

MINUTES OF THE REGULAR MEETING  
 OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
 In the Province of Alberta, held on Tuesday, December 21, 2021  
 Held in the Longview Community Hall commencing at 7:00 p.m.

<b>PRESENT</b>	Mayor Klassen Deputy Mayor Lyons Councillor Penner Chief Administrative Officer Harrison
<b>PUBLIC IN ATTENDANCE</b>	2 public in attendance
<b>CALL TO ORDER</b>	Mayor Klassen called the Regular Meeting of Council to order at 7:00 p.m.
<b>AGENDA</b>	Addition: Canada Post Space Business 11.0
Resolution 245-21	<b>MOVED</b> by Councillor Penner that the agenda be accepted as amended. <span style="float: right;"><b>CARRIED</b></span>
<b>DELEGATIONS</b>	Ivor McCorquindale – Longview Seniors Medical Transportation Program – using volunteer drivers start March.
Resolution 246-21	<b>MOVED</b> by Deputy Mayor Lyons that Council supports the Medical Transportation Program – using volunteer drivers. <span style="float: right;"><b>CARRIED</b></span>
<b>CORRESPONDENCE FROM RESIDENT</b>	none
<b>MINUTES OF PREVIOUS MEETINGS</b>	<b>MOVED</b> by Councillor Penner that Minutes of Nov 16 Regular Council, Nov 18 Special Meeting, and Dec 9 COW Meeting be adopted as presented <span style="float: right;"><b>CARRIED</b></span>
Resolution 247-21	
<b>ACTION ITEMS</b>	CAO presented Action Item List from the December 9 <sup>th</sup> Council Meeting
<b>REPORTS</b>	
<i>CAO Report</i>	CAO Harrison summarized the report submitted to Council as presented.
<i>Public Works Report</i>	As present from Nov 16 – Dec 15
<i>Peace Officer Report</i>	24 Tickets written in November. Expected income shortfall of \$1,319 for November. 2 <sup>nd</sup> BD officer just resigned they will replace.
<i>Council Reports</i>	<u>Mayor Klassen</u> – Westwind AGM & Meeting <ul style="list-style-type: none"> <li>o “Retirement Living” new focus replaces “supportive living”</li> <li>o No Covid cases to date 2021</li> </ul> <u>Light Up Night</u> – <ul style="list-style-type: none"> <li>o Wonderful night, dancing lights, warm fire, friends –</li> <li>o Big shout out to volunteers that put up lights</li> </ul>

 Mayor
  CAO

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Muni 101 – Strathmore 1.5 days

Library - cancelled

Deputy Mayor Lyons – FRESC Meeting – organizational

Muni 101 – Strathmore 1.5 days

COW - attended

Gathered LNYD & Rec Board writes for newsletter

Councillor Penner

Thank You to skating rink ice makers

Muni 101 – Strathmore 1.5 days

EDC – updated short term & long-term plans

- Recommend annexation
- Fees for advertising on signs

Longview School – recent AGM,

- Covid protocols have limited any community connections

Emergency Management – met with Rob Morton AEMA

- Updates required
- Elected official mandated training

Crescent Point Community Foundation – connecting with

Resolution 248-21 **MOVED** by Mayor Klassen that the reports be accepted as presented. **CARRIED**

**FINANCIAL  
REPORTS**

Bank Reconciliation – November 2021

Accounts Payable Cheque Register – November 2021

Variance Report – YTD

Resolution 249-21 **MOVED** by Councillor Penner that the Financial Reports be accepted as presented. **CARRIED**

**QUESTION PERIOD** nothing

**BYLAWS**

**Bylaw 442-21 Waste  
& Litter**

Resolution 250-21 **MOVED** by Councillor Penner that Bylaw 442 Waste & Litter receive 1<sup>st</sup> Reading as amended. **CARRIED**

Resolution 251-21 **MOVED** by Councillor Penner that Bylaw 442 Waste & Litter receive 2<sup>nd</sup> Reading as amended. **CARRIED**

Resolution 252-21 **MOVED** by Deputy Mayor Lyons that Bylaw 442 Waste & Litter receive proceed to 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**

Resolution 253-21 **MOVED** by Councillor Penner that Bylaw 442 Waste & Litter receive 3<sup>rd</sup> Reading. **CARRIED**

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**BUSINESS**

**11.0 RFD Canada  
Post Office Space**

Resolution 254-21

**MOVED** by Councillor Penner that letter be written by Council to the Post Mistress & resident that submitted the letter by early new year, that Canada Post contractor is responsible to find own suitable space. The Village does not have a suitable space other than what is provided and doesn't have the resources to upgrade. **CARRIED**

**11.1 RFD 2022  
Interim Budget**

Resolution 255-21

**MOVED** by Deputy Mayor Lyons that the Council approves an interim 2022 budget based on the 2021 budget. **CARRIED**

**11.2 RFD Rec Board  
– Pea Gravel &  
Ports-potties**

Resolution 256-21

**MOVED** by Deputy Mayor Lyons that the Rec Board be responsible for the pea gravel costs in playground. The installation of porta-potties in Centennial Park is a decision that the Rec Board made in the past & is up to them to decide to install or not. **CARRIED**

**11.3 RFD member  
appointment EDC**

Resolution 257-21

**MOVED** by Deputy Mayor Lyons to table the discussion of EDC member appointment to a Closed meeting at the end of meeting. **CARRIED**

**11.4 RFD Council  
Meeting Time**

Resolution 258-21

**MOVED** by Councillor Penner that Council meeting times be changed to start at 5:30 p.m. starting in January 2022. **CARRIED**

**11.5 RFD Council  
Role on Committees  
Policy**

Resolution 259-21

**MOVED** by Councillor Penner that the policy be moved to February COW revision of Council Procedure Bylaw. **CARRIED**

**11.6 RFD 2021 FCSS  
Grants**

Resolution 260-21

**MOVED** by Mayor Klassen that Council approve the disbursement of 2021 FCSS Funds to Longview Library \$2,000, Sheep River Trust \$1,000, Longview Seniors \$1,000 Meals on Wheels, \$1,500 Seniors Medical Transportation Program. **CARRIED**

**11.7 RFD 12-21-05  
Communications  
Policy**

Resolution 261-21

**MOVED** by Councillor Penner that the policy be tabled to February COW **CARRIED**

**CLOSE MEETING**

Resolution 262-21

**MOVED** by Councillor Penner to close meeting at 9:22 p.m. under FOIP 18(1)(d) labour relations **CARRIED**



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Resolution 263-21 | **MOVED** by Councillor Penner to come out of close meeting at 10:20 p.m. **CARRIED**

No residents waiting to re-enter meeting

**Appointment of EDC  
Members**  
Resolution 264-21

**MOVED** by Councillor Penner that the appointment of Christina Weir to the EDC Committee be put on hold until Council revises the Committees and Board Guideline Policy. **CARRIED**

**ADJOURNMENT**  
Resolution 265-21

**MOVED** by Deputy Mayor Lyons to adjourn the meeting at 10.22 p.m. **CARRIED**

  
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Mayor

  
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CAO