

## **AGENDA**

### **REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW**

In the Province of Alberta, held on Tuesday, November 20, 2018 at  
Village of Longview Community Hall Commencing at 7:00 p.m.

#### **1.0 CALL TO ORDER**

#### **2.0 AGENDA**

#### **3.0 DELEGATIONS**

*A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.*

#### **4.0 CORRESPONDENCE FROM RESIDENTS**

#### **5.0 MINUTES**

- 5.1 Minutes COW – Nov 7, 2018
- 5.2 Minutes Regular Council Meeting – Oct 16, 2018

#### **6.0 REPORTS**

- 6.1 CAO Report –
- 6.2 Peace Officer Report – October
- 6.3 Public Works Report – October
- 6.4 Council Reports

#### **7.0 FINANCIAL REPORTING**

- 7.1 Bank Reconciliation Sept, 2018
- 7.2 Accounts Payable Cheque Register – Oct, 2018
- 7.3 Statement of Revenue & Expenses

#### **8.0 PUBLIC DISCUSSION**

#### **9.0 BYLAWS**

- 9.1 Bylaw 416 LUB Amendment Cannabis
- 9.2 Bylaw 417 Business License Bylaw

#### **10.0 BUSINESS**

- 10.1 RFD Youth Hall Use – Car Race
- 10.2 RFD LYND – AGM Hall Use
- 10.3 RFD LYND – Sweetheart Dance Hall Use
- 10.4 RFD Office Christmas Hours
- 10.5 Update – Crosswalks
- 10.6 Update – Social Media

#### **11.0 CORRESPONDENCE**

#### **12.0 IN-CAMERA**

##### **12.1 FOIP 18(1)(e) legal**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.*

#### **13.0 ADJOURNMENT**

MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, October 16, 2018, in  
Longview Community Hall Commencing at 6:00 p.m.

**IN ATTENDANCE**

Councillor Len Kirk

Councillor Christina Weir

Councillor Kathie Wight

7 residents in gallery

CAO Harrison

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**1. CALL TO ORDER**

1.1 CAO Harrison called the meeting to order at 6.00 p.m.

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**2. COUNCIL APPOINTMENTS**

2.1 Nomination for and appointment of Mayor

MOVED by Councillor Kirk that Council appoint Kathie Wight as Mayor of the Village of Longview.

Resolution 175-18

CARRIED

2.2 Nomination for the appointment of Deputy Mayor

MOVED by Mayor Wight that Council appoint Christina Weir as Deputy Mayor of the Village of Longview.

Resolution 176-18

CARRIED

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**3. MEETING DATES**

4.1 Regular Council Meetings

MOVED by Deputy Mayor Weir that the Regular Council Meetings be held on the third Tuesday of each month starting at 6:30 p.m. in the Longview Community Hall.

Resolution 177-18

CARRIED

4.2 Committee of the Whole Meetings

MOVED by Mayor Wight that the Committee of the Whole Meetings be held on the 1st Wednesday of each month starting at 6:30 p.m. in the Longview Village Office.

Resolution 178-18

CARRIED

4.3 Meet with Council

MOVED by Deputy Mayor Weir that the Meet with Council be held on the 2nd Tuesday of each month at 6:30 p.m. in the Longview Village Office.

Resolution 179-18

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**4. COUNCIL REMUNERATION**

Current Remuneration for meetings

Two hours meetings \$45

Up to 4 hours \$90.

All day \$150.00

MOVED by Councillor Kirk that the Councillor Remuneration remain the same.

Resolution 180-18

CARRIED

MOVED by Deputy Mayor Weir that the Mileage is .545 per km. Match the Provincial government rate effective Oct 17, 2018

Resolution 181-18

CARRIED

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**5. COMMITTEE APPOINTMENTS**

Mayor & Reeves – Mayor Wight	
Longview Library – Deputy Mayor Weir	Alternate – Mayor Wight
Fire Department – Councillor Kirk	Alternate – Mayor Wight
Westwinds Communities – Mayor Wight	Alternate – Deputy Mayor Alternate
FRESC – Councillor Kirk	Alternate – Mayor Wight
Economic Development Committee – Deputy Mayor Weir	Alternate – Mayor Wight
EDC Citizen Appointees: Dennis Killburn,	
ISDAB Secretary – Dale Harrison	
D.A.R.E. – Deputy Mayor Weir	Alternate – Councillor Kirk
Longview School – Deputy Mayor Weir	Alternate – Councillor Kirk
Sheep River Regional Utility Corp. – governance – Mayor Wight	Alternate – Councillor Kirk
Sheep River Regional Utility Corp. – technical – Councillor Kirk	Alternate – Mayor Wight
FCSS – Mayor Wight	Alternate – Deputy Mayor Weir
Emergency Management (formerly Disaster Services)	DDEM Appointment – Mayor Wight
	Alternate – Deputy Mayor Weir
Crescent Point Community Foundation – Mayor Wight	Alternate – Deputy Mayor Weir
Recreation Board – Deputy Mayor Weir	Alternate – Councillor Kirk
Municipal Planning Commission – All of Council	

**Moved by** Mayor Wight that the proceeding committee appointments be approved until the next Organizational Meeting of the Village of Longview.

Resolution 182-18 CARRIED

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**6. ADJOURNMENT:**

**Moved by** Mayor Wight that the Organizational Meeting be adjourned at 6:25 p.m. CARRIED  
Resolution 183-18

**Meeting adjourned at 6:25 p.m.**

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Mayor

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CAO

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, October 16, 2018 in  
Longview Community Hall commencing at 7:00 p.m.

**PRESENT**

Mayor Kathie Wight  
Deputy Mayor Christina Weir  
Councilor Len Kirk  
Chief Administrative Officer Dale Harrison

13 people in the gallery

**CALL TO ORDER**

Mayor Wight called the meeting to order at 7:00 p.m.

**AGENDA**

Remove 10.2  
Add 10.4 Remembrance day celebration  
Add 10.5 Garbage cans at Info Centre  
**MOVED** by Councilor Kirk that the agenda be adopted as amended.

Resolution 184-18

**CARRIED**

**DELEGATIONS**

none

**CORRESPONDENCE  
FROM RESIDENTS**

Chey Nickerson – Village logo  
Mayor Wight technically council not required to follow. Will meet with branding committee.

**MINUTES OF  
PREVIOUS MEETINGS**

Sept 18, 2018 Regular Council Meeting  
Oct 3, 2018 Committee of the Whole  
**MOVED** by Deputy Mayor Weir that Meeting Minutes of Sept 18  
Regular Council Meeting, and the Oct 3, 2018 Committee of the Whole  
be adopted as amended. **CARRIED**

Resolution 185-18

**REPORTS**

CAO Report

CAO Harrison summarized the report submitted to Council Water Pump and Lift Station Generator issues. He also updated Council on the activity on the Husky site.

Peace Officer Report

CAO Harrison reviewed traffic fine statistics from Sept and YTD fine data.

Public Works Report

Public Works Reports as submitted previously to Council. Highlighted the ramp repairs.

Council Reports

Councilor Kirk

- Nothing

Mayor Wight

- AUMA – lots of networking
  - Next year's provincial election – expected UCP to win
  - Ombudsman –
  - Passed 17 resolutions

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
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- Cannabis funding distribution
- Library – raised over \$7700
  - New chairs
  - Flu shots
- Westwinds
  - Review
  - Buying property in Okotoks
- Joint Steering Committee
  - TV looking at replacing Flare & Derrick
  - MD doing own fibre Internet
  - Community Futures
- Seniors – looked at new bus
- FCSS meeting in Okotoks – Nov 7<sup>th</sup> Council Chamber 11-3
- Cannabis Forum

Deputy Mayor Weir –

- AUMA – negative impact the fear of change is capable of creating.
  - Importance of shutting down mis-truths
- School Ward 1 re-election
  - New superintendent is being hired.
  - Staff for some PD days going to Eden Valley with books & literacy pieces
- DARE – meeting cancelled weather, BD supporting officers
- Meet with Council – no one came
- Youth Group – will deliver food, Christmas party, fund raiser
- Bear Awareness

Resolution 186-18

**MOVED** by Councillor Kirk that the reports be accepted as presented. **CARRIED**

**FINANCIAL REPORTS**

Bank Reconciliation – August, 2018  
Accounts Payable Cheque Register September, 2018  
Variance Report – Income & Expense YTD

Resolution 187-18

**MOVED** by Mayor Wight that the Financial Reports be accepted as presented. **CARRIED**

**PUBLIC DISCUSSION**

Michele – Passing bylaw too soon  
- Tents remove – resin shelf life is ok  
Ivor – Christmas Party date  
Hall meeting date – Oct 22 – 6:30 Council chamber

**BYLAWS**

**Bylaw 405-17  
Community Standards  
Bylaw**

Revision included trees and shrubs trimming, fruit trees and bears, removal of burn barrels in the Village

