

BYLAW 476-25
2025 FEES and FINES BYLAW

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FEES AND FINES FOR VARIOUS BYLAWS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, providing for the establishment of Rates and Fees for Goods and Services as Delivered in the Municipality; and

WHEREAS it is desirable to have such Rates and Fees be included in one Bylaw for benefit of amendment on an annual basis and/or as required;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, establishes the following rates and fees for goods and services as delivered in the Municipality and, enacts as follows:

TITLE AND PURPOSE

- 1) This Bylaw may be cited as "Fees and Fines Bylaw"

REVOKE PREVIOUS RATES AND FEES

- 2) All previous rates for Goods and Services as Delivered to the Municipality and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services in Schedule "A" attached.
- 3) All previous rates for Goods and Services as Delivered to the Municipality and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Good and Services as Delivered to the Municipality.
- 4) In November of each year, Council shall review and amend the various Rates and Fees levied for Goods and Services delivered to the Municipality and shall maintain these various Rates and Fees in Schedule "A" attached.

REVOKE FEES SCHEDULES A to H IN HIGHWAY BYLAW 148-83

- 5) Revoke Schedules A to H and any fees mention in the Highways Bylaw 148 from 1983 and replaced by the following rates for Goods and Services in Schedule "A" attached.

EFFECT

- 6) This bylaw shall come into force and effect on the third and final reading.

READ A FIRST AND SECOND TIME this 17th day of June 2025.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, Council of the Village of Longview will proceed to 3rd Reading.

UPON MOTION DULY MADE AND CARRIED, READ a third time this 17th day of June 2025.


Mayor


Chief Administrative Officer

Schedule "A"

RATES AND FEES SCHEDULE

ASSESSMENT AND TAXATION

Assessment and Review Board:

Assessment Complaint Filing Fee \$ 50

Tax Information:

Tax Certificate \$ 50

ADMINISTRATIVE SERVICES

Photocopying \$0.25 /page

Colour Copies \$0.50 /page

Faxing \$1.00 /page

TENT RENTALS

Ratepayer Rental \$100 day

BUSINESS LICENSES:

- **Business license**

A business license is required for most businesses in Canada to operate legally. It ensures that businesses follow safety and zoning regulations, and that taxes are collected. Business licenses are required annually.

- **Market license**

Every business is required to obtain a license. A market license is a type of business license that allows a vendor to rent space, stalls, or tables at a public market to sell goods to the public. Public market vendors who sell food, beverages, or artisan goods (including live music bands) do not need a business license.

All market events require a market license (whether inside or outside a building or home).

A market event requires a host, who will coordinate all the vendors and arrange for the market license fee payment – see fees list below. There must be insurance coverage for all market participants/vendors. Sometimes the market host will require each vendor to arrange for appropriate insurance coverage.

Non-profit organizations wanting to carry out a market event require approval from Village admin however there is no license or fee requirement.

To be granted a business license the applicant:

1. Must ensure all provincial and federal licensing requirements are met.
2. Must ensure all Land Use Bylaw requirements are complied with including permits of compliance with building codes and fire safety inspections.
3. Cannot transfer the business license to other persons or businesses.
4. Is deemed to be carrying on a business if the activity or event or undertaking is advertised.

5. Based on reasonable grounds is believed to be a person of good character and not have a criminal record.

Fees:

Home Occupation – without employees	\$25
Home Occupation – with employees	\$50
Commercial.....	Ratepayer Non-Ratepayer
Annual	\$100 \$200
Half year after June 30.....	\$50 \$100
Monthly	\$37.50 \$75
Vendor or temporary (1 week).....	\$25
Contractors Site License:	\$750
(includes all sub-trades/ subcontractors on job site)	
Business license to cover supplier and contractors.....	\$500

Markets:

1. Up to 4 market events per year (for example a weekend market) \$25
2. Five or more market events per year.....\$75

Fine for Operating without a Business License,	not less than \$50 not more than \$500
Late Penalty (4 weeks)	50% of renewal fee
Late Penalty (8 weeks)	(50% + 50%) 100% of renewal fee

DOG LICENSING

In accordance with: Bylaw 480-25 Responsible Pet Ownership Bylaw:

	Prior to January 31	After January 31
Each Dog / Residence Neutered/Spayed up to 3 dogs.....	\$20	\$40
Unneutered/Unspayed.....	\$40	\$80
Service Dog Tag	\$0	\$0
Temporary Dog Tag, <i>(for visiting dogs only)</i>	\$5	\$5
Replacement Dog Tag.....	\$10	\$10
Impound Fees <i>(per day or portion of)</i>	\$75	\$75
Vicious Dog Licence <i>(per year or portion of)</i>	\$750	\$750
Impound Fee — <i>(dangerous, vicious, aggressive dogs)</i> <i>(per day or portion of)</i>	\$300	\$300
Veterinary Fees	As incurred	
Backyard Hen Program Licence Fee	\$15	\$15

UTILITY CHARGES

Metered Water Service Rates

The following water service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, community service enterprises, schools or any other building connected to the Village of Longview water works system:

