

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday, May 15, 2018 at
Village of Longview Community Hall Commencing at 7:00 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATIONS

3.1 EDC Walter Fox - Audubon

A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.

4.0 CORRESPONDENCE FROM RESIDENTS

5.0 MINUTES

5.1 Regular Council Meeting – April 17, 2018

5.2 Special Meeting – May 1, 2018

6.0 REPORTS

6.1 CAO Report –

6.2 Peace Officer Report

6.3 Public Works Report

6.4 Council Reports

7.0 FINANCIAL REPORTING

7.1 Bank Reconciliation

7.2 Accounts Payable Cheque Register – Apr, 2018

7.3 Statement of Revenue & Expenses

8.0 PUBLIC DISCUSSION

9.0 BYLAWS

9.1 Bylaw 408-18 2018 Tax Bylaw – 3 Readings

9.2 Bylaw 409-18 Redistricting

10.0 BUSINESS

10.1 RFD Economic Development - Audubon

10.2 RFD Minimum Property Tax Research

10.3 RFD Appointment of Assessor

10.4 RFD Black Diamond Tent Donation

10.5 RFD Fee Increase

10.6 RFD Move Funds from deferred revenue to Reserves

10.7 RFD Westwinds Communities – Ministerial Order

10.8 FYI Rec Board Budget

11.0 CORRESPONDENCE

11.1 Animal Emergency Task Force Letter of Offer

12.0 IN-CAMERA

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

13.0 ADJOURNMENT



“ It is very important for golf course superintendents to show that we are environmentally responsible to our course, fellow employees, employers, golfers, and our community. In these times when everyone is concerned about our environment, and our maintenance practices are under a microscope, we need a third party to validate and promote our environmental accomplishments.”

Stephen Kealy, CGCS
Glendale Country Club

“ Audubon International made it possible for us to make our resort as sustainable as it is. When we began this journey, Audubon International was the only eco-rating program for hotels that actually came to the premises and helped you to ascertain the best way to operate your business sustainably and profitably at the same time. The program has been invaluable to us.”

Jenn Holderied, Owner
Golden Arrow Lakeside Resort

Benefits of Joining

Audubon International members see increased recognition as environmental leaders, marketing advantages, improved relationships with neighbors, enhanced employee satisfaction, and money savings from reductions in operating costs.

Members who achieve certification also receive:

- a certificate and official designation as a certified member
- press releases for local, national, and international media
- promotion through our social media and publications
- digital copy of the certification seal
- access to signage and other marketing materials
- a place on our website



120 Defreest Drive
Troy, NY 12180

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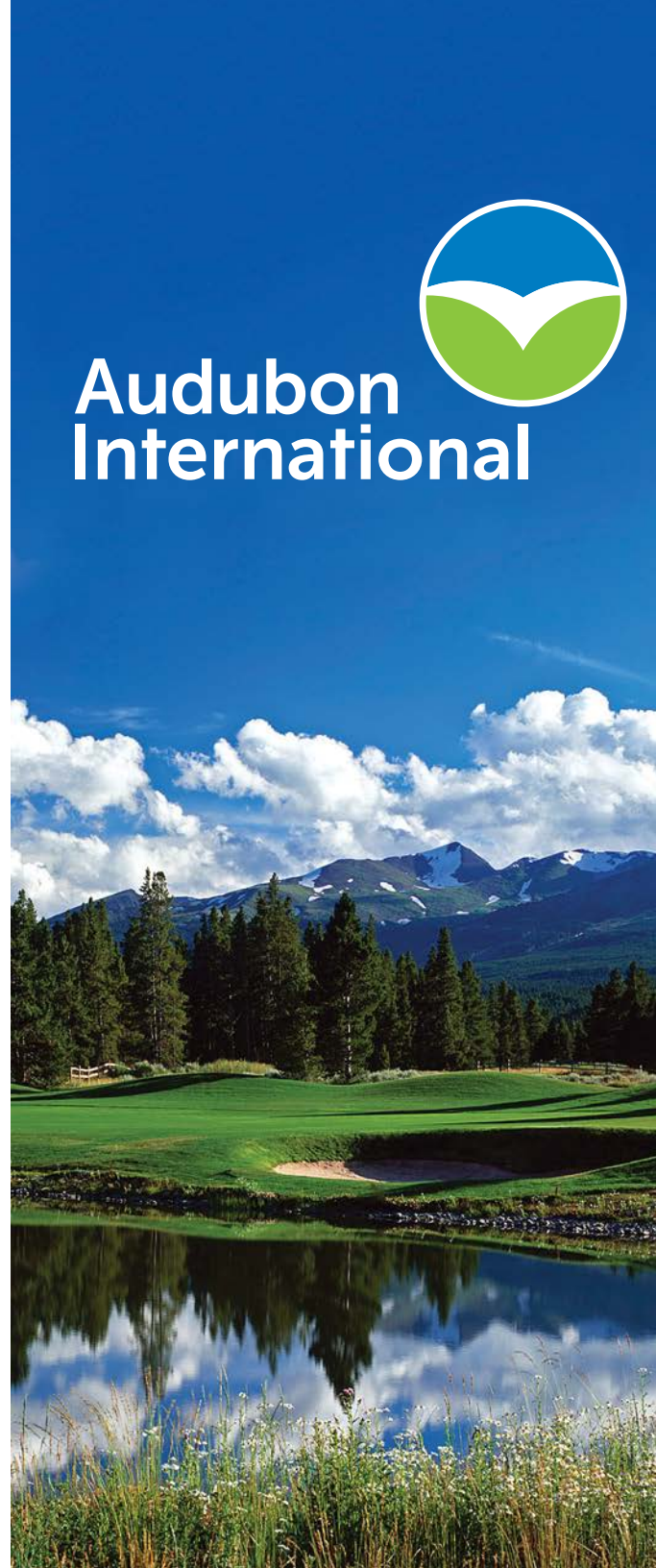
About Audubon International

A 501(c)(3) nonprofit organization, Audubon International utilizes environmental education to reduce the impact development has on nature.

Through a growing network of members in recreation, tourism and hospitality, our programs have a direct positive impact on millions of acres of land, protect thousands of habitats for plant and animal species, and measurably reduce the influx of pollutants into soils, water, air, and ecosystems.

Our Mission

To deliver high-quality environmental education and facilitate the sustainable management of land, water, wildlife, and other natural resources in all places people live, work, and play.



Our Programs

Audubon Cooperative Sanctuary Program (ACSP)

Who can join: parks, cemeteries, museums, schools, universities, and other types of businesses

ACSP is an education and certification program that helps organizations and businesses protect our environment while enhancing their bottom line. Participating organizations create a plan and work toward goals in the categories of Outreach and Education, Resource Management, Water Quality and Conservation, and Wildlife and Habitat Management.

ACSP for Golf

Who can join: golf courses

ACSP for Golf is a widely recognized and highly-regarded education and certification program that helps protect our environment and preserve the



natural heritage of the game of golf. Golf courses are guided through projects in the categories of Environmental Planning, Wildlife and Habitat Management, Chemical Use Reduction and Safety, Water Conservation, Water Quality Management, and Outreach and Education.

Signature & Classic Programs

Who can join: golf courses, hospitals, roadways, schools, private communities, resorts, and other types of businesses

The Signature Program provides environmental planning assistance to new developments. The program helps landowners design for the environment so that both economic and environmental objectives are achieved. The Classic Program is for existing properties undergoing restoration or renovation whose owners or managers have interest in joining a program of similar rigor to the Signature Program.

Green Lodging Program

Who can join: hotels, motels, resorts, inns, bed & breakfasts, timeshares

The Green Lodging Program provides third-party verification that lodging facilities have met environmental best practice standards and have demonstrated a strong commitment to the categories of Communication and Education, Waste Reduction, Reuse, and Recycling, Water Conservation, Energy Efficiency, and Indoor Air Quality. Through a comprehensive method for assessing the extent of the environmental measures undertaken, participating facilities can reduce environment-related costs and gain a marketing advantage.

Sustainable Communities Program

Who can join: municipalities, large resorts, lake associations, planned communities, and community associations

The Sustainable Communities Program helps communities take steps to ensure that they are healthy and vibrant places in which to live, work, and play both today



and tomorrow. That vision is founded in the three pillars of sustainability: a healthy local environment, quality of life for citizens, and economic vitality. The program is tailored to each community to ensure that its specific needs, priorities, resources, and challenges are addressed. Through the program, the community establishes priorities, develops a plan, and takes action that leads to meaningful results.

Green Neighborhoods Program

Who can join: neighborhood, townhouse, and homeowners associations

The Green Neighborhoods Program engages community groups in projects that protect and enhance the land, water, wildlife, and natural resources around them. This is not a certification program, but it is a good fit for neighborhood communities and residents who want to do something good for the environment and would like help and recognition along the way.



“The program has made us realize that we, the citizens of Williamston, are responsible for our future. As our small town seeks to compete in today’s global economy, we’ve increased our focus on the pillars of sustainability: our environment, our economy, and our people. We’ve realized that two of our significant strengths are our caring community and our undisturbed natural resources. As a result, we want to take care of our land, water, wildlife and air as never before, because they will define our future.”

Dr. Tom Ward
Town of Williamston, NC



Join today and you will:

- Establish a Long-Term Vision Plan for your community.
- Encourage people to remember why they choose to live where they do, and help ensure your community thrives for future generations.
- Centralize all of the projects and resources in your community.
- Initiate the planning process and document results towards a more sustainable future.
- Define the priority issues in your community.

The program is tailor-fit to each community to ensure that its specific needs, priorities, resources, and challenges are addressed, resulting in meaningful outcomes that directly benefit the people who live, work, and recreate there. Audubon International works to position the community as a demonstrated sustainability leader, while simultaneously working with other community stakeholders to foster a process of planning, decision-making, and action resulting in concrete results.

Our staff is available weekdays from 9 am to 5 pm (ET).
Phone: 518.767.9051
Email: scp@auduboninternational.org

SUSTAINABLE COMMUNITIES PROGRAM AREAS OF FOCUS:

- Agriculture
- Economic Development and Tourism
- Education
- Environmental Issues
- Governance
- Public Health
- Housing
- Open Space and Land Use
- Planning, Zoning, Building, and Development
- Population
- Public Safety and Emergency Management
- Recreation
- Resource Use
- Volunteerism and Civic Engagement
- Transportation

Audubon International is a not-for-profit 501(c)(3) environmental education organization dedicated to providing people with the education and assistance they need to practice responsible management of land, water, wildlife, and other natural resources.



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Sustainable Communities Program

Fostering Community Sustainability



Planning for your community’s future can be like navigating stormy seas—you need experience, a plan of action, and a clear destination. With the help of Audubon International, the Sustainable Communities Program (SCP) will steer you in the right direction, making sustainability the beacon that leads to a safe harbor.

How long does it take?

Your community can achieve certification within three years, depending on how quickly you implement your comprehensive plan and are able to meet your sustainability indicators.

What does it cost?

Participation in the Sustainable Communities Program includes three stages, each with a one-time registration fee, and an annual membership fee thereafter. Additional fees for site visits and travel may apply. Please see the detailed pricing section.

Who can join?

The program is available to both public and private sectors. Membership is open to local governments—municipal, town, city, county, or region. The program is also a great way for private, resort, or campus communities to take action.





step 1: GREENING YOUR COMMUNITY

After joining the program, you will begin to lay the foundation for sustainability while generating immediate results by assigning a sustainability coordinator and forming a steering committee of community stakeholders. Next, you will assess where your community is under Audubon International's fifteen focus areas and begin a demonstration project.



step 2: PLANNING FOR SUSTAINABILITY

Now that you have built some momentum, it is time to create the community's vision for long-term sustainability. Using the Principles of Sustainability as a guide, you will evaluate your current resources and begin to focus on priority areas to create an Audubon International-approved Vision Plan with specific sustainability indicators. Some communities may already have a plan in place. In this case, Audubon International will review your plan and recognize your efforts with an award.



