

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
Held at the Longview Community Hall at 5:30 p.m.

PRESENT

Mayor Lisa Penner
Deputy Mayor Rose Klassen
Councilor Aaron Lyons

Chief Administrative Officer Roy Tutschek

**PUBLIC IN
ATTENDANCE**

9 public in attendance.

CALL TO ORDER

Mayor Penner called the meeting to order at
5:30 p.m.

AGENDA

Resolution 121-25

MOVED by Deputy Mayor Klassen that the agenda be accepted
as presented.
CARRIED

DELEGATIONS

NONE.

**CORRESPONDENCE
FROM RESIDENT**

NONE.

**MINUTES OF
PREVIOUS
MEETINGS**

Resolution 122-25

MOVED by Councilor Lyons that the Minutes of the Regular
Council meeting May 20, 2025, Special Property Tax Council
meeting June 3, 2025, be adopted as presented.
CARRIED

ACTION ITEMS

CAO presented Action Items.

REPORTS

Policing Report

May 2025 Policing Report from Diamond Valley Policing,
presented by Sergeant Matt Hogan.



Mayor



CAO

MINUTES OF THE REGULAR MEETING
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CAO Report	CAO Tutschek presented the May 2025 CAO report.
Council Reports	May - June 2025 Council reports were presented. Report to Council Mayor Lisa Penner From May 16 to June 17, 2025 General - Met with Diamond Valley Citizens on Patrol - Meet with Mayor – June 3 - Special Budget meeting – June 3 - Diamond Valley parade – June 7 - Special Meeting – LUB rezoning – June 13 - Village Community Clean Up – June 14 – thank you to the community for your year round help! - Strawberry Tea – unable to attend – heard it was beautiful and well attended – Thank you for creating this opportunity for the community to come together - Thank you to the wonderful volunteers that potted the flowers along the highway - Thank you to Legacy Garden team for yet another season of beauty that we get to enjoy. Longview School – - New Principal – Mr Rob Gallacher (Fall 2025) - Stable enrollment for 2025/2026, getting a new teacher for Gr 5/6 - Bin-zeebo (gazebo made from a grain bin) – to be built between the running track and basketball court – will be an open-air outdoor classroom - June 23 – Track & Field Day 11am – 2:30pm - June 25 – Gr 6 Farewell and Spring Concert 1:30pm - June 27 – Sports Day & Water fight 11am – 2:45pm - Foothills School Division – budget \$2mil deficit, 82% of budget is connected to quality of education through people (teachers/EA's/Youth Development) to make cuts to

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budget would mean directly impacting the quality of education

- Current per capita funding is not tied to inflation and has not been increased in 13 years
- All students will be charged for bussing in 2025-2026 year
 - eligible for bussing: K-6 outside of 1km walking radius, Gr7-12 outside 1.6km walking radius
- Next meeting Sept 25 6pm in Learning Commons. Childcare provided.
- Foothills School Division (FSD) update – check website (<https://www.foothillsschooldivision.ca/>)

Municipal Planning and Commission

- no meetings

Sheep River Regional Utility Corporation (SSRUC)

- Next meeting September 16, 2025 at 1pm in Foothills Chambers.

Deputy Mayor Rose Klassen

Council Report May 21-June16

-Westwinds

Moving forward with D'Arcy East, a ten unit stacked townhouse and D'Arcy West, a 40-unit, one-bedroom apartments

-FCSS

Committee received 8 applications

Total ask was \$17,580. FCSS allotted funds are \$12,288

-Library

Writers group is off for the summer, will resume in the fall

There is another guess 'how many jar' with the theme of Canada Day



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West Coast Seeds has donated to library for their

Seed Library. Check it out as it is still open

Several new books have also been brought in

Other news is available on the bulletin board and in the newsletter

-Special Property Tax meeting

-Diamond Valley parade

-Citizens on Patrol Diamond Valley

-Special LUB Meeting

-Village Annual Clean Up

Big thank you to all the Volunteers that have planted flowers within our Community! Memorial Gardens, Highway Planters, and the Campground.

Councilor Lyons

Council Report May 21 - June16, 2025

-Regular and Special Council meetings, May 20, 2025, June 3, June 13, 2025.

-Diamond Valley Parade, Saturday June 7, 2025.

-Next FRESC meeting coming up shortly.

MOVED by Deputy Mayor Klassen that the May 2025 Council reports be accepted as presented.