Resolution 188-18

**MOVED** by Mayor Wight that Bylaw 405-17 Community Standards receive 2<sup>nd</sup> reading **CARRIED**

MINUTES OF THE REGULAR MEETING  
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Resolution 189-18	<b>MOVED</b> by Mayor Wight that Bylaw 405-17 Community Standards receive 3 <sup>rd</sup> reading as amended	<b>CARRIED</b>
<b>Bylaw 413-18 Waste Management Bylaw</b>		
Resolution 190-18	<b>MOVED</b> by Deputy Mayor Weir that Bylaw 413-18 Waste Management receive 1 <sup>st</sup> reading.	<b>CARRIED</b>
Resolution 191-18	<b>MOVED</b> by Councillor Kirk that Bylaw 413-18 Waste Management receive 2 <sup>nd</sup> reading	<b>CARRIED</b>
Resolution 192-18	<b>MOVED</b> by Mayor Wight that Bylaw 413-18 Waste Management move to 3 <sup>rd</sup> Reading <b>UNANIMOUSLY</b>	<b>CARRIED</b>
Resolution 193-18	<b>MOVED</b> by Mayor Wight that Bylaw 413-18 Waste Management received 3 <sup>rd</sup> reading	<b>CARRIED</b>
<b>Bylaw 414-18 Smoking and Vaping Bylaw</b>		
Resolution 194-18	<b>MOVED</b> by Mayor Wight that Bylaw 414-18 Smoking & Vaping receive 1 <sup>st</sup> reading.	<b>CARRIED</b>
Resolution 195-18	<b>MOVED</b> by Deputy Mayor Weir that Bylaw 414-18 Smoking & Vaping receive 2 <sup>nd</sup> reading	<b>CARRIED</b>
Resolution 196-18	<b>MOVED</b> by Mayor Wight that Bylaw 414-18 Smoking & Vaping move to 3 <sup>rd</sup> Reading <b>UNANIMOUSLY</b>	<b>CARRIED</b>
Resolution 197-18	<b>MOVED</b> by Councillor Kirk that Bylaw 414-18 Smoking & Vaping received 3 <sup>rd</sup> reading	<b>CARRIED</b>
<b>Bylaw 415-18 Cannabis Consumption Bylaw</b>		
Resolution 198-18	<b>MOVED</b> by Mayor Wight that Bylaw 415-18 Cannabis Consumption receive 1 <sup>st</sup> reading	<b>CARRIED</b>
Resolution 199-18	<b>MOVED</b> by Deputy Mayor Weir that Bylaw 415-18 Cannabis Consumption receive 2 <sup>nd</sup> reading	<b>CARRIED</b>
Resolution 200-18	<b>MOVED</b> by Mayor Wight that Bylaw 415-18 Cannabis Consumption move to 3 <sup>rd</sup> Reading <b>UNANIMOUSLY</b>	<b>CARRIED</b>
Resolution 201-18	<b>MOVED</b> by Deputy Mayor Weir that Bylaw 415-18 Cannabis Consumption received 3 <sup>rd</sup> reading	<b>CARRIED</b>

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**BUSINESS**

**10.1 – RFD Tent Rental  
Policy**

Resolution 202-18

**MOVED** by Mayor Wight that Council adopt the Tent Rental Policy as amended. **CARRIED**

**10.2 – Discussion Social  
Media Response**

Removed from agenda

**10.3 – RFD Senior’s Hall  
Use**

Resolution 203-18

**MOVED** by Mayor Wight that the Longview and Area Seniors be grant free use of the Community Hall, table, and chairs for their fund raiser on November 3. **CARRIED**

**10.4 – Remembrance  
Day Service**

Councillor Weir led discussion to research how to develop a local Remembrance day service.

**10.5 – Garbage cans**

Resolution 204-18

**MOVED** by Mayor Wight administration look into installing Bear proof Garbage container for Info Centre and pathway. **CARRIED**

**CORRESPONDENCE**

**11.1 AUMA Cannabis  
Legislation**

Resolution 205-18

Mayor Wight said she would write a letter to the Province requesting the Village’s portion of revenue from the sales of cannabis in the province **CARRIED**

None

**IN-CAMERA**

**ADJOURNMENT**

Resolution 206-18

**MOVED** by Mayor Wight adjourned the meeting at 9:30 p.m.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Thursday, November 7, 2018 at  
Village of Longview Council Chambers Commencing at 6:30 p.m.

<b>PRESENT</b>	Mayor Kathie Wight Deputy Mayor Christina Weir Councilor Len Kirk Chief Administrative Officer Dale Harrison
<b>CALL TO ORDER</b>	Mayor Wight called the meeting to order at 6:30 p.m.
<b>AGENDA</b>	Move Council Admin Interaction to In-camera.
Resolution 207-18	<b>MOVED</b> by Mayor Wight that the agenda be adopted as amended. <b>CARRIED</b>
<b>DELEGATION</b>	Kirk Davis – EDC Solar Project Update Application for Micro Gen – ATCO – Crescent Point – by wayside CEDC – Community Economic Development Committee grant Local outreach – support, tax revenue sharing Village – tax portion revenue – lease or buy into Co-op Eco renewable – advance cash to Fortis to review project capacity of up to 17 mb
<b>BUSINESS</b>	
<b>Bylaw 416 LUB Amendments Cannabis</b>	Add Garden Centre to Definition greenhouse commercial, leave just school.
<b>Christmas Parties</b>	120 seating at hall – BarU caterer Wagon Rides -
<b>Christmas Hours</b>	3 days – bring to Council
<b>Social Media Response</b>	Poll other communities about policy and procedures
<b>Re-scheduling Hall Users Meeting</b>	Schedule for new year. Table to Dec 5 Committee of the Whole
<b>Review Inspection Report Meeting</b>	5:30 Monday, Nov 19
<b>Municipal World – Squeaky Wheel</b>	Contact Alberta Community Services to arrange Strategic Planning evening
<b>School Idle Free Zone</b>	School Board – No Idling Bylaw will it be enforceable
<b>Crosswalks</b>	Admin to research Flashing warning lights similar to Tim Horton in BD
<b>Bylaws and Enforcement</b>	What is complaint driven and how do we enforce.
<b>Infrastructure Roundtable</b>	Kathie will attend. Infrastructure concerns \$6.8 Infrastructure Management Plan funded by \$200,000 per year.

COMMITTEE OF THE WHOLE COUNCIL OF THE VILLAGE OF LONGVIEW  
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<b>Tents Responsibility for Damage</b>	Check insurance
<b>IN-CAMERA</b>	Moved by Deputy Mayor Weir to go in-camera FOIP 18(1)(b) Mayor Wight moved to come out of camera – 10:09 p.m.
<b>ADJOURNMENT</b>	Mayor Wight adjourned the meeting at 9:14 p.m.

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Mayor

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CAO



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VILLAGE OF LONGVIEW  
CAO REPORT TO COUNCIL

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TO: Council  
FROM: Dale Harrison, MBA  
SUBJECT: CAO Report for October  
DATE: November 20, 2018

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**Development:**

- Development Permit inquiry for new house
- Esso tank replacement issues
- Safety Codes violation research

**Financial:**

- Review YTD Financial Performance
- Preparing for submissions for grant money for WTP Phase 2
- BMTG – SFE reporting
- Utility arrears collection letters

**Public Works / Infrastructure**

- Water Meter installation at LNY Estates
- Look into renewal of Water Plant Operating contract with MD
- Contracts for WTP upgrades
- **Lift Station Backup Generator** issues
- MD Pothole repair
- **Raw water pump 1** servicing issues
- AB Environ Water License advertising
- **Sewer Flushing Program**
- Sewer line repair

**Peace Officer / Bylaw Enforcement**

- Performance Review
- GPS tracking from MD and 911

**Office**

- Contact Hall User in regards to meeting with Council
- Website tweaks – forms
- Centennial Parks – wiring for Light-Up – donation
- IT upgrade plan in office
- FOIP issues
- Review Offsite Levy Report
- Security and staff safety issues
- Social Media response research

**Campground**

- Campground attendant
- STEP grant final report

**Meetings**

- November Committee of the Whole
- Contractor Meetings – WTP
- Solar – Conference call
- Solar – site plan research

Village of Longview Municipal Enforcement

**Report to Council October 2018**

Stats are compiled from the month of October 2018 .

Tickets Issued	Face value	Highest speed(s) clocked	Other violations	Expected return
34	\$10788	<b>30 Zone</b> <b>75-km/hr-30</b> <b>65 km/hr-30x3</b>  <b>50 Zone</b> <b>103-km/hr-50</b> 100-km/hr-50x2 90-km/hr-50x2  <b>70 Zone-</b> <b>130 km/hr-70</b> 122 km/hr-70 120 km/hr-70x2 119 km/hr-70 118 km/hr-70	<b>Operate unregistered motor vehicle on highway X2</b>  <b>Distracted Driver-x1</b> <b>NO valid Drivers licence x1</b>  <b>Fail to produce drivers licencex1</b>  <b>3 Mandatory court appearances</b>  <b>NO insurance-x2</b>	\$6612.60

**September Events**

Slower Traffic flows

Not all speeds were added to the school zone speed as half the monthly tickets were written there. The top 4 were the highest.

Mandatory Court appearances- Expected Return is approximate until mandatory courts dates have passed.

3 School Visits-

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## village daily tasks

Oct 1

Daily routine, Pick-up garbage at Info center and campground, Pick-up supplies in BD, Pour last of concrete on curb at community hall, Remove speed bumps along Morrison Rd.

Oct 2

Daily routine, Snow removal, Pick-up supplies in BD, Move equipment around between shop and cold storage shed, Remove mower deck from Kubota and wash tractor.

Oct 3

Daily routine, Snow removal, Check over Kubota and install broom, Remove fenders from curb at community hall.

Oct 4

Daily routine, Snow removal, Install posts/cable and warning signs on curb at community hall, bring flat line into shop to thaw, Pump out vault in shop yard, Check over truck and dump trailer.

Oct 5

Daily routine, Snow removal, Garbage pick-up, Take afternoon off to use up vacation time.

Oct 8

Stat

Oct 9

Daily routine, Snow removal, Pick-up garbage from campground, Drain and root flat line, Fall clean-up.