Pricing

Below is a pricing chart for each stage of the Sustainable Communities Program. The Annual Membership Fee is applicable once a community has received certification.

Stage	1	2	3	Annual Membership Fee
Fee	\$500	Contact us	\$500	\$500

step 3: SUSTAINABILITY IN ACTION

As your community takes action and expands its short and long-term goals, you will ultimately earn certification from Audubon International as a *Certified Audubon Sustainable Community*. >>

What kind of recognition can I expect from Audubon International?

Upon the successful implementation of Stage 1, your community will receive the *Audubon Green Community Award*. Stage 2 is followed by the *Audubon Sustainable Planning Award*, to recognize the achievement of completing a Long-term Vision Plan, and Stage 3 implementation culminates in designation as a *Certified Audubon Sustainable Community*.



Join Today!

PLEASE PRINT CLEARLY.

Community Name _____

Contact Person _____

Address _____

City _____

State _____ Zip _____

Country _____

Telephone (_____) _____

Email _____

Please include annual registration fee of \$500 per property. Make checks payable to Audubon International in U.S. dollars and mail to address below. Thank you!

Or charge to:
 Mastercard Visa American Express

Name on Card _____

Account Number _____

Expiration Date _____

Signature _____

How did you hear about us?
 Audubon International Program Member
 On the Web
 Conference/Seminar
 Publication _____
 Other _____

Sustainable Communities Program
 Audubon International
 120 Defreest Drive, Troy, NY 12180
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 Phone: 518.767.9051
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The Sustainable Communities Program

What is the Sustainable Communities Program?

The Sustainable Communities Program helps communities like yours—whether they are municipalities, large resorts, lake associations, planned communities, or college campuses—take steps to ensure that they are healthy, desirable and vibrant places in which to live, work and play, both today and tomorrow. This program is designed to support a community’s previously identified priorities and build on the ongoing sustainability and planning efforts unique to each community.



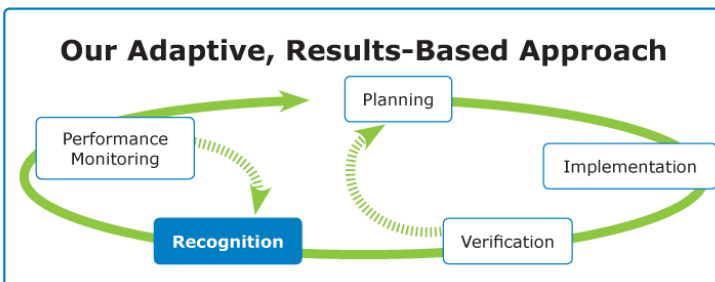
How Does it Work?

Through the program, Audubon International helps communities establish measurable goals and objectives, develop a comprehensive plan, and take strategic action that leads to meaningful results that benefit community residents and visitors as well as the natural environment. Audubon International provides invaluable technical assistance and guidance along the way to help communities:

- become more economically efficient
- conserve natural and cultural resources
- improve land use planning efforts
- bolster ecotourism
- enhance their image and reputation
- promote citizen engagement
- strengthen community identity and a sense of place
- promote environmental awareness through education about a community’s conservation efforts

The Three Stages

The SCP has three stages: Assessment, Planning, and Implementation. The first stage of the Sustainable Communities Program commonly requires a site visit by a trained Audubon International professional and establishes a baseline assessment of your community. In the second stage, a goal-oriented vision plan will be developed, earning your community the Audubon Planning for Sustainability Award. In stage three, effecting and reporting progress culminates in full certification, verified with a final site visit by an independent professional.



Each of the stages must be completed to receive and maintain certification. An annual membership fee and progress reporting maintains certification. The base cost of membership is a \$500 or \$750 annual fee depending on size (\$1,000 for private communities), and costs for each stage are set after that to account for differences in the size and needs of each member. Certificates of Recognition, use of Audubon International’s certified member logo, and press releases are issued to highlight your accomplishments.

Results

Conservation projects in sustainable communities result in conserved wildlife habitat, enhanced beauty and uniqueness of a community, better local transportation systems, expanded tourism and outdoor recreational opportunities, and long-term financial savings in the form of reduced maintenance costs and other operating and capital expenses.

Participation in the SCP distinguishes a community as a leader in sustainability and can generate new forms of revenue that stimulate the local economy. Finally, your care for the environment sets a positive example for others to follow and will preserve a healthy, diverse and beautiful landscape for future generations.

For more information, please contact:
Jessica Latus
 Audubon International
 120 Defreest Drive
 Troy, NY 12180
 Ph: (518) 767-9051 x124

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, April 17, 2018 in
Longview Community Hall commencing at 7:00 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Christina Weir
Chief Administrative Officer Dale Harrison
Absent: Councilor Len Kirk

14 people in the gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 7:01 p.m.

AGENDA

Resolution 062-18 **MOVED** by Deputy Mayor Weir that the agenda be adopted as amended.

CARRIED

DELEGATIONS

Gregory Harriman & Associates, Auditors for the Village. Review of the 2017 Financial Statements

Resolution 063-18 **MOVED** by Mayor Wight that the auditor's report be accepted as presented

**CORRESPONDENCE
FROM RESIDENTS**

none

**MINUTES OF
PREVIOUS MEETINGS**

Mar 20, 2018 Regular Council Meeting
April 4, 2018 Committee of the Whole – change Agenda to Minutes
April 5, 2018 Council with Rec Board – change Agenda to Minutes
April 14, 2018 Budget Meeting – removed reference to Rec Board

Resolution 064-18 **MOVED** by Deputy Mayor Weir that Meeting Minutes of Mar 20th Regular Council Meeting, and April 4th Committee of the Whole, April 5th Council Meeting with Rec Board, April 14th, Budget Meeting be adopted as amended

CARRIED

REPORTS

CAO Report CAO Harrison highlighted the report submitted to Council.

Peace Officer Report CAO Harrison reviewed traffic fine statistics from March 2018

Public Works Report Public Works Reports as submitted previously to Council.

MINUTES OF THE REGULAR MEETING
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Council Reports

Deputy Mayor Weir –

- School – 3 teachers studying Harvard online
 - Composting
 - Recycling
 - Leprechaun Days
 - 3rd on list for modernization
- DARE –
- EDC – Cool Little Towns – Nanton considered withdrawing
 - Solar Project – Grant for Feasibility
- Rec Board – Council met
 - Funding grants in place
- FCSS – Met with BD CAO & FCSS
 - Deadline May 31,
 - Outcome person will not come out
 - Workshop in Red Deer
 - Sept Workshop for Committee

Mayor Wight

- Longview School Drummers circle – round dance
- Westwinds – Audit passed
 - New director High River
 - Cannabis policy
 - Resident Representative on Committee
- Library – Funding - Crescent Point approved
 - K100
 - Highway Cleanup
 - Mount Kilimanjaro presentation
- Mayor & Reeves – Local Food regulations
 - Sugar Beets – de-icer
 - Ab Env – plan for recharge station
- SRUCC
 - Grant approved
 - Millarville
- Meetings attended
 - COW
 - Seniors Bus project
 - Rec Board / Council
 - Birth of a Nation
 - Meet with Public

Resolution 065-18 **MOVED** by Deputy Mayor that the reports be accepted as presented. **CARRIED**

FINANCIAL REPORTS

Bank Reconciliation – March, 2018
Accounts Payable Cheque Register March, 2018
Variance Report – Income & Expense YTD

Resolution 066-18 **MOVED** by Mayor Wight that the Financial Reports be accepted as presented. **CARRIED**

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PUBLIC DISCUSSION

- Carol MacLeod – Council Remuneration –
- Chey – Telus Internet Fibre
June Work from Home
- Winnie – Water Plant Operators

BYLAWS

**Bylaw 400-17 LUB
Bylaw**

Resolution 067-18

MOVED by Mayor Wight that the LUB 400-17 be tabled to the May 15 Council Meeting Recommend a Public Hearing – Request LUB document changes from Municipal Planning Services ASAP. **CARRIED**

BUSINESS

**10.1 – RFD Longview
Library K100**

Resolution 068-18

MOVED by Deputy Mayor Weir that Council donate the use of the tables, chairs, coffee urns, tents, and Centennial Park at no cost for K100. **CARRIED**

**10.2 – RFD Longview
Seniors Strawberry Tea**

Resolution 069-18

MOVED by Mayor Wight that Council donate the use of the Community Hall, tables, chairs, at no cost for Longview Seniors Strawberry Tea. **CARRIED**

**10.3 – RFD 2018
Operating Budget**

Resolution 070-18

MOVED by Mayor Wight that May Committee of the Whole Meeting Tuesday May 1 be changed to a Special Council Meeting for budget. **CARRIED**

**10.4 – RFD 2018 Capital
Budget**

Resolution 071-18

MOVED by Mayor Wight that Council table the budget to the Special Council Meeting Tuesday, May 1. **CARRIED**

**10.5 – Water License
Extension**

Resolution 072-18

MOVED by Mayor Wight water license renewal receive for Information **CARRIED**

**10.6 – RFD FRESC
Agreement Renewal**

Resolution 073-18

MOVED by Deputy Mayor Weir that Council cancel the Villages participation in the Foothills Regional Emergency Services **CARRIED**

**10.7 – RFD – FCSS Red
Deer Workshop**

Resolution 074-18

MOVED by Deputy Mayor Weir that register two delegates FCSS workshop in Red Deer – May 2 **CARRIED**

CORRESPONDENCE

Municipal Affair – Municipal Indicators
MSI Capital 2018 Funding Allocations
STEP Funding

Resolution 75-18

MOVED by Mayor Wight that the Village receive for information. **CARRIED**

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IN-CAMERA

Resolution 76-18

MOVED by Mayor Wight that the Council go in-camera for discussion on personnel. Time 8:45 p.m.

CARRIED

Resolution 77-18

MOVED by Mayor Wight that the Council come out of in-camera Time 9:00 p.m.

CARRIED

ADJOURNMENT

Resolution 078-18

Mayor Wight adjourned the meeting at 9:01 p.m.

Mayor

CAO

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, May 1, 2018 at
Village of Longview Council Chambers Commencing at 6:00 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Christina Weir
Councilor Len Kirk
Chief Administrative Officer Dale Harrison

1 person in the gallery

CALL TO ORDER

Mayor Wight called the meeting to order at 6:00 p.m.

AGENDA

Resolution 079-18

MOVED by Deputy Mayor Weir that the agenda be adopted as presented.

CARRIED

BUSINESS

3.1 – 2018 Operating Budget

Resolution 080-18

MOVED by Councilor Kirk that Council approve the 2018 Operating Budget of \$945,212 expenditure requiring \$318,500 be raised from property taxes. 69% weighing residential to non-residential.

CARRIED

3.2 – 2018 Capital Budget
Resolution 081-18

MOVED by Mayor Wight that Council approve the 2018 Capital Budget of \$2,140,700 to be paid from grants

CARRIED

**3.3 – HR Policy
Progressive Discipline**
Resolution 082-18

MOVED by Deputy Mayor Weir that Council adopt the HR-001-001 Progressive Discipline Policy as presented

CARRIED

**3.4 – HR Policy
Employee Assistance**
Resolution 083-18

MOVED by Mayor Wight that Council adopt the HR -001-002 Employee Assistance Policy as presented.

CARRIED

**3.5 – HR Policy –
Substance Abuse**
Resolution 084-18

MOVED by Councilor Kirk that Council adopt the HR -001-003 Substance Abuse Policy as presented.

CARRIED

**3.6 – Council Code of
Conduct Policy**
Resolution 085-18

MOVED by Councilor Kirk that Council review and revise the AUMA supplied Council Code of Conduct to bring back to June Committee of the Whole Meeting.

CARRIED

**3.7 – Public Participation
Policy**
Resolution 086-18

MOVED by Deputy Mayor Weir that Council review and revise the AUMA supplied Public Participation Policy to bring back to June Committee of the Whole Meeting.

CARRIED

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
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ADJOURNMENT

Resolution 087-18 | Mayor Wight adjourned the meeting at 8:23 p.m.

Mayor

CAO

Unapproved

2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual	####
1-00-00-00-00-111 Taxes - MBE	8,730	8,758	9,449	9,494	45	8,922	8,922	8,922	(527)	(573)	322,240
1-00-00-00-00-112 Taxes - Linear	23,159	22,678	19,019	19,111	92	17,455	17,455	17,455	(1,564)	(1,654)	Actual
1-00-00-00-00-113 Taxes - Residential	209,412	213,315	210,500	213,623	3,123	219,765	219,765	219,765	9,265	6,142	Budget
1-00-00-00-00-114 Taxes - Non-Residential	75,410	77,489	78,032	77,144	(888)	72,358	72,358	72,358	(5,674)	(4,786)	7,998,120
Tax Revenue	316,712	322,240	317,000	319,373	2,373	318,500	318,500	318,500	1,500	(873)	1,500
											change over previous
1-00-00-00-00-741 Taxes - Education	3,282	3,145	3,270	3,271	2	3,665	3,665	3,665	396	394	139,457
1-00-00-00-00-742 Taxes - Education	127,299	124,625	127,843	127,863	19	137,241	137,241	137,241	9,398	9,378	149,315
1-00-00-00-00-745 Designated Industrial						142	142	142	142	142	2018
1-00-00-00-00-760 FRECS 911 Requisition	2,336	2,336	2,336	2,336	0	2,336	2,336	2,336	0	(0)	
1-00-00-00-00-750 Taxes - Westwind	6,485	6,501	6,008	6,010	2	5,930	5,930	5,930	(78)	(79)	
Requisition Revenue	139,382	139,507	139,457	139,480	23	149,315	149,315	149,315	9,858	9,835	
1-11-00-00-00-590 Transfer from Reserves	0	2,172	55,000	0	(55,000)	0	0	0	(55,000)	0	
1-11-00-00-00-590 Light-Up Donations				4,110	0	0	0	0	0	(4,110)	
1-11-00-00-00-590 Memorial Garden	3,293	0	0	0	0	0	0	0	0	0	
1-11-00-00-00-920 Transferred from	4,118	0	0	9,677	9,677	0	0	0	0	(9,677)	
1-11-00-00-00-590 Pathway Income	0	0	0	0	0	0	0	0	0	0	
	7,410	2,172	55,000	13,787	(45,323)	0	0	0	(55,000)	(13,787)	
1-00-00-00-00-510 Property Tax Penalty	4,980	1,963	3,500	5,157	1,557	3,500	3,500	3,500	0	(1,557)	
1-00-00-00-00-540 Concession &	49,816	61,387	61,387	76,936	15,550	76,936	64,000	65,000	14,613	(12,936)	1000 above 2017 1st Quarter
1-00-00-00-00-550 Return on Investment	2,301	11,627	7,000	10,814	3,814	17,500	17,000	17,000	10,500	6,186	
1-12-00-00-00-131 WCB Dividend	600	670	0	670	670	650	650	650	650	(20)	
1-12-00-00-00-151 CAD Contract	0	9,883	0	0	0	0	0	0	0	0	
1-12-00-00-00-222 Economic Development	1,505	914	914	(500)	(500)	1,000	1,000	1,000	86	102	
1-12-00-00-00-410 Goods & Services	0	0	0	898	(16)	0	0	0	0	500	
1-12-00-00-00-510 NSF Charges	0	0	0	0	0	0	0	0	0	0	
1-12-00-00-00-552 Business Licenses	900	2,955	2,755	2,950	195	3,000	3,100	3,100	245	150	
1-12-00-00-00-550 Rental Lease Revenue	2,745	2,383	2,648	2,893	246	2,700	2,750	2,800	52	(143)	
1-12-00-00-00-840 Prov Conditional Grant	16,854	16,883	16,883	16,883	0	16,830	16,800	16,750	(53)	(83)	
1-12-00-00-00-900 Loss/gain on disposal	0	0	0	0	0	0	0	0	0	0	
1-12-00-00-00-920 Transfer from	0	0	0	0	0	5,000	5,000	5,000	5,000	0	
1-12-00-00-00-990 Miscellaneous Income	(19)	518	5,000	9,974	4,924	0	0	0	(5,000)	(9,924)	
Grant & Lease Revenue	79,511	109,183	100,087	126,526	26,439	126,180	108,800	109,800	26,093	(17,726)	
1-21-00-00-00-410 Fines	153	25,003	50,000	62,015	12,015	65,000	65,000	65,000	15,000	2,985	
Protective Services	153	25,003	50,000	62,015	12,015	65,000	65,000	65,000	15,000	2,985	
1-24-00-00-00-840 Prov Disaster	0	0	0	8,210	0	0	0	0	0	(8,210)	
1-24-00-00-00-841 Prov Disaster	0	0	0	0	0	0	0	0	0	0	

Yes

Non Residential

Post Office

Fortis Contest

1000 above 2017 1st Quarter

change over previous

EBH Call & Fire Dispatch

2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
1-26-00-00-00-525 Animal Licenses	1,315	1,132	1,200	1,816	616	1,800	1,800	1,800	600	(16)
Animal Licenses	1,315	1,132	1,200	1,816	616	1,800	1,800	1,800	600	(16)
1-32-00-00-00-110 Street Light Billing	13,621	13,539	14,750	13,651	(1,099)	17,000	14,750	14,750	2,250	1,099
Street Light Revenue	13,621	13,539	14,750	13,651	(1,099)	17,000	14,750	14,750	2,250	1,099
1-41-00-00-00-150 Contract services	0	9,883	0	0	0	0	0	0	0	0
1-41-00-00-00-239 Husky reclamation	94,754	88,898	90,000	81,933	8,167	93,000	93,000	93,000	3,000	(8,167)
1-41-00-00-00-410 Water Billing	23,261	16,871	20,000	14,016	(5,984)	15,000	15,000	15,000	(5,000)	984
1-41-00-00-00-411 Sale of Bulk Water	0	650	400	425	25	1,000	1,000	1,000	600	575
1-41-00-00-00-412 Sale of Water Meters	2,267	1,866	1,866	3,842	1,976	2,500	2,500	2,500	635	(1,342)
1-41-00-00-00-510 Penalty	120,281	117,968	112,266	119,467	7,201	111,500	111,500	111,500	(766)	(7,967)
Water Revenue	120,281	117,968	112,266	119,467	7,201	111,500	111,500	111,500	(766)	(7,967)
1-42-00-00-00-410 Sewage service fee	24,978	24,010	24,000	23,762	(238)	24,000	24,000	24,000	0	238
1-42-00-00-00-420 Improvement Levy	30,100	41,376	47,950	50,990	3,040	47,950	47,950	47,950	0	(3,040)
1-42-00-00-00-540 Lease Revenue	54,985	5,955	4,700	8,696	3,996	5,500	5,500	5,500	800	(3,196)
1-42-00-00-00-840 Prov cond't grant	10,013	71,341	76,650	83,448	6,798	77,450	77,450	77,450	800	(5,998)
Waste Water Revenue	10,013	71,341	76,650	83,448	6,798	77,450	77,450	77,450	800	(5,998)
1-43-00-00-00-410 Solid Waste Billing	18,460	17,919	18,000	17,953	(47)	18,000	18,000	18,000	0	47
1-43-00-00-00-510 Cleanup Charges	18,460	17,919	18,000	17,953	(47)	18,000	18,000	18,000	0	47
Solid Waste Revenue	18,460	17,919	18,000	18,013	13	18,100	18,100	18,100	100	87
1-51-00-00-00-840 FCSS Prov cond grant	8,806	8,832	9,830	9,830	0	9,830	9,830	9,830	0	0
1-61-00-00-00-410 Planning Fees & ...	1,500	750	1,000	1,350	350	1,000	1,000	1,000	0	(350)
1-61-00-00-00-411 Superior Safety Codes	2,329	4,952	3,000	4,091	1,091	3,000	3,000	3,000	0	(1,091)
1-61-00-00-00-510 Off-site Levies	0	0	0	0	0	0	0	0	0	0
1-61-00-00-00-990 Miscellaneous	0	200	0	0	0	0	0	0	0	0
Planning & Development Revenue	3,829	5,902	4,000	5,441	1,441	4,000	4,000	4,000	0	(1,441)
1-71-00-00-00-550 Rec Committee Interest	29	72	0	14	14	15	15	15	15	1
1-71-00-00-00-840 Donations/Village Grant	3,000	2,000	0	4,500	4,500	4,500	4,500	4,500	4,500	0
1-71-00-00-00-850 Recreation - MDF grant	8,000	8,000	8,000	8,000	0	8,000	8,000	8,000	0	0
1-71-00-00-00-920 Transfer from Reserves	2,918	10,022	8,000	12,514	4,514	12,515	12,515	12,515	4,515	1
Rec Board Revenue	13,948	10,022	8,000	12,514	4,514	12,515	12,515	12,515	4,515	1
1-72-00-00-00-274 Insurance income	0	0	0	0	0	0	0	0	0	0
1-72-00-00-00-560 Park & Tent Rental	800	700	700	1,400	700	700	700	700	0	(700)
1-72-00-00-00-562 Recreation Board	0	0	0	0	0	100	100	100	0	(47)
1-72-12-00-00-412 Sale of Goods/Services	165	119	0	147	147	100	100	100	100	(47)
1-72-12-00-00-450 Donations	43	819	700	1,547	847	800	800	800	100	(747)
Recreation Revenue	1,007	1,007	700	1,547	847	800	800	800	100	(747)
1-72-13-00-00-840 STEP Grant	3,675	3,675	3,675	3,675	0	3,675	3,675	3,675	3,675	3,675

half year recovery in 2017 add 1250 in 2018

averaging

arrears paid in 2017

Village portion 2,457,50

based on Development

See Recreation 2-72-770

SAF - VW

2018 Budget - Village of Longview

2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
1-72-13-00-00-410 Bonds & Services	1,485	628	37,848	1,066	1,066	600	600	600	600	(466)
1-72-13-00-00-560 Campground Fees	1,485	29,350	37,848	21,501	(16,347)	32,000	32,000	32,000	(5,848)	10,499
Info Centre Campground Revenue	1,485	29,978	37,848	22,567	(15,281)	32,600	32,600	32,600	(5,248)	10,033
1-74-11-00-00-255 Hall - Lighting Project	2,616	0	0	0	0	2,300	2,300	2,300	(1,365)	24
1-74-11-00-00-410 Hall Rental Revenue	4,070	3,665	3,665	2,276	(1,389)	2,300	2,300	2,300	(1,365)	24
1-74-11-00-00-590 Hall Donations	(100)	0	0	0	0	0	0	0	0	0
1-74-11-00-00-840 Prev Condi Grant	0	0	0	0	0	2,300	2,300	2,300	(1,365)	24
Hall Revenue	6,586	3,665	3,665	2,276	(1,389)	2,300	2,300	2,300	(1,365)	24
TOTAL REVENUE	525,807	554,252	631,452	640,588	(3,185)	946,890	608,760	609,760	315,438	(31,828)

