

AGENDA

REGULAR COUNCIL MEETING OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday February 17, 2026

At the Longview Community Hall at 6:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATION

4.0 CORRESPONDENCE FROM RESIDENTS

Correspondence to Council may be published in the agenda package. The correspondence may have the name of the person(s) that send the correspondence, as well as the comments and opinions of the submitter included for public interest.

4.1 Email from Ashley Grady – Backyard Hens Program community solicitation.

5.0 MINUTES

5.1 Minutes of the Regular Council meeting, January 20, 2026 and the Special Council meeting January 26, 2026.

6.0 ACTION ITEM LIST

6.1 CAO Report on Action items to February 11, 2026.

7.0 REPORTS

7.1 Diamond Valley – January 2026 Policing Report.

7.2 CAO Report, January 2026.

7.3 Council Reports January 2026.

7.4 Foothills County January 2026 Water Management Report.

8.0 FINANCIAL REPORTING

8.1 January 2026 Bank Reconciliation.

8.2 January 2026 Accounts Payable Cheque Register.

8.3 January 2026 YTD Budget versus Actual Revenue and Expenses.

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

10.1 Responsible Pet Ownership Bylaw 486-26 - revised.

10.2 Emergency Management Bylaw 487-27 -revised, remove section 9(a), 6(a) addresses it.

11.0 BUSINESS

11.1 LNYD sponsorship request.

- 11.2 RFD Audit Engagement letter.
- 11.3 RFD Fire Services Licensing Agreement – Foothills County.
- 11.4 RFD Diamond Valley Municipal Services – Longview school zone times.

12.0 EXTERNAL CORRESPONDENCE

- 12.1 Light Up Longview thank you note.
- 12.2 Please contact the Village of Longview office if you want an email copy of the final Wildfire Hazard and Risk Assessment report.

13.0 ADJOURNMENT

From: Ashley Grady

Sent: Monday, February 9, 2026 6:05 PM

To: Roy Tutschek <cao@village.longview.ab.ca>; Rose Klassen <Rose.Klassen@Village.Longview.ab.ca>; Brenda McIntosh <Bmcintosh@village.longview.ab.ca>; Jwagenaar@village.longview <Jwagenaar@village.longview>

Subject: Correspondence for February 17th 2026 Regular Council Meeting

Please include the attached in the February 17th council meeting

Good evening Council.

I want to thank you for considering my January delegation with respects to the Backyard Hen Program 480-25 during the January 26, 2026 special meeting.

After receiving the attached correspondence from the CAO I would like to take this opportunity to refute some of the special meeting considerations and provide additional key considerations. I also will provide council with a major development since the special meeting.

The conveyed special meeting considerations of council were as follows:

1) Some residents are fearful of making complaints even though they have concerns

Rebuttal: Residents have submitted complaints with respects to speeders, nuisance & viscous dogs, cats, dilapidated motel, ground fire, etc.

2) Some current residents some future residents may not be skilled.

Rebuttal: This can be remedied by requiring the Village resident to sign a contract stating that they apply Best Practices as outlined in the Alberta Government 'A guide for small flock owners', Poultry Research Centre.

SEE: <https://open.alberta.ca/>

3) A hen program is not only about the owner, it protects the well-being, safety of hens

Rebuttal: Longview residents with hens have a vested financial and quality of life interest in protecting the safety and wellbeing of their hens. Essentially, they are the ideal individuals to manage their flock which provides food for their families.

The Village of Longview RPO (Responsible Pet Ownership) will use Diamond Valley Peace Officers for enforcement of the Backyard Hen program. These officers are not required to take special training/courses by Alberta Solicitor General with respects to backyard hens. In fact, when speaking with DV Hogan, he admitted he doesn't know much about hens.

Furthermore, the province of Alberta requires individuals to apply and keep current a Premises ID. Alberta's PID Program was established to plan for, control and prevent the spread of animal diseases. Regulations requiring premises identification became law January 1, 2009, as part of the Animal Health Act. Premises Identification (PID) one of the pillars of traceability, links livestock and poultry to land locations or premises. This is managed by the qualified Chief Veterinary Officer.

4) If well-being and safety of hens is not taken care of by owners, eggs will not be produced or will be unhealthy; this is an encouragement to hen owners to take good care of the hens

Rebuttal: Backyard Hen owners do not require a 'stick' in the form of a bylaw. They have a vested interest in caring for their flock which produces food and can provide education in animal husbandry skills for their children and neighbors. Why are hens targeted in the bylaw and dog owners are not? There have been many complaints about dogs and the feces throughout the Village. Why are dog owners excluded from inspection and monitoring for their habitat, feeding routines, exercise, etc.?

5) Other small municipalities have hen bylaws

Rebuttal: Perhaps there have been complaints by residents in other small municipalities, hence the need for a Backyard Hen Program bylaw. Longview has not received any complaints as per the minutes in the May 2025 council meeting. Furthermore, a former Longview bylaw officer who has lived in Longview for 40+ years verified Longview has always had hens and there has never been complaints. From a law enforcement

perspective, “Overcomplicating bylaws makes it hard to enforce and should be kept simple”. Despite ongoing public feedback favoring limited governance, previous council implemented a complicated backyard hen program bylaw. Why? Was this truly in the best interest of the community?

6) Hen program monitoring is included in the DV Bylaw enforcement cost

Rebuttal: The MGA requires a council to provide a 'Safe and Viable community'. Redirecting much needed priority policing funds towards a Backyard Hen monitoring program undermines and contravenes this requirement. Furthermore, the policing monies redirected to non-priority policing of hens takes away from potential speeding revenues. During the 2024 Public Engagement this fact was not disclosed to the public.

During the June 19, 2024 Public Engagement >82% of 99 residents responses were in favor of allowing residents to raise chickens.

Unfortunately the Village failed to consider the historical information regarding lack of complaints in the May 2024 survey. Why didn't the survey include a question asking if residents were in favour of using their tax dollars to implement and maintain a Backyard Hen program?

7) What is in the best interests of the community?

Rebuttal: The best interests of the community is to effectively allocate Longview taxpayers monies towards priority administrative tasks, policing & enforcement, and improving the safety and viability of the community.

Additional key considerations for council:

I mentioned during my January 2026 delegation the fact that \$900.00 of the 2025 FCSS funding was allocated to 'Meals on Wheels' as the community needs this support. Every taxpayer in the Village contributed to this program as the residents directly funded \$5000.00 of the \$12,288.00 for various programs. Increasing tax burdens upon fixed income households, and residents in general, for the implementation and management of a Hen Program exacerbates the cost of living crisis many are experiencing.

The Village of Longview was incorporated in 1964 and residents have maintained hens throughout its existence. What harm has occurred to the Corporation of the Village of

Longview as a result of backyard hens in Longview? What potential harm could occur to the Village by NOT implementing a Prescriptive Backyard Hen program?

Of note, the Village of Longview used eight hours of the contract policing hours to finalize the 2025 DRAFT RPO bylaw and it virtually mirrors Diamond Valleys RPO to even include the name of their bylaw. What is glaringly absent is the fact that DV grandfathered in existing backyard hen owners. Why didn't Longview grandfather in existing hen owners?

Has council considered the fact that some existing hen owners may not comply with the Backyard Hen program? What is the recourse for the Village of Longview? How much will it cost taxpayers to retain council to attend court and ask a judge for a Writ to allow an enforcement officer to gain access to their property? Is this a wise use of Village taxpayers monies for a non-priority backyard hen program?

During a January 30, 2026 phone conversation, a municipal affairs advisor strongly advised against creating a bylaw that is 'Prescriptive' - as is the case with Longviews'. In other words, he advised against putting a bylaw in place that cannot be enforced. He also stated that council has specific rights granted and while they are reviewing the transitional amendments of the RPO Backyard Hen Program during the February 17, 2026 meeting it would not be unusual for council to repeal and replace the Backyard Hen Program (see schedule 'D' in the RPO Backyard Hen Program).

Finally, I have circulated a Petition to Longview residents as follows:

PETITION to Village of Longview Council

RESCIND RESPONSIBLE PET OWNER Bylaw 469-23 BACKYARD HEN PROGRAM

During the week of February 7, 2026, I took the time and garnered 123 signatures in favor of rescinding the backyard hen program. This level of support exceeds the 2024 public engagement where >82% of the 99 attendees were in favor of allowing residents to raise chickens. While I understand that this petition is invalid, it sends a strong message to our new council to listen, taking favorable action in support of the Village of Longview taxpayers. The community has spoken with a unified voice opposing the Backyard Hen Program bylaw.

In conclusion, there are 123+ reasons to rescind the very unpopular Backyard Hen program bylaw. With the new information outlined within this correspondence I ask that council add to the agenda a recorded vote during the February 17th 2026 meeting to rescind the backyard hen program.

Thank you for your time and consideration.

Sincerely,

Ashley Grady

cc: Longview residents

On Thu, Jan 29, 2026 at 1:01 AM Roy Tutschek <cao@village.longview.ab.ca> wrote:

Hi Ashley,

Following up your Backyard Hen Program delegation presentation at the Regular Council meeting January 20, 2026.

Following are some of the considerations of Council in following up:

Considerations:

- number of complaints.
- some residents are fearful of making complaints even though they have concerns.
- some residents are very skilled and experienced at hen keeping.
- some current residents some future residents may not be skilled.
- a hen program is not only about the owner, it protects the well-being, safety of hens.
- if well-being and safety of hens is not taken care of by owners, eggs will not be produced or will be unhealthy – this is an encouragement to hen owners to take good care of the hens.

-Diamond Valley Municipal enforcement recommends against complaint-based bylaw enforcement – it has not worked for them.

-hen program monitoring is included in the DV Bylaw enforcement cost.

-other small municipalities have hen bylaws.

-hens provide protein/food for owners.

-there was an all community/Village public engagement 2024:

>82% of 99 resident responses, in favor of allowing residents raise chickens

>reasonable number of hens:

a) none = 19% of 95 resident responses

b) 6 hens = 38%

c) 8 hens = 44%

d) 10+ = 1%

-what is in the best interests of the community?

At a Special Council meeting Monday this week Council decided they will not change to complaints-based bylaw system and will not shelve the Current Responsible Pet Ownership bylaw (RPO) Backyard Hen Program.

Further, that the current RPO will be amended at next Regular Council meeting to clarify that hen owners can apply for approval to allow Hen numbers to come into RPO compliance, through natural decease (or no longer owning the Hen(s)) and

will clarify who (Council or CAO) can approve excess number of Hens transition to RPO maximums.

The Backyard Hen Program Application is being modified. The Application deadline is delayed accordingly, to March 3, 2026.

Sincerely,

Roy Tutschek, CPA, CMA,

CAO for the Village of Longview

403-558-3922

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, January 20, 2026
Held at Longview Council Chambers at 6:30 p.m.

PRESENT

Mayor Rose Klassen
Deputy Mayor Brenda McIntosh
Councillor John Wagenaar

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

13 public in attendance.

CALL TO ORDER

Mayor Klassen called the meeting to order at 6:30 p.m.

AGENDA

MOVED by Councillor Wagenaar that the agenda be accepted as presented.