Oct 10

Daily routine, Snow removal, Fall clean-up, Meet with Arron Drilling at Raw water wells for pump service, Set-up community hall for Cannibus information meeting, Meet with Cummins at SLS for Gen-set repair.

Oct 11

Daily routine, Fall clean-up, Check over truck and dump trailer.

Oct 12

village daily tasks

Daily routine, Garbage pick-up, Meet with MTK at SLS for natural gas regulator inspection and pressure check, Pump out three loads of waste water from holding tank at WTP.

Oct 15

Daily routine, Pick-up garbage from campground, Close-up info center for winter, Push-up compost pile, Pump two loads of waste water from hold tank at WTP.



Village daily tasks

Oct 16

Daily routine, Pick-up supplies in Ok, Paint deck on wheel chair ramp at community hall, Set-up hall for council meeting.

Oct 17

Daily routine, Clean-up leaves.

Oct 18

Daily routine, Clean-up leaves, Check over truck and dump trailer, Push-up compost pile.

Oct 19

Daily routine, Garbage pick-up, Paint deck and stairs at community hall.

Oct 22

Daily routine, Pick-up garbage from campground, Install dusk to dawn light at west end of shop, Paint stairs and railings at community hall.

Oct 23

Daily routine, Pick-up supplies in Okotoks, Check over and service central vac at community hall, Paint deck railing at community hall.

Oct 24

Daily routine, Check out fall drain, Paint hand railing at community hall, Change sign board.

Oct 25

Daily routine, Meet with Arron drilling and remove RWW#1, Check over truck and dump trailer.

Oct 26

Daily routine, Garbage pick-up, wash truck in-side and out, wash dump trailer.

Oct 29

Daily routine, Pick-up garbage from Community hall and campground, Push-up compost and tree branch piles, Remove mower from J.D, wash and check over and service J.D, Dig out and cut off damaged curb stop riser, shut off curb stop and replace riser at 100 Morrison Rd.

Oct 30

Daily routine, Clear-up leaves in shop yard, Pick-up tree branches in park, Leg bolt wheel chair entrance ramp at community hall, Meet with plumber at 100 Morrison Rd.

Oct 31

Daily routine, Meet with Atco gas at SLS and test gas pressure, Meet with Arron drilling and Gran Lee at RWWs to install new pump, Meet with plumber and Shawnye excavating at 100 Morrison Rd for water line leak, Drop off town truck at David Wights and walk to shop pick-up personal truck.



**VILLAGE OF LONGVIEW  
BANK RECONCILIATION  
September 30, 2018**

**General Ledger RBC**

Balance at	August 31, 2018	<u>\$9,073.39</u>
Plus:	Revenue	\$12.60
Less:	Expenses	(\$9,085.99)
<b>Balance at</b>	<b>September 30, 2018</b>	<u><u>\$0.00</u></u>

**RBC General Bank Account**

Balance	August 31, 2018	<u>\$9,073.39</u>
Less:	Outstanding Cheques	
Plus:	Outstanding Deposit	
<b>Balance at</b>	<b>September 30, 2018</b>	<u><u>\$0.00</u></u>

**General Ledger ATB**

Balance at	August 31, 2018	\$1,102,081.26
Plus:	Revenue	165,856.48
Less:	E Expenses	\$ (207,902.03)
<b>Balance at</b>	<b>September 30, 2018</b>	<u><u>\$1,060,035.71</u></u>

**ATB General Bank Account**

Balance	September 30, 2018	<u>\$1,068,030.01</u>
Less:	Outstanding Cheques	(\$7,994.30)
Plus:	Outstanding Deposit	
<b>Balance at</b>	<b>September 30, 2018</b>	<u><u>\$1,060,035.71</u></u>

**Total on Deposit**

		<u><u>\$1,060,035.71</u></u>
Less: amount held for grants		(\$502,062.00)
amount held in reserves		(\$417,977.00)
	<b>Balance for operation</b>	<b>\$139,996.71</b>

**Other Accounts**

RBC Recreation Committee Account	September 30, 2018	\$8,692.16
RBC GIC - Development Deposit		\$0.00
<b>Total Cash on Deposit as of</b>	<b>September 30, 2018</b>	<u><u>\$1,068,727.87</u></u>

**2018 Village of Longview  
Accounts Payable Cheque List**

From: 2018/10/01 To: 2018/10/31

Vendor Name	Purpose	Cheque	Date	Amount
T & T Disposal Services		646	2018/10/17	\$210.00
Caumartin, Justin	Rink cleaning	647	2018/10/18	\$270.00
Village of Longview		648	2018/10/30	\$220.00
911 Supply		9837	2018/10/04	\$12.58
Alberta One-Call Corporation	Locates	9838	2018/10/04	\$50.40
Benchmark Assessment...	Assessment fee	9839	2018/10/04	\$1139.25
Contain-A-Way Services	Waste bin	9840	2018/10/04	\$155.07
Fired Up Automotive	Trailer tire	9841	2018/10/04	\$23.06
Government of Alberta,...	Titles	9842	2018/10/04	\$10.00
Longview Fas Gas	Fuel	9843	2018/10/04	\$686.05
Rona Building Supply	Ramp	9844	2018/10/04	\$464.07
Superior Safety Codes Inc.	Permit fees	9845	2018/10/04	\$123.23
Telus Communications	2248,3743,3922	9846	2018/10/04	\$286.11
Weir, Christina		9847	2018/10/04	\$855.05
AMSC		9848	2018/10/11	\$233.49
AMSC Insurance Services...	Benefits	9849	2018/10/11	\$636.96
City of Calgary	Sweater	9850	2018/10/11	\$96.60
Contain-A-Way Services	Waste bin	9851	2018/10/11	\$310.14
Convergia Networks Inc.	Long distance	9852	2018/10/11	\$5.09
Cummins Western Canada	Generator	9853	2018/10/11	\$824.47
Eastlink	Internet	9854	2018/10/11	\$96.81
Foothills Regional Service...	Waste disposal	9855	2018/10/11	\$395.00
Harrison, Dale		9856	2018/10/11	\$340.00
Majchrowski, Nicki	Cleaning	9857	2018/10/11	\$660.00
MPE Engineering Ltd (billing)	Upgrade Phase 2	9858	2018/10/11	\$21983.35
Telus Mobility	Cell, alarm	9859	2018/10/11	\$263.71
Alberta Municipal Services...		9860	2018/10/18	\$4809.94
ATB Financial Mastercard	Supplies	9861	2018/10/18	\$1365.27
AUMA	Subscription	9862	2018/10/18	\$131.25
Digitex Canada Inc.		9863	2018/10/18	\$142.81
Eastlink	Internet	9864	2018/10/18	\$96.81
Iron Mountain Canada...	Shredding	9865	2018/10/18	\$50.27
Receiver General		9866	2018/10/18	\$6018.69
Remi's Mechanical Services...	Grease trap inspections	9867	2018/10/18	\$577.50
Telus Communications	Controls	9868	2018/10/18	\$463.05
Wight, Kathie	Meetings, AUMA	9869	2018/10/18	\$1300.65
Folkard, June		9870	2018/10/25	\$91.27
Government of Alberta	Designated Industrial	9871	2018/10/25	\$142.27
Harrison, Dale	supplies, tools	9872	2018/10/25	\$66.28
Western Financial Group	Insurance	9873	2018/10/25	\$850.00
Workers' Compensation Board	Premium	9874	2018/10/25	\$659.52
			<b>41 cheques for</b>	<b>47116.07</b>

