

AGENDA

MUNICIPAL PLANNING COMMITTEE MEETING OF THE VILLAGE OF LONGVIEW

In the Province of Alberta, held at 5:15 pm, Wednesday, April 5, 2023,

In the Village of Longview office Council Chambers

1.0 CALL TO ORDER

2.0 AGENDA

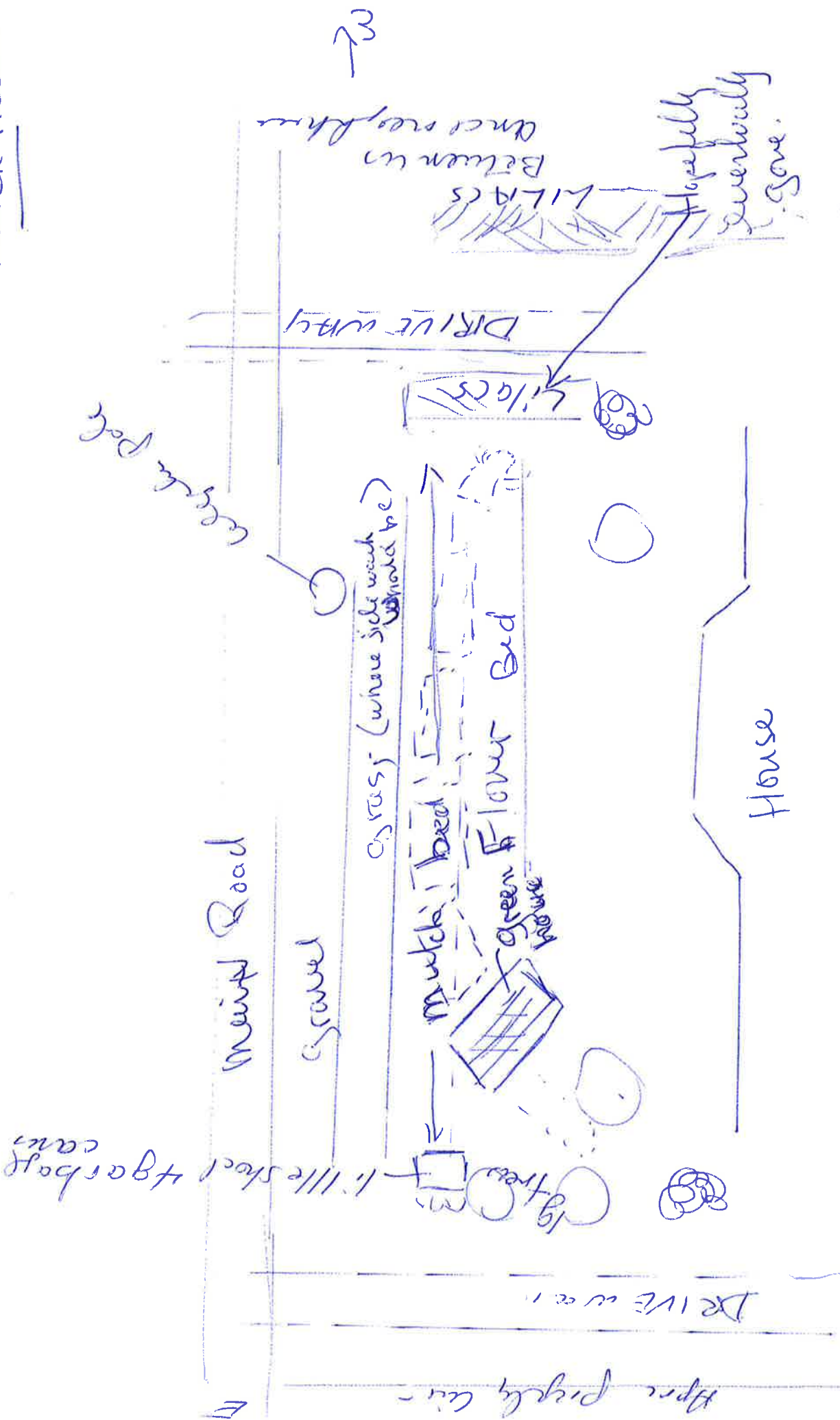
3.0 BUSINESS

3.1 Greenhouse moved to front yard.

4.0 ADJOURNMENT

South

· Sorry - in real life this will be much nicer.



