

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held on Tuesday, March 16, 2021

To be held electronically at 6:30 p.m. as posted on website

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATIONS

A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) days immediately preceding the meeting at which it is to be presented.

4.0 CORRESPONDENCE FROM RESIDENTS

5.0 MINUTES

- 5.1 Minutes Regular Council Meeting – Feb 16, 2021
- 5.2 Minutes of Committee of the Whole – March 3, 2021

6.0 ACTION ITEM REPORT

- 6.1 Action Item Report – from COW March 3, 2021

7.0 REPORTS

- 7.1 CAO Report –
- 7.2 Public Works Report –
- 7.3 Council Reports

8.0 FINANCIAL REPORTING

- 8.1 Bank Reconciliation
- 8.2 Accounts Payable Cheque Register January
- 8.3 YTD Budget to Actual Revenue & Expenses

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

- 10.1 Bylaw 433-20 Council Procedure – 3rd Reading

11.0 BUSINESS

- 11.1 RFD – FCSS Covid Grant balance
- 11.2 RFD – ARC Request for funding
- 11.3 RFD – Appointment of Auditors for 2020 yearend
- 11.4 RFD – Wastewater Lagoon Survey
- 11.5 RFD – Spring Leadership Caucus

12.0 CORRESPONDENCE

- 12.1 Crowsnest Pass – RCMP vs Provincial Police Force
- 12.2 Town of High River – Update on Coal Policy

13.0 CLOSE MEETING

18(1)(d) labour relations or employee negotiations

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

14.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, February 16, 2021
Zoom online, commencing at 6:30 p.m.

PRESENT	Mayor Kathie Wight Deputy Mayor Christina Weir Councillor Len Kirk Chief Administrative Officer Dale Harrison
PUBLIC IN ATTENDANCE	8 people online
CALL TO ORDER	Mayor Wight called the meeting to order at 6:30 p.m.
AGENDA Resolution 020-21	Moved by Deputy Mayor Kirk that the agenda be accepted as presented. CARRIED
DELEGATIONS	None
CORRESPONDENCE FROM RESIDENTS	Email from Twin Cities Hotel re: Easement
MINUTES OF PREVIOUS MEETINGS	Minutes of January 19, 2021 Public Hearing Minutes of Jan 19, 2021 Regular Council Meeting Minutes of Feb 4, 2021 Committee of the Whole
Resolution 021-21	MOVED by Deputy Mayor Kirk that Minutes of Jan 19 Public Hearing, Jan 19, 2020 Regular Council Meeting, Minutes of Feb 3, 2021 Committee of the Whole be adopted as amended. CARRIED
ACTION ITEMS	CAO presented Action Item List from the Feb COW Meeting
REPORTS	
<i>CAO Report</i>	CAO Harrison summarized the report submitted to Council as presented.
<i>Public Works Report</i>	Jan 30 – Feb 15 not in agenda package – emailed to Council for review
<i>Council Reports</i>	Councillor Weir – <ul style="list-style-type: none">• EDC – Farmers market<ul style="list-style-type: none">○ Solar project funding• AUMA Webinar on Policing• School – time to register for Kindergarten<ul style="list-style-type: none">○ Chrome books are in, washer & dryer○ Huge jump in insurance from 579,000 to 2.2 mil/ one time help from Kenny of 896,000.○ Received donations to facilitate new books in library / each grade choose books they wanted.○ Fawna Bews resigned. Deputy Mayor Kirk – Talked to lawyer on conflict of interest <ul style="list-style-type: none">• MGA – Conflict of interest 170-174 Pecuniary interest• County Fire Chief – writing new fireworks bylaw<ul style="list-style-type: none">○ Province took away authority for fireworks

MINUTES OF THE REGULAR MEETING
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- Turner Valley – updated – no sales and no setting off in TV
- Need permit to set off – neighbour on either side must agree
- FRESC Meeting – Feb 21

Mayor Wight

- Westwinds
 - Applied for grants
 - Reduce scale for Darcy project
- Mayors & Reeves
 - MP Martin Shield – Covid, vaccines, travel restriction, economic recovery, maybe spring election, seasonal workers returning to Canada
 - Craig Snodgrass presentation
- AUMA possible increase in property taxes
 - Webinar on Policing
 - RCMP negotiating pay raise

Resolution 022-21

MOVED by Mayor Wight that the reports be accepted as presented.

CARRIED

FINANCIAL REPORTS

Bank Reconciliation – January, 2020
Accounts Payable Cheque Register – January, 2020
Variance Report – YTD
Year End- Budget to Actual

Resolution 023-21

MOVED by Deputy Mayor Kirk that the Financial Reports be accepted as presented.

CARRIED

QUESTION PERIOD

Trudy – Credit Cards – explained who has cards, amounts on cheques

BYLAWS

**Bylaw 433-20
Council Procedure
Resolution 024-21**

MOVED by Mayor Wight that Bylaw 433-20 Council Procedures receive 2nd reading as amended.

CARRIED

BUSINESS

**11.1 – RFD
Westwind Habitat
for Humanity
Funding Request
Resolution 025-21**

MOVED by Mayor Wight that request for funding from Westwinds / Habitat for Humanity be received for information

CARRIED

**11.2 – RFD Solar
Project Funding
Resolution 026-21**

MOVED by Councilor Weir that Council provide \$4,000 for the Solar Project to do Fortis Power Study from General operating Reserve.

CARRIED

MINUTES OF THE REGULAR MEETING
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11.3 – RFD ICF Foothills County Resolution 027-21	MOVED by Mayor Wight that the Village enter into the Inter-municipal Collaborative Framework as presented to Council. CARRIED
11.4 – RFD FCSS Covid Grant Resolution 028-21	MOVED by Mayor that the Village table CSS Covid grant discussion to March COW CARRIED
11.5 – RFD Covid-19 MOST Grant Resolution 029-21	MOVED by Councillor Weir that the Village table MOST Covid grant discussion to March COW CARRIED
CORRESPONDENCE	none
CLOSE MEETING Resolution 030-21	MOVED by Mayor Wight 5-minute recess then to close the meeting under FOIP 18(1)(c) proposed or pending disposition of property at 9:08 p.m. CARRIED
Resolution 031-21	MOVED by Mayor Wight to come out of close meeting at 10:10 p.m. CARRIED
Twin Cities Hotel Lease Resolution 032-21	MOVED by Mayor Wight that administration send a letter to property owner in regards to drafting a short-term lease agreement for the whole property. CARRIED
Council Mediation Resolution 033-21	MOVED by Councillor Weir the Mayor contact Sarah for a grant to facilitate mediation. CARRIED
ADJOURNMENT Resolution 034-21	MOVED by Mayor Wight to adjourn the meeting at 10:18 p.m. CARRIED

Mayor

CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, March 3, 2021
held electronically commencing at 6:30 p.m.