General	2018 Interim Budget	2017 Actual	2018 Actual	Total Number of Trx Posted	Last Trx Post Date	2018 Budget Minus Actual Variance Amount	2018 Percent % Variance
<b>Summary</b>							
Total General Revenue	\$ (566,814.00)	\$ (549,324.42)	\$ (538,930.96)	123		\$ (27,883.04)	95%
Total Legislative Revenue	\$ -	\$ (4,607.23)	\$ (10,069.25)	2		\$ 10,069.25	100%
Total Administration Revenue	\$ (29,180.00)	\$ (54,044.98)	\$ (15,668.56)	131		\$ (13,511.44)	54%
Total Protective Services Revenue	\$ (66,800.00)	\$ (63,830.59)	\$ (43,524.00)	67		\$ (23,276.00)	65%
Total Emergency Services Revenue	\$ -	\$ (8,210.40)	\$ -	0		\$ -	100%
Total Common Services Revenue	\$ -	\$ (98,131.88)	\$ (220.00)	0		\$ 220.00	100%
Total Roads & Sidewalks Revenue	\$ (17,000.00)	\$ (13,651.14)	\$ (12,232.72)	5		\$ (4,767.28)	72%
Total Utility Service Revenues	\$ (207,050.00)	\$ (126,396.11)	\$ (185,770.28)	109		\$ (21,279.72)	90%
Total Planning & Development Revenue	\$ (4,000.00)	\$ (5,441.20)	\$ (5,780.04)	1		\$ 1,780.04	145%
Total Community Services Revenue	\$ (61,720.00)	\$ (42,050.95)	\$ (51,769.91)	220		\$ (9,950.09)	84%
<b>Revenue</b>	<b>\$ (952,564.00)</b>	<b>\$ (965,688.90)</b>	<b>\$ (863,965.72)</b>			<b>\$ (88,598.28)</b>	
Total General Expenditures	\$ 149,314.00	\$ 139,457.29	\$ 115,004.73	7		\$ 34,309.27	77%
Total Legislative Expenditures	\$ 33,300.00	\$ 35,015.42	\$ 18,172.19	42		\$ 15,127.81	55%
Total Administration Expenditures	\$ 242,805.00	\$ 233,862.75	\$ 208,874.09	348		\$ 33,930.91	86%
Total Protective Services Expenditures	\$ 81,700.00	\$ 80,129.55	\$ 61,028.12	132		\$ 20,671.88	75%
Total Emergency Services Expenditures	\$ 50.00	\$ 610.55	\$ 295.30	1		\$ (245.30)	591%
Total Common Services Expenditures	\$ 81,850.00	\$ 82,569.29	\$ 57,077.02	162		\$ 24,772.98	70%
Total Roads & Sidewalks Expenditures	\$ 17,600.00	\$ 17,990.27	\$ 13,071.12	11		\$ 4,528.88	74%
Total Utility Service Expenditures	\$ 251,701.00	\$ 240,076.96	\$ 595,797.84	216		\$ (344,096.84)	237%
Total Planning & Development Expenditures	\$ 4,480.00	\$ 3,723.64	\$ 6,477.68	8		\$ (1,997.68)	145%
Total Community Services Expenditures	\$ 82,453.00	\$ 70,426.85	\$ 65,385.01	174		\$ 17,067.99	79%
<b>Expenditures</b>	<b>\$ 945,253.00</b>	<b>\$ 903,862.57</b>	<b>\$ 1,141,183.10</b>			<b>\$ (195,930.10)</b>	
Net General	\$ (417,500.00)	\$ (409,867.13)	\$ (423,926.23)	130		\$ 6,426.23	102%
Net Legislative	\$ 33,300.00	\$ 30,408.19	\$ 8,102.94	44		\$ 25,197.06	24%
Net Administration	\$ 213,625.00	\$ 179,817.77	\$ 193,205.53	479		\$ 20,419.47	90%
Net Protective Services	\$ 14,900.00	\$ 16,298.96	\$ 17,504.12	199		\$ (2,604.12)	117%
Net Emergency Services	\$ 50.00	\$ (7,599.85)	\$ 295.30	1		\$ (245.30)	591%
Net Common Services	\$ 81,850.00	\$ (15,562.59)	\$ 56,857.02	162		\$ 24,992.98	69%
Net Roads & Sidewalks	\$ 600.00	\$ 4,339.13	\$ 838.40	16		\$ (238.40)	140%
Net Utility Service	\$ 44,651.00	\$ 113,680.85	\$ 410,027.56	325		\$ (365,376.56)	0%
Net Planning & Development	\$ 480.00	\$ (1,717.56)	\$ 697.64	9		\$ (217.64)	145%
Net Community Services	\$ 20,733.00	\$ 28,375.90	\$ 13,615.10	394		\$ 7,117.90	66%
Total Annual Amortization Expenditures	\$ -	\$ 562,135.92	\$ -	0		\$ -	100%
<b>Net Deficit (Surplus)</b>	<b>\$ (7,311.00)</b>	<b>\$ 500,309.59</b>	<b>\$ 277,217.38</b>			<b>\$ (284,528.38)</b>	
Revenue from Balance Sheet		\$ (965,688.90)	\$ (863,965.72)				
Expenditure from Balance Sheet		\$ 1,460,506.85	\$ 1,141,183.10				
<b>Net Deficit (Surplus)</b>		<b>\$ 494,817.95</b>	<b>\$ 277,217.38</b>				

## BYLAW 416-18

### A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW

#### A BYLAW OF THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 400-17.

**WHEREAS** pursuant to the provisions of the *Municipal Government Act (MGA)*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council may pass a Bylaw for the purpose of amending Land Use Bylaw 400-17 within the Village of Longview; and

**WHEREAS** Council deems it desirable to amend Land Use Bylaw 400-17; and

**WHEREAS** notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*.

**NOW THEREFORE** the Council of the Village of Longview enacts that Land Use Bylaw 400-17 be amended as follows:

#### NEW DEFINITIONS

1. Part 1 Number 4 Interpretation. [Definitions] is amended by adding the following new definitions in alphabetical order:

**“board”** means a board of trustees of a district or division;

**“cannabis”** means cannabis plant, fresh cannabis, dried cannabis, cannabis oil and cannabis plant seeds and any other substance defined in the *Cannabis Act* (Canada) and its regulations and any amendments and includes edible products that contain cannabis.

**“cannabis accessory”** means a thing that is commonly used in the consumption or production of cannabis. A cannabis accessory includes, but is not limited to, rolling papers, or wraps, holders, pipes, water pipes, bongs vaporizers that is represented to be used in the consumption of cannabis

**“cannabis counselling”** means a service where counselling on cannabis is provided by persons who are not medical professionals.

**“cannabis consumption establishment”** means a use where the primary purpose is the sale of cannabis to the public, for consumption within the premise that is authorized by provincial or federal legislation. This use does not include cannabis production and

distribution facilities or retail cannabis stores.

**“cannabis production and distribution facility”** means a development where any of the following activities occur, excepting personal use exemptions as defined in the *Act to Control and Regulate Cannabis* and its regulations, and any amendments or substitutions thereof:

- a. the processing of cannabis;
- b. the making, testing, manufacturing, assembling, or in any way altering the chemical or physical properties of semi-finished or finished goods and products related to cannabis;
- c. the storage, warehousing, and/or transportation of cannabis; and
- d. the distribution and wholesale of materials, goods and products to retail cannabis stores.

This use does not include a retail cannabis store or a cannabis consumption establishment.

**“greenhouse, commercial, garden centre”** be amended to state that: the use does not include a “Cannabis production and distribution facility or a retail cannabis store”.

**“industrial hemp production and distribution facility”** means the use of

- a. land, buildings, or structures licensed and/or authorized to possess, sell, provide, ship, deliver, transport, destroy, produce, export and/or import industrial hemp,
- b. including related research, under the *Industrial Hemp Regulations*, SOR/2018-145, as amended, or replaced.

This does not include cannabis retail sales or cannabis production and distribution facility, or the cultivation of industrial hemp;

**“provincial health care facility”** means an approved hospital as defined in the *Hospitals Act*, RSA 2000, c. H-12.

**“retail cannabis store”** means a retail store, licensed by the Province of Alberta to sell cannabis and cannabis accessories. Offices and instructional classes accessory to the principal use may be permitted. This use does not include cannabis production and distribution facilities or cannabis consumption establishments.

**“school”** see “public education facility”

**“school building”** means a building used for the instruction or accommodation of students that is owned or occupied by

- a. a school jurisdiction,
- b. a school jurisdiction and a municipality, or
- c. a school jurisdiction and another person;

(from the School Act)

**“school jurisdiction”** means a board, the Foothills School Division or the Christ the Redeemer Catholic Separate School District;

**“warehouse sales establishment”** means a development where bulky goods are sold from within an enclosed building where the size and nature of the principal goods being sold typically require large floor areas for direct display to the purchaser or consumer. Warehouse sales establishments include: furniture stores, carpet stores, major appliance stores, and building materials stores.

### AMENDED DEFINITIONS

2. Part 1.4. [Interpretation] is amended by deleting the existing definition for “Child Care Facilities” and adding the following new definition in its place:

**“child care facility”** means the use of a building or portion thereof for the provision of care, maintenance, instruction or supervision of seven or more children under the age of 13 years, by persons other than one related by blood or marriage, for periods not exceeding 24 consecutive hours and includes all day-care centers, early childhood services, nurseries and after-school or baby-sitting programs which meet this definition. A license is required under the *Child Care Licensing Act* to operate a child care program.

- Part 1 Number 4 Interpretation Part 1 Number 4 Interpretation is amended by deleting the existing definition for “Home Occupation” and adding the following new definition in its place:

**“home occupation”** means a commercial use within a residential building which is incidental and subordinate to the principal residential use of the building and meets the special requirements of this Bylaw. This use does not include automotive related uses, cannabis consumption establishments, cannabis production and distribution facilities, kennels, or retail cannabis stores.

3. Part 1 Number 4 Interpretation is amended by deleting the existing definition for “Manufacturing Plant” and adding the following new definition in its place:

**“manufacturing plant”** means a development engaged in secondary processing, assembly and packaging where no excessive atmospheric emissions, vibrations and noise are produced, and the use does not create an excessive load on municipal utilities. Limited product display, retail sales, offices and instructional classes accessory to the principal use may be permitted in this use class. The use does not include a cannabis production and distribution facilities.

4. Part 1 Number 4 Interpretation is amended by deleting the existing definition for “Personal Service Shops” and adding the following new definition in its place:

**“personal service shop”** means a use which provides services to individuals, including but not limited to barber shops, beauty parlors, cannabis counselling, dressmakers, dry cleaning, laundromats mats, shoe repair, and tailoring. This use does not include retail cannabis stores.

### LAND USE DISTRICTS

5. Part 13 [Central Business (CB) District] is amended by adding **“retail cannabis store”** as a discretionary use.
6. Part 13 [Highway Commercial (C-HWY) District] is amended by adding **“garden centre”** and **“retail cannabis store”** as discretionary uses.
7. Part 13 [General Industrial (G-1) District] is amended by adding **“garden centre”** and **“warehouse”** as permitted uses.
8. Part 13 [General Industrial (G-1) District] is amended by adding **“cannabis production and distribution facility”** and **“retail cannabis store”** as discretionary uses.

