

MINUTES OF SPECIAL MEETING MAP REPORT  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, September 6, 2022  
held at the Longview Council Chambers at 6:00 p.m.

**PRESENT**

Mayor Klassen  
Deputy Mayor Lyons  
Councillor Penner

**PUBLIC IN  
ATTENDANCE**

CAO Dale Harrison  
6 in gallery

**CALL TO ORDER**

Mayor Klassen called the meeting to order at 6:00 p.m.

**AGENDA**

Remove Bylaws and CAO Business items 4.1-4.5 from agenda due to resignation of Dimitri Dimopoulos

Add: Closed Meeting FOIP 18(1)(d) labour relations

Resolution 150-22 **MOVED** by Deputy Mayor Lyons that the agenda be accepted as amended.

**CARRIED**

**PUBLIC  
HEARING  
Bylaw 447-22  
Municipal  
Development  
Plan (MDP)**

Mayor Klassen called the Public Hearing to order at 6:10 p.m.

Mayor Klassen asked if the Public Hearing was advertised in accordance to MGA. - Development Officer confirmed it was advertised in accordance to Village Communication Policy 12-21-05

Mayor Klassen explained the rules of conduct for the Public Hearing.

Mayor Klassen asked if there were any correspondence for or against the proposed amendment. - Development Officer replied no correspondence for or against have been received.

Mayor Klassen asked the Development Officer to explain the purpose of the amendment to the MDP. - Development Officer explained that the MDP is a statutory document required by the MGA. There was no record of the MDP having been passed by the Council previously. With Council considering annexation of additional land, the MDP was amended to accommodate the possible new land for future planning purposes.

Mayor Klassen called for speakers for or against the proposed amendments to the MDP.

Dave Marshall, Revise existing large lots for subdivision infill, cost to redevelop lower cost. New land has offsite levy cost.

Dennis Kilburne – need more commercial land

Having no one present to speak for or against the amendment to the MDP Mayor Klassen declared the Public Hearing closed.

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**BUSINESS**

**Municipal  
Accountability  
Program Report**

In the spring of 2022, Municipal Affairs conducted an audit of Village of Longview practices and Bylaws to ensure compliance with the MGA. They reviewed documents i.e. Council Minutes, Bylaws, and policies and interviewed administration on practices. The Village received the MAP Report in August which identified legislative gaps that the Village needs to address. Administration has started the process of correcting the gaps as required. Some of the new Bylaws and Bylaw amendments in this meeting are part of that process.

**BYLAWS**

**Bylaw 449-22  
CAO Position**

A bylaw to create the position of Chief Administration Officer and to identify powers and authority to act on behalf of the Village of Longview.

**MOVED** by Mayor Klassen that Bylaw 449-22 Establishing CAO Position receive 1<sup>st</sup> Reading as amended. **CARRIED**

Resolution 151-22

**MOVED** by Councillor Penner that Bylaw 449-22 Establishing CAO Position receive 2<sup>nd</sup> Reading as amended. **CARRIED**

Resolution 152-22

**MOVED** by Mayor Klassen that Bylaw 449-22 Establishing CAO Position proceed to 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**

Resolution 153-22

**MOVED** by Deputy Mayor Lyons that Bylaw 449-22 Establishing CAO Position receive 3<sup>rd</sup> Reading as amended. **CARRIED**

Resolution 154-22

**Bylaw 452-22  
LUB Amendment  
- Parking**

An amendment to update the requirements of off-street parking required by businesses, churches, restaurants, and bars

**MOVED** by Mayor Klassen that Bylaw 452-22 LUB Amendment – Parking receive 1<sup>st</sup> Reading as amended and a public Hearing be set for October COW Oct 4, 2022 **CARRIED**

Resolution 155-22

**Bylaw 453-22  
Fees & Fines**

An annual update of fees

**MOVED** by Councillor Penner that Bylaw 453-22 Fees & Fines receive 1<sup>st</sup> Reading as amended. **CARRIED**

Resolution 156-22

**MOVED** by Mayor Klassen that Bylaw 453-22 Fees & Fines receive 2<sup>nd</sup> Reading as amended. **CARRIED**

Resolution 157-22

**MOVED** by Mayor Klassen that Bylaw 453-22 Fees & Fines proceed to 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**

Resolution 158-22

**MOVED** by Deputy Mayor Lyons that Bylaw 453-22 Fees & Fines receive 3<sup>rd</sup> Reading as amended. **CARRIED**

Resolution 159-22



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**Bylaw 455-22  
Assessor as  
Designated  
Officer**

To appoint the Assessor as a designated officer of the Village and to appoint Chris Snelgrove as Village assessor.

**MOVED** by Mayor Klassen that Bylaw 455-22 Appoint Assessor as designated officer receive 1<sup>st</sup> Reading as amended. . **CARRIED**

Resolution 160-22 **MOVED** by Councillor Penner that Bylaw 455-22 Appoint Assessor as designated officer receive 2<sup>nd</sup> Reading as amended. **CARRIED**

Resolution 161-22 **MOVED** by Councillor Penner that Bylaw 455-22 Appoint Assessor as designated officer proceed to 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**

Resolution 162-22 **MOVED** by Deputy Mayor Lyons that Bylaw 455-22 Appoint Assessor as designated officer receive 3<sup>rd</sup> Reading as amended. **CARRIED**

Resolution 163-22

**Bylaw 407-22  
Borrowing CC  
Bylaw  
Amendment**

To amend Borrowing Bylaw to include a maximum interest rate.

**MOVED** by Mayor Klassen that Bylaw 407-22 Borrowing CC Bylaw Amendment receive 1<sup>st</sup> Reading as amended. **CARRIED**

Resolution 164-22 **MOVED** by Deputy Mayor Lyons that Bylaw 407-22 Borrowing CC Bylaw Amendment receive 2<sup>nd</sup> Reading as amended. **CARRIED**

Resolution 165-22 **MOVED** by Councillor Penner that Bylaw 407-22 Borrowing CC Bylaw Amendment proceed to 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**

Resolution 166-22 **MOVED** by Councillor Penner that Bylaw 407-22 Borrowing CC Bylaw Amendment receive 3<sup>rd</sup> Reading as amended. **CARRIED**

Resolution 167-22

**Correspondence**

Two letters of compliant regarding motorcycle noise.

**MOVED** by Deputy Mayor Lyons that administration write a letter to the complainants thanking them and stating the Council is looking at solutions. **CARRIED**

Resolution 168-22

**CLOSED  
MEETING**

**MOVED** by Councillor Penner to close the meeting under FOIP 18(1) (e) legal or potential litigation and 18(1)(d) labour relations 9:11 p.m. **CARRIED**

Resolution 169-22

**MOVED** by Mayor Klassen to come out closed meeting 10:00 p.m. **CARRIED**

Resolution 170-22

No one was waiting to join meeting.



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**MOVED** by Deputy Mayor Lyons that administration look into options of personnel sharing with Black Diamond, Turner Valley, Foothills County, AB Municipalities. **CARRIED**

Resolution 171-22 **MOVED** by Councillor Penner that Council send a letter and set a meeting date for the meeting with Road Closure business October 6, 6:00 pm. Location TBD **CARRIED**

Resolution 172-22 **MOVED** by Mayor Klassen to adjourn the meeting at 10:13 p.m.

**ADJOURNMENT**  
Resolution 173-22 **CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO