

VILLAGE OF LONGVIEW

ECONOMIC DEVELOPMENT COMMITTEE BYLAW 483-25

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH AN ECONOMIC DEVELOPMENT COMMITTEE

WHEREAS the Council of the Village of Longview desires to promote, expand and enhance the economic development of the Village of Longview;

AND WHEREAS Sections 45 and 46 of the Municipal Government Act authorizes the Council to pass a bylaw for the establishment of a committee;

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. This Bylaw may be cited as the Economic Development Committee Bylaw.
2. In this Bylaw:
 - a. Committee shall mean and include the Economic Development Committee (EDC) of the Village of Longview;
 - b. Council shall mean the Municipal Council of the Village of Longview;
 - c. Members shall mean the person or persons appointed in accordance with this bylaw to serve on the Economic Development Committee;
 - d. All other terms used in the Bylaw shall have the meaning assigned to them in the Municipal Government Act as amended from time to time.

3.1 Membership/Appointments/Terms:

3.2 The Village of Longview Economic Development Committee is hereby established.

3.3 The Committee shall consist of a minimum of three (3) voting members. One Council member will attend as Council liaison and the terms of office shall be for four (4) years, with the term to expire at the annual Organizational Meeting of Council.

3-4 The Committee may, at its discretion, invite the public to speak to the Committee but these persons/ groups shall not have voting privileges.

3.5 Where the Committee deems it necessary, it may request a person or persons to attend its meeting in an advisory capacity but such person or persons shall not have a vote.

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- 3.6 If any member of the Committee is absent from three consecutive regular meetings, the Council may, upon recommendation of the committee, declare the office of such absent committee member to be vacant.
- 3.7 The Council may remove any member of the committee at its discretion.
- 3.8 Members shall be entitled to such remuneration, travelling and living expenses as may be fixed from time to time by resolution of Council.
- 3.9 Neither the Committee nor any member thereof shall have the power to pledge the credit of the Village of Longview in connection with any matters whatsoever.
- 3.10 Neither the Committee nor any member thereof has any power to authorize any expenditure to be charged against the Village of Longview.
- 3.11 Members of the committee shall NOT:
 - a. Disclose confidential information to anyone not duly authorized to receive such information.
 - b. Use the privilege of membership on the Economic Development Committee, nor any information obtained thereby, to secure personal profit, special privileges, favors or exemptions for themselves or any other person.
 - c. Members of the committee must declare conflict of interest and recuse themselves from debate and voting on any matter where there is pecuniary interest, or the potential to benefit personally or professionally from participation in a matter.

Duties of the Committee:

- 4.2 The Committee shall make recommendations to Council for expenditures and activities to promote tourism, support local business, attract new business, and improve the image of the Village of Longview.
- 4.3 The Committee Chair shall present an annual written report to Council before the 30th of September each year.

Proceedings:

- 5.1 At the first meeting of the Committee, and annually at the first meeting following the Council organizational meeting, the Committee voting members shall select their Chair, Vice-Chair and recording secretary. The Chair and Vice-Chair must be voting members.

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- 5.2 At the first meeting of the Committee the voting members shall establish a regular meeting date, time, and location.
- 5.3 Special meetings may be called by the Chair or the Vice-Chair.
- 5.4 A quorum shall be considered a simple majority based on the number of voting members.
- 5.5 The Committee shall maintain accurate written minutes and submit these to Council on a regular basis.
- 5.6 Meeting procedures shall be conducted in accordance with good meeting practices.

All previous Economic Development Committee Bylaws including EDC Bylaw 370-15 are hereby rescinded.

THIS BYLAW comes into full force and effect upon third and final reading.

READ A FIRST AND SECOND TIME this 17th day of June 2025.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, Council of the Village of Longview will proceed to 3rd Reading.

UPON MOTION DULY MADE AND CARRIED, READ a third time this 17th day of June 2025.



Mayor



Chief Administrative Officer