### GENERAL LAND USE REGULATIONS

9. Part 12.0.0 [Special Land Use Regulations and Provisions] is amended by adding the following:

#### 12.8.0 Cannabis Related Uses

##### 12.8.1 Retail Cannabis Store

- a. is a location where the sale of cannabis can only occur where it has been approved through a development permit for a use where it is specifically allowed in the use definition and rules;
- b. a copy of the retail cannabis licence issued by the Alberta Gaming, Liquor and Cannabis Commission shall be provided as a condition of development permit approval prior to occupancy;
- c. may not have any part of an exterior wall that is located within 100 metres of:
  - i. a parcel that contains a school;
  - ii. a parcel that is designated as school reserve or municipal and school reserve under the *Municipal Government Act*, or
  - iii. a parcel that contains a provincial health care facility.
- d. the premises must operate separately from other businesses;
- e. the maximum operating hours shall be 10:00 a.m. to 12:00 a.m.

(midnight) daily, excluding those dates of closure mandated by the Province of Alberta;

- f. the public entrance and exit to the premises must be direct to the outdoors and customer access to the premises is limited to a store-front that is visible from the street;
- g. advertising inside the premises shall not be visible from the outside;
- h. no outside storage of cannabis goods, materials or supplies shall be allowed on the site;
- i. is subject to the parking and loading requirements as set out in Section 29.1.0; and
- j. is subject to the sign control requirements as set out in Section 30.0.0.
- k. the Development Authority shall take into consideration the distance from a child care facility

#### 12.8.2 Cannabis Production and Distribution Facility

- a. is a location where the production and distribution of cannabis can only occur where it has been approved through a development permit for a use where it is specifically allowed in the use definition and rules;
- b. must possess a licence for all activities associated with cannabis growing, processing, packaging, testing, destruction, or storage as issued by Health Canada;
- c. all the processes and functions associated with the use shall be fully enclosed within a stand-alone building;
- d. must have equipment designed and intended to remove odours from the air where it is discharged from the facility as part of the ventilation system; and must be maintained in good operating condition at all times;
- e. may have an ancillary building or structure used for security purposes located on the parcel containing the use;
- f. garbage containers and waste material shall be contained within the building;
- g. is where the development authority may require, as a condition of a development permit, a Public Utility, Water and Waste Management Plan, completed by a qualified professional, that may include details on:
  - i. the incineration of waste products and air borne emission, including smell;
  - ii. the quality and characteristics of liquid and waste material discharged by the facility;
  - iii. the method and location of collection and disposal of liquid and waste material;

- iv. the mitigation of over strength sewage loading; and
- v. water conservation methods employed.
- h. is subject to the parking and loading requirements as set out in Section 29.1.0; and
- i. is subject to the sign control requirements as set out in Section 30.0.0.

10. Deleting Section 20.5.0 [Dwelling Accommodation] and replacing it with the following:

12.15.0 Mixed Use Residential / Commercial

- 12.15.1 Residential development shall not to be located below the second storey.
- 12.15.2 Residential development shall have direct access to the outside street level.
- 12.15.3 A residential use shall not be located on the same floor as a commercial use.
- 12.15.4 A retail cannabis store shall not be located in a mixed use residential / commercial development.

PARKING / LOADING

11. Part 11.23.1.0 [Table 1: Parking Requirements] shall be amended by adding/or replacing the following in alphabetical order:

Child Care Facility	1 space / employee/volunteer
Cannabis Production and Distribution Facility	1 space / 74 m <sup>2</sup> (398.28 ft <sup>2</sup> )
Retail Cannabis Store	1 space / 46 m <sup>2</sup> (602.80 ft <sup>2</sup> )

12. Part 11.23.14 [Loading Requirements] shall be amended by adding the following in alphabetical order:

Cannabis Production and Distribution Facility	1 space / 929 m <sup>2</sup> (10,000 ft <sup>2</sup> ). Minimum of one (1) space.
Retail Cannabis Store	1 space per business

13. Part 11.23.00 [Parking Loading Facilities] shall be amended by adding the following:

11.23.18 Retail Cannabis Stores shall have its own loading area separate from any other business.

11.23.19 Cannabis Production and Distribution Facilities shall have all loading stalls and docks located inside a building.

### SIGNAGE

14. Part 12.8.00.0 [Signage Control] shall be amended by adding the following:

12.8.3 Signage In considering a development application for a sign, the Development Authority shall:

- a. have due regard to the amenities of the district in which the sign is located and the design of the proposed sign and ensure that the sign does not conflict with the general character of the surrounding streetscape or the architecture of nearby buildings; and
- b. not permit a sign to be erected which promotes intolerance, hate or ridicule of any race, religion or other segment of society.

12.8.4 A Retail Cannabis Store operator may erect up to two (2) signs for the sole purpose of business identification on the same parcel as the premises.

- a. Only permanent signs related to a Retail Cannabis Store shall be permitted.
- b. Use of temporary signs related to a Retail Cannabis Store shall be prohibited.

15. This Bylaw shall come into full force and effect upon the third and final reading, and Bylaw 416-18 and any amendments thereto are hereby amended upon this Bylaw coming into effect.

**amend the following list of uses which are currently defined in Bylaw 400-17 the Village of Longview LUB:** Agricultural industry; Agriculture, extensive; Agriculture, intensive; Alcohol retail sales; Amusement establishment, indoor; Commercial Storage; Drinking Establishment; Drive-in business; Drive-in restaurant; Eating and drinking establishment; Entertainment and Cultural Establishment; Extended medical treatment facility; General commercial use; General retail establishment; Greenhouse, Commercial; Health service; Home occupation, major; Home occupation, minor; Industrial use, heavy; Industrial use, heavy petrochemical; Industrial use, light; Industrial use, medium; Medical clinic; Mixed use development; Personal Service Shops; Retail Store; Sidewalk café; Warehouse sales establishment to include where appropriate, cannabis and industrial hemp related uses.

Part 3.6 **APPLICATION REQUIREMENTS** be revised to identify when the Village will request additional information for a Development Permit application for a Cannabis Retail Store, Cannabis Consumption Establishment, or a Cannabis Production and Distribution Facility or a hemp production and distribution facility.

**READ A FIRST TIME** this \_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**READ A SECOND TIME** this \_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
MAYOR

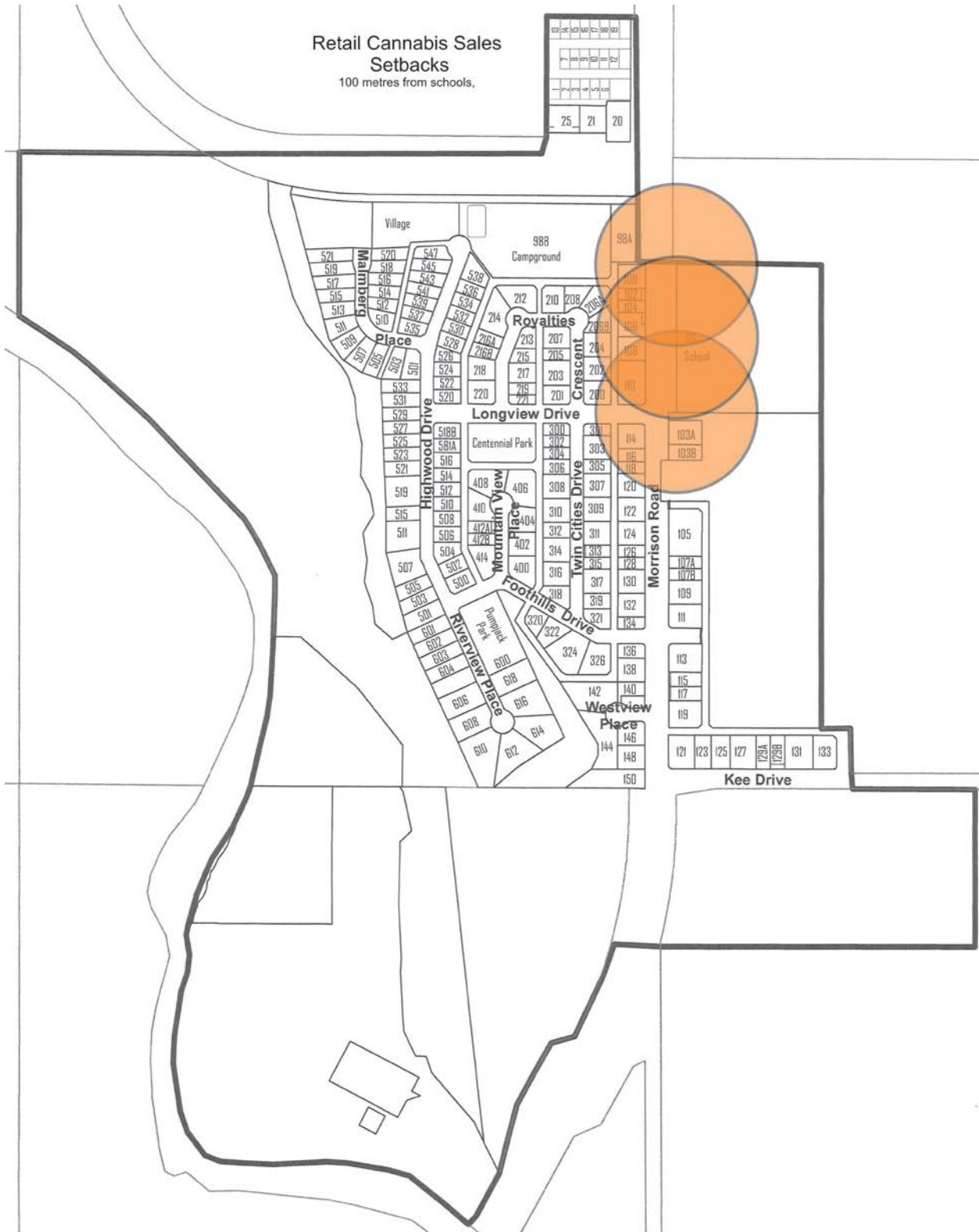
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**READ A THIRD AND FINAL TIME** this \_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