CARRIED

Resolution 003-26

DELEGATIONS

Ashley Grady presented the Backyard Hen Bylaw, to consider move towards a complaints-based Bylaw response system.

Mayor Klassen responded the Council will further discuss at subsequent Council meeting.

CORRESPONDENCE FROM RESIDENT

Letter From President of The Longview Ratepayers Association regarding 2025 Council convention expenses.

Mayor Klassen stated that convention costs were considered by previous Council and they wanted to provide convention opportunity to the new Council – important for Council to be able to take concerns to Alberta Municipalities. They then take these to the Alberta government. There a few things addressed at the convention that were very important. We have opportunity to meet with other people who are experiencing the things we are. We debate and vote on resolutions, share lobbying priorities. We have opportunity of direct communication with the Premiere and Municipal Affairs leadership. Further, that current Council will definitely take this into consideration going forward.

Thank you for submission.

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**MINUTES OF
PREVIOUS
MEETINGS**

MOVED by Councilor Wagenaar that Minutes of December 16, 2026, Regular Council meeting, Special Council Meetings, January 13, 15, 2026, be adopted as presented.

Resolution 004-26

CARRIED

ACTION ITEMS

CAO presented Action Items.

REPORTS

CAO Report

CAO Tutschek presented the January 2025 CAO report.

Council Reports

Mayor Klassen Report

December 17 - January 20, 2026

December 17 2025

FRESC

-Organizational meeting and introductions

December 18 2025

Recreation Committee

-RFD from committee to CAO to approve funding to Seniors and Area Association

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January 12, 2026

FCSS

-Teams meeting

New regulations for 2026, no longer using the measures bank guide. New version coming in February

Recreation Committee

-Did not have a quorum

January 13, 2026

- Special meeting

January 15, 2026

-teams meeting with Alberta Transportation

about west access on highway 541 which was a follow up from conversation @ the convention.

It is a legal access and Council, CAO, and MPS will continue conversation on this.

Deputy Mayor McIntosh Council Report.

Report to Council for Tuesday January 20th 2026.

Attended SRRUC meeting on Dec 18th via teams as they have their meetings at 10 am. Was an organizational meeting and regular meeting. Since it was the first meeting with the new members was general introductions and presentation of prior minutes and some current reports.

AGM and next meeting will be January 27th at 6 pm instead of 10am due to scheduling issue. I will be able to attend in person and get further understanding of the workings of it. After that meetings will occur every two months.

Attended Ratepayer's Association meeting on January 7th. Delegations to be presented to council over next few months in

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regards to concerns with consulting fee costs and dealing with movie filming, if any, in the future.

Councilor Wagenaar Council Report.

Report to Council for Tuesday January 20th 2026.

-attended Special Council meetings January 13, 15, 2026.

-attended Schoolboard meeting January 15, 2026.

MOVED by Deputy Mayor McIntosh
that the reports be accepted as presented.

Resolution 005-26

CARRIED

**FINANCIAL
REPORTS**

December 2025 Bank Reconciliation.

December 2025 Accounts Payable Cheque Register.

December 2025 YTD Revenue and Expense report.

Questions were asked on some cheques and some of the balances on the summary.

MOVED by Mayor Klassen that the December 2025 Financial Reports be accepted as presented.

Resolution 006-26

CARRIED

Mayor Klassen: CAO is directed to follow up on the removal of poplar trees on Twin Cities boulevard/Village property. The tree routes are as long as the tree above ground and have caused expense to ratepayers when private residences underground lines are impacted/breached.

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QUESTION PERIOD

Trish Ronellenfitch.

Where is the boulevard with the Tree issue?

Council.

Twin Cities drive.

Ashley Grady.

Given Council is continuing discussion of the delegation request,
Can the deadline be extended for Backyard Hen licensing?

CAO. The Responsible Pet Ownership Bylaw would require 3 readings to extend the January 31st 2026 licensing deadline.

Yes, CAO will take on have the deadline extended relative to the Council meeting extension.

Larry Kroeker.

Diamond Valley Policing – 3 occurrences have been observed where DV policing vehicles have chased speeders through school children road zones, at very high, unsafe speeds. There are many kilometers available north to Diamond Valley in which to catch up to the speeding vehicles, no need to speed through school zones.

Mayor Klassen.

CAO to follow up with DV Policing.

Kathie Selbee.

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What are the new Land Use Bylaw amendments?
I recommend 1) smaller square footage homes reduce to 650-700 square foot 2) Deer Fencing be allowed, similar to Okotoks, protects from deers and bears.

CAO.

Official list of new Land use Bylaw Amendments is still in works,
In communication with Land Planners.

Kathie Selbee.

Is the wildfire hazard and risk assessment report related to Firestart and will it be presented at Council meeting.

CAO.

Yes, it is to do with Firestart.

The assessment was made for the Village residents so it will be presented, likely at Council meeting and / or Website.

Kathie Selbee.

Recreation Board. Any contributions from the County.

Should consider a user fee basis.

CAO.

No County contributions yet. Last direction was they would observe for a year then determine contribution.

CAO will follow up with County – as to further contributions.

Council/liasion to the Recreation Board noted the user fee basis suggestion.

BYLAWS

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BUSINESS

**1.1 RFD Recreation
Board
Contribution to
Longview
Senior's Club.**

Resolution 007-26

MOVED by Mayor Klassen that Council approves \$1,750 Recreation Board sponsorship of the Longview Senior's Club Christmas Connection Light Tour.

CARRIED

**11.2 RFD Complaints
Process.**

Resolution 008-26

MOVED by Councilor Wagenaar that Council adopts the Complaints Process presented. There will be no extra Contracted Policing cost incurred in implementing this.

CARRIED

CORRESPONDENCE

None.

Recess: 7:23 – 7:39 p.m.

CLOSED MEETING

Resolution 009-26

MOVED by Mayor Klassen to go into a closed meeting at 7:39 p.m., **ATIA section 19(1),(a),(c), commercial third-party business interests, section 29(1),(a),(b), Advice from officials re: policies, bylaws.**

CARRIED

**COME OUT OF THE
CLOSED MEETING**

Resolution 010-26

MOVED by Mayor Klassen to come out of closed meeting at 9:03 p.m.

CARRIED

No residents waiting to re-enter the meeting.

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Resolution 011-26 | **MOVED** by Councilor Wagenaar that the CAO follow up and finalize with Legal Services Commercial Third-Party business interests.

CARRIED

Resolution 012-27 | **MOVED** by Deputy Mayor McIntosh that the CAO follow up the Village of Longview Post Office rental contract with the Post Mistress.

CARRIED

ADJOURNMENT
Resolution 013-26

MOVED by Mayor Klassen to adjourn the meeting at 9:04 pm.

CARRIED

Mayor

CAO

MINUTES OF THE SPECIAL MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
Backyard Hens Program – January 20, 2026, Regular Council meeting Delegation – follow-up
In the Province of Alberta, held on Monday, January 26, 2026
Held in Council Chambers at 5:30 p.m.

PRESENT

Mayor Klassen
Deputy Mayor McIntosh
Councillor Wagenaar

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

none

CALL TO ORDER

Mayor Klassen called the meeting to order at 5:36 p.m.

AGENDA

Resolution 014-26

MOVED by Councillor Wagenaar that the agenda be accepted as amended, add presentation by Foothills County Fire Department and RFD – Backyard Hens Program.
CARRIED

BUSINESS

Council discussed the Delegation presentation made at the Regular Council meeting January 20, 2026, regarding the Backyard Hen Program.

Considerations:

- number of complaints.
- some residents are fearful of making complaints even though they have concerns.
- some residents are very skilled and experienced at hen keeping.
- some current residents some future residents may not be skilled.
- a hen program is not only about the owner, it protects the well-being, safety of hens.
- if well-being and safety of hens is not taken care of by owners, eggs will not be produced or will be unhealthy – this is an encouragement to hen owners to take good care of the hens.
- Diamond Valley Municipal enforcement recommends against complaint-based bylaw enforcement – it has not worked for them.

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-hen program monitoring is included in the DV Bylaw enforcement cost.

-other small municipalities have hen bylaws.

-hens provide protein/food for owners.

-there was an all community/Village public engagement 2024:

>82% of 99 resident responses, in favor of allowing residents raise chickens

>reasonable number of hens:

a) none = 19% of 95 resident responses

b) 6 hens = 38%

c) 8 hens = 44%

d) 10+ = 1%

-what is in the best interests of the community?

MOVED by Deputy Mayor McIntosh that Backyard Hen Program be “shelved”.

NOT CARRIED

MOVED by Mayor Klassen that the regarding all bylaws the Village of Longview will not go to a complaints-based system of bylaw enforcement.

CARRIED

Resolution 015-26

MINUTES OF THE SPECIAL MEETING
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Backyard Hens Program – January 20, 2026, Regular Council meeting Delegation – follow-up
In the Province of Alberta, held on Monday, January 26, 2026
Held in Council Chambers at 5:30 p.m.

MOVED by Mayor Klassen that:

- 1) Per section 2.6 of the Responsible Pet Ownership (RPO) Bylaw, the Backyard Hen Program requirements are paused by this Council motion until the bylaw is updated via 3 readings (expected to be at the February 17, 2026 Regular Council meeting)
- 2) Backyard Hen applications deadline for 2026 is delayed until March 3, 2026, 2 weeks after the RPO bylaw is revised via 3 readings.
- 3) Add to the RPO Bylaw that Council or CAO (who' is to be decided next Regular Council meeting) can approve an excess of hens (current maximum is 6 hens), while they can be kept in the coops until natural decease or no longer owned and Animal Control Officers should monitor annually.
- 4) Confirm at next Regular Council meeting that Hen applications other than for excess hens can be approved by the CAO.

Resolution 016-26 **CARRIED**

Recess: 6:20 p.m. to 6:34 p.m.

Kathie Wight, Village of Longview Director of Emergency Management joined the Special Council meeting.

Discussion with Foothills County Fire Department Acting Fire Chief Alex Marshall and Rick Saulnier, Director of Community and Emergency Services.

The 2008 (latest signed) Fire Services agreement and other examples e.g. Town of Vulcan will be sent to Village of Longview CAO for draft edits, updates, then back to the County Fire Department. When draft finalized will be forwarded to both Councils.

AHS Ambulance license agreement will be sent to Village Council, this would give approval for the ambulance to be able to park at/in the Longview Fire Hall as required, muster point concept.

Various Grants are being sought – have had success, focus on Officer level training this year.

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Commendations to the Longview Wildfire Hazard and Risk Assessment Report. Director Saulnier will try to see if can help with Longview Emergency Management desktop exercises free of charge.

Acting Fire Chief Marshall will send 2025 year-end report to Village Council – it can be published.

While Longview is in the County perimeter the fireworks Bylaw does not apply to the Village. Longview should consider establishing a Longview fireworks Bylaw.