CARRIED

Resolution 123-25

**FINANCIAL
REPORTS**

May 2025 Bank Reconciliation.

May 2025 Accounts Payable Cheque Register.

May 2025 YTD Revenue and Expense report.



MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
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Resolution 124-25

MOVED by Mayor Penner that the May 2025 Financial Reports be accepted as presented.

CARRIED

QUESTION PERIOD

Ashley Grady.

Regarding Chickens Bylaw. What is the \$30 annual fee supposed to do?

CAO.

Could be training costs. Incidental costs. Bylaw enforcement costs. Appreciation for value of (working with) the program.

Ashley Grady.

It is our responsibility to take care of our chickens. We have to register a PID number, lets you know where the chickens are located. We are in rural area, not urban, which would be more of a concern, why does that affect us out here? There are those just outside the Village with Chickens, they would not fall under the bylaw.

CAO.

Nothing further to add. Council may want discuss further?

Ashley Grady.

Thank you.

Mayor Penner.

Thank you.

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
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Kathie Selbee.

\$5 in the original draft for a hen fee. This is people's food. These eggs, this is a tax on food. I am opposed to the whole Bylaw as you know. We have other taxes, It's quite a slight to tax us on food. I do not think this (tax on food) should happen.

This went to Diamond Valley and now we are at \$30. Scrap that please, it is just not fair.

Also, regarding FCSS, \$5000 not awarded, who was that for? What organization was denied the \$5000?

Mayor Penner.

I checked the minutes. There was no reference to \$5000.

Kathie Selbee.

It was the June 3, 2025 Special Budget meeting.

Deputy Mayor Klassen.

The original cost all added together was \$17,000. We only had the \$12,000 to work with.

There was no \$5000.

Kathie Selbee.

That's the discrepancy. The other question I had is – hen Bylaw, You did remove \$5500. (but) multifamily cannot have hens. It is unfair and discriminatory.

That's all.

Mayor Penner.

Thank you very much.

MINUTES OF THE REGULAR MEETING
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BYLAWS

**10.1 Draft New
Responsible Pet
Ownership Bylaw
480-25.**

Matt Hogan.

Regarding the draft new Village of Longview Responsible Pet Ownership Bylaw, based on feedback from last Council meeting we added to the definition of exotic pets.

Added to exemptions 3.3 of the Bylaw.

Also, Schedule D - removed square footage coops, this was discussed with municipalities and consultants, this was their recommendation.

I would like to add section 2.6: 'the Village is not required to enforce this Bylaw', may take into account practical considerations, available budget and personal resources. This is permitted under the MGA, section 7, 8.

CAO.

Any comments on multi units not allowed to have coops?

Matt Hogan.

It was Land Use Planners recommendation.

In terms of Fees and Fines Bylaw, costs to include/consider in the Hen program (licensing fee): managing the program – administrative work, paper work, officers conduct inspections to register the coop, submit your paper work to have a coop,

(also, costs to) do a second inspection to ensure the bylaw is good, standardized form –

after that (further costs) – compliance checks.

Council decides how much they want to charge.

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Mayor Penner.

Multi family units – is this in the Land Use Bylaw or this one?

Matt Hogan.

Schedule D, c2.5 – coops may be placed in single detached dwelling only.

Mayor Penner.

Any questions for Matt?

Okay, no.

Further discussion among Council regarding - multi family not allowed.

Adjust now or do 3 readings later when more multifamily developments?

Mayor Penner.

Regarding the \$30 dollars – this is a standard for everyone?

Matt Hogan.

Diamond Valley has a standard \$30 fee.

Mayor Penner.

Will discuss in next agenda item, Fees and Fines Bylaw.

Now, Three readings, Responsible Pet Ownership Bylaw.

CAO.

Please include new clause 2.6 (that Council has agreed to).

 Mayor

 CAO

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Mayor Penner.

Would like to include multifamily units – I value the other Council members opinions.

Councilor Lyons.

Now or later is ok.

Mayor Penner.

Making a motion, Responsible Pet Ownership Bylaw RPO) 480-25, First Reading, include 2.6 and Schedule D, c2.5, include duplexes and side by sides.

See also, Fees and Fines Bylaw 476-25 further below and motion for agenda item 11.4 further below regarding RPO Bylaw 480-25 – both have to do also with the Backyard Hen Program and includes the amended Hen/Chicken Licensing Fee, \$30 to \$15.