ADDENDIX A



**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

**BEING A BYLAW IN THE VILLAGE OF LONGVIEW IN THE PROVINCE OF ALBERTA TO SET BUSINESS LICENSE RATES FOR THE VILLAGE OF LONGVIEW**

**NOW THEREFORE**, pursuant to and under authority of the Municipal Government Act, R.S.A. 2000, Chapter M- 26 and amendments thereto, the Council of the Village of Longview, in the Province of Alberta, duly assembled, enacts as follows;

**WHEREAS**, the Municipal Government Act, R.S.A. 2000, Chapter M-26, authorizes Council to set various rates and fees for services provided by the Village;

**WHEREAS**, the Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 2, Division 1, Section 7(e) provides that a council may pass bylaws for municipal purposes respecting business, business activities and persons engaged in business; and

**WHEREAS**, Section 8(c) of the same provides that council may in a bylaw provide for a system of licenses, permits or approvals;

**AND WHEREAS** the Council of the Village of Longview has deemed it desirable and necessary to amend the rates and fees for Business Licenses within the Village of Longview;

**NOW THEREFORE**, the Council of the Village of Longview, duly assembled, enacts as follows:

**1. TITLE**

1.1 This Bylaw shall be cited as the Business License Bylaw.

**2. REPEAL**

2.1 Bylaw 380-15 is hereby repealed.

In this Bylaw

**3.1 DEFINITIONS**

- a) "Applicant" means a person who applies for a license or a renewal of a license required under this Bylaw;
- b) "Business" means
  - i) a commercial, merchandising or industrial activity or undertaking,
  - ii) a profession, trade, occupation, calling or employment, or
  - iii) an activity providing goods or serviceswhether or not for profit and however organized or formed, including a co-operative or association of persons;
- c) "CAO" means the Chief Administrative Officer of the Village, or a designate thereof;

**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

- d) “Cannabis” means cannabis plant, fresh cannabis, dried cannabis, cannabis oil and cannabis plant seeds and any other substance defined in the *Cannabis Act* (Canada) and its regulations and any amendments and includes edible products that contain cannabis
- e) “Cannabis Accessory” means a thing that is commonly used in the consumption or production of cannabis. A cannabis accessory includes, but is not limited to, rolling papers, or wraps, holders, pipes, water pipes, bongs vaporizer that is represented to be used in the consumption of cannabis.
- f) “Charitable or Non-Profit Organization” shall mean any person, association, or body corporate engaged entirely in charitable activities, or engaged in the promotion of general social welfare within the Municipality, all the resources of which are devoted entirely to charitable activities and not for a profit or gain and which does not confer a monetary or other benefit on its members or directors. These may include:
  - i) Religious societies or organization;
  - ii) Service clubs;
  - iii) Community, veteran, or youth organizations;
  - iv) Social, sport, or fraternal (community)organization or clubs; or
  - v) Museums, galleries, cultural organizations and educational institutions.
- g) “Council” means the Municipal Council of the Village of Longview.
- h) “Development Authority” means a person or committee appointed by Council to act as a development authority pursuant to the MGA.
- i) “Farmer’s Market” means the business of conducting a public open market at which various vendors lease and operate a stall from a person or agent for the purpose of selling goods or services or both to the public at a location approved by the Municipality.
- j) “Hawker/Peddler” means a person who moves about the Municipality selling or offering for sale, goods or services or both, from a motor vehicle or trailer or on the streets or roads or elsewhere other than at a building that is a permanent place of business.
- k) “Home occupation” means any business, occupation, trade calling or craft carried on from a residence or accessory residential building, by one or more members of a family actually occupying said residence;
- l) “Licensee” means a person, partnership or corporation who holds a valid license issued pursuant to this Bylaw;
- m) “License Inspector” means and includes the CAO, Bylaw Enforcement Officer or any other duly authorized and appointed person acting on their behalf;

**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

- n) "Mobile Vending Unit" means a mobile Motor Vehicle, trailer, or similar structure exceeding 3.3 m<sup>2</sup> (35.5 ft<sup>2</sup>) designed for preparing or offering the sale of food items or artisan products.
- o) "Mobile Vendor" means a person who sells or offers for sale food from a Mobile Vending Unit.
- p) "Motor Vehicle" shall have the meaning set out in the Highway Traffic Act, R.S.A. 2000 and amendments thereto.
- q) "Municipality" means the Municipal Corporation of the Village of Longview.
- r) "Non-profit Organization" means a person, association of persons, or a corporation, acting for charity or in the promotion of general social welfare;
- s) "Non-resident" means a person, partnership or corporation whose headquarters or business enterprise is located outside of the Village of Longview;
- t) "Peace Officer" means any member of the RCMP or any Peace Officer, or Bylaw Enforcement Officer, appointed by the Village of Longview
- u) "Person" means a sole proprietorship, a partnership or a corporation;
- v) "Premises" means any store, office, warehouse, factory, building, enclosure, yard, or other place occupied, or capable of being occupied, by any person for the purpose of any business;
- w) "Push Cart Vending Unit" means a push cart or similar mobile structure not exceeding 3.3 m<sup>2</sup> (35.5 ft<sup>2</sup>) designed for preparing or offering the sale of food items or artisan products.
- x) "Push Cart Vendor" means a person who sells or offers for sale food from a Push Cart Vending Unit.
- y) "Resident" shall mean any person carrying on business from a taxable premise within the Town.
- z) "Resident Business" means a person, partnership or corporation whose business headquarters or business enterprise is located within the Village, and pays property taxes to the Village;
- aa) "Retail Cannabis Store" means any person who carries on or operates a Business from premises in Town that displays or offers for sale Cannabis.
- bb) "Sub-Contractor" means the business of contracting to provide a special service in relation to a trade or the person or firm engaged in such business.

## **VILLAGE OF LONGVIEW**

### **BYLAW 417-18**

- cc) "Village" means the Village of Longview;
- dd) "Violation ticket" shall mean a tag or ticket whereby the person alleged to have committed a breach of a provision of this Bylaw is given an opportunity to pay a voluntary penalty to the Village in lieu of prosecution for the offenses;

#### **Necessity for License**

- 4. No person shall within, or partly within, the limits of the Village carry on, or be engaged in, any business, unless that person or their agent, has acquired and holds a valid license issued pursuant to this Bylaw.

#### **Exemptions**

- 5. Notwithstanding Section 3, no license shall be required:
  - 5.1 for a business carried on or operated by the Village or at a location operated by an official or employee of the Village, acting on behalf of the Village,
  - 5.2 for a business carried on or operated by means of a contract with the Village, if the business carried on under the contract is the only business carried on in the Village,
  - 5.3 a non-resident business whose only business activity is the supply or delivery of goods to a location within the limits of the Village,
  - 5.4 any person under the age of eighteen (18) years,
  - 5.5 by any person or business if any Statute of Canada or the Province of Alberta exempts such a person or business from requirements of municipal licensing, or
  - 5.6 for such other businesses as Council by resolution may from time to time exempt.

#### **Application**

- 6. Applications for all classifications of business licenses or their renewal shall be made in writing on the respective form prescribed in Schedule A.
- 7. Upon receipt of an application for a business license, the Licensing Officer may:
  - 7.1 approve the application and grant a business license,
  - 7.2 hold the application until such time as the applicant satisfies any requirements for a provincial license or development permit, or
  - 7.3 reject the application and refuse a business license if in the opinion of the License Inspector, the person, company, or organization is not operating in good faith, is offensive to the public, or is suspected of trying to defraud the public.

**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

8. An approved license shall not be issued until the applicant has paid the proper license fee as set out in Schedule C.

**Fees**

9. All businesses required to hold a business license pursuant to this bylaw shall pay a license fee as per the Rates Schedule C set out in this Bylaw and the classification of the business as per the provisions of this Bylaw.
10. Payment for licenses issued for a new business shall be made prior to the opening of said business.
11. Where an annual license fee is greater than one dollar, the Village may issue a license after July 1 of any license year, for one half the annual fees as set by the Rates Bylaw, if the business applying for the license has not been operating within the limits of the Village prior to July 1.

**Fee Exemptions**

12. The Licensing Officer may grant any exemption to a charitable or non-profit organization applied for herein with or without conditions, or may refuse to grant any such exemption.
13. Where an exemption is granted to an organization pursuant to Section 12, unless the exemption when granted, specifically otherwise provides, the organization shall comply with the provisions of this Bylaw relating to the business to be carried on, other than the requirement to pay a license fee.

**License Classification**

14. Where a business utilizes any type of permanent premises within, or partly within the Village excepting a residence or residential building unit, the operator of that business shall be required to obtain a Resident Business License.
15. Where a business utilizes a residence or residential dwelling unit within, or partly within the Village, the operator of that business shall be required to obtain a Home Occupation Business License.
16. Where a business has its base of operation or premises or location outside of the Village and the business activity is carried on within the Village outside of a permanent business premises or residence, the operator of that business shall be required to obtain a Non-Resident Business License.

## **VILLAGE OF LONGVIEW**

### **BYLAW 417-18**

#### **Special Provisions**

17. In addition to the general provisions of this Bylaw, those businesses listed below shall also comply with special provisions and requirements set out therein.
18. While a business may not be specifically enumerated in the provisions the business may be deemed by the License Inspector as similar in nature and operation to those specified and shall therefore follow the provisions contained therein.