ADJOURNMENT
Resolution 017-26

MOVED by Mayor Klassen to adjourn the meeting at 7:38 p.m.
CARRIED

Mayor

CAO

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Annexation lagoon quarter	CAO/Council	February 15, 2022	Ongoing	CAO met with LPRT. Next step is further discussion of Annexation during Strategic Planning.
2	Update/Amend Land Use Bylaw	CAO	July 15, 2023	Q3 2026	CAO working on LUB amendments (other than the April 29, 2025 proposed Land Use Bylaw amendment). Discussions have restarted with CAO and Municipal Planners.



Mayor & Council
c/o CAO. Roy Tutschek,
Village of Longview
128 Morrison Road
Longview AB T0L 1H0

February 2, 2026

RE: **Longview January Municipal Enforcement Monthly Report**

Dear Mayor and Council,

Throughout January, Municipal Enforcement activity remained steady. While overall traffic volumes were moderate, officers continued to respond to community concerns, provide regulatory guidance, and address compliance matters through a combination of education and enforcement.

A portion of officer time was dedicated to responding to resident inquiries and assisting Village administration, particularly with respect to unsightly properties and the backyard chicken program. These matters required follow-up communication and administrative coordination and accounted for a notable share of the overall workload during the reporting period.

Officers issued 40 violation tickets in January, resulting in a total face value of \$10,019.00. In addition, several minor infractions and bylaw-related concerns were addressed through warnings and voluntary compliance where enforcement was not immediately warranted.

Court-related administrative duties continued throughout January. Officers completed disclosure packages, responded to file inquiries, and monitored upcoming court dates related to traffic and bylaw enforcement matters. These responsibilities further contributed to the overall administrative workload.

Municipal Enforcement will continue to focus on responsive service delivery, balanced enforcement, and community engagement as operational demands evolve in the coming months.

Residents are reminded that enforcement concerns can be reported through our 24/7 Complaint Line at **403-933-0334**.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Hogan".

Sgt. Matt Hogan
Manager of Municipal Enforcement



2026 Municipal Enforcement Services Report

Month	Hours	Tickets Issued	Total Face Value of Tickets	Village 60% Potential Revenue Portion	Monthly Diamond Valley Contract Total	Village Potential Net Profit
January	86.67	40	\$ 10,019.00	\$6,011.40	\$8,667.00	-\$2,655.60
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
	86.67	40	\$10,019.00	\$6,011.40	\$8,667.00	-\$2,655.60

Term	Definition	Formula
Total Face Value of Tickets	Total dollar value of all tickets issued in the month	Sum of all ticket amounts
Village 60% Potential Revenue Portion	Village's share of ticket revenue	Total Face Value – Province 40%
Monthly Diamond Valley Contract Total	Fixed monthly cost for enforcement	Flat fee (usually \$8,667)
Village Potential Net Profit	Village revenue minus contract cost	(Village 60% Potential Revenue Portion) – Monthly Contract Cost

**Reported data is at face value of tickets issued; during the judicial process tickets may be reduced, withdrawn, or quashed.*

***It may take up to 3 years to receive income from tickets issued. Non-payment of a ticket has the potential to delay registry services.*

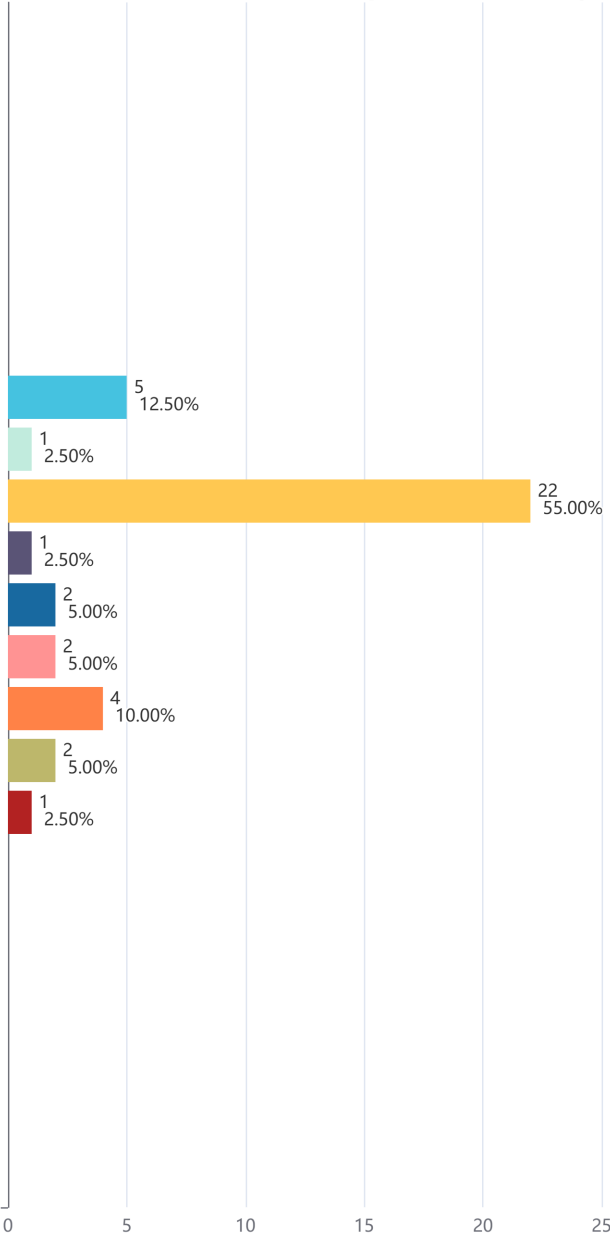


TOWN OF DIAMOND VALLEY

Statistics from:2026-01-01 - 2026-01-31

Count of E-Tickets Completed Total:40 | 100.00%

List of First Charge Code



- TSA 115.1(1)(A)-SECTION 115.1(1)(A) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE HOLDING/VIEWING/MANIPULATING CELL PHONE/RADIO COMM. DEVICE/OTHER COMM. DEVICE | 5 | 12.50%
- TSA 115.1(1)(B)-SECTION 115.1(1)(B) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE HOLDING/VIEWING/MANIPULATING HAND-HELD/WIRELESS ELECTRONIC DEVICE | 1 | 2.50%
- TSA 115(2)(P)-SECTION 115(2)(P) OF THE TRAFFIC SAFETY ACT - EXCEED MAX SPEED LIMIT ESTAB'D/PREScribed FOR HWY | 22 | 55.00%
- TSA 115.3(1)-SECTION 115.3(1) OF THE TRAFFIC SAFETY ACT - DRIVE/OPERATE VEH. ON HWY WHILE USING GPS - NOT IN ACC. W/ PRES. REQ'MTS | 1 | 2.50%
- TSA 167(1)(A)-SECTION 167(1)(A) OF THE TRAFFIC SAFETY ACT - FAILURE TO PROVIDE P.O. W/ OPERATOR'S LICENCE | 2 | 5.00%
- TSA 167(1)(B)-SECTION 167(1)(B) OF THE TRAFFIC SAFETY ACT - FAILURE TO PROVIDE P.O. W/ CERT OF REG | 2 | 5.00%
- TSA 167(1)(C)-SECTION 167(1)(C) OF THE TRAFFIC SAFETY ACT - FAILURE TO PROVIDE P.O. W/ FIN RESP CARD | 4 | 10.00%
- TSA 52(1)(A)-SECTION 52(1)(A) OF THE TRAFFIC SAFETY ACT - OPERATE MV/TRAILER W/O SUBSISTING CERT OF REG | 2 | 5.00%
- TSA RCVS,12(6)-SECTION RCVS,12(6) OF THE TRAFFIC SAFETY ACT COMMERCIAL VEHICLE SAFETY REGULATION - DRIVER FAIL TO PRODUCE TRIP INSPECTION REPORT/WRITTEN DOCUMENT | 1 | 2.50%



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Roy Tutschek
SUBJECT: CAO Report
DATE: February 11, 2026

1. Land developments ongoing.
Some Bylaw enforcements.
2. Continuing the audit process, received 2026 audit engagement letter.
3. A contractor is reviewing the campground sani dump.
4. Wildfire risk, hazard assessment – final report complete.
5. – have been working with Consultant who has been paid through the government Grants. Final report close to completion.
6. Follow ups with legal services commercial business interests.
7. Follows up with Post Mistress Council doing 8 pm Wednesday office lockups and alarm call outs.
8. Backyard Hen Program Bylaw follow ups with Diamond Valley Municipal Enforcement etc.
9. Campaign disclosure form follow ups with Election Candidates
10. Assist Emergency Management required online training courses.
11. Unpaid Taxes MGA tax recovery processing.
12. Discussions with AB Transport.
13. Website upgrade exploration.
14. Assessing Public Works equipment status.
15. Attended Library Board meeting.
16. Attended 2 community hall renovation project open houses and 2 other related meetings
17. Review Joint Use Planning Agreement with Longview School, reaching out to other municipalities.
18. Meeting with Foothills County Firechiefs.

19. Met with Land Rights Property Tribunal re: annexation.
20. Candidate search, AP Clerk position.
21. Responded to ratepayers/residents who is on Recreation Board, contributions process.
22. Working on scheduling a meeting with MLA.
23. Follow ups with MPE engineers, recovery of costs Westview Place contractor.
24. Scheduling Strategic Planning session.
25. Annual Review with Province Emergency Management program and with Village of Longview Director of Emergency Management.

Councillor Wagenaar Council report

To February 12, 2026

>February 3, 2026 – attended District School Board meeting in High River.

Longview Monthly Report

Month: Jan 2026

Water flow 2519m3

Normal Work performed Under contract:

Work performed at Longview in addition to standard rounds during Sept (Sun, Mon, Tues and Thurs)

- Monthly facility inspection

- Weekly housekeeping, sweep, mop, bathroom. Increased disinfection in lab due to mice.

- Pest control due to flies and mice, typical for this time of year. Mouse traps and fly strips installed and checked.

- Acti- Zyme lagoon treatments

Additional Work Completed:

Ordered Acti- Zyme for lagoon treatments

Working on year end to submit to AB environment.