Water Pot

Between
Anci neighbors

Hopefully
Everybody
Gave.

DRIVE way

Cypress (wrong side would be)

Mutchki bed
Green Flower Bed
Vegetable

House



What I would like to do

North

along mulch bed.

As my daughter is allergic to lilacs & me by one would remove them & replace them with another (?)

- The objective of the greenhouse - it will replace the lilac bush that is there now

And (as I can afford it) a row of raised garden boxes along where the flower bed is - allows me to grow vegetables that deer cannot destroy. (They will have ringed lids covered with glass or clear plastic.)

As the frontage panels will be probably plywood - I have 2 ideas - either just paint them all so they look new or - my favorite (when the time comes) Have a kids art day - they can put little marks on them. I am hoping there is an Art Group near by.

They will take time & money & manpower allow.

South

Now

DRIVE WAY

← Road →

Grass

where sidewalk would be?
Grass

Lilac Flower

Bed



large tree
little shed



bird's nest



bird's nest



Home

← Telephone pole

DRIVEWAY

LILACS

→

North

Kathy Grant
403-804-5393
133 Kae Dr.

Ann Ray
Counsel
:)



VILLAGE OF LONGVIEW
REQUEST FOR MPC DECISION

| | | | |
|----------------------|--|-----------------------|-----|
| Date: | March 31, 2023 | Agenda Item #: | 3.1 |
| Title: | Request to move greenhouse to front yard | | |
| Submitted by: | Roy Tutschek, CAO | | |

| | | | |
|------------------------|---------------------|---|--|
| Recommendation: | MOVED by _____ that | | |
| Alternatives: | 2. | Defeat above motion. | |
| | 3. | That discussion be tabled _____ (for further information or future date). | |

| | |
|--------------------|--|
| Background: | <p>A resident has requested moving a greenhouse to the front yard. The MPC will need to decide on this discretionary development request.</p> <p>This would be a precedent setting decision if approved. Per the Land Use Bylaw in this zoning area the front setback should be just under 20 feet, the front set back in this case is 8-10 feet.</p> <p>For a front greenhouse a precedent setting decision should consider the question of will all residents continue to take care of the greenhouse in the front yard?</p> |
|--------------------|--|

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|----------------------------|--|
| Implications: | |
| <i>Policy, Statutory</i> | |
| <i>Plans, Legislative:</i> | |
| <i>Financial:</i> | |

| | |
|------------------------|-----|
| Communications: | n/a |
|------------------------|-----|

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|---------------------|---|
| Attachments: | Is the documentation severed by FOIP: NO |
| 1. | No attachment |

AGENDA

REGULAR COUNCIL MEETING OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Wednesday, April 5, 2023
At Longview Council Chambers at 5:30 p.m.

1.0 CALL TO ORDER

2.0 AGENDA

3.0 DELEGATION

4.0 CORRESPONDENCE FROM RESIDENTS

Correspondence to Council may be published in the agenda package. The correspondence may have the name of the person(s) that send the correspondence, as well as the comments and opinions of the submitter included for public interest.

5.0 MINUTES

5.1 Minutes Special Council meeting, March 21, 2023.

6.0 ACTION ITEM LIST

6.1 CAO Report of Action items.

7.0 REPORTS

- 7.1 CAO Report, March 31 2023.
- 7.2 March 2023 Public Works Report available later in April 2023.
- 7.3 March 2023 PO Report available later in April 2023.
- 7.4 Council Reports, March 2023.

8.0 FINANCIAL REPORTING

- 8.1 March 2023 Bank Reconciliation, available later in April 2023.
- 8.2 March 2023 Accounts Payable Cheque Register, available later in April 2023.
- 8.3 March 2023 YTD Budget to Actual Revenue and Expenses, available later in April 2023.

9.0 QUESTION PERIOD

An opportunity for the public to ask a question about something on the current agenda.

10.0 BYLAWS

11.0 BUSINESS

- 11.1 Little New York Daze (LNYD) – any funding to be provided by the Village of Longview?
Also, approval of approximately \$500 PO costs.
- 11.2 Motion to have the auditors present the 2022 Audited Financial Statements at a Special Council meeting 5:30 pm April 25, 2023.
- 11.3 Date to meet with MPE.