#### **Construction Contractor**

19. A general contractor, with the purchase of a construction contractor's business license as per this Bylaw, shall cover all subcontractors hired by the holder of that license.

#### **Retail Cannabis Stores**

20. A Retail Cannabis Store shall adhere to all applicable Federal and Provincial legislation as they relate to retail sales of cannabis.
21. The maximum operating hours for a Retail Cannabis Store shall be 10:00 a.m. to 12:00 a.m. (midnight) daily, excluding those dates of closure mandated by the Province of Alberta.
22. The applicant for a Business Licence for a Retail Cannabis Store must provide a copy of the retail cannabis licence issued by the Alberta, Gaming, Liquor and Cannabis Commission at time of application.

#### **Farmers' Markets**

23. For the purposes of this Bylaw "Stall" shall mean a defined area within a Farmers Market.
24. The Licensee of a Farmers Market shall, upon request, provide to the Licensing Officer a current list of all stall operators.
25. The operator of a market, including farmer's markets, craft markets, or any other type of market, with the purchase of market business license, shall cover all individual retailers present at any market put on by that license holder.

#### **Mobile Vendors, Push Cart Vendors, Hawkers/Peddlers**

26. Mobile Vendors and Push Cart Vendors shall only carry on business at special event locations approved by a Licensing Officer or Licensing Inspector. Written approvals from the event organizer must accompany all business licence applications of this nature.
27. No person shall carry on business as a Mobile Vendor, Push Cart Vendor or Hawker/Peddler on private property or public property including parks, streets and

## **VILLAGE OF LONGVIEW**

### **BYLAW 417-18**

sidewalks within the Municipality unless they possess a Business Licence and a letter of permission and permit from the Development Officer.

28. Mobile Vendors and Push Cart Vendors may be permitted to conduct business within community halls, recreation centers, arenas and similar venues, on a case by case basis relative to other municipal bylaws and at the discretion of the Licensing Officer.
29. All holders of a business license for the operation of a mobile food cart or concession must park and conduct business pursuant to the Village of Longview Traffic Bylaw, or within off-road areas with express permission of the Licensing Officer.

#### **Combination License**

30. No person may operate more than one business, calling, trade or occupation from any one premises or structure without obtaining business licenses for each and every business, calling, trade or occupation carried on.

#### **Term of License**

31. The term of license issued under this Bylaw is for one year from January 1 to December 31 in each calendar year unless the license has been sooner cancelled or forfeited.

#### **Renewal and Collection of License Fees**

32. Business license renewal fees are due on or about January 1 of each calendar year.
33. If four (4) weeks from the renewal date a license renewal remains unpaid, a notice shall be issued to the previous license holder directly that:
  - a) the business license fee is to be paid immediately. The owner of any unpaid license will be subject to the penalty as outlined in Schedule D, unless the business owner advises the Village that the business has been permanently closed or is no longer providing services to residents within the Village.
  - b) if the previous license holder does not provide written notice of the business closure or discontinuance of service, a four (4) week final notice will be issued by the Village.
34. Any balance outstanding beyond eight (8) weeks from the renewal date, the previous license holder shall be assessed a penalty as set out in Schedule D. An invoice will be sent to the previous license holder directly.
35. At the expiry of the eight (8) weeks from the renewal date, the License Inspector may cause the issuance of a violation tag to be issued to the previous license holder for violations occurring during the provisions of this Bylaw.

## **VILLAGE OF LONGVIEW**

### **BYLAW 417-18**

#### **Requirement for Provincial License**

36. Every person who applies for a business license from the Village is required to be in possession of a valid provincial license where such is required by the Province of Alberta.

#### **Disclosure of Information**

37. Every person carrying on or engaged in any business in respect of which a license is required under this Bylaw, on request of a License Inspector, shall give to the Inspector all information necessary to enable them to carry out their duties.

#### **Land Use and Development Control**

38. The issuance of a business license under this Bylaw does not constitute a development approval under the Village's Land Use Bylaws. The holder of an existing business license or applying for a business license is responsible for obtaining such development approval as may be necessary.

#### **Posting of License**

39. Every license issued under this Bylaw shall be provided to the licensee who shall post the same in a conspicuous place on their business premises and whenever required to do so, by any individual, whether a License Inspector, Village employee, or member of the public, shall produce the license for inspection.

#### **Licensing Officer**

40. The power and duties of the Licensing Officer, under this Bylaw, are:
- 40.1 To administer and enforce this Bylaw;
  - 40.2 to receive and deal with all applications for business licenses under this Bylaw;
  - 40.3 to ascertain as far as reasonably practicable, that all information furnished by an applicant in connection with an application for a license is true in substance and fact,
  - 40.4 to process and make decisions on the issuance of a license, within ten (10) days of the date the application was received,
41. The CAO may from time to time appoint such persons as License Officer as may be necessary to assist in the administration and enforcement of this Bylaw.

#### **Inspection of Premises**

42. Where a business involves the occupation of a specific building or a specific location and such business is reasonably believed to require a license under this Bylaw, a Peace

**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

Officer, Bylaw Enforcement Officer, License Inspector, the CAO, or any other authorized person may inspect the building or location for any purpose under this Bylaw at all reasonable times during the license year.

**Revocation or Suspension of License**

43. The License Inspector may revoke or suspend any license issued under the provisions of this Bylaw
  - 43.1 for failure to comply with any of the conditions or regulations of this Bylaw,
  - 43.2 for failure to comply with any other Bylaw or regulation of the Village,
  - 43.3 for failure to comply with any legislation or regulations of the Province of Alberta or the Government of Canada,
  - 43.4 if in the opinion of the License Inspector the applicant or the holder of a business license intends or appears to intend to defraud or appears to have defrauded the public in any way, or
  - 43.5 if in the opinion of the License Inspector the conduct of the licensee is offensive.
44. In addition to the revocation or suspension of a non-resident business license, the License Inspector may ask assistance from a Peace Officer to escort an itinerant to the corporate limits of the Village.
45. Where a fee has been paid by cheque and such is not accepted and cashed by the bank on which it is drawn, the license will automatically be revoked.
46. If a licensee is convicted twice in any one calendar year of a breach of any of the provisions of this Bylaw, any license issued to licensee pursuant to the provisions of this Bylaw may be immediately cancelled.
47. Upon the request of the Health Inspector, the License Inspector shall suspend the license of any licensed premises concerned and shall not reinstate such license until the premises are certified fit to be used.
48. Upon a license being revoked or suspended, the Licensing Officer shall notify the licensee thereof:
  - 48.1 by personally delivery a notice; or,
  - 48.2 by mailing the notice to the place of business or residence.

**VILLAGE OF LONGVIEW**

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**Appeal**

49. When a license has been revoked, refused, suspended or authorized subject to conditions, the person so affected shall within thirty (30) days notify the CAO of his intention to appeal the said revocation, suspension, refusal or conditions:
- 49.1 by personally delivering to the CAO a written notice of appeal,
  - 49.2 by mailing to the CAO a written notice of appeal.
50. When the Licensing Officer has revoked or suspended a license and the person whose license has been revoked or suspended notifies the CAO of the intention to appeal the said revocation or suspension, the Licensing Officer shall stay the revocation or suspension pending the hearing of the appeal where in the opinion of the Licensing Officer the person whose license has been revoked does not present a danger to public safety or welfare by the continued holding of the license.
51. An appeal shall be heard by Village Council, within six (6) weeks of the receipt of the appeal.
52. After hearing the appellant and the evidence adduced, Council may:
- 52.1 confirm such refusal or revocation
  - 52.2 give conditional approval,
  - 52.3 may direct that the license be issued either conditionally or unconditionally as may be deemed expedient in the public interest, and
- the decision of Council shall be final.

**Offences and Penalties**

53. A person licensed, or required to be licensed by this Bylaw, shall comply with all provisions contained therein relative to the business in respect of which the license is issued or required.
54. Any person violating any of the provisions of this Bylaw or any of the conditions of the license granted to them, shall be guilty of an offence and liable on summary conviction to a fine as outlined in Schedule C.
55. A violation ticket may be issued by a Peace Officer or Bylaw Enforcement Officer to any person, firm or corporation who has allegedly breached any provision of this Bylaw and the said violation ticket shall require the appropriate penalty payment to the Village.
56. A violation ticket shall be deemed sufficiently served if:

**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

56.1 served personally on the accused, or

56.2 sent to the alleged offender by mail at the last available address.

57. If at any time after the expiration of the date of payment laid out on the violation tag, and up to and excluding three days prior to the court appearance on any summons issued, a person tenders payment for an offence ticket issued for contravention of any section of this Bylaw, the Village shall accept payment of the penalty in lieu of prosecution.

58. In prosecution for contravention of this Bylaw against engaging a business without a license, proof of one transaction in the business or that the business has been advertised is sufficient to establish that a person is engaged in or operates the business.

**Severability**

59. Each provision of this Bylaw is independent of all other provisions. If any provision is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

**THIS BYLAW** comes into full force and effect upon third and final reading.

**READ** a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2018 A.D.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2018 A.D.