XFA 10W

2017 was off, reduced expectations

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2018 Budget - Village of Longview

2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
2-12-00-00-00-589 Donations	0	1,850	0	500	500	0	0	0	0	(500)
2-12-00-00-00-764 Transfer to reserves	0	0	0	0	0	3,000	3,000	3,000	3,000	3,000
2-12-00-00-00-810 Bank charges	2,186	251	251	405	154	285	291	297	34	(14)
2-12-00-00-00-811 Service fees	0	2,375	2,400	2,244	(156)	1,400	2,400	2,400	(1,000)	156
2-12-00-00-00-815 Tax/Utility Write-off	131	113	120	530	530	120	120	120	0	(40)
2-12-00-00-00-990 Miscellaneous	0	0	0	27	27	0	0	0	0	(27)
Administration Expenses	150,819	159,625	169,770	170,585	(2,316)	177,805	174,005	176,656	8,035	3,420
2-21-00-00-00-130 Employer-Benefits	390	390	390	354	(36)	400	408	416	10	54
2-21-00-00-00-132 Employer- CPP	392	2,580	2,584	2,308	(256)	2,500	2,550	2,601	(64)	242
2-21-00-00-00-133 Employer- EI	228	1,441	1,441	1,444	3	1,300	1,326	1,353	159	182
2-21-00-00-00-150 Casual labour	3,956	0	0	0	0	0	0	0	0	0
2-21-00-00-00-152 Peace Officer-Contract	0	0	0	0	0	0	0	0	0	0
2-21-00-00-00-211 Mileage & Subsistence	634	0	0	151	151	500	500	500	500	349
2-21-00-00-00-217 Cell phone	362	1,152	1,200	972	(228)	1,200	1,200	1,200	0	278
2-21-00-00-00-230 Professional Services	139	1,781	1,700	1,630	(70)	1,700	1,700	1,700	0	70
2-21-00-00-00-234 Courses	367	1,393	1,400	1,400	(400)	1,600	1,600	1,600	200	1,600
2-21-00-00-00-241 Fees	1,340	0	0	0	0	0	0	0	0	0
2-21-00-00-00-510 Goods & services	2,835	6,003	1,800	209	(1,591)	1,000	1,000	1,000	(800)	791
2-21-00-00-00-511 Tools/Uniforms	0	0	1,200	2,876	1,676	1,500	1,500	1,500	300	(1,376)
2-21-00-00-00-512 Vehicle Expenses	15,436	6,892	4,300	1,432	(2,868)	1,500	1,500	1,500	(2,800)	68
2-21-00-00-00-512 Peace Officer- Fuel	0	0	6,000	4,180	1,680	4,500	3,500	3,500	2,000	(680)
2-21-00-00-00-764 Transfer to Reserves	0	0	0	6,000	6,000	6,000	6,000	6,000	0	0
Peace Officer Expense	25,709	21,633	24,195	21,256	(2,939)	23,700	22,784	22,870	(495)	1,528
Peace Officer Income	153	22,249	50,000	62,015	12,015	65,000	65,000	65,000	15,000	2,985
	(25,556)	616	25,805	40,759	14,954	41,300	42,216	42,130	15,495	1,457
2-23-00-00-00-750 MO Fire Cost Sharing	10,478	0	10,500	3,234	(7,266)	5,000	10,500	10,500	(5,500)	7,266
Fire Services Expense	0	0	10,500	3,234	(7,266)	5,000	10,500	10,500	(5,500)	7,266
2-24-00-00-00-150 Emergency Mngt	0	0	0	0	0	0	0	0	0	0
2-24-00-00-00-230 FRECS - Alert System	591	295	0	591	591	0	0	0	0	(591)
2-24-00-00-00-250 Flood Repairs	1,871	0	0	0	0	0	0	0	0	0
2-24-00-00-00-510 Goods & Services	0	0	250	20	(230)	50	250	250	(200)	230
Emergency Management Expense	2,461	295	250	611	361	50	250	250	(200)	(361)
2-31-00-00-00-130 Employer-Benefits ...	1,454	1,572	1,572	1,580	8	1,700	1,734	1,769	128	154
2-31-00-00-00-132 Employer- CPP ...	1,870	2,058	2,058	2,143	85	2,300	2,346	2,393	242	203
2-31-00-00-00-133 Employer- EI Common	1,086	1,186	1,170	1,068	(102)	1,100	1,122	1,144	(70)	54
2-31-00-00-00-150 Contract Services	0	0	650	0	(650)	650	650	650	0	650
2-31-00-00-00-211 Mileage, Subsistence	0	0	500	0	(500)	0	500	500	(500)	500
2-31-00-00-00-217 Cell Phone Allowance	715	780	780	715	(65)	800	800	800	20	85
2-31-00-00-00-252 Repairs & Maintenance	612	5,805	5,000	3,820	(1,180)	5,000	5,000	5,000	0	1,180
2-31-00-00-00-274 Insurance	1,841	0	0	0	0	1,000	1,000	1,000	500	(207)
2-31-00-00-00-510 Goods, services	503	160	500	1,207	707	1,000	1,000	1,000	500	(207)
2-31-00-00-00-511 Tools	0	0	1,200	253	(947)	1,000	1,000	1,000	(200)	747
2-31-00-00-00-521 Vehicle & Equipment...	2,316	3,659	400	3,072	2,672	2,000	2,000	2,000	1,600	(1,072)

Sheep River Trust \$500, Seniors Tea \$250 from FSSS NEW
 ETF payroll fees
 Moneris - electronic payment
 Clean up old accts in 2017

Software Annual License
 Peace Officer Conference

fuel avrq \$ litre in 2017 - more like \$.20 litre 2018

Council withdrawn - April 17th 2018

build steamer unit \$500

under budgeted - brush for kubota.

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2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
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2-31-00-00-00-522 PW Fuel			3,200	4,054	854	4,300	4,000	4,000	1,000	(54)
2-31-00-00-00-540 Shop power	2,333	2,509	2,700	2,797	97	3,000	2,800	2,800	300	3
2-31-00-00-00-762 Contribute to Capital	0	4,986	3,000		(3,000)	0	0	0	(3,000)	0
2-31-00-00-00-764 Transfer to Reserves	0	0	10,000	10,000	0	10,000	10,000	10,000	0	0
Public Works Expense	12,728	22,716	32,730	30,708	(2,022)	32,850	32,952	33,056	120	2,244
2-32-00-00-00-510 Goods, services	0	238	238	711	473	100	100	100	(88)	(61)
2-32-00-00-00-541 Street lights	17,223	16,053	16,500	17,279	779	17,500	17,000	17,000	1,000	(279)
Street Light Expense	17,223	16,291	16,738	17,990	1,252	17,600	17,100	17,100	862	(890)
Street Light Income	(3,602)	(2,752)	(1,988)	(4,451)	(2,463)	(600)	(7,100)	(7,100)	1,388	(12,649)
2-41-00-00-00-150 Contract Services	51,721	55,653	51,372	38,529	(12,843)	55,000	55,000	55,000	3,628	16,471
2-41-00-00-00-216 Telephone	1,045	994	1,000	865	(135)	1,000	1,000	1,000	0	135
2-41-00-00-00-217 Controls	4,856	4,756	4,900	5,289	389	5,500	5,000	5,000	600	(289)
2-41-00-00-00-230 Professional Services	0	1,814	2,000	9,503	7,503	5,000	2,000	2,000	3,000	(7,503)
2-41-00-00-00-231-235 Engineering Small	0	0	0	12,209	12,209	5,000	5,000	5,000	5,000	(7,209)
2-41-00-00-00-239 Husky Reclamation	0	0	0	155	155	0	0	0	0	(155)
2-41-00-00-00-242 Testing	5,299	7,401	7,400	6,646	(754)	7,400	9,000	9,000	0	2,354
2-41-00-00-00-250 Repairs, maintenance	19,184	2,799	2,500	12,593	10,093	10,000	7,500	7,500	7,500	(5,093)
2-41-00-00-00-252 2015 Filter Repair	19,730	0	0	700	700	700	700	700	0	0
2-41-00-00-00-261 Reservoir Easement	700	700	700	700	0	700	700	700	0	0
2-41-00-00-00-274 Insurance	4,318	0	0	0	0	0	0	0	0	0
2-41-00-00-00-411 Bulk Water Station	3,636	1,267	1,250	(70)	(1,420)	1,250	1,250	1,250	0	1,420
2-41-00-00-00-510 Goods, supplies	8,953	8,833	7,000	4,025	(2,975)	5,000	5,000	5,000	(2,000)	975
2-41-00-00-00-530 Water meters &	1,100	2,909	1,200	0	(1,200)	2,500	2,500	2,500	1,300	2,500
2-41-00-00-00-540 Utilities	8,731	9,798	8,800	12,557	3,757	13,000	1,200	1,200	4,200	(11,357)
2-41-00-00-00-762 Contribute to Capital	0	0	0	0	0	0	0	0	0	0
2-41-00-00-00-764 Transfer to Reserves	0	0	30,000	30,000	0	30,000	30,000	30,000	0	0
Water Expense	128,672	94,924	118,122	132,901	14,780	141,350	125,150	125,150	23,228	(7,751)
Water Income	120,281	117,968	112,266	119,467	7,201	111,500	111,500	111,500	(766)	(7,967)
	(8,391)	23,044	(5,856)	(13,435)	(7,578)	(29,850)	(13,650)	(13,650)	(23,994)	(216)
2-42-00-00-00-150 Contract Services	12,694	12,843	17,124	12,843	(4,281)	13,000	13,000	13,000	(4,124)	157
2-42-00-00-00-217 Alarm cell phone	1,296	1,296	1,300	1,148	(152)	1,300	1,300	1,300	0	152
2-42-00-00-00-230 Professional services	0	367	0	0	0	3,000	3,000	3,000	3,000	3,000
2-42-00-00-00-250 Repairs, maintenance	0	0	0	0	0	11,000	1,500	1,500	11,000	1,500
2-42-00-00-00-274 Insurance	153	0	0	0	0	0	0	0	0	0
2-42-00-00-00-510 Goods, supplies	2,836	35	0	0	0	1,000	1,000	1,000	0	0
2-42-00-00-00-520 Equipment	5,953	6,324	6,500	5,657	(843)	6,500	6,500	6,500	0	843
2-42-00-00-00-540 Utilities	27,467	28,228	25,759	25,759	0	23,910	22,928	21,906	(1,844)	(2,831)
2-42-00-00-00-831 Debenture Interest...	20,484	20,898	22,191	22,192	0	24,041	25,023	26,045	1,850	2,831
2-42-00-00-00-832 Debenture Principal	0	0	20,000	20,000	0	20,000	20,000	20,000	0	0
2-42-00-00-00-764 Transfer to Reserves	79,438	67,261	103,875	97,036	(6,838)	113,751	104,251	104,251	9,876	7,215
Wastewater Expense	110,013	71,341	76,650	83,448	6,798	77,450	77,450	77,450	800	(6,998)
Wastewater Income	30,576	4,080	(27,225)	(13,569)	13,636	(36,301)	(26,801)	(26,801)	(9,076)	(13,212)

fuel avrg \$/litre in 2017 - more like \$120 litre 2018

One Time Renovations to Office

steaming outfall 2017 501

12,842.93 x 4 (4280.98 to sewer)