**VILLAGE OF LONGVIEW
BANK RECONCILIATION
January 31, 2026**

General Ledger ATB

Balance at	General account	\$1,624,132.74	
	CCBF account	\$272,773.64	
	Recreation account	\$29,047.18	
	Memorial Garden account	\$6,556.34	
	Total Bank in GL		\$1,932,509.90
	charges outstanding in GL	\$0.00	
	deposit outstanding in GL	\$ 634.51	\$ 634.51
Adjusted Balance	January 31, 2026		<u>\$1,933,144.41</u>

ATB General Bank Account

	General account	\$1,661,872.88	
	CCBF account	\$272,773.64	
Balance	January 31, 2026		<u>\$1,934,646.52</u>
Less:	Outstanding Cheques	(\$2,580.11)	
Plus:	Outstanding Deposit in Bank	\$1,078.00	
			(\$1,502.11)
Balance at	January 31, 2026		<u>\$1,933,144.41</u>
difference			<u>\$0.00</u>

	Total on Deposit		<u>\$1,933,144.41</u>
Less:	MSI Grant	\$126,458.82	
	CCBF Grant (with interest)	\$272,773.64	
	LGFF Grant	\$0.00	
	FGTF Grant	\$1,301.00	

			bill credits	
1. see below	Solar Project - Net Zero	\$0.00	\$6,435.94	2025
			\$48,213.87	2024
			\$41,354.32	2023
			\$47,787.34	2022
	Westview Place Project	\$0.00		
2. see below	Reserves	\$993,299.83		
	held for recreation	\$29,047.18		
	held for memorial garden	\$6,556.34		
	Restricted Funds		<u>\$1,429,436.81</u>	
	Balance for Operations		<u>\$503,707.60</u>	

1 Non grant portion of net zero project was recouped over time with generation credits on our electrical bill. The total non grant portion was \$143,791.47



Village of Longview

YTD Council Summary

General Ledger	Description	2025 YTD Actual	January 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2026 Budget Remaining %
	TOTAL General Revenue	(9,084.40)	(17,554.27)	(17,554.27)	0.00	17,554.27	0.00
	TOTAL Legislative Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Administrative Revenue	(1,100.00)	(1,525.00)	(1,525.00)	0.00	1,525.00	0.00
	TOTAL Protective Services Reve	(1,514.50)	(4,407.00)	(4,407.00)	0.00	4,407.00	0.00
	TOTAL Emergency Services Reven	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Public Works Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Roads & Street Lights Re	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Water Services Revenue	(1,582.57)	(1,876.77)	(1,876.77)	0.00	1,876.77	0.00
	TOTAL Wastewater Services Reve	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Solid Waste Services Rev	(12.00)	(46.00)	(46.00)	0.00	46.00	0.00
	TOTAL FCSS Revenue	(2,568.11)	(2,569.00)	(2,569.00)	0.00	2,569.00	0.00
	TOTAL Plan & Dev Revenue	(7,050.00)	(802.80)	(802.80)	0.00	802.80	0.00
	TOTAL Parks / Rec Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Camp Info Centre Revenue	(800.00)	(4,735.00)	(4,735.00)	0.00	4,735.00	0.00
	TOTAL Community Hall Revenue	(30.00)	(75.00)	(75.00)	0.00	75.00	0.00
	TOTAL REVENUE	(23,741.58)	(33,590.84)	(33,590.84)	0.00	33,590.84	0.00
	TOTAL Rec Board Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Solar Revenue	(618.69)	0.00	0.00	0.00	0.00	0.00
	TOTAL SUB-ACCOUNTS REVENUE	(618.69)	0.00	0.00	0.00	0.00	0.00



Village of Longview

YTD Council Summary

General Ledger	Description	2025 YTD Actual	January 2026 Actual	2026 YTD Actual	2026 Budget	2026 Budget Remaining \$	2026 Budget Remaining %
TOTAL General Expenses		7,631.00	7,339.00	7,339.00	0.00	(7,339.00)	0.00
TOTAL Legislative Expenses		1,139.42	1,139.42	1,139.42	0.00	(1,139.42)	0.00
TOTAL Administration Expenses		22,632.53	22,642.48	22,642.48	0.00	(22,642.48)	0.00
TOTAL Protective Services Expe		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Emergency Services Expen		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Public Works Expenses		6,416.76	8,367.68	8,367.68	0.00	(8,367.68)	0.00
TOTAL Roads & Street Lights Ex		1,907.88	0.00	0.00	0.00	0.00	0.00
TOTAL Water Services Expenses		5,091.27	522.48	522.48	0.00	(522.48)	0.00
TOTAL Wastewater Services Expe		867.67	0.00	0.00	0.00	0.00	0.00
TOTAL Solid Waste Expenses		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FCSS Expenses		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Planning and Development		0.00	115.00	115.00	0.00	(115.00)	0.00
TOTAL Parks / Rec Expense		90.66	0.00	0.00	0.00	0.00	0.00
TOTAL Campground Info Centre E		1,382.20	432.90	432.90	0.00	(432.90)	0.00
TOTAL Community Hall Expenses		11,073.79	225.00	225.00	0.00	(225.00)	0.00
TOTAL Library Expenses		173.60	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSES		58,406.78	40,783.96	40,783.96	0.00	(40,783.96)	0.00
P NET DEFICIT (Surplus)		34,046.51	7,193.12	7,193.12	0.00	(7,193.12)	0.00
TOTAL Rec Board Expenses		0.00	1,750.00	1,750.00	0.00	(1,750.00)	0.00
TOTAL Solar Project		0.00	0.00	0.00	0.00	0.00	0.00
NET SURPLUS (Deficit) SUB-ACCO		0.00	1,750.00	1,750.00	0.00	(1,750.00)	0.00

*** End of Report ***



Village of Longview

Cheque Listing For Council

2026-Feb-4
2:16:10PM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
1052	2026-01-06	Brownlee LLP	597734	DEVEL AGREEMENT LONGVIEW	6,153.53	10,768.97
1052			597735	REVIEW OFFSITE LEVY BYLAWS	2,419.99	
1052			597736	DEVEL AGREEMENT 763983	2,195.45	
1053	2026-01-06	Contain-A-Way Services	70759	DEC GARBAGE	232.83	232.83
1054	2026-01-06	Cummins Western Canada	BN-251237037	ANNUAL PLANNED MAINTENANC	2,386.89	2,386.89
1055	2026-01-06	Eastlink	24708382	RE JAN 3 STATEMENT	31.50	31.50
1056	2026-01-06	Foothills Regional Service Commission	00033120	DEC GARBAGE	436.00	436.00
1057	2026-01-06	Government of Alberta, Land Titles	20251231	DEC LAND TITLES	20.00	20.00
1058	2026-01-06	Great West Media	GWM593673	XMAS GREETING	165.90	165.90
1059	2026-01-06	Iron Mountain Canada Operations ULC	KYDZ785	RE DEC 31 INVOICE	366.62	366.62
1060	2026-01-06	Little Apple Cafe & Bakeshop	64	XMAS DINNER	60.00	60.00
1061	2026-01-06	Longview Fas Gas	20251031	RE OCT STATEMENT	396.77	480.77
1061			20251130	RE NOVEMBER STATEMENT	45.00	
1061			20251231	RE DECEMBER STATEMENT	39.00	
1062	2026-01-06	Municipal Planning Services (2009) Ltd.	1848	GENERAL PLANNING CAR WASH	252.00	2,724.76
1062			1860	DEMOLITION DP	511.88	
1062			1861	GENERAL PLANNING SERVICES	1,105.13	
1062			1862	GENERAL PLANNING RV STORA	855.75	
1063	2026-01-06	Penner, Lisa	20251231	XMAS DINNER	44.69	44.69
1064	2026-01-06	PFP Canada	125987	BATTERY AT WTP	47.25	47.25
1065	2026-01-06	Telus Communications	20251220	RE DEC 20 STATEMENT	281.50	281.50
1066	2026-01-06	Telus Mobility	20251217	RE DEC 17 STATEMENT	53.50	193.42
1066			4645788255	RE DEC 27 STATEMENT	139.92	
1067	2026-01-06	Town of Diamond Valley	2025802	DECEMBER PEACE OFFICER	8,666.67	8,666.67
1068	2026-01-13	AMSC Insurance Services Ltd.	1830-2026-01	JANUARY BENEFITS	1,453.86	1,453.86
1069	2026-01-13	ATB Financial Mastercard	20260107	RE JANUARY 7, 2026 STATEMEN	3,302.57	3,302.57
1070	2026-01-13	Benchmark Assessment Consultants Inc.	3746	JAN - MAR ASSESSMENT FEES	1,764.00	1,764.00
1071	2026-01-13	Canon Canada Inc.	4030822760	RE JAN 6 STATEMENT	304.75	304.75
1072	2026-01-13	Caumartin, Justin	20260115	RE JAN 15 VOUCHER	65.00	65.00
1073	2026-01-13	E.S.Williams & Associates Inc.	338198	DECEMBER CSP LICENSE	42.00	42.00
1074	2026-01-13	Majchrowski, Nicki	20260115	RE JAN 15 VOUCHER	650.00	650.00
1075	2026-01-13	MPE Engineering Ltd	2530-020-00-13	WESTVIEW PLACE	949.20	949.20
1076	2026-01-13	SecurTek	INV2369829	2026 MONITORING	427.77	427.77
1077	2026-01-13	Sunbelt Rentals	79095561-0003	FENCE RENTAL	120.75	120.75
1078	2026-01-13	Superior Safety Codes Inc	22184	NOVEMBER PERMIT FEES	206.64	206.64
1079	2026-01-13	Utility Safety Partners	IN00181217	MEMBERSHIP FEES	153.30	153.30
1080	2026-01-13	Wiley's Tree Services	398	PRUNE TREES IN CENTENNIAL F	2,520.00	2,520.00
1081	2026-01-28	ACE, Alberta Co-Operative Energy	272593	RE DECEMBER 11 STATEMENT	6,530.52	12,742.68
1081			278384	RE JANUARY 11 STATEMENT	6,212.16	
1082	2026-01-28	Alberta Municipal Services Corporation	26-1063399	RE JAN 8 STATEMENT	1,306.09	1,306.09
1083	2026-01-28	Catalis Technologies Canada Ltd.	INV308368126	2026 ANNUAL LICENSE	2,417.78	2,417.78
1084	2026-01-28	CK Fire and Safety Solutions Inc.	26037	2026 ANNUAL INSPECTION FIRE	198.45	198.45
1085	2026-01-28	Eastlink	24735320	RE JAN 10 STATEMENT	169.00	169.00



Village of Longview

Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
1086	2026-01-28	Longview and Area Seniors' Association	20260128	FOR XMAS LIGHT TOUR	1,750.00	1,750.00
1087	2026-01-28	PFP Canada	126076	LEAD ACID BATTERIES	352.80	352.80
1088	2026-01-28	Telus Communications	20260120	RE JAN 20 STATEMENT	282.68	282.68
1089	2026-01-28	Telus Mobility	20260117	RE JAN 17 STATEMENT	53.50	53.50

Total 58,140.59

*** End of Report ***

VILLAGE OF LONGVIEW
RESPONSIBLE PET OWNERSHIP BYLAW 486-26 – Revised February 17, 2026

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA, TO PROMOTE RESPONSIBLE ANIMAL OWNERSHIP AND TO CONTROL, REGULATE AND LICENCE ANIMALS WITHIN THE VILLAGE OF LONGVIEW

WHEREAS pursuant to the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 as amended, a municipal council has authority to govern and the authority to pass bylaws respecting the municipality, including services provided by or on behalf of the municipality;

AND WHEREAS the Council of the Village of Longview deems it desirable to pass a bylaw to licence, regulate and control Animals;

THEREFORE, BE IT RESOLVED THAT the Council of the Village of Longview, duly assembled in Council Chambers in Longview, Alberta, enacts as follows:

1.0 TITLE AND PURPOSE

- 1.1 This bylaw may be cited as the 'Responsible Pet Ownership Bylaw'.
- 1.2 This bylaw is designed to promote safe and responsible pet Ownership in the Village of Longview.
- 1.3 This bylaw allows people to participate in the Backyard Hen Program, promoting safe and responsible Hen-keeping practices.