PRESENT

Mayor Kathie Wight
Deputy Mayor Len Kirk
Councilor Christina Weir

CAO Dale Harrison

Rick Sauliner
Will Scheerhoorn

**PUBLIC IN
ATTENDANCE**

3 online

CALL TO ORDER

Mayor Wight called the meeting to order at 6:30 p.m.

AGENDA

Add: Treaty recognition

MOVED by Councilor Weir that the Agenda be accepted as amended.

Resolution 035-21

CARRIED

DELEGATION

Rick Sauliner – Foothills County Fire Chief
Will Scheerhoorn – Battalion Chief – Inspector

- Fireworks permits available online
- Discussion on Foothills Fireworks Bylaw
- Gully burn

ITEM ACTION LIST

CAO went over Action Item List

**CAO REPORT TO
COUNCIL**

CAO highlighted Items from Report

BUSINESS

Communication Policy

Reviewed and amended up to page 10 - defer rest to next April COW

Lagoon Survey

Administration to find additional quotes on survey of lagoon.

Covid CSS

Discussed a few options for use of funds and who would administer and disburse. It was suggested Council have a Zoom meeting with FCSS Coordinator

MOST Covid Grant

Discuss on how to finalize the application for the use of the funds to ensure expenses are fully accounted for according to their criteria.

Fireworks Policy

Review draft Foothills fireworks bylaw – April COW meeting

**Treaty Land
Acknowledge**

Treaty 7 acknowledgement on website. Councillor Weir to send wording to administration

ADJOURNMENT

Resolution 036-21

MOVED by Mayor Wight to adjourn the meeting at 9:23 p.m.

CARRIED

NO	ACTION DESCRIPTION	OWNER	DATE ASSIGNED	DATE DUE	STATUS
1	Look into transfer of liability from Malmberg to Village.	Dale	03-Jun		\$3,000 Survey and land titles legal fees
2	Internet service for the hall	Dale	16-Jun		Contacted IT provider in Calgary for point to point pricing
3	Installation cost of Sound system	Dale		Dec COW	Two contractors at \$5,000
4	Twin Cities lease	Dale	16-Feb		Awaiting lease from Twin Cities
5	Contact Monica - Strategic Plan progress	Dale	16-Feb		Draft copy is supposed to be delivered to office March 22nd for review. March 29 for FCSS needs study.
6	Plebesite - returning officer - Susan Bogart	Dale	16-Feb		Village would pay for ballots, separate ballot box and scrutiners.
7	Sent Council emails from AB Trans - Electronic Signs	Dale	03-Mar		Forward Signs Policy from AB Transportation Post COW
8	request quotes Sewage Lagoon survey	Dale	03-Mar		Request & received quote from Hydrasurveys
9	request quotes Sewage Lagoon survey	Dale	03-Mar		Request quote from Lambourne Environmental
10					
11					
12					
13					
14					
15					



VILLAGE OF LONGVIEW
CAO REPORT TO COUNCIL

TO: Council
FROM: Dale Harrison
SUBJECT: CAO Report from Feb 26-Mar 11, 2021
DATE: March 16, 2021

Development:

- Eastlink request permission to reroute underground line at Longview & Highwood
- 2 Development permits apps for new houses, 1 garage, 1 seacan, 1 commercial building.
- Subdivision application
- Fortis – UROW Agreement
- New power pole location at Hall
- Talked with two possible developers for Village land by skating rink
- Larger development requiring ASP

Office

- Write article for newsletter and review editing
- Alternative location for Farmers Market
- Connected with Strategic Plan and Needs Study contractor
- Letter of Engagement auditors, fraud detection
- Register UROW for Village water
- Contact MA in regards to emails

Finance

- Grant Application – Municipal Affairs
- Auditors in office two days – answer questions, find documents
- Research costs for Peace Officer

Council

- Review history ARC expenses – for funding request
- Receive & Review Foothills Fireworks Bylaw
- Contact TV & Foothills about streaming video
- COW Meeting, minutes, action Item List
- Goats versus gully burn
- Prep for MPC

Public Works

- Arrange replacement windshield on truck
- Provide rides to and from windshield replacement
- Fortis – tree trimming around power lines on Village property
- Contact two companies for quote on wastewater lagoon survey

Covid-19

- Received AB Trans approval for electronic sign
- CSS grant increased by \$5,000 with 3-6 month extension

Solar

- Applying for new MCCAC grant requiring utility history for 2019 7 2020

Feb 16

Daily routine, Snow removal (Campground washrooms, EV Charging station, Intersections)

Feb 17

Daily routine, Snow removal (Office, HWY intersections, Parking lots, Shop and WTP) Take skid steer to shop to check over.

Feb 18

Daily routine, Snow removal (Curbs and Sidewalks) Check over truck and dump trailer.

Feb 19

Daily routine, Snow removal (Office) Garbage Pick-up, Clean out storm drains, Pick-up cleaning supplies for WTP.

Feb 22

Daily routine, Pump out holding tank at WTP, Move skid steer to town, Scrape intersections.

Feb 23

Daily routine, Snow removal (Office, Sidewalks, Parking lots, Push back snow at 605 Riverview for snow removal)

Feb 24

Daily routine, Re-wire power pack remote on dump trailer, Remove snow piles from Community hall and Fire Hydrant at 121 Kee Dr.

Feb 25

Daily routine, Push back snow piles at 605 Riverview Pl, Scrape intersections, Check over truck and dump trailer.

Feb 26

Daily routine, Garbage pick-up, Level 2 safety check on truck and dump trailer by Provincial sheriffs.

Truck 249 km

Kubota 5 hrs

skid steer 19 hrs

A handwritten signature in blue ink, appearing to read "Justin Cameron". The signature is written in a cursive style with a large initial 'J' and 'C'.

**VILLAGE OF LONGVIEW
BANK RECONCILIATION
February 28, 2021**

General Ledger ATB

Balance at	General account	\$966,863.91	
	RecBoard account	\$15,479.35	
	Light Up account	\$2,222.34	
	Memorial Garden account	\$10,778.70	
	Total Bank in GL		\$995,344.30
	charges outstanding in GL		
	deposit outstanding in GL	\$ 2,192.72	\$ 2,192.72
Adjusted Balance	February 28, 2021		<u>\$997,537.02</u>

ATB General Bank Account

Balance	February 28, 2021		<u>\$1,007,091.75</u>
Less:	Outstanding Cheques	(9,554.73)	
	cancelled cheque		
Plus:	Outstanding Deposit in Bank		(\$9,554.73)
Balance at	February 28, 2021		<u>\$997,537.02</u>
difference			<u>\$0.00</u>

	Total on Deposit		<u>\$997,537.02</u>
Less:	MSI Grant	\$43,070.77	
	FGTF Grant	\$0.00	
	AUMA Grant	\$0.00	
	WTP additions project	(\$1,125.50)	
	WTP instruments	(\$33,201.38)	
	Solar Project	\$0.00	
	FCSS Covid 19 (community)	\$5,100.48	
	FCSS Covid 19(relief)	\$33,273.85	
	Reserves	\$481,685.83	
	held for rec board	\$15,479.35	
	held for lightup	\$2,222.34	
	held for memorial garden	\$10,778.70	
	Restricted Funds		\$557,284.44
	Balance for Operations		\$440,252.58

Village of Longview

Cheque Listing For Council

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
202100033	2021-02-02	AMSC Insurance Services Ltd.	38328	PAYMENT 2021 PREMIUMS	12,177.93	12,177.93
202100034	2021-02-02	Foothills County	IVC0000028213 IVC0000028233	PAYMENT FIRE COST SHARE 4TH QTR WATER SERV. COSTS	3,897.71 23,337.96	27,235.67
202100035	2021-02-02	Telus Communications	20210120	PAYMENT RE JAN 20 STATEMENT	279.83	279.83
202100036	2021-02-02	Telus Mobility	20210127	PAYMENT PER JAN 27 STATEMENT	218.54	218.54
202100037	2021-02-10	Alberta One-Call Corporation	in165015	PAYMENT JAN NOTIFICATIONS	19.85	19.85
202100038	2021-02-10	ATB Financial Mastercard	20210204	PAYMENT MISC INV TO FEB 4	913.77	913.77
202100039	2021-02-10	Caumartin, Justin	20210215	PAYMENT FEB ALLOWANCE	65.00	65.00
202100040	2021-02-10	Eastlink	14975262	PAYMENT RE FEB 3 STATEMENT	31.50	31.50
202100041	2021-02-10	Folkard, June	20210215	PAYMENT FEB ALLOWANCE	65.00	65.00
202100042	2021-02-10	Foothills Regional Service Commission	00028076	PAYMENT JAN GABAGE DISPOSAL	428.00	428.00
202100043	2021-02-10	Longview Fas Gas	20210201	PAYMENT JAN FUEL	344.00	344.00
202100044	2021-02-10	Majchrowski, Nicki	20210215	PAYMENT CLEANING	830.00	830.00
202100045	2021-02-10	MPE Engineering Ltd	2530-001-01-31 2530-010-01-25	PAYMENT JAN GENERAL ENGINEERING WTP PHASE 2 ADDITIONS	477.75 1,181.78	1,659.53
202100046	2021-02-10	Ramtech Environmental Products	3610-E158 3651-E190	PAYMENT TROUBLESHOOT UV REACTOR SERVICE AGREEMENT TO JUNE 21	983.29 1,470.00	2,453.29
202100047	2021-02-23	Alberta Municipal Services Corporation	21-1037350	PAYMENT STATEMENT DATE FEB 6	5,478.57	5,478.57
202100048	2021-02-23	AMSC Insurance Services Ltd.	0168-42,560	PAYMENT MARCH COVERAGE	673.33	673.33
202100049	2021-02-23	Eastlink	15052731	PAYMENT FEB 10 STATEMENT	141.70	141.70
202100050	2021-02-23	Foothills Regional Emergency Services Commission	2021-18	PAYMENT 2021 FIRE DISPATCH SERVICE	2,416.09	2,416.09
202100051	2021-02-23	Government of Alberta, Land Titles	20210211	PAYMENT TITLE 201069570	10.00	10.00
202100052	2021-02-23	Gran Lee Electric Ltd.	306	PAYMENT VALVE TROUBLESHOOTING	357.00	357.00
202100053	2021-02-23	Iron Mountain Canada Operations ULC	dhyb230	PAYMENT 2020-12-20TO20210126 SHREDDING	143.15	143.15
202100054	2021-02-23	Marigold Library System	11195965	PAYMENT 2021 LEVY	1,915.68	1,915.68
202100055	2021-02-23	Matrix Solutions Inc.	244554	PAYMENT JAN WATER MONITORING	504.24	504.24
202100056	2021-02-23	MTK Contruccion		PAYMENT		3,097.50

Village of Longview

Cheque Listing For Council

2021-Mar-11
8:21:00AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
202100056	2021-02-23	MTK Contruccion	165	REPAIR FILL STATION VALVE	3,097.50	3,097.50
202100057	2021-02-23	MUNIWARE Municipal Info Systems	20202260	PAYMENT MARCH SUPPORT	298.99	298.99

Total 61,758.16

*** End of Report ***

Village of Longview
YTD Council Summary February

General Ledger	Description	2020 YTD Budget	2020 YTD Actual	2021 YTD Actual
TOTAL General Revenue		(93,915.44)	11,156.47	(12,050.73)
TOTAL Legislative Reveue		(1,919.34)	0.00	0.00
TOTAL Administrative Revenue		(8,461.02)	(1,707.30)	(8,247.50)
TOTAL Protective Services Reve		(6,083.34)	(10,048.00)	(1,837.00)
TOTAL Emergency Services Reven		0.00	0.00	0.00
TOTAL Public Works Revenue		0.00	0.00	0.00
TOTAL Roads & Street Lights Re		(3,083.34)	(10.33)	0.00
TOTAL Water Services Revenue		(18,658.34)	(2,146.28)	(1,824.39)
TOTAL Wastewater Services Reve		(13,364.34)	105.29	0.00
TOTAL Solid Waste Services Rev		(3,182.66)	(10.75)	0.00
TOTAL FCSS Revenue		(1,679.66)	(2,459.00)	(1,640.00)
TOTAL Plan & Dev Revenue		(833.32)	(867.60)	(179.60)
TOTAL Parks / Rec Revenue		0.00	0.00	0.00
TOTAL Camp Info Centre Revenue		(2,666.00)	0.00	0.00
TOTAL Community Hall Revenue		(333.34)	(280.00)	0.00
TOTAL Rec Board Revenue		(2,088.66)	0.00	0.00
TOTAL REVENUE		(156,268.80)	(6,267.50)	(25,779.22)