CAPITAL

UV Bulbs & Supplies, Water Heater \$1000

repairs & replacements

4280.98 x 4 4280.98 from 2-41-150

Flushing Sewer mains
Westview PI - benching, bur removal, smoke testing

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2018 Budget - Village of Longview

2018 Operating Budget	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
2-43-00-00-00-270 Solid Waste Expense	6,870	4,909	5,000	4,855	(145)	5,000	5,000	5,000	0	145
2-43-00-00-00-350 Solid Waste Contract...	1,080	2,036	1,590	1,676	86	1,600	1,600	1,600	10	(76)
Solid Waste Expense	7,950	6,945	6,590	6,531	(59)	6,600	6,600	6,600	10	69
Solid Waste Income	18,450	17,989	18,000	18,013	13	18,100	18,100	18,100	100	87
	10,530	11,044	11,410	11,481	71	11,500	11,500	11,500	90	19
2-51-00-00-00-221 FCSS Christmas	2,758	2,758	0	3,217	3,217	3,000	3,000	3,000	3,000	(217)
2-51-00-00-00-240 FCSS - Fee	104	104	0	109	109	109	109	109	109	0
2-51-00-00-00-770 FCSS	10,141	10,212	12,287	9,684	(2,603)	9,684	9,684	9,684	(2,603)	0
FCSS Expense	10,245	12,574	12,287	13,010	723	12,793	12,793	12,793	506	(217)
FCSS Income	8,806	8,932	9,830	9,830	0	9,830	9,830	9,830	0	0
	(1,439)	(3,642)	(2,457)	(3,180)	(723)	(2,963)	(2,963)	(2,963)	(506)	217
2-61-00-00-00-211 Mileage & Subsistence	0	0	0	0	0	0	0	0	0	0
2-61-00-00-00-220 Advertising/Printing	456	456	500	500	0	500	500	500	0	500
2-61-00-00-00-230 Professional services	0	14,369	14,000	66	(13,935)	2,000	2,000	2,000	(12,000)	1,935
2-61-00-00-00-231 Superior charges	1,655	3,273	1,980	2,806	826	1,980	1,980	1,980	0	(826)
Planning & Development Expenses	2,111	15,098	16,480	2,871	(13,609)	4,480	4,480	4,480	(12,000)	1,609
Planning & Development Income	3,829	5,902	4,000	5,441	1,441	4,000	4,000	4,000	0	(1,441)
	1,718	(9,196)	(12,480)	2,570	15,273	(480)	(480)	(480)	12,000	(3,050)
2-71-00-00-00-520 Rink Expenses	250	926	925	430	(495)	5,000	5,000	5,000	4,075	4,570
2-71-00-00-00-540 Rec Board - Rink ...	0	0	0	0	0	0	0	0	0	0
2-71-00-00-00-770 RecBd - Grants to Other	10,300	10,000	10,000	7,500	(2,500)	7,500	7,500	7,500	(2,500)	0
Rec Board Expense	10,550	10,926	10,925	7,930	(2,995)	12,500	12,500	12,500	1,575	4,570
Rec Board Income	13,348	10,022	12,500	12,514	4,514	12,500	12,515	12,515	0	15
	3,398	(904)	1,575	4,584	7,509	0	15	15	(1,575)	(4,569)
2-51-00-00-00-770 Grant to FCSS	2,458	2,458	2,458	2,458	0	2,458	2,458	2,458	1	0
2-72-00-00-00-250 Repairs &	230	902	350	1,753	1,403	300	300	300	(50)	(1,453)
2-72-00-00-00-510 Path - Supplies	0	0	0	49	49	0	0	0	0	(49)
2-72-00-00-00-510 Parks/Rec - Goods & ...	0	86	0	0	0	0	0	0	0	0
2-72-00-00-00-540 Parks / Rec - Utilities	3,040	1,202	1,202	1,155	(47)	1,300	1,300	1,300	98	145
2-72-00-00-00-770 Grant to Rec Board	2,500	2,000	4,500	4,500	0	4,500	4,500	4,500	0	0
Parks and Recreation Expense	8,227	6,647	8,510	7,457	1,405	8,558	8,558	8,558	49	1,101
Recreation Income	1,007	819	700	1,547	847	800	800	800	100	(747)
	(7,220)	(5,829)	(7,810)	(5,909)	(557)	(7,758)	(7,758)	(7,758)	52	(1,848)
2-72-00-00-00-132 InfoBooth - Employer	185	267	300	744	444	800	800	800	500	56
2-72-00-00-00-133 InfoBooth - Employer El	282	241	300	459	159	500	500	500	200	41
2-72-00-00-00-216 InfoBooth - Telephone	869	699	800	467	(333)	500	500	500	(300)	33
2-72-00-00-00-250 InfoBooth - Repairs, ...	108	455	400	400	(400)	400	400	400	0	400
2-72-00-00-00-510 InfoBooth - Goods, ...	871	1,133	1,133	1,192	59	1,200	1,200	1,200	67	8
2-72-00-00-00-540 InfoBooth - Utilities	2,102	2,308	2,100	2,715	615	2,600	2,600	2,600	500	(115)
2-72-00-00-00-150 Contract Services	0	8,100	0	0	0	0	0	0	0	(11)

136.53 x12 previous year had 15 months expense

Sheep River Health \$500, Seniors Tea \$300

LIB Revision
66% of Superior Income

plus 654 in 2018

See 1-71-00-00-840

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2018 Budget - Village of Longview

2018 Operating Budget

	Actual 2015	Actual 2016	Budget 2017	Actual 2017	Variance	Budget 2018	Budget 2019	Budget 2020	Budget Change	Actual
2-72-13-00-00-250 Campground - RRM	0	215	215	1,753	1,538	2,250	2,250	2,250	2,035	497
2-72-13-00-00-410 Campground - Firewood	0			300	300	300	300	300	300	0
2-72-13-00-00-510 Campground - Goods & Utilities	1,387	1,709	1,700	1,321	(380)	1,400	1,400	1,400	(300)	80
2-72-13-00-00-540 Campground - Service		4,139	4,200	3,668	(532)	4,200	3,500	3,500	0	(68)
2-72-13-00-00-81 Campground - Service				989	989	1,000	1,000	1,000	1,000	11
Campround, Info Expense	5,804	19,265	11,148	13,617	2,469	15,150	14,450	14,450	4,002	833
Campround / Info Centre Income	1,485	29,978	37,848	22,567	(15,281)	32,600	32,600	32,600	(5,248)	10,033
	(4,319)	10,713	26,700	8,950	(17,750)	17,450	18,150	18,150	(9,250)	9,200
2-74-11-00-00-150 Hall - Contract Services	6,829	1,539	1,300	1,078	(222)	2,400	2,400	2,400	1,100	1,372
2-74-11-00-00-250 Hall - Repairs, ...	933	1,077	1,000	1,810	810	1,000	1,000	1,000	0	(810)
2-74-11-00-00-255 Hall - Lighting	2,616		0	0	0	0	0	0	0	0
2-74-11-00-00-274 Hall - Insurance	1,019		0	0	0	0	0	0	0	0
2-74-11-00-00-510 Hall - Goods, Supplies	531	248	250	92	(158)	250	250	250	0	158
2-74-11-00-00-540 Hall - Utilities	3,956	4,198	4,200	4,343	143	4,200	4,200	4,200	0	(143)
2-74-12-00-00-274 Library - Insurance	687		0	0	0	0	0	0	0	0
2-74-12-00-00-540 Library - Utilities	1,891	2,048	2,200	2,173	(27)	2,200	2,200	2,200	0	27
2-74-12-00-00-750 Donations to Library	1,000	1,000	1,000	1,000	0	2,000	2,000	2,000	1,000	1,000
2-74-12-00-00-751 Marigold Library Levy	1,753	1,790	1,824	1,824	(0)	1,860	2,000	2,000	36	176
Hall & Library Expense	21,215	11,899	11,774	12,319	545	13,910	14,050	14,050	2,136	1,731
Hall Income	6,586	3,665	3,665	2,276	(1,389)	2,300	2,300	2,300	(1,365)	24
	(14,629)	(8,234)	(8,109)	(10,043)	(1,534)	(11,610)	(11,750)	(11,750)	(3,501)	(1,707)
Salaries	132,219	197,153	180,968	178,459	1,934	189,000	192,780	196,636	8,032	14,321
Expenses Total	763,132	810,230	893,507	883,560	(7,804)	945,212	916,175	923,372	51,706	32,615
Total Revenue	525,807	554,252	631,452	640,588	(3,185)	646,890	608,760	609,760	315,438	(31,828)
Surplus (Deficit)	(237,325)	(255,978)	(262,054)	(242,972)	4,619	1,678	(307,415)	(313,612)	263,732	(64,443)
Amortization Expense	(288,908)	(278,000)	(295,000)	(281,448)		(295,000)	(295,000)	(295,000)	0	(13,852)
REAL OPERATIONAL DEFICIT	(506,233)	(533,978)	(557,054)	(524,120)		(293,322)	(602,415)	(608,612)	263,732	(78,295)

Janitorial 3 hour week x 15

Staff salaries are confidential only CAO is public changes to the Stat Holiday and minimum wage adjustments

0.53%

CAO *Sal Paradise*

Mayor *Kathie Wight*

Budget Approved by Council

5 YEAR CAPITAL PLAN

<u>2018-2022</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>Funding Source</u>
Peace Officer - Camera system for Radar System	8,000	3,500				from reserve
Body Cam		1,300				from revenue
Overhead Light Bar - interior		1,800				from revenue
exterior		2,400				from revenue
Traffic Advisor			1,300			from revenue
AFFRSC - portable			9,000			from revenue
Public Works						
Replace Skidsteer			50,000			MSI
Sweeper collector attachment			6,000			MSI
Upgrade power to Maintenance Shop		5,000				
Garage for Bobcat & Kubota - power &	20,000					Gas Tax Fund
Meter water to trailer park	20,000					MSI approved
Servicing - Foothill Drive East services	169,000					Offsite Levy
Sidewalk Repair & installation	50,000					BMTG
Modify MH 51 Westview Place Benching	1,500					MSI Operating
Remove burrs on inside of pipe	5,000					MSI Operating
Level Transmitter in MH 51		35,000				
Repair sag in Westview Place		45,000				
Directional Drilling on Westside		185,000				
Phase I Infrastructure Upgrade				1,000,000		
Phase 2 - 5 Minor Projects	405,000					
Phase 2 - Filter Train & Building	1,461,000					
Picnic Tables Campground	1,200	1,200	1,200			MSI Operating
Enclosed Camp Kitchen					150,000	
Skateboard Pad		50,000				
Seniors Bus Garage			20,000			
	2,140,700	330,200	87,500	1,000,000	150,000	3,708,400

GRANTS						
MSI Operating	16,830	16,830				
MSI Capital	691,063	175,000	175,000	175,000	175,000	
Gas Tax Fund	32,523	200,000	100,000	50,000	50,000	
BMTG	69,084					
AMWWP	390,467					
AMWWP	150,000					
Small Community Fund - Federal	920,000					
Offsite Levy	110,911					
	2,380,878	391,830	275,000	225,000	225,000	3,497,708

(210,692)

Kathie Wight
Mayor

Lee Harris
CAD

RESERVES

Rec Board	9,038		
General Operating	31,017	(7,000)	
Public Works	13,082		
Water/Wastewater	293,184		
Community Hall	16,696		
Peace Officer	6,000	(6,000)	
	369,017	(13,000)	356,017



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Dale Harrison, MBA
SUBJECT: CAO Report for Feb-Mar
DATE: May 15, 2017

Meetings

- EDC Committee
- Council Meeting Budget
- Seniors Bus and Calgary Foundation Committee

Development:

- Inquiry about subdividing property
- New business looking to locate to Longview, offered several locations to look at.