Fixed Charge:	\$79.25, plus
Usage Rate 20.01 to 40 m ³ :	\$1.30/ m ³
Usage Rate 40.01 to 60 m ³ :	\$1.43/ m ³
Usage Rate 60.01 to 80 m ³ :	\$1.52/ m ³
Usage Rate 80.01 to 100 m ³ :	\$1.63/ m ³
Any amount greater than 100 m ³	\$1.74/ m ³
Replacement of Water Meter (damaged by occupant)	\$600.00

Refusal to install or replace water meter will result in a billing of 3x the fixed rate charge until meter is replaced. Bylaw 431-20 Water Meter Installation

Sewer Service Rates

The following sewer service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, schools or any other building connected to the Village of Longview sewer system:

Fixed Charge: up to 20 m³ Residential \$15.25, plus

Fixed Charge: up to 20 m³ Commercial..... \$17.25, plus

Usage Rate greater than 20 m³: 0.56/ m³

Residential accounts shall only be charges on 80% of water consumed for any quantity over and above 20 m³

Sewer Lagoon Local Improvement Annual: \$242.18

All commercial food establishments in the Village of Longview will be required to install a grease capture device in order to qualify for the standard sewage rate. Should a commercial food establishment be found to not have properly emptied or maintained their grease capture device, that establishment will be responsible for a fine of not less than \$5,000 Bylaw 340-11a

Garbage Collection and Disposal Rates:

Commercial and industrial buildings are required to arrange for private removal and disposal.

The following rates shall be levied and collected bi-monthly from all residences.

Fixed charge per Residential Garbage Service \$21.50

Utility Account Fees

Street Light Fee \$ 20

Connection and/or Disconnection – During Business Hours \$ 50

Connection and/or Disconnection – After Business Hours \$100

WATER AND SEWER CONNECTION SERVICES:Bylaw 399-17

Water and Sewer Connection (user pay) orcost plus \$5000

Water Meter (New) \$600

Temporary Water Service \$150

PLANNING & DEVELOPMENT

1. DEVELOPMENT PERMITS:

CHANGE IN USE:

Permitted Use:	\$50
Discretionary Uses	\$270
Existing structure or bay use change, intensification of use permits, interior or exterior renovation permits - (includes Sign with Change of Use)	

RESIDENTIAL:

Single Family Dwellings:	\$500
Semi-Detached Dwellings:	\$600
Multi Family Dwellings: plus \$30 for each unit	\$600
Residential Renovation – Major	\$250
Minor Renovations	\$50

COMMERCIAL AND INDUSTRIAL

NEW CONSTRUCTION: (less than 2500 sq. ft.)	\$600
For each additional 1000 sq. ft. or portion thereof	\$50
(Includes additions over 250 sq. ft.) or for minor commercial renovations	

ACCESSORY BUILDINGS

• Decks (over 2 feet in height) and balconies	\$50
• Garden Shed and Sea Can over 100 sq. ft	\$50
• Garages	\$100
• additions greater than 250 sq. feet	\$100

SIGNS:

(Signage not included with Change of Use Permit or New Construction)	\$50
Free standing Signs	\$100

RELAXATIONS OR VARIANCE OF A BYLAW PROVISION:

(Applied as a surcharge to application fee)	\$100
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EXCAVATION, STOCK PILING, GRADING:

(Activities separate from Subdivision or Development where a development agreement has been signed)	\$200
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RELOCATION OF HOUSE

(Plus, performance security deposit \$5,000)	\$500
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DEMOLITION:

(Plus, performance security deposit \$5,000)	\$100
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2. CERTIFICATE OF COMPLIANCE:

\$50

3. LAND USE BYLAW AND STATUTORY PLAN (MDP & ASP) AMENDMENT:

\$600

(fee for each document to be amended and includes advertising)
Preparation of Area Structure Plan (terms of reference and budget)
(engineering fees invoiced at cost)

4. MUNICIPAL PLANNING COMMISSION SPECIAL MEETING FEE

\$600

5. SUBDIVISION APPEAL: - Fees for Committee members, advertising, etc.

\$1,200

6. ENCROACHMENT or RIGHT-OF-WAY AGREEMENTS:

Preparation of encroachment agreements or amendments to utility right of way agreements (includes registration)	\$200
Preparation of servicing agreements for development permits (includes registration)	\$300
Preparation of a development agreement for subdivision registration or servicing construction	\$2500

7. DEVELOPMENT APPEALS: \$1200
(Refunded if appeal is withdrawn prior to notice)**8. PERFORMANCE SECURITY DEPOSIT:**

(Performance Security must be in the form of cash cheque, certified cheque or letter of credit as per Land Use Bylaw. The Performance Security is to be collected on all construction that involves a change in use or occupancy and considered forfeited if occupied prior to authorization to do so by the Safety Codes Officer.)