Village of Longview

YTD Council Summary February

General Ledger	Description	2020 YTD Budget	2020 YTD Actual	2021 YTD Actual
	TOTAL General Expenses	23,860.16	2,382.32	8,346.37
	TOTAL Legislative Expenses	4,007.00	1,174.58	1,522.47
	TOTAL Administration Expenses	46,747.48	57,720.51	43,346.73
	TOTAL Protective Services Expe	3,371.98	10,123.35	35.86
	TOTAL Emergency Services Expen	1,833.34	0.00	0.00
	TOTAL Public Works Expenses	13,815.98	12,597.37	10,090.04
	TOTAL Roads & Street Lights Ex	3,000.00	1,567.77	2,084.29
	TOTAL Water Services Expenses	20,522.34	958.46	7,429.52
	TOTAL Wastewater Services Expe	15,673.82	512.76	456.93
	TOTAL Solid Waste Expenses	1,166.66	589.42	428.00
	TOTAL FCSS Expenses	2,932.32	69.95	0.00
	TOTAL Planning and Developemnt	665.32	0.00	0.00
	TOTAL Parks / Rec Expense	598.66	104.90	102.98
	TOTAL Campground Info Centre E	5,654.30	742.49	699.10
	TOTAL Community Hall Expenses	2,894.66	1,318.17	1,199.81
	TOTAL Library Expenses	1,038.34	2,133.58	2,118.03
	TOTAL Rec Board Expenses	2,273.66	60.00	180.00
	TOTAL EXPENSES	150,056.02	92,055.63	78,040.13
P	NET DEFICIT (Surplus)	(6,212.78)	85,788.13	52,260.91

*** End of Report ***

**VILLAGE OF LONGVIEW
BYLAW NO. 433-20
COUNCIL PROCEDURES**

BEING A BYLAW OF THE VILLAGE OF LONGVIEW, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE PROCEDURE AND CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS

WHEREAS the Municipal Government Act, R.S.A. 2000, Chapter M-26, and amendments thereto, provides that a council may pass bylaws in relation to the procedure and conduct of Council and committees established by Council, and may regulate the conduct of Councillors and members of committees established by Council; and

WHEREAS the Council of the Village of Longview considers it desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council Committee meetings in the Village of Longview;

NOW THEREFORE the Council of the Village of Longview, duly assembled, enacts as follows:

Citation

1. This bylaw may be cited as “Council Procedure Bylaw.”

Definitions

2. In this bylaw
 - a. “Administrative Inquiry” means a request from Council, a Councillor or a member of a Committee of Council, or a resident of the municipality to the administration, for the future provision of information and report;
 - b. “Agenda” means the statement of the order of business to be discussed;
 - c. “Bylaw” means a bylaw of the Village of Longview
 - d. “CAO” means the Chief Administrative Officer or their delegate, for the Village of Longview;
 - e. “Committee” means any committee, board, or task force created by bylaw or resolution of the Council in the Village of Longview;
 - f. “Committee of the Whole” means a meeting that permits Council to function informally and with freedom of debate provided that any and all decisions are to be referred to a regular or special meeting of Council;
 - g. “Council” means an elected official of the Village of Longview;
 - h. “Delegation” means a person that has the permission of Council to appear before Council, or before a committee of Council, to provide pertinent information and views about a subject before Council or committee of Council;
 - i. “Member” means a Councillor or a person at large appointed by Council to a committee of Council;
 - j. “Meeting” means a meeting of Council or a committee of Council;

- k. "Point of Order" means a demand by a member that the presiding officer at a meeting enforce the rules of the procedure;
- l. "Point of Privilege" means a request made to the presiding officer of Council on any matter related to the rights and privileges of Council or individual Councilors and includes: the organization or existence of Council, the conduct of members, the conduct of employees or members of the public in attendance at the meeting;
- m. "Presiding officer" means
 - i. in the case of a Council meeting, the Mayor or Deputy Mayor of the Village of Longview; or
 - ii. in the case of meeting of a committee of Council, the individual appointed as the chair of that committee.
- n. "Public" means any person who is a resident or business operator in the Village of Longview.
- o. "Public Hearing" means a meeting of Council convened to hear matters pursuant to the *Municipal Government Act*, and any other Act, or any other matter at the direction of Council;
- p. "Question Period" means the portion of a meeting where a person may address Council.
- q. "Request for Decision" is the means by which a member or administration brings business before Council;

Applicability

- 3. This bylaw applies to all the public, members and staff attending meetings of Council and committees of Council of the Village of Longview.

Mayor and Deputy Mayor

- 4. The position of Mayor and Deputy Mayor shall be one (1) year in duration and chosen during the annual Organizational Meeting of Council.

Council Meetings

- 5. Regular meetings of Council shall be held at a location and on a day and at a time to be set by resolution at a Council meeting at which all the Councilors are present. When the meeting day falls on a statutory holiday, the meeting shall be held on the following day which is not a statutory holiday, unless otherwise set by resolution of Council.
- 6. If only the public will be present at the Council Chambers in the Village's Council Chambers and all Council members are participating by way of electronic communication, notice shall be posted in the Municipal Office, and on the Municipal Website 24 hours prior to the meeting, indicating the way the meeting will be conducted.

7. Special meetings of Council shall be scheduled by Council in accordance with the provisions of the Municipal Government Act.

Meeting through Electronic Communications

8. Council members may attend a Council meeting by means of electronic communication. Acceptable alternatives include using a telephone with conference call capabilities (speaker), ensuring that dialogue is available for both parties; using a personal computer; or other means as technology advances.
9. A Council member may attend regular or special Council meetings by means of electronic communication a maximum of three (3) times per calendar year, unless otherwise approved by the Mayor.
10. A Council member shall be permitted to attend a meeting using electronic communication if the location is able to support its use, ensuring all Council members participating in the meeting are able to communicate effectively.
11. A Council member attending a meeting via electronic communications is deemed to be present at the meeting for whatever period the connection via electronic communications remains active.
12. The Mayor, Deputy Mayor or Presiding Officer shall announce to those in attendance at the Council meeting that a Council member is attending the meeting by means of electronic communications.
13. When a vote is called, Council members attending the meeting by means of electronic communications shall be asked to state their vote only after all other Council members present at the meeting have cast their votes by a show of hands.
14. When a Council member attends Closed Meeting session, they will be required to confirm their attendance in the Closed Meeting session alone, in keeping with the definition in this bylaw of "Closed Meeting", by providing a statutory declaration or affidavit sworn or declared before the Legislative Services Manager, a Commissioner for Oaths prior to the next regular Council meeting.

Quorum

15. A majority of Councilors constitute a quorum for a Council meeting and for a meeting of the Committee of the Whole. If a quorum is not present within fifteen (15) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting.
16. Meetings of Committees of Council require a quorum of 50% of all members in order to conduct a meeting. If a quorum is not present the members present shall make a record of their attendance and stand adjourned to the next scheduled meeting date.

