 22,000
2	Temporary Water Servicing	1	LS	\$ 6,000	\$ 6,000
3	Asphalt Removal and Disposal	3500	m2	\$ 8	\$ 28,000
4	200mm PVC SDR35 Sanitary Sewer	340	m	\$ 230	\$ 78,200
5	150mm Water Main	340	m	\$ 230	\$ 78,200
6	Remove and Dispose Existing Manholes	4	each	\$ 600	\$ 2,400
7	Tie-in to Existing Water Main	4	each	\$ 2,500	\$ 10,000
8	Reconnect and replace Ex Water and Wastewater Services	28	each	\$ 3,000	\$ 84,000
9	150mm gate valves	2	each	\$ 4,000	\$ 8,000
10	Replace Fire Hydrant	1	each	\$ 10,000	\$ 10,000
11	Type 5A Manholes	14	vm	\$ 3,200	\$ 44,800
12	Tie Ex Sanitary Sewer to Manholes	2	each	\$ 1,500	\$ 3,000
13	Road Core	3500	m2	\$ 15	\$ 52,500
14	Subgrade Preparation	3500	m2	\$ 2.8	\$ 9,625
15	Sub-Base Gravel (300mm compacted to 98% SPD)	3500	m2	\$ 24	\$ 84,000
16	Base Gravel (50mm compacted to 98% SPD)	3500	m2	\$ 10	\$ 35,000
17	Asphalt Mix A (75mm Depth)	3500	m2	\$ 30	\$ 105,000
18	Asphalt Mix B (40mm depth)	3500	m2	\$ 25	\$ 87,500
SUBTOTAL					\$ 748,000
GEOTECHNICAL TESTING (2%)					\$ 22,400
CONTINGENCY (20%)					\$ 154,080
Engineering Design				\$ 65,000	
Engineering Construction				\$ 74,000	
TOTAL ENGINEERING (15%)					\$ 139,000
GRAND TOTAL					\$ 1,060,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

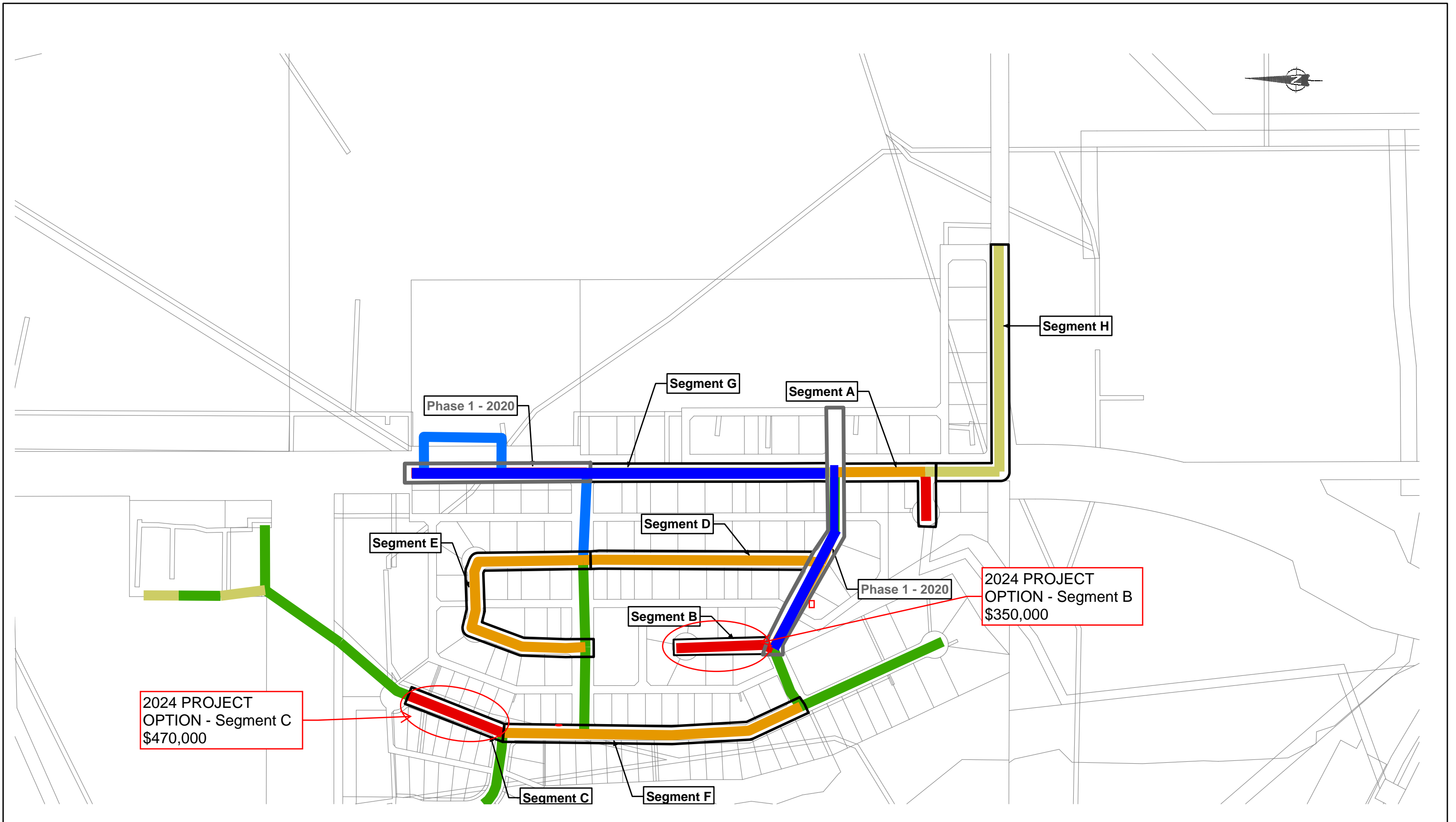
Segment G - Morrison Dr. (north of Foothills Dr.)