2.0 INTERPRETATION AND DEFINITIONS

- 2.1 In this bylaw and any schedules to this bylaw, the following terms, phrases, words and their derivations shall have the following meanings:
 - (a) **Abandoned** means an Animal that:
 - (i) Is left for more than 24 hours without adequate food, water, or shelter;
 - (ii) Is not provided with adequate care when the Animal is ill or wounded; or
 - (iii) Is found on Premises which were but are no longer **on** the Owner's Property.
 - (b) **Animal** means any bird, reptile, amphibian, or mammal excluding humans and Wildlife.
 - (c) **Animal Control Officer (ACO)** means any individual(s) designated and appointed, from time to time, by the Village of Longview for the purpose of administration and enforcement of this Bylaw and shall include a person designated as a Peace Officer appointed pursuant to the *Peace Officer Act*, S.A. 2006, c P-3.5, or a police officer under the *Police Act*, R.S.A. 2000, c. P-17.
 - (d) **Animal Daycare** means a facility or Premises for the purpose of providing care for Animals in return for remuneration daily and does not include provision for overnight accommodation.
 - (e) **Animal Shelter** means Premises designated by the Village used for the impoundment, confinement and care of Animals and includes Premises supplied by an independent contractor, under contract with the Village to provide such Premises.
 - (f) **Attack** or **Attacked** means an assault resulting in bleeding, bone breakage, sprains, bruising or multiple injuries.
 - (g) **Behaviour Assessment** or **Behavioural Assessment** means an assessment of a Dog's temperament performed by a Dog Trainer holding a certified Behaviour Consultant,

**VILLAGE OF LONGVIEW
RESPONSIBLE PET OWNERSHIP BYLAW 480-25**

- (b) that the Person driving or parking the vehicle at the time of the offence did so without the vehicle Owner's express or implied consent.

6.0 PROHIBITED BEHAVIOURS

6.1 When off the property of the Owner, the Owner of a Dog must always keep the Dog Under Control by means of a Permitted Leash.

- 6.2 The Owner of a Dog may walk their Dog in a Public Space, on a pathway, or on a municipal sidewalk, provided the Owner is conscientious of others on the pathway or sidewalk, moves their Dog out of the way of others as needed, and does not interfere with or obstruct any others using the pathway or sidewalk.
- 6.3 The Owner of a Dog shall ensure that such Dog does not:
 - (a) Bite a Person, whether on the property of the Owner or not;
 - (b) Attack or do any other act that causes injury to a Person, whether on the property of the Owner or not;
 - (c) Attack or do any other act that causes Severe Injury to a Person, whether on the property of the Owner or not;
 - (d) Attack or Cause Death to a Person, whether on the property of the Owner or not;
 - (e) Growl, lunge, snarl, chase or otherwise threaten a Person, whether on the Owner's Property or not, unless the Person chased or threatened is a Trespasser on the Owner's Property;
 - (f) Bite or bark at or chase Livestock, Wildlife, bicycles, skateboards, scooters, or any other type of recreational or fitness-related wheeled device, automobiles or other vehicles or mobility aide;
 - (g) Bite or cause damage to personal property, whether on the Owner's Property or not;
 - (h) Bite an Animal, whether on the Owner's Property or not;
 - (i) Attack or do any other act that causes injury to an Animal, whether on the Owner's Property or not;
 - (j) Attack or do any other act that causes Severe Injury to an Animal, whether on Owner's Property or not;
 - (k) Attack or Cause Death to an Animal, whether on the Owner's Property or not.
- 6.4 An Animal Control Officer investigating a complaint involving the behaviors of a Dog listed in Section 6.3 will classify the behaviour by means of reference to the Dr. Ian Dunbar's Aggression Scale, which is set out in Schedule "C" of this Bylaw.
- 6.5 The Owner of a Dog must ensure that the Dog does not excessively bark, howl, or otherwise make or cause excessive noise(s) which disturbs any Person and unreasonably interferes with that Person's peaceful enjoyment of their property, which may be determined by an Animal Control Officer or by a Court hearing a prosecution pursuant to this Section of the Bylaw.
- 6.6 The Owner of a Dog must ensure that the Dog does not upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property or in or about Premises not belonging to or in the possession of the Owner of the Dog.
- 6.7 The Owner of a Dog must ensure that the Dog does not enter or remain in areas where Dogs are prohibited. This includes locations with posted signs from the Village, such as Play Surfaces,

**VILLAGE OF LONGVIEW
RESPONSIBLE PET OWNERSHIP BYLAW 480-25**

- 14.5 Backyard Hen licensing fees are annually renewable and must be paid by January 31 of each year, unless otherwise authorized by the CAO.
- 14.6 Participant Compliance in Backyard Hens Program:
- (a) If a complaint is registered with the Village or an Animal Control Officer may attend the residence of a participant at their own discretion; an appointment will not be required.
 - (b) Participants must not exceed the keeping of six (6) Hens unless written approval has been provided by the CAO.
 - (i) Notwithstanding the maximum number of Hens permitted under this Bylaw, an Owner who has Hens in excess of the permitted number may apply in writing to the Chief Administrative Officer (CAO) for approval to retain such excess Hens. Where approval is granted, the approval shall be temporary and conditional, and shall permit the Owner to keep the excess Hens only until each excess Hen is reduced through natural decease or is no longer owned by the Owner. Replacement Hens shall not be permitted during this period without further written approval of the CAO.
 - (c) Participants must keep the Coop in good repair and in a sanitary condition.
 - (d) Proper care and feeding practices must be followed to ensure the well-being of the Hens.
 - (e) The slaughter of or attempt to euthanize Hens within Village limits is prohibited.
 - (f) Hens must not be permitted to Run at Large.
- 14.7 A Person must not keep a Rooster in the Village of Longview.

15.0 COMMUNICABLE DISEASES

- 15.1 An Owner of a Dog which is suffering from a Communicable Disease shall:
- (a) not permit the Dog to be in any Public Space;
 - (b) not keep the Dog in contact with or in proximity to any other Animal free of such disease;
 - (c) keep the Dog locked or tied up; and
 - (d) immediately report the matter to the veterinarian inspector of the appropriate health of Animal branch of the local office of the Federal and/or Provincial Department of Agriculture, and the Animal Control Officer or their designate of the Village.

16.0 MISCELLANEOUS

- 16.1 This bylaw shall not apply to Animals kept inside any veterinary clinic for the purpose of receiving medical attention or being securely transported within a Motor Vehicle to or from a veterinary clinic.
- 16.2 An Animal Owner or licence applicant is responsible for and is not excused from ascertaining and complying with the requirements of any federal, provincial or other municipal legislation, including the Village 's *Land Use Bylaw*. Where the keeping of the Animals would not comply with any federal, provincial or other municipal legislation, the Animal Control Officer may refuse to issue or may revoke a licence.
- 16.3 No Person shall place any Wildlife Attractant, bait, feed, lure or take any actions that may attract Feral Animals or Wildlife, whether on private or public property.

VILLAGE OF LONGVIEW
RESPONSIBLE PET OWNERSHIP BYLAW 480-25

SCHEDULE "A"
Specified Penalties

* **Column A** indicates penalties in lieu of prosecution

* **Column B** indicates penalties for violation tickets issued pursuant to this bylaw

Section	Offence	Minimum Penalty	Specified Penalty
Prohibited Animals and Exceptions			
3.2	Keep prohibited Animal within Village boundaries	\$250	\$500
3.4	Fail to obtain permit for Livestock temporarily entering Village	\$150	\$300
3.5	Fail to hygienically dispose of Livestock feces	\$150	\$300
Licensing Requirements			
4.1	Fail to licence a Dog	\$150	\$300
4.5	Provide false information on licence application	\$250	\$500
4.7	Fail to affix Licence Tag to a Dog	\$100	\$200
4.15	Remove collar, harness, or Licence Tag from Dog without consent of Owner	\$100	\$200
4.18	Fail to purchase temporary Dog licence	\$100	\$200
Dog Ownership Requirements			
5.1(a)	Fail to provide Dog with adequate food and water	\$250	\$500
5.1(b)	Fail to provide Dog with adequate care when Dog is ill or wounded	\$250	\$500
5.1(c)	Fail to provide Dog with protection from injurious heat or cold	\$250	\$500
5.1(d)	Fail to provide Dog with adequate shelter	\$250	\$500
5.1(e)	Fail to provide Dog with adequate exercise and space	\$250	\$500
5.2	Possess more than three (3) Dogs without approval	\$150	\$300
5.4	Allow Dog to cause damage to a Public Space or Private Property	\$250	\$500
5.5	Fail to possess a suitable means to remove Dog feces	\$100	\$200
5.6	Fail to remove and dispose of Dog feces from public/private property	\$150	\$300
5.7	Fail to secure Dog feces in sealed plastic bag	\$150	\$300
5.8	Fail to keep property free of excessive Dog feces	\$150	\$300
5.9	Tease, torment, annoy, or abuse any Dog	\$250	\$500
5.10	Leave Dog unattended while tethered on Premises with public access	\$150	\$300
5.11	Leave Dog unattended while tethered in residential yard	\$150	\$300
5.12	Allow tethered Dog to get closer than 1 meter to the property line	\$150	\$300
5.13	Untie, loosen, or otherwise free a Dog which is not in distress without authorization of the Owner	\$250	\$500
5.14	Interfere with, hinder, impede, or provide false information to Animal Control Officer	\$750	\$1,500
5.15	Allow Dog in Heat to attract other Dogs	\$150	\$300
5.16	Dog Breeder operating within the Village	\$500	\$1,000
5.17	Transport Dog outside of passenger cab of Motor Vehicle	\$250	\$500
5.19	Allow Dog to run alongside a moving Motor Vehicle	\$500	\$1,000
5.20(a)	Allow unattended Dog in Motor Vehicle to have contact with the public	\$250	\$500
5.20(b)	Fail to provide Dog with suitable ventilation or protection from injurious temperatures while unattended in Motor Vehicle	\$500	\$1,000
Prohibited Behaviours			
6.1	Fail to keep Dog Under Control	\$250	\$500
6.2	Allow Dog to interfere or obstruct use of pathway or sidewalk	\$250	\$500