Conduct of Council Meetings

17. Each member or delegate shall address the Council through the presiding officer but shall not speak until recognized by the presiding officer.
18. When addressing Council a member, delegate or the public shall:
 - a. not address Council without permission;
 - b. remain orderly and quiet;
 - c. not carry on a private conversation;
 - d. not shout, raise his/her voice or use offensive, disrespectful, or unkind words in referring to any member, or to any official or staff member of the Village or any member of the public;
 - e. not reflect on any vote of Council except when moving to rescind it and shall not reflect on the motives of the members who voted on the motion, or the mover of the motion;
 - f. not applaud or otherwise interrupt any speaker or action of the Members, or any other person addressing Council.
 - g. assume personal responsibility for any statement he quotes to Council or upon request of Council shall give the source of the information.
19. The presiding officer may rule any member out-of-order for failing to observe any of the restrictions in section 18.
20. A member called to order or ruled out-of-order shall immediately cease to speak, but may afterwards explain, and the Council, if appealed to, shall decide on the point of order without debate; if there is no appeal, the decision of the presiding officer shall be complied with.
21. The presiding officer may expel from a meeting any member, delegate, or any person from the public, who disturbs the proceedings of that meeting.
22. The presiding officer may request an RCMP or Peace Officer to remove the person expelled if the person refuses to leave.
23. In all cases not provided for in this bylaw, the "Revised Robert's Rules of Order" shall be followed and in such cases the decision of the presiding officer shall be final and accepted without debate.
 - a. In the event of conflict between the provisions of this bylaw and the "Revised Robert's Rules of Order," the provisions of this bylaw shall apply.

Council Resolutions

24. A resolution may be withdrawn at any time before voting, subject to no objection from any member.
25. The following resolutions are not debatable by Council:
 - a. adjournment,
 - b. recess,
 - c. question of privilege,

- d. point of order,
 - e. limit debate on the matter before members,
 - f. division of a question,
 - g. refer,
 - h. postpone the matter to a time certain.
26. A motion to refer shall include
- a. the terms on which the matter is being referred;
 - b. the time when the matter is to be returned;
 - c. whatever other explanation is necessary as to the purpose of the motion;
27. A motion to postpone any matter shall include
- a. the time at the present meeting or the date of a future meeting to which the matter is to be postponed, or
 - b. a provision that the matter is to be postponed indefinitely.
28. A member may move a motion to adjourn a meeting at any time, except when
- a. another member has the floor,
 - b. a call for a vote has been made,
 - c. the members are voting
 - d. the meeting is a Closed Meeting
 - e. a previous motion to adjourn has been defeated and no other intermediate proceedings have taken place
29. When a motion is under debate, no new motion shall be received other than a motion to:
- a. refer to some other party for consideration,
 - b. withdraw the motion,
 - c. amend the motion,
 - d. postpone the motion, or
 - e. call the question.
30. When a member wishes to amend a motion prior to the question being called,
- a. only one amendment at a time shall be presented to the main motion. When the amendment has been disposed of, another may be introduced,
 - b. all amendments must relate to the motion being discussed in the main motion and shall not so substantially alter the motion so as to change the basic intent or meaning of the main motion. The presiding officer shall rule on disputes arising from amendments.
 - c. an amendment proposing a direct negative is out of order,
 - d. a sub-amendment (amendment to an amendment) shall not enlarge the scope of the amendment, but should only deal with matters not covered by the amendment,
31. A motion to reconsider a motion shall:
- a. only be made at the same meeting as the original motion,
 - b. only be made by a councilor on the prevailing side of the issue involved,

- c. not be reconsidered more than once at anyone meeting of Council,
 - d. be decided by a majority of the members of Council present, and
 - e. not be allowed on a motion of adjournment.
32. A motion to rescind a previous motion of Council shall:
- a. be offered at any time subsequent to the meeting at which the original motion was passed,
 - b. be made by any member,
 - c. be provided for by a request for decision that is included as an item on the agenda and delivered to the members before the meeting at which is to be discussed.
33. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding officer so directs.
34. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
35. A motion to proceed to a vote will not require a seconder.
36. If any member wishes to have a recorded vote, the request for the recorded vote must be made prior to the vote being taken.
37. A member who disagrees with the announcement made of the result of a vote may immediately object to the declaration and the vote shall be retaken.

Bylaws

38. A motion and subsequent vote of the first reading of a bylaw shall be decided without amendment or debate.
- a. Debate the substance of the bylaw, and
 - b. Propose and consider amendments to the bylaw
39. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated into the bylaw.
40. When all amendments have been accepted or rejected, the motion for second reading of the bylaw as amended shall be put to the question.
41. Proposed bylaws may be referred to administration, committees or special task forces at any time prior to third reading.

Public Question Period

42. Prior to the Bylaw and Business Discussion of a Council Meeting a Question Period as approved by Council.
43. Any such public discussion shall be regulated as follows:
- a. Any resident of the Village of Longview may speak to any matter on the agenda of the current Council meeting, and

- b. Any resident may speak on any one topic on the agenda for no longer than five (5) minutes, after which Council may ask questions of the speaker.
 - c. Any resident may speak on more than one topic as long as all topics meet the requirements of subsections a. ~~through~~ and b. done alternately to provide opportunities for others to ask questions.
44. Online meetings – participants must unmute their microphone, raise their hand **or turn their video on** to be acknowledged by the chairperson prior to starting any question.
45. AT NO TIME shall a questioner, Council member, delegation or administration enter into a debate during the question period of the agenda.
46. If an immediate answer is not available, the questioner will be given a reply through the CAO, or as Council may determine, as soon as possible.
47. The total time given for public discussion shall be fifteen (15) minutes.
- a. If the public discussion requires more time, any individuals may request at that time to have their discussion scheduled into the next Council meeting as per section **55** of this bylaw.

Public Hearings

48. At the commencement of a Public Hearing, the presiding officer shall, in the following order:
- a. state the matter to be considered at the hearing,
 - b. inform those present of the procedure which shall be followed in hearing the respective submissions,
 - c. request that administrative staff present a report on the issue at hand,
 - d. allow the applicant, and/or their representatives(s), up to ten (10) minutes to present their position, exclusive of the time required to answer questions put to the applicant by a member, unless granted at time extension by Council, and
 - e. allow members to ask questions of administrative staff and the applicant.
49. Any person or group who claims to be affected by the subject matter of the Public Hearing shall be afforded an opportunity to speak for a period not exceeding five (5) minutes, exclusive of time required to respond to questions put to the speaker by a member, and shall be called in the following order:
- a. the presiding officer shall call on each person who is in favour of the proposal before Council,
 - b. the presiding officer shall then call on each person who is opposed to the proposal before Council,
 - c. the presiding officer shall then call on each person who is neither in favour or opposed to the proposal before Council.
50. Members may ask questions of speakers in section 48 and 49 immediately after their presentation and prior to the next speaker.

51. Before closing the public hearing the presiding officer will allow the applicant, followed by the presenting staff member, to make closing comments, such being limited to five (5) minutes each.
52. If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his behalf. The authorization must in writing and:
 - a. name the individual authorized to speak,
 - b. indicate the proposed bylaw to be spoken to, and
 - c. be signed by the person giving authorization.
53. No person speaking in favour of or opposed to the proposal before Council shall speak for more than five (5) minutes.
54. All speakers must state their full name to be written into the public record prior to addressing Council.

