

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, October 28, 2025  
Held at the Longview Community Hall at 6:15 p.m.

**PRESENT**

Mayor Rose Klassen  
Deputy Mayor Brenda McIntosh  
Councilor John Wagenaar  
  
Chief Administrative Officer Roy Tutschek  
  
9 public in attendance.

**PUBLIC IN  
ATTENDANCE**

Mayor Klassen called the meeting to order at 6:14 p.m.

**CALL TO ORDER**

**AGENDA**

Resolution 168-25

**MOVED** by Deputy Mayor McIntosh that the agenda be accepted as amended, re: 11.4 - Library Council Liaison will be changed from Rose Klassen to John Wagenaar.  
**CARRIED**

**DELEGATIONS**

**NONE.**

**CORRESPONDENCE  
FROM RESIDENT**

**NONE.**

**MINUTES OF  
PREVIOUS  
MEETINGS**

Resolution 169-25

**MOVED** by Mayor Klassen that the Minutes of the Regular Council meeting September 16, 2025, be adopted as presented.  
**CARRIED**

**ACTION ITEMS**

CAO presented October 2025 Action Items.

Mayor

CAO

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**REPORTS**

Policing Report      September 2025 Policing Report from Diamond Valley Policing.

CAO Report      CAO Tutschek presented the October 2025 CAO report.

Council Reports      New Council, no Council reports yet.

**Reports to Council**

**Mayor** \_\_\_\_\_

**Deputy Mayor** \_\_\_\_\_

**Councilor** \_\_\_\_\_

Resolution 170-25      **MOVED** by Councilor Wagenaar that the September, October 2025 Council reports be accepted as presented.  
**CARRIED**

**FINANCIAL  
REPORTS**

September 2025 Bank Reconciliation.

September 2025 Accounts Payable Cheque Register.

September 2025 YTD Revenue and Expense report.

Resolution 171-25      **MOVED** by Mayor Klassen that the September 2025 Financial Reports be accepted as presented.  
**CARRIED**

Mayor

CAO

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**QUESTION PERIOD**

Lisa Penner.

FRIAA Wildfire Risk Hazard assessment, any ETA on reports?

CAO.

There was July report, however the core draft recommendations report is expected in November 2025.

**BUSINESS**

**11.1 RCMP greeting,  
Commander Don  
Racette.**

Commander Don Racette, Turner Valley RCMP introduced himself to the new Council.

**11.2 Meeting date  
with Vice President  
Villages and  
Summer Villages -  
Alberta  
Municipalities.**

Council proposed that meeting date with the VP Villages and Summer Villages take place after December 2025. CAO will advise the VP.

**11.3 November 12-  
14, 2025, AB Muni  
convention –  
Calgary.**

Council discussed logistics etc., regarding November 12 – 14 AB Muni convention – Calgary. Council wants hotel stay booked to facilitate networking and taking in more of the convention. Two Council members will stay in a hotel. One Council member will stay with family.

**11.4 RFD Library  
Board member  
appointments –  
revised motion - add  
3-year term date.**

Resolution 172-25

**MOVED** by Deputy Mayor McIntosh that the Village appoint the following people to a three-year term ending October 24, 2028, on the Longview Library Board; Erika Smith, Kerri Gallup, Pat Williams, Sylvia Binkley, Maggie McKerracher, Marie Hummel and John Wagenaar.

**CARRIED**



Mayor



CAO

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**11.5 RFD FCSS  
agreement 3-year  
renewal, 2026-2028.**

Resolution 173-25

**MOVED** by Councilor Wagenaar that Council approves entering in the FCSS 3-year renewal agreement January 2026 to December 2028.

**CARRIED**

**11.6 RFD  
Community  
Christmas Party.**

Resolution 174-25

**MOVED** by Councilor Wagenaar that Council approves Lisa and Bruce Penner to prepare the 2025 Community Christmas Party Dinner and the Date is set as December 14, 2025.

**CARRIED**

**11.7 Strategic  
Planning.**

Council will set a Strategic Planning session date in the new year 2026.

**11.8 RFD motion to  
provide 90-day  
extension to New  
Council onboarding  
requirements.  
Recommended by  
VP Villages and  
Summer Villages.**

Resolution 175-25

**MOVED** by Mayor Klassen that Council approve extending the time allowed for completion of the new mandated training under the MGA to 90 days, per MGA section 201.1(2).

**CARRIED**

**11.9 Emergency  
Management  
Training required  
for Council – within  
90 days of new  
Council term.**

Due to the importance of Emergency Management in the municipality of the Village of Longview, the topic of required Emergency Management training was highlighted as a business agenda item. Council can now have adequate time (90 days) to book into the training sessions. The Village will cover the cost of this mandatory training.

CAO will contact Director of Emergency Management to confirm which Emergency Management training is required of members of the Village of Longview Council.

**CORRESPONDENCE**

**None.**

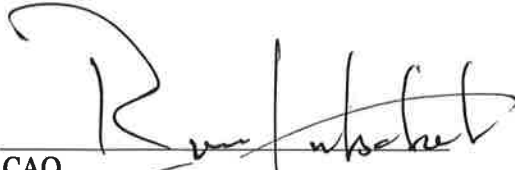
**ADJOURNMENT**

Resolution 176-25

**MOVED** by Mayor Klassen to adjourn the meeting at 7:02 p.m.

**CARRIED**

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\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
CAO