**VILLAGE OF LONGVIEW
RESPONSIBLE PET OWNERSHIP BYLAW 480-25**

**SCHEDULE “D”
Requirements and Best Practices**

Section	Description
Rules	
C1.1	Applicants must be 18 years of age or older.
C1.2	For the purposes of this program, a hen must be a female chicken. Baby chicks as well as pullets and full-grown hens are allowed.
C1.3	Roosters are not permitted. If a male bird is identified, it must be disposed of.
C1.4	It is unlawful to slaughter hens within Village limits.
C1.5	A maximum number of six (6) hens is allowed per household unless exemption permitted by CAO.
C1.6	Yards must be securely fenced. There is no minimum fence height requirement, however higher fencing will protect against predators.
C1.7	Participants will be warned once of any infraction. Any repeat infraction will be cause for fines in accordance with the bylaw and may be cause for disqualification from the program.
Coop	
C2.1	Coop size cannot exceed 100 square feet without a building permit for an accessory building.
C2.2	Coops must be designed to provide a minimum of 3 square feet per hen.
C2.3	All chicken coops shall be located only in the rear yard and must fully enclose the chickens and prevent them from escaping.
C2.4	Hens must have access to outdoor ‘run’ space which must fully enclose the chickens and prevent them from escaping.
C2.5	Coops may be placed on lots developed with a single detached dwelling, side by side and duplexes only.
C2.6	Coops must be in the rear yard, at least 1 metre from a property line where there is an adjacent neighbour. Where there is no adjacent neighbouring property (ie. lane or roadway fence line) coops are permitted to align with the zero ‘0’ setbacks that apply to the construction of accessory buildings.
C2.7	Locate the coop in a place that will be mindful and considerate of your neighbours.
C2.8	The chicken coop shall be designed and constructed to ensure proper ventilation and sufficient space for the chickens and be maintained in accordance with good Animal husbandry practices and shall keep all vermin out.
C2.9	The applicant must provide and maintain, in each coop, at least one perch, for each hen, that is at least 15 cm long, and one nest box; and adequate environmental protection as to shelter the hens from heat and cold injury.
C2.10	Coops shall be maintained in good repair, kept in clean and sanitary condition, free of vermin and obnoxious smells and substances.
C2.11	Backyard hens must not create a nuisance or disturbance to neighboring residents due to noise, odour, damage or threats to public health.
Care & Feeding	
C3.1	Do your research on the care of hens - education online or in the community.
C3.2	Follow biosecurity procedures recommended by the Canadian Food Inspection Agency, referring especially to Biosecurity for Backyard Flock and Small Bird Owners.
C3.3	Proper care and feeding practices must be followed to ensure the well-being of the hens. This includes providing each hen with food, water, shelter, light, ventilation, veterinary care and opportunities for essential behaviours such as scratching,

**VILLAGE OF LONGVIEW
BYLAW - EMERGENCY MANAGEMENT**

487-26

**AMENDED BYLAW __. REVISED IN NEW SECTION __ TO APPOINT DIRECTOR OF
EMERGENCY MANAGEMENT OTHER THAN A MEMBER OF COUNCIL AND DELETE
SECTION __)**

**BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF
ALBERTA TO APPOINT AN EMERGENCY MANAGEMENT ADVISORY
COMMITTEE AND TO ESTABLISH A MUNICIPAL EMERGENCY MANAGEMENT
AGENCY**

WHEREAS the Council of the Village of Longview is responsible for the direction and control of its emergency response and is required under the Emergency Management Act, Local Authority Emergency Management Regulation, Alberta Regulation 203/2018 and amendments thereto, to appoint an Emergency Management Advisory Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. Section 5 (d) of previous Bylaw 443-22, Emergency Management, which is hereby rescinded, is not included in this bylaw.
2. This Bylaw may be cited as the Municipal Emergency Management Bylaw.
3. In this Bylaw
 - a) "Act" means the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, Local Authority Emergency Management Regulation, Alberta Regulation 203/2018;
 - b) "Council" means the Council of the Village of Longview;
 - c) "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - d) "Emergency Management Advisory Committee" means the committee established under this Bylaw;
 - e) "emergency" means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - f) "Minister" means the Minister charged with administration of the Act;
 - g) "Municipal Emergency Management Agency" means the agency established under this Bylaw; and
 - h) "Municipal Emergency Plan" means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.

3.1 The word 'may' when used in this Bylaw shall be construed as permissive and empowering, and the word 'shall' when used in this Bylaw shall be construed as imperative.

**VILLAGE OF LONGVIEW
BYLAW _____ – EMERGENCY MANAGEMENT**

**AMENDED BYLAW ____, REVISED IN NEW SECTION __ TO APPOINT DIRECTOR OF
EMERGENCY MANAGEMENT OTHER THAN A MEMBER OF COUNCIL AND DELETE
SECTION __)**

4. There is hereby established an Emergency Management Advisory Committee to advise the Council on the development of emergency plans and programs.
5. There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this Bylaw.

DUTIES OF COUNCIL

6. Council shall
 - a) By resolution, at the annual organizational meeting, appoint three (3) of its members to serve on the Emergency Management Advisory Committee, for entire term of office. The mayor is the Chairperson of Emergency Management Advisory Committee
 - b) By resolution, appoint any other person to serve on the Emergency Management Advisory Committee.
 - c) provide for the payment of expenses of the members of the Emergency Management Advisory Committee.
 - d) By resolution, on the recommendation of the Emergency Management Advisory Committee, appoint a Director of Emergency Management and a Deputy Director of Emergency Management, who shall do those things required of the Director of Emergency Management in that person's absence.
 - e) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Village of Longview.
 - f) approve the Village of Longview's emergency plans and programs; and
 - g) review the status of the Municipal Emergency Management Plan and related plans and programs at least once each year.
7. Council may
 - a) by bylaw borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
8. Training for elected officials
 - a) The Managing Director of the Alberta Emergency Management Agency may prescribe courses that each of a local authority's elected officials must complete by posting notice of the courses on the Alberta Emergency Management Agency's website.
 - b) Any courses that are prescribed under subsection 7(a) must be completed within 90 days of the elected official taking an official oath as required by section 156 of the *Municipal Government Act*.

**VILLAGE OF LONGVIEW
BYLAW ____ - EMERGENCY MANAGEMENT**

**AMENDED BYLAW ____. REVISED IN NEW SECTION __ TO APPOINT DIRECTOR OF
EMERGENCY MANAGEMENT OTHER THAN A MEMBER OF COUNCIL AND DELETE
SECTION __)**

EMERGENCY MANAGEMENT ADVISORY COMMITTEE

9. Advisory committee shall

- a) ~~The Emergency Management Advisory Committee consists of the Village of Longview Council and the Mayor is the chairperson.~~
- b) Any two (2) members of the Emergency Advisory Committee who attend any meeting of the Committee in person, by telephone or electronic means, constitutes as quorum for the meeting.
- c) During an emergency, the Emergency Advisory Committee has no role but will help DEM as requested.
- d i) Meet at least once a year
 - ii advise on the development of emergency plans and programs, and provide guidance and direction to the Municipal Emergency Plan and related plans and programs annually; and
 - iii review the Municipal Emergency Plan and related plans and programs annually; and
 - iii advise Council, duly assembled, on the status of the Municipal Emergency Management Plan and related plans and programs at least once a year.

EMERGENCY MANAGEMENT AGENCY

10. The Municipal Emergency Management Agency shall be comprised of one or more of the following:

- a) the Director of Emergency Management;
- b) the Deputy Director of Emergency Management; and
any other person or persons as recommended by the Director of Emergency Management and appointed by resolution of Council.

11. The Municipal Emergency Management Agency shall:

- a) be responsible for the administration of Longview's emergency management program;
- b) report to the Emergency management Advisory Committee at least once per year and include an update on the agency's review of the Longview emergency plan,
- c) ensure that a command, control and coordination system prescribed by the Managing Director of Alberta Emergency Management Agency will be used by the Longview Emergency Management Agency.

12. The Director of Emergency Management shall

- a) prepare and co-ordinate the Municipal Emergency Management Plan and related plans and programs for the Village of Longview;
- b) act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency Management Agency; and
- c) co-ordinate all emergency services and other resources used in an emergency; or
- d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 11.1

Date: February 17, 2026
Title: Little New York Days Sponsorship request
Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that _____.

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ (*for further information or future date*).

Background: 1. LNYD committee requests \$2000 sponsorship from the Village. The Village offer to sponsor 2025 was declined by LNYD committee. 2024, 2023 was \$2,000.

Implications:
Policy,
Statutory Plans,
Legislative:
Financial: N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by **NO**
FOIP:
1. none

Little New York Daze Association

Box 479

Longview, AB T0L 1H0

January 20th 2026

To the Village of Longview

Re: Sponsor Request

On behalf of the volunteer committee which has been formed to assist in the planning and presentation of the Village of Longview's Little New York Daze Festival, to be held on the 18th and 19th July, I am asking whether you would be interested in sponsoring this year's event at a cost of \$2000.00.

The funding request will be utilized towards the following costs of this year's festival:

- **Bands:** We are anticipating 3 marching bands to participate in the parade. Cost approximately \$1,000.00 each.
Drone or Light Display. Cost approximately \$6000.00.
- **Entertainment:** We are bringing in the Sam Steele Scouts who will participate in the Parade and stage at mock shoot-out at the hotel afterwards. There will be live music and other entertainment in the park at a total cost of approximately \$8000.00.
- **Theme:** The Community of Longview.

We are committed to making the 2026 celebration a spectacular event to be enjoyed by our residents and visitors alike and are hoping that our funding request will be approved by you.

Should you wish any further information on this request, please don't hesitate to contact me on 403 558 3661 (evenings), or email carolinewilliston56@gmail.com.

Thank you.

Yours Truly,

Caroline Williston.

Secretary

Little New York Daze Committee



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 11.2

Date: February 17, 2026
Title: Auditor - 2026
Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that last year's Auditor be accepted for the 2026 audit, pricing is reasonable and servicing was of good standard.

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date)*.

Background: CAO recommends the Village of Longview proceed with the engaging of Cascada Auditors (same auditor as last year, was previously named Accuity LLP). Pricing is similar to last year, Auditor is familiar with our books of account, efficient, rapport was positive last year. We had no other auditor available last year when previous auditor resigned.

Implications:
Policy,
Statutory Plans,
Legislative:
Financial: N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by **NO**
FOIP:
1. none

January 28, 2026

Village of Longview
128 Morrison Rd.
Longview AB T0L1H0

Attention: Roy Tutschek, CAO

Dear Roy:

Re: Engagement letter

The Objective and Scope of the Audit

You have requested that we audit the consolidated financial statements of Village of Longview (the "organization"), which comprise the consolidated statement of financial position as at December 31, 2026, and the consolidated statements of operations, changes in accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the consolidated financial statements (including a summary of significant accounting policies).

We are pleased to confirm our acceptance and our understanding of the nature, scope and terms of this audit engagement, and all services related thereto, by means of this letter (the "Engagement").

The objectives of our audit are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

The Responsibilities of the Auditor

We will conduct our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- a. Identify and assess the risks of material misstatement of the consolidated financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the consolidated financial statements that we have identified during the audit.
- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- d. Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the 's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the to cease to continue as a going concern.

- e. Evaluate the overall presentation, structure and content of the consolidated financial statements (including the disclosures) and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Form and Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the following form contained in Appendix A to this letter.

The Responsibilities of Management

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance / oversight acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the consolidated financial statements in accordance with PSAS.
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.
- c. To provide us with timely:
 - i. Access to all information of which management is aware that is relevant to the preparation of the consolidated financial statements, such as records, documentation and other matters;
 - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;
 - iii. Additional information that we may request from management for the purpose of the audit; and
 - A. Copies of all minutes of meetings of shareholders, directors and committees of directors;
 - B. Information relating to any known or probable instances of non-compliance with legislative or regulatory requirements, including financial reporting requirements;
 - C. Information relating to any illegal or possibly illegal acts, and all facts related thereto;
 - D. An assessment of the reasonableness of significant assumptions underlying fair value measurements and disclosures in the financial statements;
 - E. Any plans or intentions that may affect the carrying value or classification of assets or liabilities;
 - F. Information relating to claims and possible claims, whether or not they have been discussed with Village of Longview's legal counsel;
 - G. Information relating to other liabilities and contingent gains or losses, including those associated with guarantees, whether written or oral, under which Village of Longview is contingently liable;
 - H. Information on whether Village of Longview has satisfactory title to assets, whether liens or encumbrances on assets exist, and whether assets are pledged as collateral;
 - I. Information relating to compliance with aspects of contractual agreements that may affect the consolidated financial statements; and
Information concerning subsequent events.
 - iv. Unrestricted access to persons within Village of Longview from whom we determine it necessary to obtain audit evidence.