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment G - Morrison Dr. (north of Foothills Dr.)					
1	Mobilization and Demobilization	1	LS	\$ 31,000	\$ 31,000
2	Temporary Water Servicing	1	LS	\$ 7,800	\$ 7,800
3	Asphalt Sawcut	35	m	\$ 15	\$ 525
4	Asphalt Removal and Disposal	1200	m2	\$ 15	\$ 18,000
5	200mm PVC SDR35 Sanitary Sewer Trench Box	270	m	\$ 550	\$ 148,500
6	200mm Water Main Trench Box	270	m	\$ 550	\$ 148,500
7	Remove and Dispose Existing Manholes	2	each	\$ 600	\$ 1,200
8	Tie-in to Existing Water Main	2	each	\$ 2,500	\$ 5,000
9	Reconnect and replace Ex Water and Wastewater Services	18	each	\$ 3,000	\$ 54,000
10	200mm gate valves	1	each	\$ 4,000	\$ 4,000
11	Replace Fire Hydrant	1	each	\$ 10,000	\$ 10,000
12	Type 5A Manholes	7	vm	\$ 3,200	\$ 22,400
13	Tie Ex Sanitary Sewer to Manholes	2	each	\$ 1,500	\$ 3,000
14	Road Core	1200	m2	\$ 15	\$ 18,000
15	Subgrade Preparation	1200	m2	\$ 2.8	\$ 3,360
16	Base Gravel (300mm compacted to 98% SPD)	1200	m2	\$ 24	\$ 28,800
17	Asphalt c/w Prime Coat (180mm depth)	1200	m2	\$ 70	\$ 84,000
18	Traffic Accomodation	1	LS	\$ 33,000	\$ 33,000
SUBTOTAL					\$ 621,000
GEOTECHNICAL TESTING (2%)					\$ 18,600
CONTINGENCY (20%)					\$ 127,920
TOTAL ENGINEERING (15%)					\$ 115,000
GRAND TOTAL					\$ 880,000

Village of Longview
COST ESTIMATE - Water & Wastewater Pipeline Replacement Projects

