

AGENDA

REGULAR COUNCIL MEETING OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday November 18, 2025

At Longview Council Chambers at 6:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATION

- 3.1 Dave Marshall, on behalf Ratepayers Association - suggest and discuss working with council to provide a framework for conditions and permits for movie production companies working within the village.

4.0 CORRESPONDENCE FROM RESIDENTS

Correspondence to Council may be published in the agenda package. The correspondence may have the name of the person(s) that send the correspondence, as well as the comments and opinions of the submitter included for public interest.

5.0 MINUTES

- 5.1 Minutes of the Regular and Organizational Council meetings October 28, 2025. By final adoption of the October 28, 2025, Council Organizational meeting minutes, Council confirms the therein stated identification of the Village of Longview Municipal Office address.

6.0 ACTION ITEM LIST

- 6.1 CAO Report on Action items – November 2025.

7.0 REPORTS

- 7.1 Diamond Valley – October 2025 Policing Report.
- 7.2 CAO Report, November 2025.
- 7.3 Council Reports
- 7.4 Foothills County October 2025 Water Management Report.

8.0 FINANCIAL REPORTING

- 8.1 October 2025 Bank Reconciliation.
- 8.2 October 2025 Accounts Payable Cheque Register.
- 8.3 October 2025 YTD Budget versus Actual Revenue and Expenses.

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

- 10.1 Fees and Fines 2026 Bylaw.

11.0 BUSINESS

- 11.1 RFD ATB Signing Authorities and Credit/Master Card Policy dollar limits.
- 11.2 RFD Village office Christmas hours and CAO Christmas Vacation.

12.0 CORRESPONDENCE

- 12.1 Q2 RCMP report.

13.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 28, 2025
Held at the Longview Community Hall at 6:15 p.m.

PRESENT

Mayor Rose Klassen
Deputy Mayor Brenda McIntosh
Councilor John Wagenaar

Chief Administrative Officer Roy Tutschek

9 public in attendance.

**PUBLIC IN
ATTENDANCE**

Mayor Klassen called the meeting to order at 6:14 p.m.

CALL TO ORDER

AGENDA

Resolution 168-25

MOVED by Deputy Mayor McIntosh that the agenda be accepted as amended, re: 11.4 - Library Council Liaison will be changed from Rose Klassen to John Wagenaar.
CARRIED

DELEGATIONS

NONE.

**CORRESPONDENCE
FROM RESIDENT**

NONE.

**MINUTES OF
PREVIOUS
MEETINGS**

Resolution 169-25

MOVED by Mayor Klassen that the Minutes of the Regular Council meeting September 16, 2025, be adopted as presented.
CARRIED

ACTION ITEMS

CAO presented October 2025 Action Items.

MINUTES OF THE REGULAR MEETING
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REPORTS

Policing Report September 2025 Policing Report from Diamond Valley Policing.

CAO Report CAO Tutschek presented the October 2025 CAO report.

Council Reports New Council, no Council reports yet.

Reports to Council

Mayor _____

Deputy Mayor _____

Councilor _____

Resolution 170-25 **MOVED** by Councilor Wagenaar that the September, October 2025 Council reports be accepted as presented.
CARRIED

**FINANCIAL
REPORTS**

September 2025 Bank Reconciliation.

September 2025 Accounts Payable Cheque Register.

September 2025 YTD Revenue and Expense report.

Resolution 171-25 **MOVED** by Mayor Klassen that the September 2025 Financial Reports be accepted as presented.
CARRIED

MINUTES OF THE REGULAR MEETING
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QUESTION PERIOD

Lisa Penner.

FRIAA Wildfire Risk Hazard assessment, any ETA on reports?

CAO.

There was July report, however the core draft recommendations report is expected in November 2025.

BUSINESS

11.1 RCMP greeting, Commander Don Racette.

Commander Don Racette, Turner Valley RCMP introduced himself to the new Council.

11.2 Meeting date with Vice President Villages and Summer Villages - Alberta Municipalities.

Council proposed that meeting date with the VP Villages and Summer Villages take place after December 2025. CAO will advise the VP.

11.3 November 12-14, 2025, AB Muni convention – Calgary.

Council discussed logistics etc., regarding November 12 – 14 AB Muni convention – Calgary. Council wants hotel stay booked to facilitate networking and taking in more of the convention. Two Council members will stay in a hotel. One Council member will stay with family.

11.4 RFD Library Board member appointments – revised motion - add 3-year term date.

Resolution 172-25

MOVED by Deputy Mayor McIntosh that the Village appoint the following people to a three-year term ending October 24, 2028, on the Longview Library Board; Erika Smith, Kerri Gallup, Pat Williams, Sylvia Binkley, Maggie McKerracher, Marie Hummel and John Wagenaar.

CARRIED

MINUTES OF THE REGULAR MEETING
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**11.5 RFD FCSS
agreement 3-year
renewal, 2026-2028.**
Resolution 173-25

MOVED by Councilor Wagenaar that Council approves entering in the FCSS 3-year renewal agreement January 2026 to December 2028.

CARRIED

**11.6 RFD
Community
Christmas Party.**
Resolution 174-25

MOVED by Councilor Wagenaar that Council approves Lisa and Bruce Penner to prepare the 2025 Community Christmas Party Dinner and the Date is set as December 14, 2025.

CARRIED

**11.7 Strategic
Planning.**

Council will set a Strategic Planning session date in the new year 2026.

**11.8 RFD motion to
provide 90-day
extension to New
Council onboarding
requirements.
Recommended by
VP Villages and
Summer Villages.**
Resolution 175-25

MOVED by Mayor Klassen that Council approve extending the time allowed for completion of the new mandated training under the MGA to 90 days, per MGA section 201.1(2).

CARRIED

**11.9 Emergency
Management
Training required
for Council – within
90 days of new
Council term.**

Due to the importance of Emergency Management in the municipality of the Village of Longview, the topic of required Emergency Management training was highlighted as a business agenda item. Council can now have adequate time (90 days) to book into the training sessions. The Village will cover the cost of this mandatory training.

CAO will contact Director of Emergency Management to confirm which Emergency Management training is required of members of the Village of Longview Council.

CORRESPONDENCE

None.

ADJOURNMENT
Resolution 176-25

MOVED by Mayor Klassen to adjourn the meeting at 7:02 p.m.
CARRIED

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 28, 2025
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Mayor

CAO

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, October 28, 2025
held in the Longview Council Chambers Commencing at 5:30 p.m.

IN ATTENDANCE

Councilor Rose Klassen
Councilor Brenda McIntosh
Councilor John Wagenaar
CAO Roy Tutschek

7 public in attendance.

1. CALL TO ORDER

1.1 CAO Roy Tutschek called the meeting to order at 5:30 p.m.

2. COUNCIL APPOINTMENTS

2.1 Nomination for and appointment of Mayor:

John Wagenaar nominated Rose Klassen to be Mayor of the Village of Longview based on her experience hold Elected Official Council Roles.