12.0 CORRESPONDENCE from STAKEHOLDERS and CAO supplementary information

13.0 CLOSE MEETING

FOIP Section _____. Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIPP. No bylaw or resolution can be passed at an in-camera meeting except a resolution to revert to the council meeting in public or to recess.

14.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, March 21, 2023
Held in Longview Council Chambers at 5:30 p.m.

PRESENT

Mayor Klassen
Deputy Mayor Lyons
Councillor Penner – joined meeting at 5:45 pm

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

1 public in attendance

CALL TO ORDER

Mayor Klassen called the Meeting to order at 5:30 p.m.

AGENDA

Resolution 049-23

MOVED by Deputy Mayor Lyons that the agenda be accepted as amended. Add 11.3 RFD 207 Royalties catch basin, plugged sewer pipe. Add 11.4 Education Seminar.

CARRIED

DELEGATIONS

None.

CORRESPONDENCE FROM RESIDENT

None.

MINUTES OF PREVIOUS MEETINGS

Resolution 050-23

MOVED by Mayor Klassen that Minutes of the Regular Council Meeting February 21, 2023 and the COW March 7, 2023 be accepted as amended.

CARRIED

ACTION ITEMS

CAO presented Action Items as at March 16, 2023.

REPORTS

CAO Report

CAO Tutschek summarized the CAO report submitted to Council.

Public Works Report

As presented, February 2023 reports.

Peace Officer Report

As presented, January and February 2023 reports.

Council Reports

As presented, February 2023 reports.

Resolution 051-23

MOVED by Deputy Mayor Lyons that the reports be accepted as presented.

CARRIED

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
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**FINANCIAL
REPORTS**

Bank Reconciliation, February 2023.

Accounts Payable Cheque Register, February 2023.

YTD Revenue and Expense report, February 2023.

Resolution 052-23

MOVED by Mayor Klassen that the Financial Reports be accepted as presented. **CARRIED**

QUESTION PERIOD

Cliff Ayrey expressed thanks to leadership for a job well done.

He encouraged professional development and a review of financial provision versus operational roles by the Village and Recreation Board.

Cliff highlighted FOIP, Special meetings, Delegations municipal protocols and encouraged taking more time to make decisions in some cases.

Further, to include business licenses as appropriate for example if there were a larger scale employee camp.

Cliff also expressed feelings on topics of a previous Council meeting.

Mayor and Councillor expressed thanks for investing feedback to better serve the best interests of the residents of the Village of Longview and that they will take to heart the feedback going forward.

BYLAWS

None.

BUSINESS

**11.1 Front yard
greenhouse request**

Resolution 053-23

MOVED by Councillor Penner that the greenhouse to front yard discussion be tabled to an MPC meeting, 5:15 - 5:30 pm immediately preceding the April 18, 2023 Regular Council meeting.

CARRIED

**11.2 TC Energy camp
request**

Resolution 054-23

MOVED by Councillor Penner that CAO investigate next steps, including contacting TC Energy decision makers, Land Use Bylaw, check if the land owner, Challoner will agree, consider neighboring businesses.

CARRIED

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, March 21, 2023
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**11.3 RFD 207
Royalties catch
basin, plugged sewer
pipe**
Resolution 055-23

MOVED by Mayor Klassen table to next meeting. CAO will report back April 18, 2023.

CARRIED

**11.4 Education
Seminar**
Resolution 056-23

MOVED by Councillor Penner, that for Alberta Municipalities, EOEP education zoom/virtual seminars, the following are approved: four, 2 hour sessions, Councillor Penner - April 2023, Deputy Mayor Lyons, and Mayor Klassen - May 2023, CAO - April 2023.

CARRIED

CORRESPONDENCE None.

CLOSED MEETING
Resolution 057-23

MOVED by Deputy Mayor Lyons to close the meeting at 8:37 pm under FOIP Section 16, negotiations.

CARRIED

**Come out of Closed
Meeting**
Resolution 058-23

MOVED by Councillor Penner to come out of the closed meeting at 9:15 pm.

CARRIED

No residents waiting to re-enter meeting.

There was discussion of tasks, which facilitated the CAO prioritization of operational task delivery in the short term.

ADJOURNMENT
Resolution 059-23

MOVED by Councillor Penner to adjourn the meeting at 9.50 p.m.