Financial:

- Two residents have agreed to payment plan of overdue taxes
- Prepare for Tax Sale
- Operating and Capital Budgets Approved
- Tax Bylaw revised and test run in computer system – troubleshooting issues

Public Works / Infrastructure

- Water line break north of Firehall
- Preliminary meeting on Annual Performance review
- WTP Phase 2 – grants, engineering, contractors
- Capital Budget projects
- PW Yard regrading - packing

Peace Officer / Bylaw Enforcement

- Preliminary discussion to develop staff Performance Evaluation form

Year-end

- continue supplying documents to Auditors

Office

- Working to develop staff Performance Evaluation form
- Conversation with Telus on Fibre Optics installation
- Establishing HR policies and Performance Evaluation
- LYND Road Closure
- FCSS Annual Report
- Website – Infrastructure Management Plan, 2018 Financial Statements
- Newsletter article Budget & Taxes
- Vinyl Cutter for Signs

Campground & Information Centre

- Meet with campground attendant
- Finalize STEP grant documentation

Light Up Longview

- Name search for registration documents
- Arrange man lift to remove some lights from trees on Morrison Road
- Research used man lifts

Village daily tasks

Apr 13

Received a call after hrs about a car in sink hole at 115 Morrison Rd. Walked up and checked it out, called Dale and MD.WW on possible water main leak, Meet with Dale and MD.WW and take water sample and block off area.

Apr 14

Meet with Dale, MD.WW, Shawne and KC's environmental, Clean off ice in front of 113/115/117 Morrison RD Hydro Vac curb stop at 113, Place emrg one call.

Apr 16

Daily routine, Check storm drains, Snow removal, In office with Dale going over water main re-pair and locates.

Apr 17

Daily routine, Check storm drains, Meet with Shawne and KC's and dig site locate water leak and shut down service and back fill excavation site to 115 Morrison Rd, Fire extinguisher inspections, Set-up community hall for council meeting.

Apr 18

Daily routine, Replace burnt out light in basement of community hall, Bring J.D to town and push back snow and ice from swail in north end of green space, Scrape snow and slush from parking lanes along streets, Dig out storm drain cover from snow bank at 200 Royalties Cr (Honky Tonk snow removal mis hap), Move REC Board snow blower from camp ground to cold storage shed.

Apr 19

Daily routine, Replace frost plate on water meter at 125 Kee Dr, Pick-up garbage along Morrison Rd, Sweep gravel off side walks along Morrison Rd, Scrape slush from parking lanes, Check over truck and dump trailer.

Apr 20

Daily routine, Gargage pick-up, Change sign board, Remove snow from camp sites in campground, Breck up snow pile at corner of Longview Dr and

Village daily tasks

Royalties Cr.

Apr 23

Daily routine, Take down christmas lights at office, Relocate discharge pump hose at shop yard, walk green space and check drainage, Re-place water meter body at 317 Twin cities Dr, Remove fire wood from site 12 and brake-up snow piles around campground and side streets.

Apr 24

Daily routine, Unplug toilet in mens washroom at campground, Change sign board, walk to shop and bring kubota and broom to town, Sweep and clean-up sand/gravel from grass in campground along Morrison Rd and Kee Dr.

Apr 25

Daily routine, Sweep parking lots at community hall and info center, Sweep up dirt and rocks along Longview Dr from Honky Tonk snow removal mishap, Walk green space, Turn on water at info center bleed air from lines and check over building remove cleaning supply closet door and take to shop to install lock set.

Apr 26

Daily routine, Replace lock set on cleaning closet door and re-install, Move planter boxes from campground gates back to south entrance sign, Meet with John at campground and help him get set-up and go through buildings and tour campground, Check over truck and dump trailer.

Apr 27

Daily routine, Garbage pick-up, Start moving sand stone from info center parking lot to campground, Pick up supplies in BD.

Apr 30

Daily routine, Remove last of christmas lights from office yard, Service kubota and sweep parking at fire hall, Remove winter equipment/supplies from shop and move over lawn equipment to check, Pump out holding tank at WTP, Clean out soil from pump vault in shop yard, Remove pump from vault at SLS.



2018 Village of Longview Accounts Payable Cheque List

From: 2018/04/01 To: 2018/04/30

Vendor Name	Purpose	Cheque	Date	Amount
Hickey, Tyler		634	2018/04/26	\$320.00
AMSC Insurance Services...	Benefits	9617	2018/04/05	\$636.96
Contain-A-Way Services	Waste bin	9618	2018/04/05	\$155.07
Folkard, June	Cell	9619	2018/04/05	\$65.00
Longview Fas Gas		9620	2018/04/05	\$1117.41
Superior Safety Codes Inc.	Permit fees	9621	2018/04/05	\$54.43
Telus Communications	2248, 3743, 3922	9622	2018/04/05	\$282.14
Telus Mobility		9623	2018/04/05	\$227.93
Wight, Kathie	Mileage, meetings	9624	2018/04/05	\$1196.81
911 Supply		9625	2018/04/12	\$12.58
AMSC	Office supplies, stamps	9626	2018/04/12	\$330.83
Benchmark Assessment...	Assessments	9627	2018/04/12	\$1313.55
Black Diamond Car Wash	Car washes	9628	2018/04/12	\$30.92
Digitex Canada Inc.	Photocopies	9629	2018/04/12	\$229.35
Folkard, June	Cell	9630	2018/04/12	\$65.00
Foothills Regional Service...	Waste disposal	9631	2018/04/12	\$561.50
Front Porch, Doors, Floors &...	Panic hardware	9632	2018/04/12	\$252.00
G.Goss & Son Construction...	Clear snow @ Moffats	9633	2018/04/12	\$582.75
Gallup, Gaile	Easement	9634	2018/04/12	\$700.00
Highwood Lock & Key Ltd.	Re-key door	9635	2018/04/12	\$24.15
MPE Engineering Ltd (billing)	WTP Phase 2, blower repair	9636	2018/04/12	\$3649.51
Alberta Municipal Services...	Cancelled	9637	2018/04/19	\$5864.75 *
Eastlink	Internet	9638	2018/04/19	\$94.45
KC's Environmental Service	Hydrovac curb stop/valves	9639	2018/04/19	\$1504.13
Matrix Solutions Inc.	Water test	9640	2018/04/19	\$498.62
Telus Communications	Controls	9641	2018/04/19	\$429.99
Workers' Compensation Board	Premium & charge	9642	2018/04/19	\$1718.99
Alberta Municipal Services...		9643	2018/04/19	\$5353.24
Caumartin, Justin	Cell, supplies	9644	2018/04/26	\$97.00
Convergia Networks Inc.	Long distance	9645	2018/04/26	\$3.39
Gran Lee Electric Ltd.	Progress bill - backwash	9646	2018/04/26	\$18419.22
Iron Mountain Canada...	Shredding	9647	2018/04/26	\$96.33
Petty Cash	Postage, glasses	9648	2018/04/26	\$74.50
Premium Fire Protection	Extinguisher maintenance	9649	2018/04/26	\$399.66
Shawne Excavating &...	Morrison Road	9650	2018/04/26	\$7167.11
Wiebe, Judy	Garbage bags	9651	2018/04/26	\$17.84
			36 cheques for	47682.36

General	2018 Interim Budget		2017 Actual		2018 Actual		Total Number of Trx Posted		2018 Budget		2018	
									Minus Actual	Variance	Percent %	Variance
Summary												
Total General Revenue	\$	(528,486.00)	\$	(549,324.42)	\$	(36,239.01)	18	\$	(492,246.99)		7%	
Total Legislative Revenue	\$	-	\$	(4,607.23)	\$	(5,000.00)	1	\$	5,000.00		100%	
Total Administration Revenue	\$	(28,200.00)	\$	(54,044.98)	\$	(6,171.29)	56	\$	(22,028.71)		22%	
Total Protective Services Revenue	\$	(51,200.00)	\$	(63,830.59)	\$	(18,513.00)	60	\$	(32,687.00)		36%	
Total Emergency Services Revenue	\$	-	\$	(8,210.40)	\$	-	0	\$	-		100%	
Total Common Services Revenue	\$	-	\$	(98,131.88)	\$	(220.00)	0	\$	220.00		100%	
Total Roads & Sidewalks Revenue	\$	(14,750.00)	\$	(13,651.14)	\$	(4,519.87)	2	\$	(10,230.13)		31%	
Total Utility Service Revenues	\$	(206,916.00)	\$	(126,396.11)	\$	(50,635.85)	39	\$	(156,280.15)		24%	
Total Planning & Development Revenue	\$	(4,000.00)	\$	(5,441.20)	\$	(1,130.40)	1	\$	(2,869.60)		28%	
Total Community Services Revenue	\$	(60,043.00)	\$	(42,050.95)	\$	(7,111.27)	27	\$	(52,931.73)		12%	
Revenue	\$	(893,595.00)	\$	(965,688.90)	\$	(129,540.69)		\$	(764,054.31)			
Total General Expenditures	\$	139,457.00	\$	139,457.29	\$	40,227.35	3	\$	99,229.65		29%	
Total Legislative Expenditures	\$	30,114.00	\$	35,015.42	\$	9,514.57	22	\$	20,599.43		32%	
Total Administration Expenditures	\$	232,706.00	\$	233,862.75	\$	110,277.25	140	\$	122,428.75		47%	
Total Protective Services Expenditures	\$	84,648.00	\$	80,129.55	\$	24,346.26	59	\$	60,301.74		29%	
Total Emergency Services Expenditures	\$	500.00	\$	610.55	\$	295.30	1	\$	204.70		59%	
Total Common Services Expenditures	\$	79,868.00	\$	82,569.29	\$	24,823.56	64	\$	55,044.44		31%	
Total Roads & Sidewalks Expenditures	\$	16,738.00	\$	17,990.27	\$	4,308.21	5	\$	12,429.79		26%	
Total Utility Service Expenditures	\$	222,946.00	\$	240,076.96	\$	78,968.75	83	\$	143,977.25		35%	
Total Planning & Development Expenditures	\$	16,480.00	\$	3,723.64	\$	51.84	1	\$	16,428.16		0%	
Total Community Services Expenditures	\$	73,215.00	\$	70,426.85	\$	16,016.37	51	\$	57,198.63		22%	
Expenditures	\$	896,672.00	\$	903,862.57	\$	308,829.46		\$	587,842.54			
Net General	\$	(389,029.00)	\$	(409,867.13)	\$	3,988.34	21	\$	(393,017.34)		-1%	
Net Legislative	\$	30,114.00	\$	30,408.19	\$	4,514.57	23	\$	25,599.43		15%	
Net Administration	\$	204,506.00	\$	179,817.77	\$	104,105.96	196	\$	100,400.04		51%	
Net Protective Services	\$	33,448.00	\$	16,298.96	\$	5,833.26	119	\$	27,614.74		17%	
Net Emergency Services	\$	500.00	\$	(7,599.85)	\$	295.30	1	\$	204.70		59%	
Net Common Services	\$	79,868.00	\$	(15,562.59)	\$	24,603.56	64	\$	55,264.44		31%	
Net Roads & Sidewalks	\$	1,988.00	\$	4,339.13	\$	(211.66)	7	\$	2,199.66		-11%	
Net Utility Service	\$	16,030.00	\$	113,680.85	\$	28,332.90	122	\$	(12,302.90)		0%	
Net Planning & Development	\$	12,480.00	\$	(1,717.56)	\$	(1,078.56)	2	\$	13,558.56		-9%	
Net Community Services	\$	13,172.00	\$	28,375.90	\$	8,905.10	78	\$	4,266.90		68%	
Total Annual Amortization Expenditures	\$	-	\$	562,135.92	\$	-	0	\$	-		100%	
Net Deficit (Surplus)	\$	3,077.00	\$	500,309.59	\$	179,288.77		\$	(176,211.77)			
Revenue from Balance Sheet	\$		\$	(965,688.90)	\$	(129,540.69)		\$				
Expenditure from Balance Sheet	\$		\$	1,460,506.85	\$	308,829.46		\$				
Net Deficit (Surplus)	\$		\$	494,817.95	\$	179,288.77		\$				