Delegations

55. A person, group of persons, or representative of a group of persons, who wishes to bring any matter to the attention of Council, or wishes to have any matter considered by Council, shall address a letter or other written communication to the Council containing adequate information to enable Council to deal with the matter. Adequate information should be in printed form and not references to websites. These documents should be received by Administration 5 business days prior to appearing as a delegation to allow inclusion in agenda packages. Information is not limited to the following:
 - a. name, address and telephone number of the person wishing to make the presentation,
 - b. a clear identification of the topic to be discussed,
 - c. a clear identification of the request being made to Council,
 - d. any and all background information necessary.
56. A request to attend a Council meeting or have a topic discussed at a Council meeting must be received by the Village of Longview administration no later than 3:00 p.m. on a business day at least five (5) business days immediately preceding the meeting at which it is to be presented.
57. Delegations shall be granted a maximum of fifteen (15) minutes to present the matter outlined in their letter. Where the presiding officer determines that additional time shall be granted to the delegation, additional time shall be granted in the length specified by the presiding officer.
58. Council will not entertain public questions or submissions addressed to the delegation(s).
59. Council will not entertain submissions from the public on issues that are before the Subdivision, and Development Appeal Board, a statutory Public Hearing, or are within any other public consultation or communication process.
60. Council has the right to defer discussion or decisions on the matter presented by a delegation to allow time for further research.

Agenda and Order of Business

61. Prior to each meeting of Council, the CAO, in consultation with the mayor, shall prepare the agenda of all business to be brought before the Council at such meeting. To enable the CAO to do so, all documents and notice of delegation intended to be submitted to the Council shall be received by the Village of Longview administration no later than 3:00 p.m. five (5) business days prior to the meeting.
62. Where the deadline in Section 61. is not met, only time sensitive, action items will be allowed to be added to the current agenda.
63. The CAO shall place at the disposal of each member of Council, a copy of the agenda and all supporting material no later than 4:30 p.m. two (2) business days before the meeting. The agenda package will be posted on the Village website.
64. Where the deadline in Section 63 is not met, the agenda and supporting materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
65. The order of business at a meeting is the order of the items on the agenda except:
 - a. when the same subject matter appears in more than one place on the agenda and Council decides to deal with all items related to the matter at the same time;
66. Correspondence including emails seeking a response from Council on a topic or issue should be forwarded to all of Council and the CAO prior to any discussion at a Council meeting. Issues that can be handled by administration without requiring Council direction will be address by staff. Correspondence that is deemed to deal with personnel or any FOIP related issues will be added to a Closed Meeting agenda for discussion. Correspondence requesting an action or response from Council, not included in the above shall be included in the agenda package with the name of the author. The address, phone numbers and email addresses will be redacted from the agenda that is published. **According to FOIP guidance, letters written to Mayor or Council should have no expectation of privacy regardless of disclaimers at the end of letters.**
- ~~67. Accounts Payable Cheque listing shall be published with~~out~~ names of payees. **Council will be given a copy with payee names but those copies will be collected by the CAO after the meeting. Council is not allowed to photograph or copy the listing.**~~
68. Council shall receive a copy of the YTD comparison of Budget to Actual by department.

Committee of the Whole

69. A committee is hereby established called the "Committee of the Whole" with membership comprised of all members of Council and the CAO.
70. Committee of the Whole meetings are open to the public and can receive delegations but there will be no question period or debate with the public.
71. Committee of the Whole meetings will occur on a date and at a time as agreed upon by all those members of the committee.

72. Council Committee of the Whole may not make motions or take votes and shall refer items to a Council meeting if decisions are required.

Advisory Committees and Boards

73. Council may establish by bylaw or by resolution any advisory committee as deemed necessary and any committees established by resolution prior to the passing of this bylaw that are still in existence are grandfathered in and remain extant despite their earlier creation by resolution.

74. Bylaws or resolutions adopted pursuant to Section 73 shall include the following terms of reference as a minimum:

- a. the purpose and mandate of the committee,
- b. the authority and responsibility of the committee
- c. the membership of the committee
- d. the term of office for the membership of the committee.

75. All committees established pursuant to this bylaw must comply with all bylaws of the municipality, must have their members execute the Village of Longview Code of Conduct, and must comply with the provisions of the Municipal Government Act.

76. Members of Council who are appointed to any committee established by Council have the responsibility of keeping Council informed of any activities of the committees they are appointed to.

77. Any member of Council not a member of a committee shall have the right to attend committee meetings with the right of debate, but not to make motions or to vote.

78. The general duties of all committees of Council shall be as follows:

- a. to report to Council whenever so desired by Council, and as often as the interests of the Village require, on all matters connected with the duties imposed on each such committee; and to recommend such action by the Council as it deems necessary within its terms of reference,
- b. to observe, unless otherwise specifically permitted, the rules prescribed by the bylaws of Council,
- c. the reports of all committees shall be made available to Council

79. No report or recommendation to do with any matter or thing shall be recognized as emanating from any committee unless it is in writing, dated, nor unless it bears the name of the Chairman or Acting Chairman of the committee from which it has been issued.

80. A committee may create any sub-committee it considers necessary and shall designate the duties, powers and responsibilities of each sub-committee for reporting on its findings.

- a. The same committee may terminate the existence of said sub-committee created by it and the sub-committee shall cease to exist on the submission of its final report.

81. The meetings of committees of Council shall be established by resolution of each committee and the public shall be given notice as required by the provisions of the Municipal Government Act.

82. All committee meetings shall be open to the public.

Administrative Inquiry

83. All questions or administrative inquiries should be directed through the office of Chief Administrative Officer.

84. All information regarding an administrative inquiry shall be distributed to all members of Council for information, regardless of who submitted the inquiry.

85. No member shall have the power to direct or interfere with the performance of any work for the Village. Nothing in the foregoing shall in any way interfere or restrict the right of a member to seek information from any officer or employee of the Village through the office of the Chief Administrative Officer.

General

86. Where the relationship between two or more members has deteriorated to a point so as to significantly interfere with the normal conduct of business, as judged by themselves, a majority of Council, or the Mayor, the two members shall seek to mediate their differences by any of the following steps:

- a. a joint meeting to resolve their differences,
- b. a joint meeting with the Mayor as a neutral mediator to resolve their differences,
- c. a meeting with the Council to resolve their differences,
- d. if the Mayor is unable to remain a neutral mediator, another member of Council, the CAO, or an outside consultant, may be appointed by a majority of Council as a neutral mediator in discussion.

Recording Meetings

87. Meeting of Council could be audio recorded by administration for the purpose of preparing official minutes of the meeting and shall be destroyed one year from the meeting date.

88. Council meeting shall not be video or audio recorded by member of the gallery without the permission of Council.

Council may choose to record either audio and/or video of Special Meetings of Council for the use of people unable to attend the meetings.