CARRIED

Mayor

CAO

| NO | ACTION DESCRIPTION | OWNER | DATE ASSIGNED | DATE DUE | STATUS |
|----|---|-----------------|---------------|----------|---|
| 1 | Annexation lagoon quarter | CAO and Council | 15-Feb-22 | | <p>Council and CAO are finalizing next steps. First priority is Easement Access ROW discussions.</p> <p>Focus right now is 2023 audit and budget.</p> |
| 2 | Meet with Easement Access impacted businesses | Council and CAO | 06-Dec-22 | | <p>Council meet with one business owner. Healthy exchange of a lot of information. CAO and Council are following up.</p> |

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| 3 | MAPP gap documents | CAO | 06-Sep-22 | | <p>CAO is following up with Municipal Affairs adviser to find out the new MAPP contact.</p> <p>Focus is Budget right now.</p> |
| 4 | Reach Out to Eden Valley to discuss Truth & Reconciliation and Traditional lands | CAO | 03-Oct-22 | | <p>CAO emailed Feb 16, 2023, follow up.</p> <p>Efforts have been made with emails and phone calls also into Morley to encourage meetings with the Village of Longview. Will need to wait now.</p> |
| 5 | Find # 140 Fortis Contract - for Kirk D | CAO | December 20 2022 | | Dale H. has also looked. Not able so far to locate. CAO will advise Kirk Davis. |
| 6 | Reimbursement submission to CCRF | CAO | July 14, 1905 | | done |
| 7 | Pre-audit information requests | CAO and Accounts Payable Clerk | January 1, 2023 | | Done |
| 8 | Signatures on approved minutes | CAO and Municipal Clerk | January 1, 2023 | | Done |
| 9 | 2023 Budget | CAO | January 1, 2023 | | In progress. |

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|----|---|-------------------------|------------------|--|--|
| 10 | Council to have letters to school kids drafted by February 21, 2023, tours in April skate board park, presentations discuss governance in school class May, June, Ivor will help | Council | February 7, 2023 | | Meetings at school and outside tours upcoming. |
| 11 | Community Hall policies | CAO and Municipal Clerk | February 7, 2023 | | In progress |
| 12 | Council Strategic Planning Retreat | Council/CAO | February 3, 2023 | | Done. Leadership priorities were identified and strategies will be put in place to try best serve in the interests of the residents of the Village. |
| 13 | Proposal writing | Rose and CAO | February 1, 2023 | | CAO will reach out Grant Match. If any specific application needed they will be directed to Margaret. |
| 14 | Property Tax Assesments have been updated. | CAO/Municipal Clerk | February 1, 2023 | | CAO and Municipal clerk will continue work on balancing and CAO work on detail tax calculations - driven by 2023 budget. |
| 15 | Revisit Village website, revise, update | CAO | February 1, 2023 | | CAO will have a hands on review access of current website, then determine if he is able to evolve the website, otherwise will seek best option IT help. Budget is the focus right now. |

7.1 CAO April 5, 2023 Report, as at March 31, 2023

1. Recreation Board will provide \$11,250 towards the CCRF Cookhouse/Campground, if certain apologies are made by the Village of Longview.
2. 207 Royalties: MPE recommends above ground swale, need review real property report – easement available for the above ground swale. Will be considered in capital spending priorities, not urgent at this time.
3. CAO and one Councillor not able to meet in person with one Right of Way related business owner. CAO has followed up with email.
4. Front yard green house request is on agenda for April 5, 2023 MPC meeting.
5. Audit sign off expected April 25, 2023.
6. CAO will be on Medical leave for 2 weeks. Will be more working by remote. More updates to come April 15, 2023.
7. MSI Capital, Operating and CCBF SFEs Completed.
8. CCRF approximately \$200,000 Cookhouse/Campground reimbursement final reports were submitted March 30, 2023.
9. Crescent point plans to complete hydroseeding and strengthening site pads, before May 1, 2023 – weather permitting.
10. More time is required on Animal Control bylaw and Community Hall usage policies.
11. 2nd part of strategic planning was completed in March.
12. Kubota Tractor has been fixed for a small dollar value – no need this year for new tractor.
13. Digital sign is working and can be updated remotely now.
14. CAO has a few more auditor meetings and requests to handle. Focus now is 2023 budget and Property tax Calculations. CAO is working on completing FCSS reporting by April 7, 2023.
15. Kubota Tractor has been sent to local Mechanic and very pleased to report it is now fully fixed and
16. CAO invited to EDC meeting April 11, 2023.