Rose Klassen accepted. Call for other nominations for Mayor. Brenda McIntosh nominated herself as Mayor based on aligning with vote count. Call for any discussion and vote. Rose Klassen was awarded the position of Mayor.

Mayor Rose Klassen took the chair of the meeting.

2.2 Nomination for and appointment of Deputy Mayor:

John Wagenaar nominated Brenda McIntosh for the position of Deputy Mayor. Brenda McIntosh accepted and was awarded the position of Deputy Mayor.

3. MUNICIPAL OFFICE IDENTIFIED

No Change to the Village of Longview Municipal office address: 128 Morrison Rd.
Longview Alberta T0L 1H0.

4. MEETING DATES

4.1 Regular Council Meetings

Regular Council Meetings be held on the third Tuesday of each month starting at 6:30 p.m. in the Longview Council Chamber.

MOVED by Deputy Mayor McIntosh that Council approve the third Tuesday of each month Regular Council Meeting dates and that Council continue with elimination of regular Committee of the Whole Meetings and elimination of regularly scheduled meeting times with Council.

Resolution 164-25

CARRIED

MINUTES OF THE ORGANIZATIONAL MEETING
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COUNCIL REMUNERATION

4.2 Meeting Remuneration

Council remuneration for each meeting be set at: \$60 for meetings under 2 hours,
\$110.00 per meeting up to 4 hours; and remuneration for meetings Council meetings
longer than 4 hours: \$200.00

4.3 Travel Rate

\$0.545 per kilometer

4.4 Per Diem for Meals

Incidentals – \$10,

Breakfast \$15,

Lunch \$20,

Dinner \$36

Maximum, Daily Meal Total \$81.

MOVED by Councilor Wagenaar that Council approve the 2026 Remuneration
Rates.

Resolution 165-25

CARRIED

5. COMMITTEE APPOINTMENTS

Mayor & Reeves Mayor: Mayor Klassen

Mayor – Alternate: Deputy Mayor
McIntosh

Longview Library: Councilor Wagenaar

Fire Department: Mayor Klassen

Westwinds Communities: Deputy Mayor McIntosh Alternate: Mayor Klassen

FRESC: Mayor Klassen

Alternate: Councilor Wagenaar

Economic Development Committee: Deputy Mayor
McIntosh

ISDAB Secretary: TBA

Longview School: Councilor Wagenaar

Alternate: Deputy Mayor McIntosh

Sheep River Utility Corporation: Deputy Mayor
McIntosh

FCSS: Mayor Klassen

Alternate: Councilor Wagenaar

Emergency Management

All Council

Recreation Board: Mayor Klassen

Alternate: Deputy Mayor McIntosh

Municipal Planning Commission:

All of Council

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MOVED by Councilor Wagenaar that the above committee appointments be approved until the next Organizational Meeting of the Village of Longview.

Resolution 166-25

CARRIED

6. **ADJOURNMENT:**

MOVED by Mayor Klassen that the Organizational Meeting be adjourned at 6:07 p.m.

Resolution 167-25

CARRIED

Mayor

CAO

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Annexation lagoon quarter	CAO/Council	February 15, 2022	Ongoing	Active status delayed due to high volume commercial developments and elections process.
2	Update/Amend Land Use Bylaw	CAO	July 15, 2023	15-Dec-25	CAO working on LUB amendments (other than the April 29, 2025 proposed Land Use Bylaw amendment). Priority now is Municipal Election.



Mayor & Council
c/o CAO. Roy Tutschek,
Village of Longview
128 Morrison Road
Longview AB T0L 1H0

November 3, 2025

RE: **Longview October Municipal Enforcement Monthly Report**

Dear Mayor and Council,

Throughout October, shorter days and cooler weather resulted in a noticeable reduction in traffic activity within the Village compared to the busy summer months. Longview Elementary School remained closed for much of the month due to ongoing labour action by teachers.

Our Community Peace Officers issued **48 violation tickets**, resulting in total fines of **\$16,086**. Additionally, **4 written warnings** were issued for minor traffic concerns. Several bylaw related complaints were also investigated, with warnings issued where appropriate.

Court proceedings remained steady, with **6 traffic related trials** heard in October. These matters primarily involved excessive speeding and distracted driving. Officers ensured that all disclosure packages were completed and attended court to support efficient case resolution. Several new trial dates have been scheduled for the coming months.

Halloween Patrols were conducted by our team, with officers highly visible throughout the community and handing out candy to children.

From November through mid December, our dedicated Bylaw Enforcement Officer will be attending the Peace Officer Academy to obtain certification as a Community Peace Officer. Once graduated and appointed by the Minister of Public Safety and Emergency Services, this officer will be a valuable addition to the enforcement team serving the Village.

On behalf of Diamond Valley Municipal Enforcement, we extend our gratitude to both the outgoing and incoming Village of Longview Council. Thank you for your service and continued dedication to the community.

Residents are reminded that enforcement concerns can be reported through our **24/7 Complaint Line at 403-933-0334**.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Hogan".

Sgt. Matt Hogan
Manager of Municipal Enforcement



Operations Overview

Calls for Service

- Total Calls for Service:
 - Emergency Calls: 0
 - Non-Emergency Calls: 3

Patrol Activities

- Total Patrol Hours: 86
- Total Patrol Shifts: 33

Investigative Activities

- Total Cases Opened: 3

Traffic and Road Safety

- Warnings Issued: 4
- Tickets Issued: 48

Bylaw Enforcement

- Complaints Received: 3
- Warnings Issued: 0
- Tickets Issued: 0

Community Engagement and Education

- Positive Action Tickets issued to Village Youth
- Diamond Valley Citizens on Patrol Village Launch Planning
- Halloween Ghost Patrol

Court and Ticket Disclosure

- Total Hours Spent in Court/ E-Disclosure: 4

Village of Longview Peace Officer Contracted Services Report

Traffic Ticket Issuance Summary

Month	# Patrol Shifts	Total # hours	# Tickets Issued	Total Amount of Tickets Issued	Village of Longview 60% Revenue portion	Ticket category											CPO Monthly Invoice Total	Village of longview Net Profit	Highest Recorded Speed
						1	2	3	4	5	6	7	8	9	10	11			
January	32	86.67	86	\$ 27,724.00	\$16,634.40	65	1	9	7	0	0	2	0	0	0	2	\$8,667.00	\$7,967.40	
February	32	86.67	48	\$ 15,111.00	\$9,066.60	40	1	6	1	0	0	0	0	0	0	0	\$8,667.00	\$399.60	
March	42	86.67	54	\$ 14,600.00	\$8,760.00	34	1	17	0	0	0	2	0	0	0	0	\$8,667.00	\$93.00	
April	44	86.67	54	\$ 14,777.00	\$8,866.20	29	0	18	2	0	0	4	1	0	0	0	\$8,667.00	\$199.20	
May	38	86.67	46	\$ 14,995.00	\$8,997.00	26	7	7	0	0	0	4	1	0	0	0	\$8,667.00	\$330.00	
June	40	86.67	43	\$ 11,071.00	\$6,642.60	22	7	9	1	0	0	3	0	1	0	0	\$8,667.00	-\$2,024.40	
July	41	86.67	40	\$ 14,737.00	\$8,842.20	20	4	4	0	0	2	8	0	0	0	2	\$8,667.00	\$175.20	
August	38	86.67	53	\$ 14,769.00	\$8,861.40	37	3	4	1	0	0	7	0	0	0	1	\$8,667.00	\$194.40	
September	33	86.67	46	\$ 14,460.00	\$8,676.00	29	5	5	0	0	0	7	0	0	0	0	\$8,667.00	\$9.00	
October	34	86.67	48	\$ 16,086.00	\$9,651.60	33	1	5	0	0	1	5	1	0	0	2	\$8,667.00	\$984.60	
November	0	0	0	\$ -	\$0.00	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	
December	0	0	0	\$ -	\$0.00	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	
	374	866.7	518	\$158,330.00	\$94,998.00	335	30	84	12	0	3	42	3	1	0	7	\$86,670.00	\$8,328.00	

- 1 115 (2) (P) Speeding
- 2 115.1 (1) (B) Cellphone while operating
- 3 52(1) (A) Operate/Drive MV W/O registration
- 4 57 Fail To Obey Traffic Control Device
- 5 Mandatory Court Summons
- 6 54 (1) (A) No Insurance
- 7 Other
- 8 53 (1) (A) Improper Display of Plate
- 9 15 (A) (A) Cross Double Line
- 10 53 (1) (B) Improper Use Plate
- 11 51 (A) Operate MV W/O Licence



**VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL**

TO: Council
FROM: Roy Tutschek
SUBJECT: CAO Report
DATE: November 12, 2025

1. Land developments ongoing.
2. Working with admin staff on OHS Inspection directives.
3. In contact with Village auditor.
4. Following up on Campground Sani dump upgrade.
5. Planning to meet with Post Master regarding rental contract.
6. Attending November 2025 AB Muni Convention in Calgary.
7. Review campground toilet underground lines.
8. Working on Sani Dump upgrade exploration.

**VILLAGE OF LONGVIEW
BANK RECONCILIATION
October 31, 2025**

General Ledger ATB

Balance at	General account	\$1,724,669.00		
	CCBF account	\$273,284.40		
	Recreation account	\$30,797.18		
	Light Up account	\$0.00		
	Memorial Garden account	\$5,382.97		
	Total Bank in GL			\$2,034,133.55
	charges outstanding in GL			
	deposit outstanding in GL	\$	1,818.69	\$ 1,818.69
Adjusted Balance	October 31, 2025			<u>\$2,035,952.24</u>

ATB General Bank Account

	General account	\$1,764,006.32		
	CCBF account	\$272,911.81		
Balance	October 31, 2025			<u>\$2,036,918.13</u>
Less:	Outstanding Cheques	(\$965.89)		
Plus:	Outstanding Deposit in Bank			<u>(\$965.89)</u>
Balance at	October 31, 2025			<u>\$2,035,952.24</u>
difference				\$0.00

	Total on Deposit			<u>\$2,035,952.24</u>
Less:	MSI Grant	\$123,130.96		
	CCBF Grant	\$273,284.40		
	LGFF Grant	\$45,994.97		
	FGTF Grant	\$1,301.00		

			bill credits	
1. see below	Solar Project - Net Zero	\$0.00	\$6,435.94	2025
			\$48,213.87	2024
			\$41,354.32	2023
			\$47,787.34	2022

	Westview Place Project	\$0.00		
2. see below	Reserves	\$1,000,779.83		
	held for recreation	\$30,797.18		
	held for memorial garden	\$5,382.97		

Restricted Funds

\$1,480,671.31

Balance for Operations

\$555,280.93

1 Non grant portion of net zero project was recouped over time with generation credits on our electrical bill. The total non grant portion was \$143,791.47



Village of Longview

YTD Council Summary

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2025-Nov-5
1:24:44PM

General Ledger	Description	2024 YTD Actual	October 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$	2025 Budget Remaining %
TOTAL General Revenue		(711,119.79)	(5,622.80)	(717,471.10)	(755,827.00)	(38,355.90)	5.07
TOTAL Legislative Revenue		(150.00)	0.00	(4,068.00)	0.00	4,068.00	0.00
TOTAL Administrative Revenue		(42,825.92)	(32,320.00)	(43,816.52)	(45,900.00)	(2,083.48)	4.54
TOTAL Protective Services Reve		(15,794.46)	(4,021.00)	(41,255.50)	(70,600.00)	(29,344.50)	41.56
TOTAL Emergency Services Reven		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Public Works Revenue		0.00	0.00	0.00	(300.00)	(300.00)	100.00
TOTAL Roads & Street Lights Re		(13,553.46)	0.00	(13,681.06)	(20,360.00)	(6,678.94)	32.80
TOTAL Water Services Revenue		(91,520.79)	(2,694.58)	(99,487.71)	(152,650.00)	(53,162.29)	34.83
TOTAL Wastewater Services Reve		(73,939.82)	0.00	(73,925.02)	(84,000.00)	(10,074.98)	11.99
TOTAL Solid Waste Services Rev		(13,718.58)	(82.00)	(13,794.50)	(20,200.00)	(6,405.50)	31.71
TOTAL FCSS Revenue		(10,646.24)	(2,588.08)	(12,840.35)	(16,190.00)	(3,349.65)	20.69
TOTAL Plan & Dev Revenue		(14,667.30)	(242.80)	(63,000.15)	(237,500.00)	(174,499.85)	73.47
TOTAL Parks / Rec Revenue		(200.00)	0.00	0.00	(105.00)	(105.00)	100.00
TOTAL Camp Info Centre Revenue		(50,622.20)	(5,269.35)	(57,640.08)	(41,925.00)	15,715.08	(37.48)
TOTAL Community Hall Revenue		(28,785.00)	0.00	(4,265.00)	(4,000.00)	265.00	(6.53)
TOTAL REVENUE		(1,067,543.56)	(52,820.61)	(1,145,244.99)	(1,449,557.00)	(304,312.01)	20.99
TOTAL Rec Board Revenue		(18,695.00)	0.00	0.00	(4,500.00)	(4,500.00)	100.00
TOTAL Solar Revenue		(37,836.63)	(5,745.17)	(39,358.85)	(40,000.00)	(641.15)	1.60
TOTAL SUB-ACCOUNTS REVENUE		(56,531.63)	(5,745.17)	(39,358.85)	(44,500.00)	(5,141.15)	11.55



