

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

**PRESENT**

Mayor Rose Klassen  
Deputy Mayor Brenda McIntosh  
Councilor John Wagenaar

Chief Administrative Officer Roy Tutschek

**PUBLIC IN ATTENDANCE**

13 public in attendance.

**CALL TO ORDER**

Mayor Klassen called the meeting to order at 6:40 p.m.

**AGENDA**

Resolution 201-25

**MOVED** by Councilor Wagenaar that the agenda as amended, Kirk Davis will present delegation also amended later in meeting, **BUSINESS**, 11.2 community hall renovation information session open house dates.

**CARRIED**

**DELEGATIONS**

**Kirk Davis** updated regarding the Community Hall renovation project and requested approval of a community information session and invite to participate, open house.

**CORRESPONDENCE FROM RESIDENT**

Letter from Peter MacKenzie regarding Council meeting locations - Mayor Klassen advised that this was followed up by CAO.

**MINUTES OF PREVIOUS MEETINGS**

Resolution 202-25

**MOVED** by Deputy Mayor McIntosh that Minutes of November 18, 2025, Regular Council meeting, November 27, 2025, Special 2026 Interim Budget Council meeting and December 4, 2025, Special 2026 Interim Budget Council meeting. be adopted as presented.

**CARRIED**

**ACTION ITEMS**

CAO presented Action Items.

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

**REPORTS**

CAO Report

CAO Tutschek presented the December 2025 CAO report.

Council Reports

**Mayor Rose Klassen Council Report.**

November 19 - December 15, 2025

November 19

- FRIAA (Forest Resource Improvement Association of Alberta)
- Received risk assessment

November 27

- Special Budget Meeting

December 4

- Special Budget Meeting

- Rec Committee Meeting

Reaching out to County residents to ask if they would like to be on committee

Next meeting December 18

December 6

- Village of Longview Light Up

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

December 14

-FCSS Village Christmas Dinner.

**Deputy Mayor McIntosh Council Report.**

November 19 - December 15, 2025

-adding, Westwinds Orientation meeting, November 20th and  
Committee meeting November 25th 2025.

-10 a.m., January 18, 2026, Sheep River Regional Utility Corp.  
meeting.

**Councilor Wagenaar Council Report.**

November 19 - December 15, 2025

-December 6, 2025, Light Up Longview.

-Council meetings, November 27, December 4, 2025.

-Community Christmas Party, December 14, 2025.

-School Board -next meeting in January 2026.

Resolution 203-25

**MOVED** by Councilor Wagenaar that the reports be accepted as  
presented. **CARRIED**

**FINANCIAL  
REPORTS**

November 2025 Bank Reconciliation.

November 2025 Accounts Payable Cheque Register.

November 2025 YTD Revenue and Expense report.

Questions were asked on some cheques and some of the balances  
on the summary and the change to the grant balance on the  
reconciliation.

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

Resolution 204-25

**MOVED** by Mayor Klassen that the November 2025 Financial Reports be accepted as presented.

**CARRIED**

**QUESTION PERIOD**

Ivor McCorquindale. Financial Revenue Expense. Have goals been met or not? Any categories that are over?

CAO. 2025 November year-to-date net showing positive amount.

Land Development some larger balances that will be followed up during 2026 audit.

Yes, details posted in the December 16, 2025 Regular Council meeting website agenda posting.

**BYLAWS**

**10.1 Subdivision Authority renewal and motion Subdivision Authority is Municipal Planning Services (MPS).**

Resolution 205-25

**MOVED** by Councilor Wagenaar that **Bylaw 485-25, being a bylaw of the Village of Longview, in the Province of Alberta, to establish the Subdivision Authority of the Village of Longview,** receive 1<sup>st</sup> Reading.

**CARRIED**

Resolution 206-25

**MOVED** by Mayor Klassen that **Bylaw 485-25, being a bylaw of the Village of Longview, in the Province of Alberta, to establish the Subdivision Authority of the Village of Longview,** receive 2<sup>nd</sup> Reading.

**CARRIED**

Resolution 207-25

**MOVED** by Deputy Mayor McIntosh that **Bylaw 485-25, being a bylaw of the Village of Longview, in the Province of Alberta, to establish the Subdivision Authority of the Village of Longview,** proceed to 3<sup>rd</sup> Reading.  
**CARRIED UNANIMOUSLY**

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

**MOVED** by Mayor Klassen that **Bylaw 485-25, being a bylaw of the Village of Longview, in the Province of Alberta, to establish the Subdivision Authority of the Village of Longview**, receive 3<sup>rd</sup> and final Reading.

**CARRIED**

Resolution 208-25

**BUSINESS**

**MOVED** by Mayor Klassen that the Village of Longview Council approves Municipal Planning Services (MPS) as the Municipal Subdivision Authority for a 4-year term.

**11.1 Renew MPS as Village of Longview subdivision authority.**

**CARRIED**

Resolution 209-25

**11.2 Community Hall open house dates.**

**MOVED** by Deputy Mayor McIntosh that Council approves Community Hall Information Session Open House dates, January 28, 2025, 7 – 9 p.m. and 2 – 4 p.m. January 31, 2026, at the Community Hall.

**CARRIED**

Resolution 210-25

**None.**

**CORRESPONDENCE**

**Recess 7:22 – 7:31 p.m.**

**CLOSED MEETING**

**MOVED** by Mayor Klassen to go into a closed meeting at 7:31 p.m., **CLOSED MEETING, ATIA section 19(1),(a),(c), commercial third-party business interests, section 29(1),(a),(b), Advice from officials re: policies, bylaws, section 1, (g), 20(2)(d), 20(4)(d), evaluation Deputy Director of Emergency Management application.**  
**CARRIED**

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

Resolution 211-25

**COME OUT OF THE  
CLOSED MEETING**

Resolution 212-25

**MOVED** by Mayor Klassen to come out of closed meeting at 9:16 p.m.

**CARRIED**

No residents waiting to re-enter the meeting.

Mayor Klassen: CAO directed to follow up with Legal Services regarding Commerical third party business interests.

Mayor Klassen: CAO directed to advise the Longview Ratepayers Association to have their committee policy regarding movies on Village property (not private property) be submitted to the CAO.

**MOVED** by Councilor Wagenaar that after lengthy advisement and searching Council is pleased to appoint Lisa Penner as Deputy Director of Emergency Management.

**CARRIED**

Resolution 213-25

Mayor Klassen, CAO to follow up with further conversation with the Post Office.

**ADJOURNMENT**

Resolution 214-25

**MOVED** by Mayor Klassen to adjourn the meeting at 9:19 pm.


**CARRIED**





MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, December 16, 2025  
Held at the Longview Community Hall at 6:30 p.m.

Mayor

  
\_\_\_\_\_  
CAO 