Dwellings (each single family)	\$3000
Residential exterior renovations and additions and accessory buildings over 250 sq. ft., and balconies	\$500
Industrial and Commercial intensification of use (Exterior renovations, landscaping, parking, screening)	\$1500
Multi - Family, Industrial and Commercial (new construction)	\$1500/each Multi Living unit
Move in Buildings or Move out Buildings (to cover any damage to streets, sidewalks, curbs)	\$5000
Building demolition using cartage and heavy equipment (to cover any damage to streets, sidewalks, curbs)	\$5000

9. SUBDIVISION PROCESSING:

Application Fee:	\$1000
for two (2) lots or less and boundary adjustments. (Real Property Report Required)	
per lot for third and subsequent lots.	\$100

Endorsement Fee:	
for instruments registering two (2) lots or less;	\$150
per lot for three (3) or more lots	\$50

Outline Plans: \$1000 plus \$75/hectare

Fees are non-refundable once circulation has commenced, and if a site inspection or research has been undertaken, expenses will be deducted from the fee.

Municipal Reserve (MR), Environmental Reserve (ER) and Public Utility (PUL) lots are exempt. Consultant, Solicitor and other professional fees required to prepare special documents will be invoiced at cost. Engineering drawing reviews invoiced at cost.

10. LUB VIOLATION TICKETS

Persons contravening any provision of this Bylaw to whom violation tickets are issued shall be liable for a penalty of one hundred (\$100.00) dollars for the first offence and two hundred (\$200.00) dollars for second and subsequent offences, such fine to be paid to the Village of Longview. Each day that a breach of the Bylaw has occurred may be considered to be a separate offence.

(moved from LUB 400-17 Sept 2022)

RECREATION

Campground

Full-Service (Water, Sewer, Electricity (Power) Sites Nightly Fee	\$40
Monthly Fee	\$800
Water and Electricity Nightly Fee	\$35
Water and Electricity (Power) Monthly.....	\$750
Tents	\$20

Campground Cookhouse: \$50 for 4 hours use. \$100 for Full day use.

REMUNERATION FOR ELECTED OFFICIALS & STAFF

The rate of remuneration for the performance of regular and usual duties of Elected Officials as identified shall be as follows:

- Council/Special Meeting \$60.00 per meeting under 2 hours
- Up to 4 hours \$110.00 per meeting
- Conventions, conferences, seminars, public hearings \$200.00 per day
(any meeting over four (4) hours)

ELECTED AND APPOINTED MUNICIPAL OFFICIALS AND EMPLOYEES

- Accommodation (no receipt required) \$50.00 per day
- Accommodation (receipt required) \$200.00 per day

MEALS Per Diem for Meals

Incidentals: \$10, Breakfast \$15, Lunch \$20, Dinner \$36 Max Daily Total \$81

KILOMETRE RATE FOR TRAVEL

\$0.545 per kilometre

Community Hall

	Longview & Area Non-Profit	Community Residents	Non- Residents	Licensed Businesses	Comments	
Rental Fee 3 Hours or Less.	Free	\$30.00	\$75.00	\$30.00	Kitchen rental not included. If kitchen is required rental is additional \$70.00. Exceptions: approved non-profit.	

Full Day Rental.	Free	\$100.00	\$300.00	\$100.00	Includes use of kitchen.	
Funerals/Celebrations of Life.	Free	Free	\$75.00 per 3-hour event or less	Free	Community Resident. Includes residents identified in Community Hall Policy Appendix A.	
Proof of Insurance with Village of Longview as added party covered. Required before event. Copy of Liquor License, before event.	YES	YES	YES	YES		

BYLAW FINES

Section 5 - Enforcement Part 13 of Municipal Government Act

5.0 In addition to any penalty which may be imposed under this Bylaw, the Village may seek a court order granting relief in the nature of an injunction or any other order necessary to enforce compliance (including pursuant to Part 13 of the Municipal Government Act).

SMOKING AND VAPING VIOLATION

Bylaw 414-18

SECTION	OFFENCE	MINIMUM PENALTY	SPECIFIED PENALTY
3.1	Smoking or vaping of tobacco or cannabis in any public place	\$150.00	\$300.00
3.2	Permit smoking or vaping of tobacco or cannabis in any public place	\$250.00	\$500.00
3.3	Smoking or vaping of tobacco or cannabis with minor in motor vehicle in public place	\$250.00	\$500.00

SOLID WASTE VIOLATION

Bylaw 413-18

	PENALTY IN DOLLARS
First Offence	\$125.00
Second Offence	\$250.00

COMMUNITY STANDARDS VIOLATION

Bylaw 405-17

Violation Fines under this Bylaw	First Offence	\$250.00
	Second Offence	\$500.00
	Third & Subsequent Offences	\$1,000.00

FAIL TO COMPLY WITH REMEDIAL ORDER

First Offence, \$500 per day for Vicious Dog Provincial Court Order non-compliance	\$500.00
Second Offence	\$1,000.00
Third & Subsequent Offences \$	1,500.00

WATER USE & CONSERVATION VIOLATION

Bylaw 404-17

LEVEL	1 ST OFFENCE	2 ND OFFENCE	3 RD OFFENCE
1	N/A	N/A	N/A
2	\$ 100.00	\$ 250.00	\$ 800.00
3	\$ 250.00	\$ 800.00	\$1,500.00

TAMPERING WITH A WATER METER

A fine of \$1,000 plus if meter is damaged an additional \$600 to be paid before water services are reconnected.