Village of Longview

YTD Council Summary

General Ledger	Description	2024 YTD Actual	October 2025 Actual	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$	2025 Budget Remaining %
TOTAL General Expenses		164,149.90	0.00	185,842.47	238,204.00	52,361.53	21.98
TOTAL Legislative Expenses		21,324.37	3,375.83	15,202.40	29,350.00	14,147.60	48.20
TOTAL Administration Expenses		252,949.40	33,133.61	282,884.30	341,688.00	58,803.70	17.21
TOTAL Protective Services Expe		6,448.00	8,666.67	69,833.36	104,000.00	34,166.64	32.85
TOTAL Emergency Services Expen		3,084.85	870.05	4,417.26	10,000.00	5,582.74	55.83
TOTAL Public Works Expenses		76,905.17	7,188.14	88,781.70	108,000.00	19,218.30	17.79
TOTAL Roads & Street Lights Ex		17,007.65	3,749.86	18,775.65	22,600.00	3,824.35	16.92
TOTAL Water Services Expenses		103,031.80	32,335.19	133,027.29	220,400.00	87,372.71	39.64
TOTAL Wastewater Services Expe		72,903.92	5,250.00	75,133.78	115,150.00	40,016.22	34.75
TOTAL Solid Waste Expenses		6,049.26	630.19	6,157.71	8,500.00	2,342.29	27.56
TOTAL FCSS Expenses		10,352.00	1,569.60	11,531.60	13,732.00	2,200.40	16.02
TOTAL Planning and Development		113,450.78	118.08	141,124.78	157,065.00	15,940.22	10.15
TOTAL Parks / Rec Expense		2,796.20	0.00	852.96	1,300.00	447.04	34.39
TOTAL Campground Info Centre E		42,192.45	4,707.29	50,547.24	46,483.00	(4,064.24)	(8.74)
TOTAL Community Hall Expenses		19,845.47	939.02	25,105.51	20,525.00	(4,580.51)	(22.32)
TOTAL Library Expenses		4,961.58	333.83	6,899.22	8,060.00	1,160.78	14.40
TOTAL EXPENSES		917,452.80	102,867.36	1,116,117.23	1,445,057.00	328,939.77	22.76
P NET DEFICIT (Surplus)		(206,622.39)	44,301.58	(68,486.61)	(49,000.00)	19,486.61	(39.77)
TOTAL Rec Board Expenses		11,571.85	0.00	0.00	4,500.00	4,500.00	100.00
TOTAL Solar Project		0.00	0.00	2,500.00	40,000.00	37,500.00	93.75
NET SURPLUS (Deficit) SUB-ACCO		11,571.85	0.00	2,500.00	44,500.00	42,000.00	94.38

*** End of Report ***



Village of Longview

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Cheque Listing For Council

2025-Nov-5
1:26:55PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount
963	2025-10-07	AMSC Insurance Services Ltd.	1830-2025-10 48744	OCTOBER PREMIUM SPECIAL LINES COVERAGE	1,378.63 1,505.00	2,883.63
964	2025-10-07	ATB Financial Mastercard	20251006	RE OCT 6 STATEMENT	3,407.79	3,407.79
965	2025-10-07	Benchmark Assessment Consultants Inc.	3646	OCT-DEC ASSESSMENT FEES	1,764.00	1,764.00
966	2025-10-07	Brownlee LLP	593142	PROXIMITY AGREEMENT	2,039.63	2,039.63
967	2025-10-07	Canon Canada Inc.	4030778024	RE OCT 6 INVOICE	308.59	308.59
968	2025-10-07	Caumartin, Justin	20251015	OCTOBER 15 VOUCHER	65.00	65.00
969	2025-10-07	Contain-A-Way Services	343792	SEPT GARBAGE	237.50	237.50
970	2025-10-07	E.S.Williams & Associates Inc.	332881 333359 333360 333861	SETUP NEW VIRTUAL SERVERS REMOTE SUPPORT BACKUP LICENSE BACKUP LICENSE	4,802.44 854.44 62.35 42.00	5,761.23
971	2025-10-07	Eastlink	24268622	RE OCTOBER 3 STATEMENT	124.90	124.90
972	2025-10-07	Foothills Regional Service Commission	00032842	SEPT GARBAGE	404.00	404.00
973	2025-10-07	Government of Alberta, Land Titles	20250930	SEPT SEARCHES	20.00	20.00
974	2025-10-07	Highwood Printing Inc.	17635	BALLOTS	430.50	430.50
975	2025-10-07	Iron Mountain Canada Operations ULC	KSSD311	RE SEPT 30 INVOICE	351.70	351.70
976	2025-10-07	Longview and Area Seniors' Association	20250930	2024 MEDICAL TRANS CARRYOV	1,569.60	1,569.60
977	2025-10-07	Majchrowski, Nicki	20251015	OCT 15 VOUCHER	650.00	650.00
978	2025-10-07	Superior Safety Codes Inc	21998	AUGUST PERMIT FEES	123.98	123.98
979	2025-10-07	Telus Mobility	20250927	RE SEPT 27 VOUCHER	144.31	144.31
980	2025-10-07	UG Excavating Ltd.	400-03102025	150 MORRISON RD CURB STOP	8,925.00	8,925.00
981	2025-10-07	Wight, Karen	20250930	GARDEN EXPENSES	101.10	101.10
982	2025-10-15	ACE, Alberta Co-Operative Energy	259947	RE OCTOBER 8 STATEMENT	4,349.81	4,349.81
983	2025-10-15	Alberta Municipal Data Sharing Partner	2025-612	2025 MEMBERSHIP DUES	35.00	35.00
984	2025-10-15	Catalis Technologies Canada Ltd.	INV308361587	RE NEW SETUP WORK	756.00	756.00
985	2025-10-15	Eastlink	24295662	RE OCT 10 STATEMENT	179.50	179.50
986	2025-10-15	MPE Engineering Ltd	2530-020-00-10	WESTVIEW W&S REPLACEMENT	19,449.86	19,449.86
987	2025-10-15	Scotty's Plumbing & Heating	483381	CAMPGROUND SEWER REPAIR	399.00	399.00
988	2025-10-15	Town of Diamond Valley	2025619	SEPT CPO CONTRACT	8,666.67	8,666.67
989	2025-10-22	Foothills County	IVC0000036449 IVC0000036450	JULY-SEPT 2025 3RD QTR WATER SERVICES	870.05 27,708.18	28,578.23
990	2025-10-28	GME Excavation Sewer & Water	20251015	WESTVIEW PROGRESS DRAW	1102,544.69	102,544.69
991	2025-10-28	Rogers, Ken	20251028	FOR CHAIR TRUCK IN HALL	71.23	71.23
992	2025-10-28	Selbee, Kathie	20251028	DEMO DEPOSIT REFUND	5,000.00	5,000.00
993	2025-10-28	Telus Communications	20251020	RE OCT 20 STATEMENT	281.94	281.94
994	2025-10-28	Telus Mobility	20251017	RE OCTOBER 17 STATEMENT	53.50	53.50