Segment H - Morrison Dr. (south of Westview Place), Kee Drive

DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	COST
Segment H - Morrison Dr. (south of Westview Place), Kee Drive					
1	Mobilization and Demobilization	1	LS	\$ 29,000	\$ 29,000
2	Temporary Water Servicing	1	LS	\$ 7,200	\$ 7,200
3	Asphalt Sawcut	50	m	\$ 15	\$ 750
4	Asphalt Removal and Disposal	2850	m2	\$ 15	\$ 42,750
5	200mm PVC SDR35 Sanitary Sewer	250	m	\$ 230	\$ 57,500
6	150mm Water Main	200	m	\$ 230	\$ 46,000
7	HWY 200mm PVC SDR35 Sanitary Sewer Trench Box	70	m	\$ 550	\$ 38,500
8	HWY200mm Water Main Trench Box	85	m	\$ 550	\$ 46,750
7	Remove and Dispose Existing Manholes	3	each	\$ 600	\$ 1,800
8	Tie-in to Existing Water Main	2	each	\$ 2,500	\$ 5,000
9	Reconnect and replace Ex Water and Wastewater Services	10	each	\$ 3,000	\$ 30,000
10	150mm gate valves	2	each	\$ 4,000	\$ 8,000
11	Replace Fire Hydrant (and new hydrant on Kee Dr.)	2	each	\$ 10,000	\$ 20,000
12	Type 5A Manholes	10.5	vm	\$ 3,200	\$ 33,600
13	Tie Ex Sanitary Sewer to Manholes	2	each	\$ 1,500	\$ 3,000
14	Road Core	2850	m2	\$ 15	\$ 42,750
15	Subgrade Preparation	2850	m2	\$ 2.8	\$ 7,980
16	Sub-Base Gravel (300mm compacted to 98% SPD)	750	m3	\$ 50	\$ 37,500
17	Base Gravel (50mm compacted to 98% SPD)	125	m3	\$ 80	\$ 10,000
18	Asphalt c/w Prime Coat (90mm depth)	2500	m2	\$ 29	\$ 72,500
19	HWY Base Gravel (300mm compacted to 98% SPD)	210	m3	\$ 80	\$ 16,800
20	HWY Asphalt c/w Prime Coat (180mm depth)	350	m2	\$ 70	\$ 24,500
21	Traffic Accomodation	1	LS	\$ 15,000	\$ 15,000
SUBTOTAL					\$ 597,000
GEOTECHNICAL TESTING (2%)					\$ 17,900
CONTINGENCY (20%)					\$ 122,980
Engineering Design				\$ 52,000	
Engineering Construction				\$ 60,000	
TOTAL ENGINEERING (15%)					\$ 112,000
GRAND TOTAL					\$ 850,000



Combined Wastewater, Road and Water Priority Assessment

- █ High Priority
- █ Medium Priority
- █ Low Priority



TOWN OF LONGVIEW
 LONGVIEW INFRASTRUCTURE MANAGEMENT PLAN
 OVERALL CONDITION RATINGS AND
 PROPOSED PROJECTS

SCALE: 1:4,000

DATE: MARCH 2020

JOB: 2530-013-00

FIGURE: 2.4



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 11.2

Date: November 21, 2023

Title: Christmas Holidays 2023

Submitted by: CAO Tutschek

Recommendation: MOVED by _____ that the Village Office be closed for Christmas, Monday December 25, 2023 through Monday January 1, 2024, inclusive, with paid days off being December 27, 28, 29, 2023.

Office will be open Friday December 22, 2023, then closed thereafter, until staff back to work Tuesday, January 2, 2024.

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ (*for further information or future date*).

Background:

As per last year, Christmas 2022, Village of Longview Admin staff this year, 2023, are requesting Christmas paid holidays off, in lieu of a bonus, December 27, 28, 29, 2023. Office will be open Friday December 22, 2023, then closed thereafter, until staff are back to work Tuesday, January 2, 2024.

Implications:

*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by FOIP: **NO**

1. none