As part of our audit process:

- a. We will make inquiries of management about the representations contained in the consolidated financial statements. At the conclusion of the audit, we will request from management [and, where appropriate, those charged with governance] written confirmation concerning those representations. If such representations are not provided in writing, management acknowledges and understands that we would be required to disclaim an audit opinion.

- b. We will communicate any misstatements identified during the audit other than those that are clearly trivial. We request that management correct all the misstatements communicated.

Use of Information

It is acknowledged that we will have access to all information about identified individuals ("personal information") in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

File Inspections

In accordance with professional regulations (and by our firm's policy), our client files may be periodically reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and firm standards. File reviewers are required to maintain confidentiality of client information.

Confidentiality

One of the underlying principles of the profession is a duty of confidentiality with respect to client affairs. Each professional accountant must preserve the secrecy of all confidential information that becomes known during the practice of the profession. Accordingly, we will not provide any third party with confidential information concerning the affairs of Village of Longview unless:

- a. We have been specifically authorized with prior consent;
- b. We have been ordered or expressly required by law or by the Alberta *Code of Professional Conduct/Code of Ethics*; or
- c. The information requested is (or enters into) public domain.

Use and Distribution of Our Report

The examination of the consolidated financial statements and the issuance of our audit report are solely for the use of Village of Longview and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these consolidated financial statements or our audit report, and we accept no responsibility for their use by any third party or any liability to anyone other than Village of Longview.

For greater clarity, our audit will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our audit report should not be circulated (beyond Village of Longview) or relied upon by any third party for any purpose, without our prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us in writing.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before the publication or posting process begins.

Management is responsible for the accurate reproduction of the consolidated financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized consolidated financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information in the electronic site with the original document.

Preparation of Schedules

We understand that you will prepare certain schedules and locate specified documents for our use before our Engagement is planned to commence on February 23, 2026.

The requested schedules and documents are as follows:

- a) General ledger

- b) Trial balance and budget prior
- c. Schedules and analyses consistent with the prior year; and
- d. Other supporting documents as requested.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or even withdraw from the Engagement.

Communications

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from, any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this Engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues, or anticipated profits).

If you do not consent to our use of electronic communications, please notify us in writing.

Ownership

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During the course of our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

Other Services

In addition to the audit services referred to above, we will, as allowed by the Alberta *Code of Professional Conduct/Code of Ethics*, prepare other regulatory forms required by the organization as agreed upon. These will include the corporate tax return and Financial Information Return and GST rebate. Unless expressly agreed in a separate engagement letter, we will have no involvement with or responsibility for the preparation or filing of any other (including foreign) information returns, source deductions, information returns, slips, elections, designations, certificates or reports. Management will, on a timely basis, provide the information necessary to complete the regulatory forms and will review and file them with the appropriate authorities on a timely basis.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Alberta. The Province of Alberta will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts, to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Accounting Advice

Except as outlined in this letter, this Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the organization. Such services, if requested, would be provided under a separate engagement letter.

Dispute Resolution

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this Engagement will, prior to resorting to litigation, be submitted to mediation.

Any mediation initiated as a result of this Engagement shall be administered within the Province of Alberta by [name of mediation organization], according to its mediation rules, and any ensuing litigation shall be conducted within such province, according to provincial law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The costs of any mediation proceeding shall be shared equally by the participating parties.

Indemnity

Village of Longview hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our firm (and its partners, agents and employees) from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands and liabilities arising out of (or in consequence of):

- a. The breach by Village of Longview, or its directors, officers, agents or employees, of any of the covenants or obligations of Village of Longview herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the consolidated financial statements in reference to which the engagement report is issued, or any other work product made available to you by our firm.
- b. A misrepresentation by a member of your management or the board of directors.

Limitation of Liability

Our aggregate liability for all claims, losses, liabilities and damages in connection with this Engagement, whether as a result of breach of contract, tort (including negligence), or otherwise, regardless of the theory of liability, is limited to our fees. Our liability shall be several and not joint and several. We shall only be liable for our proportionate share of any loss or damage, based on our contribution relative to the others' contributions and only if your claim is commenced within 24 months or less of the date Village of Longview should have been aware of the potential claim. In addition, we will not be liable in any event for consequential, incidental, indirect, punitive, exemplary, aggravated or special damages, including any amount for loss of profit, data or goodwill, whether or not the likelihood of such loss or damage was contemplated.

Time Frames

We will use all reasonable efforts to complete the Engagement as described in this letter within the agreed upon time frames.

We anticipate commencing the audit on February 24 with the hopes that field work will be complete by February 27. Finalization of the audit will be by the March 31 filing deadline.

[Insert agreed upon time frames, such as provision of schedules, start and finish of fieldwork, meeting to review audit findings, finalization of financial statements, expected date of review report, dates of governance meetings, or reference to document where the time frames were agreed upon.]

However, we shall not be liable for failures or delays in performance that arise from causes beyond our reasonable control, including any delays in the performance by Village of Longview of its obligations.

Fees at Regular Billing Rate

Our professional fees will be based on our regular billing rates, plus direct out-of-pocket expenses and applicable GST, and are due when rendered. Fees for any additional services will be established separately. We anticipate the fees to be in the \$22,000 to \$24,000 range plus GST. However, we reserve the right to increase these fees based on our regular billing rates if the required hours to complete the audit result in a higher amount.

Billing

Our fees and costs will be billed upon completion of the audit and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 1.50% per month. We reserve the right to suspend our services or to withdraw from this Engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party [*not less than 30 calendar days before the effective date of termination*]. If early termination takes place, Village of Longview shall be responsible for all time and expenses incurred up to the termination date.

If we are unable to complete the audit or are unable to form, or have not formed, an opinion on the consolidated financial statements, we may withdraw from the audit before issuing an auditor's report, or we may disclaim an opinion on the consolidated financial statements. If this occurs, we will communicate the reasons and provide details.

Survival of Terms

This engagement letter will continue in force for subsequent audits unless terminated by either party by written notice prior to the commencement of the subsequent audit.

GST Services - Audit

It should be noted that our audit work in the area of GST and other commodity taxes is limited to that appropriate to form an opinion regarding the consolidated financial statements. Accordingly, the audit process may not detect situations where you are incorrectly collecting GST or incorrectly claiming input tax credits. As you are aware, failure to properly account for the GST could result in you or your organization becoming liable for tax, interest or penalties. These situations may also arise for provincial sales tax, custom duties, and excise taxes.

Consequential Loss

Our firm and its partners, officers or employees will not be responsible for any consequential loss, injury or damages suffered by the client including but not limited to loss of use, earnings and business interruption, or the unauthorized distribution of any confidential document or report prepared by or on behalf of our firm, including the partners, officers or employees of the accounting firm for the exclusive use of the client.

Conclusion

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the attached copy of this letter in the space provided and return it to us.

We appreciate the opportunity of continuing to be of service to your organization.

Yours truly,

CASCADA LLP CHARTERED PROFESSIONAL ACCOUNTANTS



Rory Duce
Partner

Acknowledged and agreed to on behalf of Village of Longview by:

Mr. Roy Tutschek, CAO

January 28, 2026
Date signed

Appendix A - Expected Form of Report

To the Management of Village of Longview

Opinion

We have audited the consolidated financial statements of Village of Longview (the "organization"), which comprise the consolidated statement of financial position as at December 31, 2026, and the consolidated statements of operations, changes in accumulated surplus, changes in net financial assets (debt), and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies (the "financial statements").

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the organization as at December 31, 2026, and the consolidated results of its operations and consolidated cash flow for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

Appendix A *(continued)*

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 11.3

Date: February 17, 2026
Title: AHS Longview Firehall Licensing Agreement
Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that CAO sign the AHS Longview Firehall Licensing Agreement on behalf of the Village of Longview Council.

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date)*.

Background:

Good afternoon everyone,
I hope this message finds you well.
As discussed during our recent in-person meeting, please find attached the **AHS Longview Firehall Licensing Agreement** for your review and signature.
Since our meeting, the agreement has now:

- Been reviewed and signed by **Alberta Health Services (AHS)**
- Gone through the **Foothills County Fire Board**
- Been approved by **Foothills County Council**
- Been signed by the **Foothills County CAO and Reeve**

The **Village of Longview's signatures** are the final remaining approvals required to complete this agreement. When you have had an opportunity to review and sign the document, I would appreciate it being returned to me at your earliest convenience. Should anyone have questions or require additional information, please feel free to reach out to me at any time.
Thank you for your time and continued cooperation. I appreciate your support and if there is anything we can assist you with please feel free to reach out to me at any time.
Kind regards,



Alex Marshall
Fire Chief

Implications:
Policy,
Statutory Plans,
Legislative:
Financial:

N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by **NO**
FOIP:

1. none

LICENSE AGREEMENT

THIS LICENSE AGREEMENT made effective this 15th day of February, 2026 (the "**Effective Date**"),

BETWEEN:

VILLAGE OF LONGVIEW AND FOOTHILLS COUNTY
(collectively, the "**Licensor**")

OF THE FIRST PART,

- and -

ALBERTA HEALTH SERVICES
(the "**Licensee**")

OF THE SECOND PART

WHEREAS:

- A. The Licensee has requested from the Licensor the right to use and occupy, from time to time, a portion of the Licensor's building known as the Longview Fire Hall (the "**Building**"), located at 119 Morrison Road, Longview, Alberta, on the lands legally described as:

PLAN 2210287
BLOCK 1
LOT 12
EXCEPTING THEREOUT ALL MINES AND MINERALS

(the "**Lands**") for the purpose of occasional parking of one (1) ambulance vehicle related to emergency medical services (EMS) response and other purposes necessarily ancillary thereto, including staff quarters during at times such as inclement weather in the area, emergency incidents in Eden Valley and when facilities in Eden Valley are not operational (the "**Permitted Use**"); and

- B. The Licensor has agreed to grant to the Licensee a license of use and occupation, as aforesaid, upon the terms and conditions set out in this License Agreement;

NOW THEREFORE, in consideration of the covenants given by each of the parties herein, the Licensor and the Licensee hereby agree as follows:

Grant of License

1. The Licensor hereby grants to the Licensee the non-exclusive right during the Term to use and occupy those portions of the Building described in Schedule "A" attached hereto, the area(s) so designated in the period(s) specified being referred to as the "**Licensed Premises**", for the purpose of the Permitted Use.

Term

2. The Term (the "**Term**") of this License Agreement shall commence on the Effective Date and shall continue on a month to month basis unless otherwise terminated in accordance with this License Agreement.