Total 199,677.89

*** End of Report ***

**BYLAW 476-25
2025 FEES and FINES BYLAW**

**BYLAW 484-25
2026 FEES and FINES
BYLAW**

A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO ESTABLISH THE FEES AND FINES FOR VARIOUS BYLAWS.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, providing for the establishment of Rates and Fees for Goods and Services as Delivered in the Municipality; and

WHEREAS it is desirable to have such Rates and Fees be included in one Bylaw for benefit of amendment on an annual basis and/or as required;

NOW THEREFORE, the Council of the Village of Longview, in the Province of Alberta, establishes the following rates and fees for goods and services as delivered in the Municipality and, enacts as follows:

TITLE AND PURPOSE

- 1) This Bylaw may be cited as "Fees and Fines Bylaw"

REVOKE PREVIOUS RATES AND FEES

- 2) All previous rates for Goods and Services as Delivered to the Municipality and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services in Schedule "A" attached.
- 3) All previous rates for Goods and Services as Delivered to the Municipality and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Good and Services as Delivered to the Municipality.
- 4) In November of each year, Council shall review and amend the various Rates and Fees levied for Goods and Services delivered to the Municipality and shall maintain these various Rates and Fees in Schedule "A" attached.

REVOKE FEES SCHEDULES A to H IN HIGHWAY BYLAW 148-83

- 5) Revoke Schedules A to H and any fees mention in the Highways Bylaw 148 from 1983 and replaced by the following rates for Goods and Services in Schedule "A" attached.

EFFECT

- 6) This bylaw shall come into force and effect on the third and final reading.

READ A FIRST AND SECOND TIME this 17th day of June 2025. **November 18, 202**

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, Council of the Village of Longview will proceed to 3rd Reading.

November 18, 202

UPON MOTION DULY MADE AND CARRIED, READ a third time this 17th day of June 2025.


Mayor


Chief Administrative Officer

Schedule "A"

RATES AND FEES SCHEDULE

ASSESSMENT AND TAXATION

Assessment and Review Board:

Assessment Complaint Filing Fee \$ 50

Tax Information:

Tax Certificate \$ 50

ADMINISTRATIVE SERVICES

Photocopying \$0.25 /page

Colour Copies \$0.50 /page

Faxing \$1.00 /page

TENT RENTALS

Ratepayer Rental \$100 day

BUSINESS LICENSES:

- **Business license**

A business license is required for most businesses in Canada to operate legally. It ensures that businesses follow safety and zoning regulations, and that taxes are collected. Business licenses are required annually.

- **Market license**

Every business is required to obtain a license. A market license is a type of business license that allows a vendor to rent space, stalls, or tables at a public market to sell goods to the public. Public market vendors who sell food, beverages, or artisan goods (including live music bands) do not need a business license.

All market events require a market license (whether inside or outside a building or home).

A market event requires a host, who will coordinate all the vendors and arrange for the market license fee payment – see fees list below. There must be insurance coverage for all market participants/vendors. Sometimes the market host will require each vendor to arrange for appropriate insurance coverage.

Non-profit organizations wanting to carry out a market event require approval from Village admin however there is no license or fee requirement.

To be granted a business license the applicant:

1. Must ensure all provincial and federal licensing requirements are met.
2. Must ensure all Land Use Bylaw requirements are complied with including permits of compliance with building codes and fire safety inspections.
3. Cannot transfer the business license to other persons or businesses.
4. Is deemed to be carrying on a business if the activity or event or undertaking is advertised.

5. Based on reasonable grounds is believed to be a person of good character and not have a criminal record.

Fees:

Home Occupation – without employees	\$25
Home Occupation – with employees	\$50
Commercial.....	Ratepayer Non-Ratepayer
Annual	\$100 \$200
Half year after June 30.....	\$50 \$100
Monthly	\$37.50 \$75
Vendor or temporary (1 week).....	\$25
Contractors Site License:	\$750
(includes all sub-trades/ subcontractors on job site)	
Business license to cover supplier and contractors.....	\$500

Markets:

1. Up to 4 market events per year (for example a weekend market) \$25
2. Five or more market events per year.....\$75

Fine for Operating without a Business License,	not less than \$50 not more than \$500
Late Penalty (4 weeks)	50% of renewal fee
Late Penalty (8 weeks)	(50% + 50%) 100% of renewal fee

DOG LICENSING

In accordance with: Bylaw 480-25 Responsible Pet Ownership Bylaw:

	Prior to January 31	After January 31
Each Dog / Residence Neutered/Spayed up to 3 dogs.....	\$20	\$40
Unneutered/Unspayed.....	\$40	\$80
Service Dog Tag	\$0	\$0
Temporary Dog Tag, (for visiting dogs only)	\$5	\$5
Replacement Dog Tag.....	\$10	\$10
Impound Fees (per day or portion of).....	\$75	\$75
Vicious Dog Licence (per year or portion of).....	\$750	\$750
Impound Fee – (dangerous, vicious, aggressive dogs) (per day or portion of).....	\$300	\$300
Veterinary Fees	As incurred	
Backyard Hen Program Licence Fee	\$15	\$15

UTILITY CHARGES

Metered Water Service Rates

The following water service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, community service enterprises, schools or any other building connected to the Village of Longview water works system:

Fixed Charge:	\$79.25, plus
Usage Rate 20.01 to 40 m ³ :	\$1.30/ m ³
Usage Rate 40.01 to 60 m ³ :	\$1.43/ m ³
Usage Rate 60.01 to 80 m ³ :	\$1.52/ m ³
Usage Rate 80.01 to 100 m ³ :	\$1.63/ m ³
Any amount greater than 100 m ³	\$1.74/ m ³
Replacement of Water Meter (damaged by occupant)	\$600.00

Refusal to install or replace water meter will result in a billing of 3x the fixed rate charge until meter is replaced. Bylaw 431-20 Water Meter Installation

Sewer Service Rates

The following sewer service charge shall be levied and collected bi-monthly from all residences, commercial and industrial buildings, schools or any other building connected to the Village of Longview sewer system:

Fixed Charge: up to 20 m³ Residential \$15.25, plus

Fixed Charge: up to 20 m³ Commercial..... \$17.25, plus

Usage Rate greater than 20 m³: 0.56/ m³

Residential accounts shall only be charges on 80% of water consumed for any quantity over and above 20 m³

Sewer Lagoon Local Improvement Annual: \$242.18

All commercial food establishments in the Village of Longview will be required to install a grease capture device in order to qualify for the standard sewage rate. Should a commercial food establishment be found to not have properly emptied or maintained their grease capture device, that establishment will be responsible for a fine of not less than \$5,000 Bylaw 340-11a

Garbage Collection and Disposal Rates:

Commercial and industrial buildings are required to arrange for private removal and disposal.

The following rates shall be levied and collected bi-monthly from all residences.