**READ** a third and final time this \_\_\_\_\_ day of \_\_\_\_\_ 2018 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**VILLAGE OF LONGVIEW**

**BYLAW 417-18**

**SCHEDULE A**

**VILLAGE OF LONGVIEW  
BUSINESS LICENSE APPLICATION**

**BUSINESS LICENSE BYLAW 418-11  
AND AMENDMENTS THERETO**

APPLICATION TYPE:  Resident  Home Occupation  Non-Resident

SPECIAL BUSINESS TYPE (if applicable):  Construction Contractor  Market

LICENSE DURATION:  Annual  1 Month  1 Week

REGISTERED BUSINESS NAME: \_\_\_\_\_

OPERATING BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS (CIVIC): \_\_\_\_\_

(MAILING): \_\_\_\_\_

TELEPHONE No: \_\_\_\_\_ FAX No: \_\_\_\_\_

PUBLIC EMAIL: \_\_\_\_\_ WEB SITE: \_\_\_\_\_

TYPE OF BUSINESS \_\_\_\_\_

***PROVINCIAL CERTIFICATIONS (Copies may be required where applicable):***

- ▶ AMVIC (automotive sales and repairs) applicable) ▶ Provincial License (e.g. liquor license, etc. as applicable)
- ▶ Food Establishment Permit ▶ Provincial Health Inspection Certificates
- ▶ Personal Service Inspection (Esthetics, massage, tattoo, piercing, etc.)

I hereby certify all the above information to be true and correct, and further that all provincial certifications required for the operation of this business have been applied for and approved by the appropriate agency, and may be produced upon request.

▶ **SIGNATURE OF APPLICANT:** \_\_\_\_\_

DATE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

**A 10% LATE PAYMENT PENALTY SHALL BE LEVIED AGAINST BUSINESS LICENSES WHICH ARE NOT RENEWED ON OR BEFORE February 1<sup>st</sup>.**

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Business License # \_\_\_\_\_

Fees: \_\_\_\_\_

**VILLAGE OF LONGVIEW**  
**BYLAW 417-18**

**SCHEDULE B**

**FINES**

<b>Section</b>	<b>First Offence</b>	<b>Second Offence in 24 month period</b>
3. Necessity for License	\$100.00	\$200.00
22. a) Late Penalty (4 weeks)	10% of renewal fee	
23. Late Penalty (8 weeks)	25% of renewal fee +10%	
43. All Other Offences	\$250.00	\$500.00



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**VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION**

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<b>Date:</b>	November 20, 2018	<b>Agenda Item #:</b> 10.1
<b>Title:</b>	Longview Youth Group	
<b>Submitted by:</b>	Dale Harrison, CAO	

<b>Recommendation:</b>	MOVED by _____ that the Longview Youth Group be allowed to use the Community Hall and items from the kitchen for the Longview Grand Prix to be held on January 26, 2019.	
<b>Alternatives:</b>	2. Defeat above motion. 3. That discussion be tabled _____ <i>(for further information or future date).</i>	

<b>Background:</b>	The Longview Youth have hosted the Pine Block Car Race for years. It is open to all ages. They are planning for the current race and are seeking permission to use the hall.
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<b>Implications:</b> <i>Policy, Statutory Plans, Legislative:</i>	
<i>Financial:</i>	N/A

<b>Communications:</b>	
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<b>Attachments:</b>	Is the documentation severed by FOIP: <b>NO</b>
1.	none

**Schedule A**

**Application for Municipal (non-financial) Resources Assistance:**

Date of Application: 25 OCTOBER 2018

Name of Organization: LITTLE NEW YORK DAZE ASS.

Mailing Address: BOX 419- LONGVIEW- AB TEXAS

Contact Person: CAROLE MACLEOD

Phone: 403-601-1462 Fax: \_\_\_\_\_

Email: LITTLENENYORKDAZE@YAHOO.CA

**Event Information** For Profit:  Not-for-Profit:

Event Name: ANNUAL GENERAL MEETING

Event Date(s): THURSDAY 29<sup>th</sup> NOVEMBER 2018

Event Description: A.G.M.

**List of Municipal resources, staff or equipment being requested:**

- |  |  |   |
|--|--|---|
| Community Hall <input checked="" type="checkbox"/> | Hall Tables & Chairs <input checked="" type="checkbox"/> | Tents <input type="checkbox"/>                |
| Centennial Park <input type="checkbox"/>           | Park Power <input type="checkbox"/>                      | Washrooms <input checked="" type="checkbox"/> |
| Rink <input type="checkbox"/>                      | Change Rooms <input type="checkbox"/>                    |   |
| Traffic signs <input type="checkbox"/>             | Barricades <input type="checkbox"/>                      |   |

Other: \_\_\_\_\_

*For Office Use Only:*  
Decision: Approved:  Declined:   
Conditions: \_\_\_\_\_

Decision made by: \_\_\_\_\_

Decision Date: \_\_\_\_\_

**Schedule A**

**Application for Municipal (non-financial) Resources Assistance:**

Date of Application: 25 OCTOBER 2018

Name of Organization: LITTLE NEW YORK DAZE ASS.

Mailing Address: BOX 479 LONGVIEW AB. TEXAS

Contact Person: CAROLYN MCKEON

Phone: 403-601-1462 Fax: \_\_\_\_\_

Email: LITTLENENYORKDAZE@YAHOO.CA

**Event Information**

For Profit:  Not-for-Profit:

Event Name: SWEATHEART DANCE

Event Date(s): SATURDAY 9<sup>th</sup> FEBRUARY 2019

Event Description: VALENTINES DANCE

**List of Municipal resources, staff or equipment being requested:**

Community Hall   
Centennial Park   
Rink   
Traffic signs

Hall Tables & Chairs   
Park Power   
Change Rooms   
Barricades

Tents   
Washrooms

Other: \_\_\_\_\_

*For Office Use Only:*

Decision: Approved:  Declined:

Conditions: \_\_\_\_\_

Decision made by: \_\_\_\_\_

Decision Date: \_\_\_\_\_



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**VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION**

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**Agenda Item #: 10.4**

**Date:** November 15, 2018  
**Title:** Office Closure at Christmas  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village office will be closed Monday, December 24, Thursday 27, Friday 28. The office will be open to the public on Monday December 31 for payment of taxes.

**Alternatives:**

2. Defeat above motion.
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** In 2017 Council decided to close the Village Office for three days between Christmas and New Year to provide staff with extra days of in lieu of a Christmas bonus.

**Implications:**  
*Policy, Statutory*  
*Plans, Legislative:*

*Financial:* N/A

**Communications:** Notices posted at Council meetings

**Attachments:** Is the documentation severed by FOIP: **NO**

1. none



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**VILLAGE OF LONGVIEW  
REQUEST FOR COUNCIL DECISION**

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**Agenda Item #: 10.5**

**Date:** November 15, 2018  
**Title:** Office Closure at Christmas  
**Submitted by:** Dale Harrison, CAO

**Recommendation:** MOVED by \_\_\_\_\_ that the Village office will be closed Monday, December 24, Thursday 27, Friday 28. The office will be open to the public on Monday December 31 for payment of taxes.

**Alternatives:**

2. Defeat above motion.
3. That discussion be tabled \_\_\_\_\_ *(for further information or future date).*

**Background:** In 2017 Council decided to close the Village Office for three days between Christmas and New Year to provide staff with extra days of in lieu of a Christmas bonus.

**Implications:**  
*Policy, Statutory  
Plans, Legislative:*

*Financial:* N/A

**Communications:** Notices posted at Council meetings

**Attachments:** Is the documentation severed by FOIP: **NO**

1. none

In 2017 the Office closed for a few days to give the staff an extended break at Christmas. Tax payments made on Jan 2 or 3 where applied without penalty to the residents.

### 2017 Days the Office Closed at Christmas

	17	18	19	20	21	22	23
12/17 - 22							
	24	25	26	27	28	29	30
12/24 - 29				2017 Christmas Break			
	31	Jan 1, 18	2	3	4	5	6
12/31 - 1/5				9:00am Annexation c			

If council desires to do the same thing this is the proposed office closure. The Office would be open Dec 31 for taxes. Any payments in January would be applied after the penalty is assessed.

### 2018 Days the Office Closed at Christmas

	16	17	18	19	20	21	22
12/16 - 21			10:00am Longview W1				
	23	24	25	26	27	28	29
12/23 - 28		Christmas Closure			Christmas Closure		
	30	31	Jan 1, 19	2	3	4	5
12/30 - 1/4							

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**VILLAGE OF LONGVIEW**  
**FOR INFORMATION**

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**Agenda item**      10.5

**Date:**            Nov 20, 2018

**Title:**            Crosswalk Update

**From:**           Dale Harrison, CAO

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RE: CROSSWALK LIGHTS

The pedestrian activated crosswalk lights at Tim Hortons in Black Diamond were installed and paid for by the Town of Black Diamond. The cost was approximately \$13,000. Permission had to be obtained from Alberta Transportation.

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**VILLAGE OF LONGVIEW  
FOR INFORMATION**

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**Agenda item**      10.6

**Date:**            Nov 20, 2018

**Title:**            Social Media Response

**From:**           Dale Harrison, CAO

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Administration sent an email out to 14 smaller communities requesting information on policy and practises of dealing with negative Social media posting with inaccurate information. The following is the responses so far.

**Nobleford's position on this: We post this on fb.**

*The Town occasionally gets inquiries as to why we do not respond to FB messages, or discussion posted on other FB sites such as "Nobleford community matters, or swap and buy".*

*The Town does not monitor these or other sites, and does not sanction the accuracy or the statements made. Much of the information posted about Town of Nobleford on these sites is incorrect.*

*The Town does post information on TOWN OF NOBLEFORD facebook page and on nobleford.ca web site.*

*It is best for you to directly contact the Town Administration if you want correct information. Stop by the office at 906 Highway Avenue, Phone 403 824 3555 or email [admin@nobleford.ca](mailto:admin@nobleford.ca). Phone message service is not available.*

**Village of Coutts response:**

*Interesting. If I see something that is not appropriate, I block it.  
We don't have policy though, if you adopt one, I'd be interested to see it.*