VILLAGE OF LONGVIEW

BYLAW 408-18 - TAXATION RATE BYLAW

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXES FOR THE YEAR 2018

WHEREAS the Village of Longview has prepared and adopted detailed estimates of the municipal revenue and expenditures as required: and

AND WHEREAS the estimated municipal expenditures and transfers set out in the Budget for the Village of Longview for the calendar year 2018 total of **nine hundred and forty-six thousand and eight hundred and ninety dollars (\$946,890)**; and

AND WHEREAS the external requisitions are;

Alberta School Foundations Fund (ASFF)	
Residential and Farmland	\$94,696.29
Non-residential	\$42,544.71
Machinery and equipment	\$0
Christ the Redeemer Separate School Division	
Residential and Farmland	\$3,665.17
Non-residential	\$0
Machinery and equipment	\$0
Designated Industrial Property	142.
Westwind Community Foundation	\$5,930.28
FRESC	\$2,336.00

AND WHEREAS taxes to fund other expenditures and transfers are:

General Municipal	\$318,500
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AND WHEREAS the Council of the Village of Longview is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions;

AND WHEREAS the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000, and the amendments thereto;

AND WHEREAS the assessed value of all taxable property in the Village of Longview as shown on the assessment roll is;

Residential and farmland	\$39,991,430
Non-Residential	\$10,913,690

VILLAGE OF LONGVIEW

BYLAW 408-18 - TAXATION RATE BYLAW

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Longview:

	<u>Tax Levy</u>	<u>Assessment</u>	Tax Rate Mill
Alberta School Foundation Fund (ASFF)			
Residential and Farmland	\$ 94,696	\$ 39,991,430	2.36791
Non-Residential	\$ 42,545	\$ 9,927,530	4.28553
Machinery & Equipment	\$ -	\$ 986,160	0.00000
Christ the Redeemer Separate School Division	\$ 3,665	\$ 1,348,000	2.71884
Residential and Farmland	\$ -	\$ -	0.00000
Non-Residential	\$ -	\$ -	0.00000
Machinery & Equipment			
Designated Industrial Property	\$ 142	\$ 4,162,640	0.03418
Westwind Communities	\$ 5,930	\$ 50,905,120	0.11649
Foothills Regional Emergency Services Commission	\$ 2,336	\$ 50,905,120	0.04589
General Municipal			
Residential and Farmland	\$ 219,765	\$ 39,991,430	5.49530
Non-Residential	\$ 98,735	\$ 10,913,690	9.04689
	<u>\$ 318,500</u>	<u>\$ 50,905,120</u>	

2. **Bylaw 401-17** is hereby rescinded.

THIS BYLAW comes into full force and effect upon third and final reading.

READ a first and second time this 15 day of May, 2018 A.D.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, a third reading of this bylaw shall be held at the regular meeting of Council of the Village of Longview on May 15, 2018.

UPON MOTION DULY MADE AND CARRIED, READ a third time this 15 day of May, 2018

MAYOR

CHIEF ADMINISTRATIVE OFFICER

VILLAGE OF LONGVIEW

BYLAW 409-18

BEING A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 184

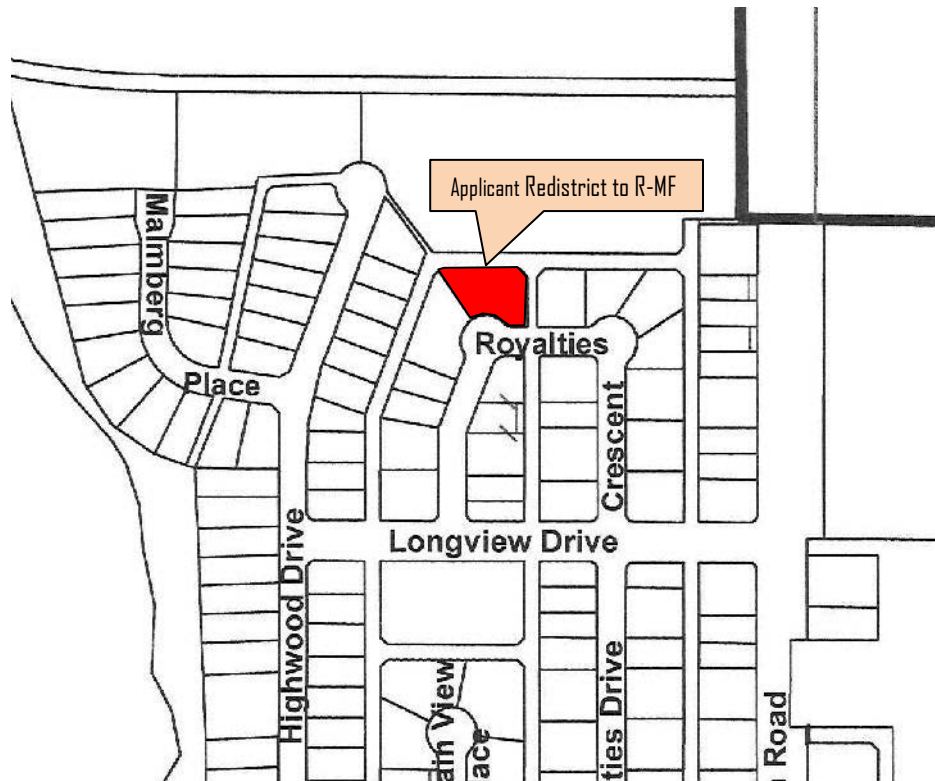
WHEREAS pursuant to the provisions of the Municipal Government Act, Chapter M-26 Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview in the Province of Alberta, has adopted Land Use Bylaw No. 400-17 and amendments thereto;

WHEREAS the Council has received an application to further amend Land Use Bylaw by authorizing a Site Specific Amendment to parcel Lot 13, Block 5, Plan 1777JK; 212 Royalties Crescent in the Village of Longview to change the Land Use District from RR-1 to R-MF to allow construction of duplex.

NOW THEREFORE, pursuant to and under authority of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

1. Land Use Bylaw No. 400-17 is amended as follows to include:
 - a) Site Specific Amendment to parcel Lot 13, Block 5, Plan 1777JK; 212 Royalties Crescent in the Village of Longview to change the Land Use District from RR-1 to R-MF to allow construction of duplex.

as generally illustrated on the map sketch below.



VILLAGE OF LONGVIEW

BYLAW 409-18

THIS BYLAW comes into full force and effect upon third and final reading.

READ a first time this 15th day of May 2018

READ second and third time and adopted this ___ day of June, 2018.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.1

Date: May 15, 2018
Title: Economic Development – Audubon Membership
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the EDC Committee pursue Audubon membership with an annual membership fee of \$500

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date).*

Background: The Village of Longview could be the 1st community in Canada to achieve membership in Audubon that could be used as a marketing tool promoting environmental sustainability. Walter Fox will explain more as a delegation.

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**

- 1.



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.2

Date: May 15, 2018
Title: Minimum Property Tax
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that administration research alternative methods of implementing a minimum property tax and present options to Council in the fall.

Alternatives:

2. Defeat above motion.
3. That discussion be tabled _____ *(for further information or future date).*

Background: The cost to service vacant lots with snow removal, sidewalks, street lights, etc is the same as a developed lot. On top of that the Village must spend time getting property owners to maintain their properties. There are people interested in possibly building in Longview but cannot purchase land because of people hold onto the vacant lots. This has a financial impact on the revenues of the Village. It is difficult to get developers to invest on bringing new lots on stream because of the inventory of vacant lots. This is a common problem with smaller populations and slow growth. Investors will spend their money on developing properties with a faster turn over. A minimum property tax has been implemented in some communities in Alberta in the past with a variety of methods to determine the rate. The 14 vacant properties in the Village have a land value average assessment of \$102,000 which generates \$560 in tax for the Village. If these properties were developed with a modest \$300,000 improvement they would generate \$2,209 in annual taxes to the Village for an increase of \$23,060 or 7.24% in the budget.

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: 1. Is the documentation severed by FOIP: **NO**



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.3

Date: May 15, 2018
Title: Appointment of Assessor
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the Village appoint Benchmark Assessment Consultants, Chris Snelgrove to be the Assessor for the Village of Longview until a new RFP for Assessment Services can be developed and reviewed for possible changes of service providers.

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ *(for further information or future date).*

Background: In 2017 the Village's Assessor, Glen Snelgrove had family health issues and he decided not to complete the Assessment Services contract that is due to expire in the summer of 2018. Glen suggested his son Chris Snelgrove with Benchmark Assessment Consultants Inc. provide the service to complete the contract. At that point we failed to officially appoint Chris as the Village's Assessor. It has been brought to our attention that we need to appointment Chris to allow any supplemental assessments to be filed.

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**

1. none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.4

Date: May 15, 2018
Title: Black Diamond Request for Use of Tents
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the Town of Black Diamond be offered the use of the Village of Longview Tents for the Canada Day Weekend Celebrations at a fee of _____ per tent.

The Town of Black Diamond must return the tents in like condition as they receive them.

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ *(for further information or future date)*.

Background: The Town of Black Diamond requested the use of the tents for the 2016 celebrations, they were informed they would be charged ½ rate at \$100 per tent per day. They did not use the tents. In 2017 the Town of Black Diamond requested the use of the tents. The Village attempted to negotiate some street sweeping in exchange for the tents. The Town could not provide the street sweeping and instead paid \$800 for the use of the 4 tents for 2 days which is ½ the Villages normal rental rate. Councillor Ayrey and Walter Fox helped set the tents up. The Village used to charge a setup fee of \$100 for the 1st tents and \$50 each additional. The Village no longer offers this service for lack of volunteers.

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments:

1. Is the documentation severed by FOIP: **NO**
none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.5

Date: May 15, 2018
Title: Streetlight Utility Fee Increase
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the Village of Longview increase the Streetlight portion of the bi-monthly utility bill by \$1.00 per bills effective with the July Utility bill.

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ *(for further information or future date).*

Background: Fortis has received approval to increase Street Lighting charges by 2.9% effective April 2018. This requires the Village to increase the Street Light Charge on the Bi-monthly by \$1.00 per utility User

Implications:
*Policy, Statutory
Plans, Legislative:*

Financial: N/A

Communications:

Attachments: Is the documentation severed by FOIP: **NO**
1. none



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Agenda Item #: 10.6

Date: May 15, 2018
Title: Transfer Funds from Deferred Revenue to Reserves
Submitted by: Dale Harrison, CAO

Recommendation: MOVED by _____ that the administration transfer the deferred revenue from the Community Hall Senior Grant and Hall Lighting to the Community Hall Reserve Fund.

- Alternatives:**
2. Defeat above motion.
 3. That discussion be tabled _____ *(for further information or future date).*

Background: In the 2017 Financial Statements there are several amounts sitting in deferred revenue that could be transferred to reserves to consolidate funds for future projects.