Fixed charge per Residential Garbage Service \$21.50

Utility Account Fees

Street Light Fee \$ 20

Connection and/or Disconnection – During Business Hours \$ 50

Connection and/or Disconnection – After Business Hours \$100

WATER AND SEWER CONNECTION SERVICES:Bylaw 399-17

Water and Sewer Connection (user pay) or cost plus \$5000

Water Meter (New) \$600

Temporary Water Service \$150

PLANNING & DEVELOPMENT

1. DEVELOPMENT PERMITS:

CHANGE IN USE:

Permitted Use:	\$50
Discretionary Uses	\$270
Existing structure or bay use change, intensification of use permits, interior or exterior renovation permits - (includes Sign with Change of Use)	

RESIDENTIAL:

Single Family Dwellings:	\$500
Semi-Detached Dwellings:	\$600
Multi Family Dwellings: plus \$30 for each unit	\$600
Residential Renovation – Major	\$250
Minor Renovations	\$50

COMMERCIAL AND INDUSTRIAL

NEW CONSTRUCTION: (less than 2500 sq. ft.)	\$600
For each additional 1000 sq. ft. or portion thereof	\$50
(Includes additions over 250 sq. ft.) or for minor commercial renovations	

ACCESSORY BUILDINGS

• Decks (over 2 feet in height) and balconies	\$50
• Garden Shed and Sea Can over 100 sq. ft	\$50
• Garages	\$100
• additions greater than 250 sq. feet	\$100

SIGNS:

(Signage not included with Change of Use Permit or New Construction)	\$50
Free standing Signs	\$100

RELAXATIONS OR VARIANCE OF A BYLAW PROVISION:

(Applied as a surcharge to application fee)	\$100
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EXCAVATION, STOCK PILING, GRADING:

(Activities separate from Subdivision or Development where a development agreement has been signed)	\$200
--	-------

RELOCATION OF HOUSE

(Plus, performance security deposit \$5,000)	\$500
--	-------

DEMOLITION:

(Plus, performance security deposit \$5,000)	\$100
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2. CERTIFICATE OF COMPLIANCE:

\$50

3. LAND USE BYLAW AND STATUTORY PLAN (MDP & ASP) AMENDMENT:

\$600

(fee for each document to be amended and includes advertising)
Preparation of Area Structure Plan (terms of reference and budget)
(engineering fees invoiced at cost)

4. MUNICIPAL PLANNING COMMISSION SPECIAL MEETING FEE

\$600

5. SUBDIVISION APPEAL: - Fees for Committee members, advertising, etc.

\$1,200

6. ENCROACHMENT or RIGHT-OF-WAY AGREEMENTS:

Preparation of encroachment agreements or amendments to utility right of way agreements (includes registration)	\$200
Preparation of servicing agreements for development permits (includes registration)	\$300
Preparation of a development agreement for subdivision registration or servicing construction	\$2500

7. DEVELOPMENT APPEALS: \$1200
(Refunded if appeal is withdrawn prior to notice)**8. PERFORMANCE SECURITY DEPOSIT:**

(Performance Security must be in the form of cash cheque, certified cheque or letter of credit as per Land Use Bylaw. The Performance Security is to be collected on all construction that involves a change in use or occupancy and considered forfeited if occupied prior to authorization to do so by the Safety Codes Officer.)

Dwellings (each single family)	\$3000
Residential exterior renovations and additions and accessory buildings over 250 sq. ft., and balconies	\$500
Industrial and Commercial intensification of use (Exterior renovations, landscaping, parking, screening)	\$1500
Multi - Family, Industrial and Commercial (new construction)	\$1500/each Multi Living unit
Move in Buildings or Move out Buildings (to cover any damage to streets, sidewalks, curbs)	\$5000
Building demolition using cartage and heavy equipment (to cover any damage to streets, sidewalks, curbs)	\$5000

9. SUBDIVISION PROCESSING:

Application Fee:	\$1000
for two (2) lots or less and boundary adjustments. (Real Property Report Required)	
per lot for third and subsequent lots.	\$100

Endorsement Fee:	
for instruments registering two (2) lots or less;	\$150
per lot for three (3) or more lots	\$50

Outline Plans:	\$1000 plus \$75/hectare
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Fees are non-refundable once circulation has commenced, and if a site inspection or research has been undertaken, expenses will be deducted from the fee.

Municipal Reserve (MR), Environmental Reserve (ER) and Public Utility (PUL) lots are exempt. Consultant, Solicitor and other professional fees required to prepare special documents will be invoiced at cost. Engineering drawing reviews invoiced at cost.

10. LUB VIOLATION TICKETS

Persons contravening any provision of this Bylaw to whom violation tickets are issued shall be liable for a penalty of one hundred (\$100.00) dollars for the first offence and two hundred (\$200.00) dollars for second and subsequent offences, such fine to be paid to the Village of Longview. Each day that a breach of the Bylaw has occurred may be considered to be a separate offence.

(moved from LUB 400-17 Sept 2022)

RECREATION

Campground

Full-Service (Water, Sewer, Electricity (Power) Sites Nightly Fee	\$40
Monthly Fee	\$800
Water and Electricity Nightly Fee	\$35
Water and Electricity (Power) Monthly.....	\$750
Tents	\$20

Campground Cookhouse: \$50 for 4 hours use. \$100 for Full day use.

REMUNERATION FOR ELECTED OFFICIALS & STAFF

The rate of remuneration for the performance of regular and usual duties of Elected Officials as identified shall be as follows:

- Council/Special Meeting \$60.00 per meeting under 2 hours
- Up to 4 hours \$110.00 per meeting
- Conventions, conferences, seminars, public hearings \$200.00 per day
(any meeting over four (4) hours)

ELECTED AND APPOINTED MUNICIPAL OFFICIALS AND EMPLOYEES

- Accommodation (no receipt required) \$50.00 per day
- Accommodation (receipt required) \$200.00 per day

MEALS Per Diem for Meals

Incidentals: \$10, Breakfast \$15, Lunch \$20, Dinner \$36 Max Daily Total \$81

KILOMETRE RATE FOR TRAVEL

\$0.545 per kilometre

Community Hall

	Longview & Area Non-Profit	Community Residents	Non- Residents	Licensed Businesses	Comments	
Rental Fee 3 Hours or Less.	Free	\$30.00	\$75.00	\$30.00	Kitchen rental not included. If kitchen is required rental is additional \$70.00. Exceptions: approved non-profit.	

Full Day Rental.	Free	\$100.00	\$300.00	\$100.00	Includes use of kitchen.	
Funerals/Celebrations of Life.	Free	Free	\$75.00 per 3-hour event or less	Free	Community Resident. Includes residents identified in Community Hall Policy Appendix A.	
Proof of Insurance with Village of Longview as added party covered. Required before event. Copy of Liquor License, before event.	YES	YES	YES	YES		

BYLAW FINES

Section 5 - Enforcement Part 13 of Municipal Government Act

5.0 In addition to any penalty which may be imposed under this Bylaw, the Village may seek a court order granting relief in the nature of an injunction or any other order necessary to enforce compliance (including pursuant to Part 13 of the Municipal Government Act).