Minutes

89. Administration attempts to have the UNADOPTED COUNCIL MINUTES sent to Council for review within 48 hours of a Council meeting. The public must note that these unadopted minutes in the

agenda are subject to error correction at the time of adoption, and as such, should only be used for general information purposes. To verify the correct minutes, please be sure to use the final signed adopted Council Minutes. These are posted following the next available council meeting, where Council will review and make any necessary corrections prior to adopting the Minutes.

90. The Minutes posted on the website are archived without any attachments. Any attachments that you may wish to see might be in the Council Meeting Agenda Package for the meeting in question. If the attachment was not included in that agenda package, it may have been severed in accordance with the FOIP ACT or submitted late. If this situation applies to the document you are looking for, please contact the Village office to find out if the document is available for public viewing, as some documents do become available to the public following the Council meeting.

Amendment

- 91. Any provision of this bylaw may be repealed, amended or varied and additions made by a majority vote of Council.
- 92. Notwithstanding Section 91 and in the absence of any statutory obligation, any provision of this bylaw may be waived by resolution of Council, provided a unanimous vote of all the members, to deal with a specific matter under consideration.

Severability

- 93. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion must be severed and remainder of the bylaw is deemed valid.

Rescinds

- 94. Bylaw #420-19 is hereby rescinded.

Effect

- 95. This bylaw shall take effect upon the date of third and final reading and passage thereof.

READ for a first time this 15th day of December 2020.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ a second time this 16th day of February 2021 as amended.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ for a third and final time this 16th day of March 2021.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

References in Council Procedures Bylaw

Agenda and Order of Business ¶

- 48. Prior to each meeting of Council, the CAO shall prepare the agenda of all business to be brought before the Council at such meeting. To enable the CAO to do so, all documents and notices of delegation intended to be submitted to the Council shall be received by the Village of Longview administration no later than 3:00 p.m. five (5) business days prior to the meeting. ¶
- 49. Where the deadline in **Section 48** is not met, only time sensitive action items will be allowed to be added to the current agenda. ¶
- 50. The CAO shall place at the disposal of each member of Council, a copy of the agenda and all supporting material no later than 4:30 p.m. two (2) days before the meeting. ¶
- 51. Where the deadline in **Section 22** is not met, the agenda and supporting materials shall be deemed to be acceptable when the agenda is adopted at the meeting. ¶

From Bylaw 350-12 reference to section 22 does not make sense

- 52. The CAO shall place at the disposal of each member of Council, a copy of the agenda and all supporting material no later than 4:30 p.m. two (2) business days before the meeting.
- 53. Where the deadline in **Section 52** is not met, the agenda and supporting materials shall be deemed to be acceptable when the agenda is adopted at the meeting.

From Bylaw 388-16 reference to section 22 makes more sense

Advisory Committees and Boards

- 58. Council may establish by bylaw or by resolution any advisory committee as deemed necessary and any committees established by resolution prior to the passing of this bylaw that are still in existence are grandfathered in and remain extant despite their earlier creation by resolution.
- 59. Bylaws or resolutions adopted pursuant to **Section 58** shall include the following terms of reference as a minimum:
 - a. the purpose and mandate of the committee,
 - b. the authority and responsibility of the committee
 - c. the membership of the committee
 - d. the term of office for the membership of the committee.

Public Discussion

35. Prior to the adjournment of a Council Meeting a period of public discussion may occur at a point of time set out in the agenda as approved by Council.
36. Any such public discussion shall be regulated as follows:
 - a. Any resident or group of residents of the Village of Longview may speak to any matter within the jurisdiction of the Council, and
 - b. Any resident or group of residents may speak on any one topic for no longer than five (5) minutes, after which Council may ask questions of the speaker.
 - c. Any resident or group of residents may speak on more than one topic as long as all topics meet the requirements of subsections a. through b.
37. The total time given for public discussion shall be thirty (30) minutes.
 - a. If the public discussion requires more time, any individuals may request at that time to have their discussion scheduled into the next Council meeting as per **section 45** of this bylaw.

From this section was changed to Public Question Period Bylaw 420-19 reference to section 45 refers to Requesting a delegation at the next meeting of Council.



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	March 16, 2021	Agenda Item #: 11.1
Title:	MOST Covid Operating Grant	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that Administration submit the SFE for the Most grant based on the identified loss of revenue, covid material purchased and the unpaid property taxes as of March 31, 2021.	
Alternatives:	2. Defeat above motion.	
	3. That discussion be tabled _____ (for further information or future date).	

Background:	<p>The Village received a \$36,087 grant to offset COVID Operating expenses. This grant has a deadline coming up March 31st.</p> <p>Approx \$4,650 has been spent on identified expenditures which are included in the itemized list of what can be used on towards this grant. (see next page).</p> <p>The permitted lost revenue that the Village can track is \$7,739.97 Using the Unpaid Taxes at March 31 at the current time is \$37,400.70</p> <p>Which would leave the Village with a margin of \$13,703 to cover any paid taxes prior to March 31st.</p> <p>Using this method, the Village would not need to return any of the funds. The money on deposit would then become unrestricted and could be used for any things Council wants to fund whether the Projector, sign or sound system and there would no longer a deadline on the use of the funds.</p> <p>This method would also not require a motion from Council directing spending until each item is brought before Council at budget.</p>
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Implications:	
<i>Policy, Statutory Plans, Legislative:</i>	
<i>Financial:</i>	Move MOST grant money from restricted to unrestricted use

December 14th, 2020
Box 41
518a Highwood Drive
Longview, Alberta.
T0L 1H0



Phone: 403-558-2158
E-mail:
longviewarcsociety@gmail.com

Dear Mayor Wight , Deputy Mayor Kirk and Councillor Weir;