Implications:
*Policy, Statutory
 Plans, Legislative:*

Financial: N/A

**Village of Longview
Notes to Financial Statements
December 31, 2017**

7) Deferred Revenue	2017	2016
Municipal Sustainability Initiative - Capital	\$ 301,564	\$ 313,611
Basic Municipal Transportation Grant	69,370	69,370
Community Hall Senior Grant	15,000	15,000
Memorial Garden	5,069	9,677
Hall Lighting	972	972
Calgary Foundation Grant	-	14,546
Disaster Recovery Grant	-	4,098
	\$ 391,975	\$ 427,274
Restricted surplus (reserves)		
Operating: Recreations Board - Operating	9,038	9,038
General Reserve - Operating	31,017	31,017
Public Works - Operating	13,082	3,081
Water/Wastewater - Operating	293,184	243,184
Hall Reserve - Operating	16,696	16,696
Peace Officer Reserve - Operating	6,000	-
Capital: Offsite Levies - Capital	110,911	110,911



April 30, 2018

Mayor Wight and Council
Village of Longview
PO Box 147
Longview, Alberta T0L 1H0

RE: Westwinds Communities Ministerial Order Amendment

Dear Members of Council;

Westwinds Communities Ministerial Order is the governing document between the province, supporting municipalities and Westwinds. The Ministerial Order's purpose is to define the organization's municipal members, board structure, regulatory requirements and properties operated under the regulations of the Alberta Housing Act.

Westwinds is seeking Council's assistance in updating a number of items in Westwinds Ministerial Order, please see attached, as follows:

1. Section 3

Approving a change to the Ministerial Order to reflect a Director appointment from the Municipality contributing the "largest portion" of the requisition instead of "more than 50%." If this Ministerial Order provision is not approved in the next two years, Westwinds could lose the appointment of a Public at Large Member from the M.D. of Foothills as the highest requisitioning authority with 50.05% (2017) of the contribution. The 2018 equalized assessment has the MD's portion at 50.21%. Westwinds Communities recommends the sections be changed to the following:

3.(1)(b) One member at large representing the municipality as referred to section 5, which contributes the most towards the management bodies annual requisition.

3(2)(c) The term of office for the members of the board appointed under subsection (1)(b) shall be for the term agreed to by the board and the municipality which contributes the most towards the management body's annual municipal requisition.

3(2)(h) The eligibility requirement for the members at large appointed under subsection (1)(b) shall be as agreed to between the board and the municipality which contributes the most towards the management body's annual municipal requisition.

3(3) If there is a dispute regarding which, and if any, municipality contributes the most towards the Westwinds' annual municipal requisition, the board shall have the sole authority to determine the method of appointment, if any, of the members at large.

2. Schedule A – Westwinds Accommodation Housing Properties

The recent reconstruction of Medicine Tree Manor, High River, blended the building which used to be two buildings into one building (Medicine Tree Manor I & II).

Westwinds is requesting the Ministerial Order be altered to reflect one building rather than two separate buildings. Medicine Tree Manor has been maintained as two buildings since the second building construction, in 1996, as provincial grant funding arrangements that were unique for each building segment. As such, Medicine Tree Manor II was originally funded as a stand-alone small lodge (all amenities and infrastructure were relatively stand alone at the time of construction), which provincially provided an additional operating grant of approximately \$86,000 per year.

The 2016/17 reconstruction of the Manor redesigned the building as one integrated facility with shared amenities, which does not require the need for separate buildings categories, recognition nor accounting. As a consequence, Medicine Tree Manor is no longer eligible for the small lodge grant, nor was it budgeted for in 2018 forecasts. The new Medicine Tree Manor rental rates more than replace the lost revenue so it is not passed on to municipalities.

Westwinds Communities is seeking municipal approval to amalgamate Medicine Tree Manor I and II into one building as it currently exists. The integration will save eight work hours per month from an accounting and administration perspective, as currently all aspects of operation are separated.

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3. Westwinds Board of Directors wishes to notify council that the Directors at large positions appointments are now coinciding with council appointments and have changed Directors at Large appointment terms from three to four year terms to ensure organizational continuity.

We look forward to your timely consideration of the Ministerial Order proposed amendments. For ease and convenience a letter template is attached for your response as Westwinds Communities requires the support of all municipalities in any Ministerial Order changes. If you require supplementary information or would prefer a meeting regarding the proposed Ministerial Order changes, please feel free to contact me via e-mail at lauren.ingalls@westwindscommunities.ca. or at 403.652.8600 ext. 3.

Westwinds also has available to Council an information sheet for rate payers on Westwinds Communities 2017 requisition. If you are interested in obtaining an electronic copy to post on your municipal website, please feel free to e-mail me at lauren.ingalls@westwindscommunities.ca.

Sincerely,



Lauren Ingalls
Chief Administrative Officer

C/encl.

April 30, 2018

The Honourable Lori Sigurdson
Ministry of Seniors and Housing
P.O. Box 3100
Edmonton, Alberta T5J 4W3

RE: Westwinds Communities Ministerial Order Amendment Support

Dear Minister Sigurdson;

Westwinds Communities has requested the (municipality) to consider proposed amendments to its current Ministerial Order. The (municipality) approved on (date) amending Westwinds' Ministerial Order to reflect the following provisions:

1. Section 3:
 - 3.(1)(b) One member at large representing the municipality as referred to section 5, which contributes the most towards the management bodies annual requisition.*
 - 3(2)(c) The term of office for the members of the board appointed under subsection (1)(b) shall be for the term agreed to by the board and the municipality which contributes the most towards the management body's annual municipal requisition.*
 - 3(2)(h) The eligibility requirement for the members at large appointed under subsection (1)(b) shall be as agreed to between the board and the municipality which contributes the most towards the management body's annual municipal requisition.*
 - 3(3) If there is a dispute regarding which, and if any, municipality contributes the most towards the Westwinds' annual municipal requisition, the board shall have the sole authority to determine the method of appointment, if any, of the members at large.*
2. Schedule A – Westwinds Accommodation Housing Properties
Amend Medicine Tree Manor I and II portfolios into one building – Medicine Tree Manor to reflect the new construction.

The (municipality) supports these changes to maintain organizational functionality and efficiency of Westwinds Communities governance and operations.

Sincerely,

Municipal Representative
Title



Westwinds Communities

2017 REQUISITION

The Provincial Government established Seniors Housing “Management Bodies” commencing in 1958 to manage Seniors Supportive Living facilities in the Province. The provincial and municipal governments recognized that Senior Citizens would be unable to pay the entire costs of such operations and authorized these same Management Bodies to pass the annual revenue shortfall on to the taxpayers of the geographic area. Westwinds requisitions the MD of Foothills #31, the Towns of Black Diamond, High River, Okotoks and Turner Valley, and the Village of Longview for its operating shortfall and funds necessary to maintain a modest reserve.

Westwinds Communities manages a variety of housing programs and services but the monies collected through the requisition is to only support the Lodge operations of the Westwinds Communities at the High Country Lodge (41 suites), Sandstone Lodge (46 suites) and Medicine Tree Manor (100 suites). The Lodges provide studio, one and two bedroom accommodation, room furnishings, weekly housekeeping and linen service, 24 hour security and non-medical monitoring, meals and snacks, recreation and referral to community services for its residents. Seniors must be functionally independent, age 65 years or older and a resident of Canada for at least ten years to qualify for housing.

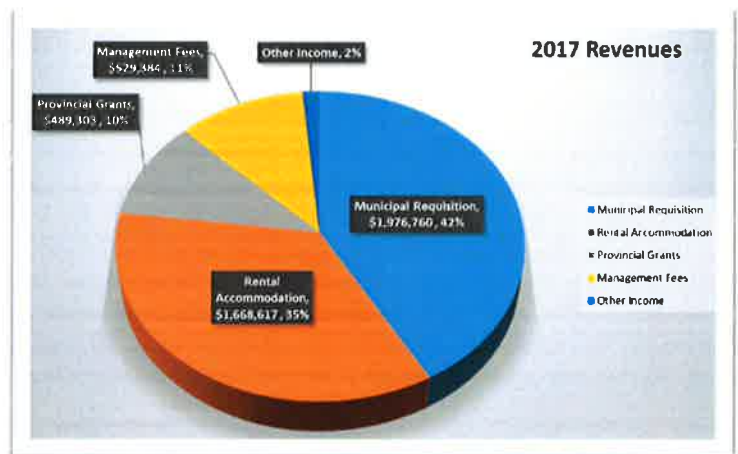
The individual municipalities are not responsible for generating this amount on your personal property tax bill, but collect the amount and forward it to the Westwinds Communities.

Supportive Living Facts

- 288 seniors housed in 2017
- Average age: 82
- Most common reason for entering lodge: health concerns
- Average rent: \$1,581

Westwinds Quick Facts

- 569 Households served annually in 13 communities
- 85 Employees
- 409 Homes
- 178 Volunteers
- \$6.56M annual budget



WESTWINDS PROGRAMS

Seniors Supportive Living Retirement Residences – Black Diamond, High River and Okotoks

Seniors Independent Living apartment - Black Diamond, High River, Okotoks and Turner Valley

Social Housing for Families- Black Diamond, Okotoks and Turner Valley

Rent Supplement – Geographical boundaries West to Bragg Creek, North to MD of Foothills, South to Claresholm and East to the County of Vulcan.

Affordable Housing - Black Diamond, High River, Okotoks and Turner Valley

The Westwinds Communities provides safe and affordable housing opportunities and services, not provided by the marketplace, in urban and rural communities.

Visit us at www.westwindscommunities.ca for housing, to volunteer or donate.

LONGVIEW AND DISTRICT RECREATION BOARD BUDGET FOR 2018

INCOME:	\$12,500
EXPENSES:	
RECREATION BOARD:	\$4000.00
YOUTH GROUP:	\$3500.00
LYND:	\$1750.00
LIBRARY:	\$1000.00
SENIORS:	\$1000.00
ARC:	\$750.00
4-H:	\$250.00
HUMPTY DUMPTY:	\$250.00
TOTAL:	\$12,500.00



LETTER OF OFFER

Animal Emergency Task Force is a dedicated team that prepares for and responds to animals in a emergency or disaster. We offer preparedness training, a full Emergency Social Services Response plan including roles and responsibilities, request for assistance forms, media briefs, equipment lists, animal handling excerpts and more. We have access to resources to run a temporary animal reception shelter, as well as people to rescue, extract or maintain animals who have been left behind, animals in need of temporary care or are in danger.

After being directly involved in the 2013 Southern Alberta Floods and the 2016 Ft. McMurray Fires and the 2017 Southern Alberta Fires we have seen and responded to the increased need of companion animal welfare in emergency and disaster situations. From these incidents we have learned how to improve communications, become more efficient and reunite animals with their owners sooner.

Animal Emergency Task Force is intending to be a liaison when more resources are needed or a tool for municipalities in the event of a incident or as a teaching structure to prepare individual municipalities on why and how to include animals in Emergency Social Services plans and reception centres.

Our goal is to make sure that we minimize the distress for animals and owners in these incidents. While we would love to see owner responsibility planning ahead and being prepared, that is not realistic as most won't even prepare for the humans in their families. There is a need for animal assistance in the emergency and disaster situations and we intend to fill that role, working with municipalities and government to create a safe and efficient response, therefore reducing costs, risks, liabilities and anxiety to all involved.

Thank you for your consideration and we look forward to further communications.

Sincerely,

Sarah Miller
403-863-6996
info@aetf.ca
www.aetf.ca