MOVED by Mayor Penner that **Responsible Pet Ownership Bylaw 480-25 as amended** (add clause 2.6, Council can choose not to enforce, also amended Schedule D, c.2.5, add duplexes and side by sides also allowed, Schedule D, c.4.1, Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta to promote responsible animal ownership and to control, regulate and license animals within the village of Longview, receive 1st Reading.

Resolution 125-25

CARRIED

MOVED by Councilor Lyons that **Responsible Pet Ownership Bylaw 480-25 as amended** (add clause 2.6, Council can choose not to enforce, also amended Schedule D, c.2.5, add duplexes and side by sides also allowed, Schedule D, c.4.1, Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta to promote responsible animal ownership and to control, regulate and license animals within the village of Longview, receive 2nd Reading.

Resolution 126-25

CARRIED

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
Held at the Longview Community Hall at 5:30 p.m.

Resolution 127-25 **MOVED** by Deputy Mayor Klassen that **Responsible Pet Ownership Bylaw 480-25 as amended** (add clause 2.6, Council can choose not to enforce, also amended Schedule D, c.2.5, add duplexes and side by sides also allowed, Schedule D, c.4.1, Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta to promote responsible animal ownership and to control, regulate and license animals within the village of Longview, proceed to 3rd Reading.
CARRIED UNANIMOUSLY

Resolution 128-25 **MOVED** by Mayor Penner that **Responsible Pet Ownership Bylaw 480-25 as amended** (add clause 2.6, Council can choose not to enforce, also amended Schedule D, c.2.5, add duplexes and side by sides also allowed, Schedule D, c.4.1, Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta to promote responsible animal ownership and to control, regulate and license animals within the village of Longview, receive 3rd and final Reading.

CARRIED

**10.2 Fees and Fines
Bylaw 476-25
update.**

Mayor Penner.

Any input to the \$30 Backyard Hens licensing fee?

CAO.

It sounds like from what Officer Hogan was saying, there are some practical costs no matter what size of community we have, we cannot get away from those costs.

The amount of the fee could be looked at. There probably should be some licensing fee since Village Ratepayers will be facing some costs (of the Responsible Pet Ownership Bylaw)

Mayor Penner.

Any Council discussion?

Councilor Lyons.

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
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I think \$30 is a little steep.

Mayor Penner.

I think \$5 is a little cheap.

Ashley Grady.

'\$15'.

Councilor Lyons.

I was thinking \$15.

Deputy Mayor Klassen.

I was thinking \$15 as well.

Mayor Penner.

Let's go with \$15. Can be monitored, adjusted in future if needed.

Mayor Penner.

Question from Gallery -

Kathie Selbee.

Regarding fees for hens.

I think there are 6 families needing grandfathering in. There will be no inspection required since no grandfathering in, so the \$15 would be applicable to new coops and inspections.

My question for Officer Hogan. What qualifies the inspectors of the coops to make that assessment that they are compliant – would you read from a script of what the Diamond Valley Bylaw says?

Mayor Penner.



Mayor



CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
Held at the Longview Community Hall at 5:30 p.m.

Officer Hogan, can you please comment?

Councilor Lyons.

Only thing I remember grandfathering in was number of Hens/Chickens.

Mayor Penner.

I think we should make motion tonight as well for some type of buffer to become compliant.

Matt Hogan.

Using new 2.6 clause, I ask Council to consider making a motion not to enforce the Hen/Chicken section until January 1, 2026. At this point legislation requires everyone be compliant (no grandfathering in).

Further – what makes us experts (for inspections),

We have been doing this for along time. We have a lot of coops in Diamond Valley. We have worked with industry leaders. I am working on creating a checklist to ensure there is compliance. This is working fine in other municipalities that are following suit.

Mayor Penner.

Thank you for that Matt.

Will need to bring the timeline for implementation of the Responsible Pet Ownership Bylaw into new Business agenda section of this meeting.

Kathie Selbee.

So do the 6 families have to cull the extra chickens/hens, to become compliant. Is that what you are saying?

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
Held at the Longview Community Hall at 5:30 p.m.

CARRIED

Resolution 131-25 **MOVED** by Deputy Mayor Klassen that **Bylaw 476-25, 2025 Fees and Fines Bylaw as amended** (Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta, to establish the Fees and Fines for various Bylaws, proceed to 3rd Reading.
CARRIED UNANIMOUSLY

Resolution 132-25 **MOVED** by Mayor Penner that **Bylaw 476-25, 2025 Fees and Fines Bylaw as amended** (Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta, to establish the Fees and Fines for various Bylaws, receive 3rd and final Reading.

CARRIED

10.3 EDC Bylaw.

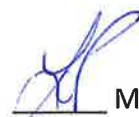
Resolution 133-25 **MOVED** by Mayor Penner that **Economic Development Committee Bylaw 483-25**, being a Bylaw of the Village of Longview, in the Province of Alberta to establish an Economic Development Committee, receive 1st Reading.

CARRIED

Resolution 134-25 **MOVED** by Councilor Lyons that **Economic Development Committee Bylaw 483-25**, being a Bylaw of the Village of Longview, in the Province of Alberta to establish an Economic Development Committee, receive 2nd Reading.

CARRIED

Resolution 135-25 **MOVED** by Deputy Mayor Klassen that **Economic Development Committee Bylaw 483-25**, being a Bylaw of the Village of Longview, in the Province of Alberta to establish an Economic Development Committee, proceed to 3rd Reading.
CARRIED UNANIMOUSLY



MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
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Mayor Penner.

That is what this Bylaw is saying.

Kathie Selbee.

They cannot have a natural death as they age?

Councilor Lyons.

When we first started this, that is the route we were going –
natural transistion.

Mayor Penner.

Council can discuss putting (natural transition) into a timeline.

Matt Hogan.

Council has opportunity, section 3.0 to provide a one-time clause.

Mayor Penner.

Three readings – Fees Fines, including Backyard Hens program
fees will be reduced \$30 to \$15.

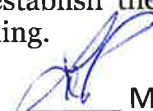
Resolution 129-25

MOVED by Mayor Penner that **Bylaw 476-25, 2025 Fees and Fines Bylaw as amended** (Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta, to establish the Fees and Fines for various Bylaws, receive 1st Reading.

CARRIED

Resolution 130-25

MOVED by Councilor Lyons that **Bylaw 476-25, 2025 Fees and Fines Bylaw as amended** (Backyard Hens Licensing Fee, change from \$30 to \$15), being a Bylaw of the Village of Longview, in the Province of Alberta, to establish the Fees and Fines for various Bylaws, receive 2nd Reading.

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
Held at the Longview Community Hall at 5:30 p.m.

- Resolution 136-25
- MOVED** by Mayor Penner that **Economic Development Committee Bylaw 483-25**, being a Bylaw of the Village of Longview, in the Province of Alberta to establish an Economic Development Committee, receive 3rd and final Reading.
- CARRIED**
- 10.4 Emergency Management Bylaw Update.**
- Resolution 137-25
- MOVED** by Mayor Penner that **Bylaw 482-25, Emergency Management Bylaw**, being a Bylaw of the Village of Longview, in the Province of Alberta to appoint an Emergency Management Advisory Committee and to establish a Municipal Emergency Management Agency, receive 1st Reading.
- CARRIED**
- Resolution 138-25
- MOVED** by Councilor Lyons that **Bylaw 482-25, Emergency Management Bylaw**, being a Bylaw of the Village of Longview, in the Province of Alberta to appoint an Emergency Management Advisory Committee and to establish a Municipal Emergency Management Agency, receive 2nd Reading.
- CARRIED**
- Resolution 139-25
- MOVED** by Deputy Mayor Klassen that **Bylaw 482-25, Emergency Management Bylaw**, being a Bylaw of the Village of Longview, in the Province of Alberta to appoint an Emergency Management Advisory Committee and to establish a Municipal Emergency Management Agency, proceed to 3rd Reading.
- CARRIED UNANIMOUSLY**
- Resolution 140-25
- MOVED** by Mayor Penner that **Bylaw 482-25, Emergency Management Bylaw**, being a Bylaw of the Village of Longview, in the Province of Alberta to appoint an Emergency Management Advisory Committee and to establish a Municipal Emergency Management Agency, receive 3rd and final Reading.
- CARRIED**

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
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BUSINESS

11.1 RFD – LNYD – Parade.

Resolution 141-25

MOVED by Mayor Penner, that Council and CAO are approved to participate in the 2025 LNYD parade. CAO to follow up application to LNYD.