License Fee

3. The Licensee shall pay \$0.00 to the Licensor for use of the Licensed Premises.
4. The Licensee shall not be liable to pay to the Licensor any cost or amount whatsoever without limitation unless such cost or amount is explicitly listed in this License Agreement.
5. The Licensor acknowledges that the Licensee is listed as a Tax-Free Alberta Government Entity for goods and services taxes ("GST") purposes, as such, as an entity not required to pay goods and services taxes

("GST") under the *Constitution Act of Canada*, and, so long as the Licensee remains listed as such, the Licensee will not be obliged to pay any GST.

Condition of Licensed Premises

6. The Licensed Premises are delivered by the Licenser and accepted by the Licensee in an "as is" condition, and the Licenser makes no warranties or guarantees, express or implied, as to their value, condition or suitability for any purpose.
7. The Licensee covenants that it shall at all times during the Term, keep the Licensed Premises in a neat and clean condition after its use and the Licensee shall return the Licensed Premises to the Licenser, whenever required, and at the end of the Term, in the same general condition as when received, reasonable wear and tear excepted.

Services

8. The Licenser will provide the following associated rights and services to the Licensee and the Licensed Premises:
 - (a) subject to the availability of the required utilities from applicable third party suppliers:
 - (i) heating, ventilation and air conditioning to the same standard as the remainder of the Building; and
 - (ii) reasonable access to the gas, water, sewer, electricity, telephone and other utility services required to be available within the Licensed Premises in order for the Licensee to deliver the services associated with the Permitted Use;
 - (b) cleaning and security to the same standard as the remainder of the Building; and
 - (c) subject always to the control of the Licenser and to compliance with all policies, regulations and controls issued by the Licenser in relation thereto, use on a non-exclusive basis of the common areas of the Building reasonably required related to access to, and use of, the Licensed Premises, including, without limitation, entrances, walkways, hallways, washrooms, elevators, stairs and parking.

Property Loss or Damage

9. The Licensee acknowledges and agrees that its equipment, supplies and other property located within the Licensed Premises may be subject to damage or loss by reason of natural or other hazards, including, but not limited to, theft, fire, water leakage, heat or power failure, accidents, defects in plumbing, explosion and the bursting of pipes. The Licensee further acknowledges and agrees that it shall be solely responsible for its own equipment, supplies and other property in the Licensed Premises and shall assume the entire risk of damage to or loss of the same resulting from any hazard or from any cause whatsoever.

Insurance

10. The Licensee shall obtain and maintain, at its own expense and at all times during the Term:
 - (a) commercial general liability insurance coverage in an amount of not less than FIVE MILLION (\$5,000,000) DOLLARS per occurrence; and
 - (b) reasonable property insurance on all of its equipment, supplies and other property in the Licensed Premises.

11. The Licensee shall provide the Licensor with proof of insurance, confirming that the above insurance coverage is in place, upon request by the Licensor.

Indemnity

12. The Licensee shall and does hereby indemnify and save harmless the Licensor from and against any and all losses, claims, expenses, damages, liabilities and actions whatsoever (including, without limitation, reasonable legal costs) which may be brought or made against the Licensor, or which the Licensor may sustain, pay or incur, in either case as a result of, or in connection with, a breach by the Licensee of its obligations under this License Agreement or the wilful or negligent acts of the Licensee or those for whom the Licensee is responsible at law.

Representation and Warranty

13. The Licensor hereby covenants, represents and warrants to the Licensee that the Licensor has taken all necessary actions and obtained all necessary consents and approvals to fully and lawfully grant to the Licensee the rights, privileges and interests contained in the License Agreement, and the Licensor acknowledges that the Licensee is relying on the covenant, representation and warranty provided to the Licensee by the Licensor in the Section. The Licensor agrees to fully indemnify the Licensee for any claims, losses, and costs whatsoever suffered or incurred by the Licensee arising from the breach of the Section by the Licensor.

Notices

14. All notices which may be given under the provisions of this License Agreement shall be in writing and shall be sufficiently given if sent by mail, email or personally delivered to a party, as follows:

if to the Licensor:

C/o Foothills County
309 Macleod Trail, High River, AB T1V 1M7
Attention: Alex Marshall, Deputy Fire Chief
Phone No.: 403-603-3569 | Mobile No.: 403-336-6590
Email: Alex.Marshall@FoothillsCountyAB.ca

if to the Licensee:

c/o Real Estate South, 10301 Southport Lane SW Calgary, AB T2W 1S7
Attention: Lisa Duncan, Leasing Manager
Phone No.: 587-893-4539 | Email: lisa.duncan@ahs.ca

All operational matters shall be directed to:
Emergency Health Services
Attention: Amy Hrenyk, Interim Director, Calgary Zone Operations
Phone No.: 587-579-3382 | Email: Amy.Hrenyk@EmergencyHealthServices.ca

or to such other address as the parties may direct in writing. Any such notice shall be deemed to have been given (if personally delivered) when delivered, or (if transmitted by email) immediately upon receipt thereof (if transmitted on a business day) or (if transmitted on a non-business day) on the first (1st) business day after the date of transmission, or (if mailed) on the fifth (5th) business day following the date of mailing.

Both parties acknowledge that the above-noted contact information for notices does not apply to the notice by the Licensee of its need for use of the Licensed Premises as outlined in the attached Schedule "A".

General Provisions

- 15. No amendment of this License Agreement shall be valid unless in writing and signed by each of the parties hereto.
- 16. The relationship between the Licensor and the Licensee is that of licensor and licensee only.
- 17. This License Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.
- 18. This License Agreement shall be governed in accordance with the laws in force in the Province of Alberta.
- 19. The Licensee and the Licensor shall agree to the additional provisions described in Schedule "A" attached to this License Agreement.

Execution and Delivery

- 20. This License Agreement may be executed and delivered in any number of counterparts, each of which shall be deemed to be an original and all of which when taken together shall constitute one and the same instrument. Each counterpart may be executed and delivered or transmitted in original or electronic (.pdf) form, and each of the parties hereto adopt any signatures received by a receiving computer or device as original signatures of the parties.

IN WITNESS WHEREOF the parties hereto have duly executed this License Agreement as of the day and year first above written.


VILLAGE OF LONGVIEW

Per: _____
Name:
Title:

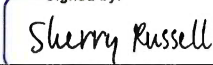
Per: _____
Name:
Title:

FOOTHILLS COUNTY

Per: 
Name: Rob Siewert
Title: Reeve

Per: 
Name: Ryan Payne
Title: CAO

ALBERTA HEALTH SERVICES

Signed by:

Per: _____
Name: Sherry Russell
Title: Program Manager, Real Estate - South

Signed by:

Per: _____
Name: Lisa Duncan
Title: Leasing Manager, Real Estate – South

Attached: Schedule "A" – The Licensed Premises

SCHEDULE "A"

The Licensed Premises

I. LICENSED PREMISES

Approximately FIVE HUNDRED (500) square feet of apparatus bay space located on the main floor on the Building; exact location and size are to be designated by the Licensor at its sole and absolute discretion but shall be large enough to accommodate indoor parking of one (1) ambulance.

Electrical plug in/shoreline access may or may not be available for use by the Licensee in the Licensed Premises.

The Licensor also grants the Licensee with non-exclusive access to common areas of the Building including but not limited to washroom and shower facilities, kitchen, lounge/TV areas and meeting rooms (collectively, the "***Licensed Premises***").

For further clarity, all offices and areas in the Building that are locked, including but not limited to the fire captain's office, are not considered common areas and shall not be accessed or used by the Licensee at any time.

II. ACCESS AND NOTIFICATION

Both parties acknowledge that the Licensor must shift fire department apparatus around to accommodate the Licensee's use of the Licensed Premises.

The Licensee shall provide the Licensor with as much notice of the need to use the Licensed Premises as possible given the circumstances. Notice shall be given by the Licensee to the Licensor by telephone to the appropriate Fire Captain(s) or via radio notification as appropriate.

The Licensee shall access the Building through the rear entrance located on the east side of the Building utilizing an access code provided by the Licensor. The Licensor shall provide the Licensee with at least twenty-four (24) hours' notice of any modifications to access or egress to the Building and Licensed Premises, including any changes to the access code(s).

Both parties acknowledge that, as of the Effective Date, they have exchanged the appropriate contact names and telephone numbers. Furthermore, each party agrees to promptly notify the other party of any changes to such contact information.



VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION

Agenda Item #: 11.4

Date: February 17, 2026
Title: Diamond Valley Municipal Services – Longview school zone times.
Submitted by: Roy Tutschek, Village CAO

Recommendation: **MOVED** by _____ that _____.

Alternatives: 2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date).*

Background:

Good Afternoon Roy,

Further to my previous email, Volker Stevin has now installed the time plates on the 30 km/h school zone signs within the Village.

I want to clarify what is currently posted in Longview. The signs are set up with three separate time windows:

- 8:00 a.m. – 9:30 a.m.
- 11:30 a.m. – 1:30 p.m.
- 3:00 p.m. – 4:30 p.m.

In practice, this doesn't line up very well with what's actually happening around the school, especially given Longview's role as a bus hub.

Based on the Foothills School Division routes (62, 63, 64, and 65), buses are arriving in the morning around 8:00 a.m., and in the afternoon they start staging around 2:45 p.m. with departures around 3:00 p.m. There are also transfers and continued bus movements after that, including a scheduled transfer at Longview at approximately 4:25 p.m. On top of that, we have regular daytime playground use, half days, mid-day closures, and field trips. We also have students walking to school before 8:00 a.m. in order to catch buses heading north. At that time, the school zone is not in effect, even though there is active student pedestrian traffic along and across the highway. That is a real safety gap in the current setup. The current split windows leave gaps during times when there is still legitimate student activity in and around the school and highway. My team is already seeing excessive speeds even during the posted times, and the broken-up time bands don't help with clarity or compliance.

I've attached a photo of the school zone signage in Nanton for comparison. It's important to note that this school zone is on Highway 2, which is a provincial highway, the same as in Longview. Nanton uses a simple, continuous time band, which is much clearer for drivers and easier to understand and enforce.

I've also been in contact with the Director of Transportation for Foothills School Division, who has indicated support for aligning school zone times with the realities of student movement and bus operations in Longview.

I'm kindly asking that you bring this forward to Council to seek a motion directing Administration to formally request that Alberta Transportation and Economic Corridors amend the Longview school zone signage to a clear, continuous time band of 07:30 to 16:30 on school days, in place of the current split windows.

Thank you,
Matt

Sgt. Matt Hogan
Manager of Municipal Enforcement

Implications:
Policy,
Statutory Plans,
Legislative:
Financial:

N/A

Communications: Notices posted at Council meetings

Attachments: Is the documentation severed by **NO**
FOIP:

1. none



Light Up Longview

January 2026

Village of Longview

Light Up Longview extends its sincere appreciation for your cash donation, which helped illuminate our small village during the Christmas season. We are a non-profit organization, and your contribution greatly supports our efforts to bring joy to the community.

We look forward to another festive and brightly illuminated Light Up season in 2026.

Belinda MacKenzie
Secretary
Light Up Longview
longviewablul@gmail.com