Well 2020 has delivered all of us all quite an eye opener with the arrival of Covid. It has affected almost every aspect of our lives thus far and the funding and granting arena have changed drastically. Despite applying to many funders this year everyone has come up with a no. That would solely be based on the fact that most granting streams I applied to had redefined their parameters and all projects had to include a Covid related factor. As the trail is almost complete with roughly 400 plus feet of the top coat being required at the south end, the project did not conform to any of the granting streams nor do I think it will in 2021. We did submit a funding request to TC Energy last February 2020 but have heard nothing at all from them and in light of the pipeline cancellation we think it is a no go as well. We have submitted a request to the Coop Community Spaces again as we were turned down last June. We will not hear anything on that grant until sometime in June. I know our volunteers are eager to finish the trail but funds are definitely the issue. As my health has declined drastically I cannot see myself applying for any further grants on this project. Since 2011 we (A R C) have applied for many grants and to this point have put roughly \$750,000.00 worth of infrastructure into Longview with no monetary contributions from the village itself despite the many rumours to the contrary which have never been refuted in any public forum by council. This includes half of the cost of the Christmas lights mounted on the street lights on Cowboy Trail, the junior and senior playground in Centennial Park, the exercise equipment in Centennial park, the ancillary equipment in Centennial park, The CFEP grant to pave the rink, all of the skatepark equipment, half the cost of the benches at the Memorial gardens, the benches and garbage cans on the ridge and all of the glow in the dark Little New York Trail thus far. I do not put much faith in being approved for either of the above mentioned grants so I am asking council to consider contributing at least the cost of the remaining resin. We still have some funds with 3000 being reserved for signage acknowledging the funders and telling the story of the volunteers journey to build it. This leaves us with \$5000 left for resin. We have estimated we need a total of \$62,860.00 to complete the trail with the top coat of resin, the historical signage , the benches and bear proof garbage cans, food for the volunteers and insurance. We will have 5000 left after paying for the funders and volunteer acknowledgment sign to put towards the material costs. This does not include any cost for a bridge, as the dip was dug down by the CAO and has nothing to do with

our original plan for a tiny decorative wooden bridge. (I have pictures of the original depth and the depth the CAO had [REDACTED] dig it down to. This was in 2017 when the Mayor was on an extended trip across Canada. I informed the CAO and [REDACTED] that I was having nothing further to do with it as it would no longer be compliant with Environment at its new depth. I also informed Deputy Mayor Kirk about our concerns in 2018)

If council agrees to fund the remainder of the trail we would need a total donation of \$57,860.00. If you would just like to fund the materials to complete the trail minus the Historical signs and all the ancillary equipment we would ask for a donation of \$30,860.00. I would say that is a small price to contribute for all of the infrastructure the Village has gained from our projects as listed above! Thank you for time and consideration of this matter. I will include a projected materials cost spreadsheet. I would like this request included on the agenda under correspondence from residents please.

Sincerely,

Michele Geistlinger

Chairman

Longview A R C Society

Together We Can Do Anything!!

Projected Costs for remainder of
Little New York Trail

Item Required	UNIT Cost	# Required	TOTAL Price	
SOLUV - 5 gallon pail	\$500.00	60	\$30,000.00	
Glow stones 3-8 mm in Pounds	\$42.00	24	\$1,008.00	
Glow stones 8-15 mm in Pounds	\$42.00	10	\$420.00	
Glow stones 1-3 mm in Pounds	\$54.00	8	\$432.00	
7mm washed gravel-4 truck loads	\$500.00	4	\$2,000.00	\$33,860.00
Historical/Flora/Fauna Signage	\$4,000.00	5	\$20,000.00	
Paris Equipment in ground bench	\$1,500.00	2	\$3,000.00	
In ground Bear proof Garbage	\$2,000.00	2	\$4,000.00	
Volunteer comfort(food/refreshments)	\$50.00	20	\$1,000.00	
Insurance	\$1,000.00		\$1,000.00	
TOTAL			<hr/>	
			\$	62,860.00
Amount we have to contribute to materials			\$	5,000.00
Total Required to finish				\$57,860.00
Less Cost of historical signs and ancillary Equipment			\$	27,000.00
Total to finish minus ancillary equipment and historical signage			\$	30,860.00



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	March 16, 2021	Agenda Item #: 11.3
Title:	Appoint auditors for Year ended 2020	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that Council appoint Gregory Harriman & Associates LLP to doe the audit for the year-ended December 31, 2020	
Alternatives:	2. Defeat above motion.	
	3. That discussion be tabled _____ (for further information or future date).	

Background:	Gregory Harriman & associates LLP have been the auditors for the Village of Longview for the past 3 yearends. As a matter of record the auditors should be appointed by resolution of Council.
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Implications: <i>Policy, Statutory Plans, Legislative:</i> <i>Financial:</i>

Communications:	n/a
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Attachments:	Is the documentation severed by FOIP: NO
1.	No attachment



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	March 16, 2021	Agenda Item #: 11.4
Title:	Wastewater Lagoon Survey	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that Council approve ____ to complete the wastewater lagoon survey at a cost of _____	
Alternatives:	2. Defeat above motion.	
	3. That discussion be tabled _____ (for further information or future date).	

Background:	The Village was approached by a company about doing a survey of the wastewater lagoon. This survey would provide information on when the lagoon would need to be desludged based on the past 9 years of operations. This survey would also allow research on the cost of eventually desludging to allow for Council to set aside sufficient funds to complete this task when required. Based on previous grant conditions it is not expected that any grant money would be available to this project. The Village has requested quotes from two other companies to compare costs.
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Implications: <i>Policy, Statutory Plans, Legislative:</i> <i>Financial:</i>

Communications: n/a

Attachments:	Is the documentation severed by FOIP: NO
1.	No attachment



**VILLAGE OF LONGVIEW
REQUEST FOR COUNCIL DECISION**

Date:	March 16, 2021	Agenda Item #: 11.5
Title:	AUMA Spring Leadership Conference	
Submitted by:	Dale Harrison, CAO	

Recommendation:	MOVED by _____ that Council approve ____ to attend the AUMA Spring Conference at a cost of _____	
Alternatives:	2. Defeat above motion.	
	3. That discussion be tabled _____ <i>(for further information or future date)</i> .	

Background:	AUMA has a virtual Spring Leadership Conference on Zoom April , 14, 15, 16. The schedule is: Wednesday, April 14 from 3:00 to 6:00 p.m. Thursday, April 15 from 9:00 a.m. to noon. Friday, April 16 from 9:00 a.m. to noon. The cost for attendee is Registration \$50 per member. plus \$90 per day Council remuneration if all sessions attended.
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Implications: <i>Policy, Statutory Plans, Legislative:</i> <i>Financial:</i>

Communications: n/a

Attachments:	Is the documentation severed by FOIP: NO
1.	No attachment



March 1, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.


We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,



Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
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cc: RMA Membership
AUMA Membership

From: [Louise Albert](#)
To: [Dale Harrison](#)
Subject: Have Your Say - Update on Alberta Coal Policy
Date: March 2, 2021 3:42:10 PM

Dear Mayor Kathleen Wight:

Further to my letter dated February 3, 2021, I confirm that the Government of Alberta reinstated the Coal Policy on February 8, 2021. While this is a positive step, we must continue to be actively involved in protecting the Eastern Slopes of the Rockies. While the Coal Policy has been reinstated, coal exploration in these areas continues, which is concerning.

The Government of Alberta has indicated that it will begin public consultation on March 29, 2021. Please continue to send letters and have your voice heard as part of these discussions. We must ensure that these lands are protected for future generations to come.

If you have any questions, please do not hesitate to contact me directly.

Thank you,
Louise Albert on behalf of Mayor Craig Snodgrass

Craig Snodgrass
Mayor of High River



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