SMOKING AND VAPING VIOLATION

Bylaw 414-18

SECTION	OFFENCE	MINIMUM PENALTY	SPECIFIED PENALTY
3.1	Smoking or vaping of tobacco or cannabis in any public place	\$150.00	\$300.00
3.2	Permit smoking or vaping of tobacco or cannabis in any public place	\$250.00	\$500.00
3.3	Smoking or vaping of tobacco or cannabis with minor in motor vehicle in public place	\$250.00	\$500.00

SOLID WASTE VIOLATION

Bylaw 413-18

	PENALTY IN DOLLARS
First Offence	\$125.00
Second Offence	\$250.00

COMMUNITY STANDARDS VIOLATION

Bylaw 405-17

Violation Fines under this Bylaw	First Offence	\$250.00
	Second Offence	\$500.00
	Third & Subsequent Offences	\$1,000.00

FAIL TO COMPLY WITH REMEDIAL ORDER

First Offence, \$500 per day for Vicious Dog Provincial Court Order non-compliance	\$500.00
Second Offence	\$1,000.00
Third & Subsequent Offences \$	1,500.00

WATER USE & CONSERVATION VIOLATION

Bylaw 404-17

LEVEL	1 ST OFFENCE	2 ND OFFENCE	3 RD OFFENCE
1	N/A	N/A	N/A
2	\$ 100.00	\$ 250.00	\$ 800.00
3	\$ 250.00	\$ 800.00	\$1,500.00

TAMPERING WITH A WATER METER

A fine of \$1,000 plus if meter is damaged an additional \$600 to be paid before water services are reconnected.



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 11.1

Date: November 13, 2025

Title: RFD ATB Signing Authorities and Credit/Master Card Policy dollar limits.

Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that Council _____.

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ (*for further information or future date*).

Background: 1. Request Council to carry the following motions to facilitate cheque payments and Mastercard usage:

MOVED by _____ that the Village approve Rose Klassen, Brenda McIntosh, John Wagenaar and Roy Tutschek, to be signing authorities on the Village ATB bank account requiring two signatures on all cheques.

MOVED by _____ that the credit card limits be set as \$1500 for Mayor, \$500 for each Councillor, \$1500 Adm Assist, \$2000 Public Works, \$4000 CAO not to exceed \$10,000 total.

Implications:
Policy,
Statutory Plans,
Legislative:
Financial:

N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by **NO**
FOIP:

1. none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 11.2

Date: November 13, 2025
Title: Village Christmas office Hours and CAO vacation
Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that Council _____.

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ (*for further information or future date*).

Background:

1. Request Council to approve the following Village staff paid days off in lieu of Christmas bonuses as per previous years: December 29, 30 and 31, 2025.
Office closure: noon December 24, 2025 – January 2, 2026.

Municipal Clerk will continue to take payments (e transfer) and monitor emails on a daily basis, Public Works lead will do garbage pickup on the 29th being the land fill is closed on the 26th.
2. CAO requests usage of remaining one week yet unused vacation and 2 days accumulated time in lieu during 2025. CAO would be absent from the Village Office December 15, 2025, through January 6, 2026. CAO will come to Longview for the December 16, 2025 Regular Council meeting.

CAO will be available on phone and can come into the office during this period of vacation time if Village staff requests CAO help in the office.

Implications:
Policy,
Statutory Plans,
Legislative:
Financial: N/A

Communications: Notices posted at Council meetings

Attachments:	Is the documentation severed by	NO
	FOIP:	

1. none



2025-11-07

Mayor Rose Klassen, Councillors and CAO
Village of Longview, AB

Dear Mayor Rose Klassen, Councillors and CAO,

Please find attached the quarterly Community Policing Report covering the period from July 1st to September 30th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Diamond Valley Detachment.

In the past few months, Alberta RCMP has observed significant changes to our senior management team that I want to highlight in this quarter's update. In addition to our new Commanding Officer, Deputy Commissioner Trevor Daroux, we are pleased to welcome a new Criminal Operations Officer, Assistant Commissioner Wayne Nichols. Since entering his new role, the Commanding Officer and other members of the senior management team have been taking time to meet with community and elected officials throughout the province. The team is also looking forward to meeting with representatives from several communities during the upcoming meetings at Alberta Municipalities and Rural Municipalities of Alberta convention this November.

Deputy Commissioner Daroux is focused on prioritizing meeting opportunities between the senior management team and all communities that we serve. These meetings serve as an opportunity to further strengthen our relationship and allow us the chance to listen to the needs and concerns of our communities. If you are interested in meeting with our senior management team, please do not hesitate to reach out so that we can coordinate a time that is convenient for you.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any other questions or concerns.

Best regards,

Staff Sergeant Don Racette
Detachment Commander
Diamond Valley RCMP





Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Diamond Valley

Detachment Commander

S/Sgt Don Racette

Report Date

November 7, 2025

Fiscal Year

2025-26

Quarter

Q2 (July - September)

Community Priorities

Priority #1: Property Theft

Updates and Comments:

With in this quarter members continue to excel in this are of the performance plan. Members continue to conduct proactive patrols within the MD of Foothills and other communities such as the Village of Longview, Priddis, Millarville and a variety of highways. Members have been utilizing an unmarked police vehicle to conduct patrols in those rural areas and communities. This has been instrumental to prevent rural property thefts. During the G7 gathering has also increased our proactive patrols as there was a leave restriction in place during that time. This afforded members to be in the rural areas more often and been seen by community members.

Priority #2: Enhance Road Safety

Updates and Comments:

Members continue to progress in this area and have engaged with other partners such as RCMP Traffic Services, MD Foothills CPO's, Sheriffs, Fish and Wildlife to conduct join force operations with the Foothills County and other provincial highways. Members focussed on Impaired driving, traffic enforcement within this quarter. Members continue to partner with our stakeholders and other law enforcement partners to establish Joint Force Operations within the MD of Foothills County and the Village of Longview.





Priority #3: Police/Community Relations – Police Visibility

Updates and Comments:

The Detachment Commander continues to meet with elected officials for the MD of Foothills that Diamond Valley jurisdiction. Also meets with the CAO and other elected officials with the Village of Longview. These meetings are often in person and via phone. The detachment participates in a variety of events around the Foothills area to have those good working relationships with community members and elected officials. It has been expressed personally to me the good work the Diamond Valley RCMP are doing and having that good working relationships with communities.





Community Consultations

Consultation #1

Date	Meeting Type
July 1, 2025	Community Connection
Topics Discussed	
Members from the Diamond Valley Detachment attended the Millarville Racetrack to participate in Canada Day Celebrations and annual rodeo.	
Notes/Comments:	
The detachment has been invited to attend this annual event and provide members or member in Red Serge. Members remain after the races to mingle and chat with local and non-local residents to answer questions and pose for a photo op. This is great community connections for the detachment and the RCMP as a whole.	

Consultation #2

Date	Meeting Type
July 1, 2025	Community Connection
Topics Discussed	
GD member attended the Bar U Ranch to participate in their annual Canada Day Celebrations. Members stay after the event to answer questions and mingle with the crowd.	
Notes/Comments:	
There is always a request for a member to attend and be part of the Canada ceremonies.	

Consultation #3

Date	Meeting Type
July 15, 2025	Meeting with Stakeholders
Topics Discussed	
The Detachment Commander attends monthly to the Foothills Rural Policing Committee.	
Notes/Comments:	
These meetings are a good way to communicate and provide dialogue on topics of poling and other topics that might be a concern within the Foothills communities.	





Consultation #4

Date	Meeting Type
July 19, 2025	Community Connection
Topics Discussed	
GD members invited to participate in the Village of Longview annual Little New York Daze Parade.	
Notes/Comments:	
The detachment is invited to this event every year to have some sort of involvement. This is a great opportunity to meet with community members and dignitaries.	

Consultation #5

Date	Meeting Type
July 29, 2025	Meeting with Stakeholders
Topics Discussed	
Detachment Commander and watch commander attended the Village of Longview and met with the CAO as part of a monthly collaborative meeting.	
Notes/Comments:	
These meetings are important to continue to keep the lines of communication open and continue to build relationships.	

Consultation #6

Date	Meeting Type
August 13, 2025	Community Connection
Topics Discussed	
GD members partnered with stakeholders to conduct joint force operations with the MD of Foothills and surrounding area.	
Notes/Comments:	
These joint force operations are a great way to build, foster and maintain relationships with other agencies and to proactively work on the road safety plan.	



Consultation #7

Date	Meeting Type
August 21, 2025	Community Connection
Topics Discussed	
GD members attended the Village of Longview to conduct active patrols within the community and met with business owners and had a sit down to have a coffee and met with citizens.	
Notes/Comments:	
Great way to meet with citizens in the Village of Longview and allow for citizens to ask questions on a variety of topics.	





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	8	7	1	1
Detachment Support	3	3	0	1

Notes:

1. Data extracted on September 29, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the nine established positions, seven officers are currently working. There is one officer on Medical leave. There is one hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are currently working. There is one hard vacancy at this time and position is currently being staffed with an applicant who is going through security clearances.



Turner Valley Provincial Detachment Crime Statistics (Actual) July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	2	0	0	0	N/A	N/A	-0.2
Robbery		0	0	0	0	1	N/A	N/A	0.2
Sexual Assaults		5	1	2	3	7	40%	133%	0.6
Other Sexual Offences		1	1	3	0	3	200%	N/A	0.3
Assault		75	42	51	35	36	-52%	3%	-8.5
Kidnapping/Hostage/Abduction		2	1	0	0	0	-100%	N/A	-0.5
Extortion		0	0	1	1	0	N/A	-100%	0.1
Criminal Harassment		8	13	15	12	7	-13%	-42%	-0.3
Uttering Threats		9	13	15	18	8	-11%	-56%	0.3
TOTAL PERSONS		100	73	87	69	62	-38%	-10%	-8.0
Break & Enter		16	9	11	17	4	-75%	-76%	-1.6
Theft of Motor Vehicle		8	9	9	12	4	-50%	-67%	-0.5
Theft Over \$5,000		0	2	1	3	0	N/A	-100%	0.1
Theft Under \$5,000		33	39	24	17	15	-55%	-12%	-5.8
Possn Stn Goods		4	3	8	6	3	-25%	-50%	0.1
Fraud		22	14	16	19	15	-32%	-21%	-0.9
Arson		3	1	2	1	2	-33%	100%	-0.2
Mischief - Damage To Property		35	25	17	28	11	-69%	-61%	-4.5
Mischief - Other		43	28	29	27	16	-63%	-41%	-5.5
TOTAL PROPERTY		164	130	117	130	70	-57%	-46%	-18.8
Offensive Weapons		9	2	7	5	4	-56%	-20%	-0.7
Disturbing the peace		42	43	12	23	13	-69%	-43%	-7.8
Fail to Comply & Breaches		18	8	38	22	13	-28%	-41%	0.4
OTHER CRIMINAL CODE		16	8	5	7	7	-56%	0%	-1.9
TOTAL OTHER CRIMINAL CODE		85	61	62	57	37	-56%	-35%	-10.0
TOTAL CRIMINAL CODE		349	264	266	256	169	-52%	-34%	-36.8



Turner Valley Provincial Detachment Crime Statistics (Actual) July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	3	2	1	0	-100%	-100%	-0.4
Drug Enforcement - Trafficking		5	2	2	1	0	-100%	-100%	-1.1
Drug Enforcement - Other		1	0	2	0	1	0%	N/A	0.0
Total Drugs		7	5	6	2	1	-86%	-50%	-1.5
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		8	13	9	7	3	-63%	-57%	-1.6
TOTAL FEDERAL		15	18	15	9	4	-73%	-56%	-3.1
Liquor Act		10	2	4	5	2	-80%	-60%	-1.3
Cannabis Act		1	2	1	0	0	-100%	N/A	-0.4
Mental Health Act		33	39	25	24	19	-42%	-21%	-4.3
Other Provincial Stats		108	69	51	57	41	-62%	-28%	-14.6
Total Provincial Stats		152	112	81	86	62	-59%	-28%	-20.6
Municipal By-laws Traffic		0	1	2	0	3	N/A	N/A	0.5
Municipal By-laws		21	9	11	12	17	-19%	42%	-0.5
Total Municipal		21	10	13	12	20	-5%	67%	0.0
Fatals		1	0	1	1	2	100%	100%	0.3
Injury MVC		13	19	20	15	20	54%	33%	1.0
Property Damage MVC (Reportable)		68	101	115	49	66	-3%	35%	-5.6
Property Damage MVC (Non Reportable)		10	13	11	12	14	40%	17%	0.7
TOTAL MVC		92	133	147	77	102	11%	32%	-3.6
Roadside Suspension - Alcohol (Prov)		9	11	9	5	2	-78%	-60%	-2.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		426	342	319	357	190	-55%	-47%	-45.7
Other Traffic		3	1	1	3	0	-100%	-100%	-0.4
Criminal Code Traffic		16	13	21	14	17	6%	21%	0.3
Common Police Activities									
False Alarms		15	17	11	16	14	-7%	-13%	-0.3
False/Abandoned 911 Call and 911 Act		6	17	18	15	8	33%	-47%	0.2
Suspicious Person/Vehicle/Property		53	56	67	54	43	-19%	-20%	-2.2
Persons Reported Missing		14	11	13	12	12	-14%	0%	-0.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		29	22	39	19	26	-10%	37%	-0.9
Form 10 (MHA) (Reported)		2	1	2	1	0	-100%	-100%	-0.4