

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, September 16, 2025
Held at the Longview Community Hall at 5:30 p.m.

PRESENT

Mayor Lisa Penner
Deputy Mayor Rose Klassen
Councilor Aaron Lyons

Chief Administrative Officer Roy Tutschek

Meeting was relocated to the Council Chambers to accommodate another meeting being held at the Community Hall.

PUBLIC IN ATTENDANCE

3 public in attendance.

CALL TO ORDER

Mayor Penner called the meeting to order at 5:30 p.m.

AGENDA

Resolution 151-25

MOVED by Deputy Mayor Klassen that the agenda be accepted as Amended, move 11.4 Post Office contract, to Closed meeting, discussion of Post Office Contract, **FOIP 16(1), 24(1)(c).**
CARRIED

DELEGATIONS

NONE.

CORRESPONDENCE FROM RESIDENT

NONE.

MINUTES OF PREVIOUS MEETINGS

Resolution 152-25

MOVED by Councilor Lyons that the Minutes of the Regular Council meeting June 17, 2025, Special Council Meeting June 13, 2025, re: Public Hearing April 29, 2025, Council follow up - MPS report, Special Council Meeting July 10, 2025, be adopted as presented.
CARRIED

ACTION ITEMS

CAO presented July – September 2025 Action Items.

REPORTS

Policing Report

June, July and August 2025 Policing Report from Diamond Valley Policing.



Mayor



CAO

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CAO Report	CAO Tutschek presented the September 2025 CAO report.
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Council Reports	July - August 2025 Council reports were presented.
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Report to Council

Mayor Lisa Penner

From July – August 2025

-DVCOP meeting

-LNYD

-July 2 FCSS zoom meetings

-July 10, 2025, Special Council meeting

Deputy Mayor Rose Klassen

From July – August 2025

-DVCOP meeting

-LNYD

-July 2 FCSS zoom meetings

-July 10, 2025, Special Council meeting

Councilor Lyons

From July – August 2025

-July 10, 2025, Special Council Meeting.

-LNYD participation.

Resolution 153-25

Mayor

CAO

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**FINANCIAL
REPORTS**

MOVED by Mayor Penner that the July – August 2025 Council reports be accepted as presented.

CARRIED

June - August 2025 Bank Reconciliation.

June – August 2025 Accounts Payable Cheque Register.

June - August 2025 YTD Revenue and Expense report.

Resolution 154-25

MOVED by Councilor Lyons that the June - August 2025 Financial Reports be accepted as presented.

CARRIED

QUESTION PERIOD

Kirk Davis.

Did Ranahan respond yet regarding Community Hall being used as disaster relief center?

CAO.

No response yet.

BUSINESS

**11.1 Confirm
Advance Poll
October 14, 2025.**

Council confirmed October 14, 2025, as Advance Poll Day for the Village of Longview.

**11.2 RFD - Library
Board member
appointments.**

MOVED by Mayor Penner, that Council approves the requested Library Board members:

Chair	Erika Smith
Board Member 1	Kerri Gallup

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Board Member 2	Pat Williams
Board Member 3	Sylvia Binkley
Board Member 4	Maggie McKerracher
Board Member 5	Marie Hummel
Board Member 6	Rose Klassen

Resolution 155-25

**11.3 RFD LUL
contribution
request.**

MOVED by Mayor Penner, \$1000 be donated to the Light Up Longview Mural.

CARRIED

Resolution 156-25

11.4 RFD DVCOP.

MOVED by Councilor Lyons, \$500 per annum be contributed to Longview DVCOP to support additional operational expenses. Look at coding as emergency services expense as opposed to donation.

MOVED by Mayor Penner, DVCOP has been given permission to use the Longview Logo in their publications.

Resolution 157-25

CARRIED

Note: Admin will handle DVCOP signage.

Also, there will be a Longview DVCOP co-Vice President.

**11.5 Post Office Rent
decrease request.**

Moved to Closed meeting discussion.

**11.6 RFD Village
Council –
opportunity to join
Foothills County
SDAB.**

MOVED by Deputy Mayor Klassen, that Council is in favor of joining the Foothills SDAB.

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Resolution 158-25 **CARRIED**

**11.7 RFD Longview
and Area Recreation
Committee member
applications.**

To be discussed in Closed meeting.

Recess: 6:52 p.m. - 7:03 p.m.

CLOSED MEETING.

MOVED by Mayor Penner to go into closed meeting at 7:03 p.m.,
FOIP 1(e), 17(4), 24(1) Evaluations – Longview and Area
Recreation Committee members.

CARRIED

Resolution 159-25

MOVED by Mayor Penner to come out of closed meeting at 8:15
p.m.

CARRIED

Resolution 160-25

No residents are waiting to re-enter the meeting.

MOVED by Mayor Penner to table new Post Office contract with
recommendations from this Council to new Council.

CARRIED

Resolution 161-25

Mayor Penner. Consider decreasing rent is asking ratepayers to
cover the costs, Village residents use a fraction of the mailboxes
versus County, Eden Valley and Utilities and other costs
(provided) compared to value of having a post office. Contract is
outdated, we have given some recommendations to
administration since current Postmaster does not have signed
contract. Next steps amend contract, discuss with Postmaster –
work with Post Master obtain funds from County, Eden Valley.
Hesitant to make a decision right now.

Councilor Lyons. Table this till next Council so these issues can
be looked at. If obtain MD, Eden Valley funding maybe can look
at keep post office open longer, residents, County, Eden Valley,



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Longview can get their mail at reasonable time after work. Post Office workers responsible for open closing.

Mayor Penner. Never liked the idea costs come out of pocket.

MOVED by Councilor Lyons Council accepts applications as Longview and Area Recreation Committee new members as follows:

Ken Rogers,
John Richmond,
David Wight,
Fay Beal.

Resolution 162-25

CARRIED

CAO: Send copy of Bylaw and obtain signed Code of Conduct.
First meeting after New Council Organization
Congratulations!
Provide Council Procedures.

CORRESPONDENCE

RCMP report April – June 2025.

Mayor Penner: New Council Organization meeting: add newly elected Council Liaison to Sheep River Regional Utility Corporation (SSRUC).

Deputy Mayor Klassen: New Council Organization Meeting: update Council liaison name.

Council: Best wishes to the incoming Village of Longview Council.

Councilor Lyons: thank you to Council.

Deputy Mayor Klassen: we fulfilled all our plans.

Mayor Penner: it has been an honor serving the Village of Longview.

ADJOURNMENT

MOVED by Mayor Penner to adjourn the meeting at 8:28 p.m.
CARRIED

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Resolution 163-25



Mayor

CAO