CARRIED

11.2 RFD – Diamond Valley Citizens on Patrol (DVCOP)

Resolution 142-25

MOVED by Mayor Penner, CAO prepare a DVCOP letter of support for Council to sign, create a partnership with Diamond Valley and a Longview COP team. Council wishes to have 'Longview' somehow included in naming signage.

CARRIED

11.3 RFD – Community Hall Renovation MSI/LGFF/CCBF allocation.

Resolution 143-25

MOVED by Councilor Lyons, that Council approves \$50,000 MSI/LGFF/CCBF contribution to the Village Community Hall renovation project.

CARRIED

11.4 Timing of Responsible Pet Ownership Bylaw 480-25.

Councilor Lyons:

We agreed to allow natural transition.

CAO.

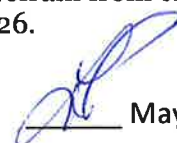
The motion would address this exception.

Mayor Penner.

We need know how to identify to which hen owners this exception applies.

Matt Hogan.

Council direct administration to refrain from enforcing Backyard Hen program until January 1, 2026.

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 17, 2025
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Further that Administration reachout with social media etc. advising residents if anyone wants to have and exception for and excess of hens/chickens they apply to Council before January 1, 2026.

Mayor Penner,

I appreciate those recommendations, thank you.

Mayor Penner and Councilor Lyons.

Administration could have authority to approve the excess chicken, natural transition exception.

Matt Hogan

Council needs to approve this, cannot be administration.

Kathie Selbee.

Council said no grandfathering in.

Now Council is trying to make an exception

If I am a new hen owner, I fill out registration form, show PID number, show set backs etc.

That is fine, that works for them.

But, what about the half dozen hen owners in excess, who already have that in place – how does the application process work when it is a mute point. Because we have existing hens now, we have existing structures, we are compliant for best practices. It is a conflict.

Councilor Lyons.

I do not think it is a conflict. You will have to prove it.

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
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Kathie Selbee.

You are saying we still have to apply for an existing structure.

Councilor Lyons.

Yes.

CAO,

Yes, officer Hogan -

Kathie Selbee.

I will have to look at this more, for example when you have legal non-conforming with Bylaw that did not exist before.

You have seen my coop, it is a cadillac coop. I am just advocating on behalf of these (impacted) people.

CAO

It sounds to me this is more an identification thing. It is that we do not necessarily know, I mean probably everyone in the Village knows, but officially on record we may not know.

I think this brings it forward so it is on record and it can be processed.

Kathie Selbee.

But it is on record already through a PID, and I give you my PID number. You can look it up, how many hens I have for example. It just seems odd that existing hen owners are not grandfathered in like legal non-conforming use in other situations.



MINUTES OF THE REGULAR MEETING
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CAO.

I could be misunderstanding – I think they are being grandfathered in through this motion we are spending time on - it still keeps coming back to me it is just a matter of getting it on the table- that we become aware of people with excess hens – its not any ill will, maybe we do not hear back – it's just not organized, clear record keeping – but please correct if I am wrong, Officer Hogan – to me it sounds like we are trying to make sure, clearly identify. Yes, the province has identification, PID, but that is not us (it is the Province). Giving us a PID is already a (helpful) step of telling us you are part of a group we want to make sure you are protected, transitioned fairly and respectfully.

I could be wrong, but I think it is about making it clear who the people are so we can treat them fairly and consistently,

Please step in everyone (Council, Matt), but its that (we be sure) they are not overlooked and they can be treated as fairly as this Bylaw allows.

Thank you for your comments, Kathie.

So, to be clear Officer Hogan, Administration needs to send list (whether in briefing note or other format) to Council for approval decision – correct?

Matt Hogan.

Acknowledged agreement.

MOVED by Mayor Penner, that with regard to the new Responsible Pet Ownership Bylaw 480-25, Administration is directed by Council to refrain from enforcing sections related to the Backyard Hen Program until January 1, 2026. No fees until January 1, 2026 and to allow for natural transition of existing excess number of hens/chickens in the Village of Longview. Will need those hen owners to reach out to Administration, to bring to Council for approval.

Resolution 144-25

CARRIED

 Mayor

 CAO

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
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Held at the Longview Community Hall at 5:30 p.m.

CORRESPONDENCE

Flood Study.

ADJOURNMENT

Resolution 145-25

MOVED by Mayor Penner to adjourn the meeting at 6:55 p.m.
CARRIED



Mayor



CAO