

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, June 20, 2023
Held in Longview Council Chambers at 5:30 p.m.

PRESENT

Mayor Klassen
Deputy Mayor Lyons
Councillor Penner

Chief Administrative Officer Roy Tutschek

PUBLIC IN ATTENDANCE

9 public in attendance.

CALL TO ORDER

Mayor Klassen called the Meeting to order at 5:32 p.m.

AGENDA

Resolution 102-23

MOVED by Deputy Mayor Lyons that the agenda be accepted as amended.

Add:

11.9 LNYD.

11.10 Next council meeting date.

11.11 Speed monitor sign use over summer.

4.0 Correspondence: Chicken Bylaw from resident:

12.0 Correspondence:

12.1 OHS commencement

12.2 Ian Tyson

12.3 Red Cross info

CARRIED

DELEGATIONS

Michele Geistlinger presented for the Longview Heritage Committee - Delegation - with regard to a Community Garden and a \$50,000 grant available. The presentation was very well received by Council and CAO.

Request for approval from Council.

Council will discuss further at next meeting in process of confirming date for next week.

Discussion points:

- 1) Business or residential development land would be given up.
Time period of use?
- 2) Amount of Council involvement?
- 3) Environmental study?
- 4) Security required for Garden?
- 5) Insurance?

CORRESPONDENCE FROM RESIDENT

Add: 4.0 Correspondence Chicken Bylaw.

Council will include this in Animal Control Bylaw drafting.

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**MINUTES OF
 PREVIOUS
 MEETINGS**

Resolution 103-23

MOVED by Councillor Penner that Minutes of the Regular Council meeting May 16, 2023 and Special Council Meetings May 18 and June 6, 2023 be accepted as presented.

CARRIED

ACTION ITEMS

CAO presented Action Items as at June 15, 2023.

REPORTS

CAO Report

CAO Tutschek presented the May 2023 CAO report submitted to Council.

Public Works Report

May 2023 Public Works report was submitted during the meeting as it was not part of the pdf package.

Peace Officer Report

May 2023 PO report.

Council Reports

As presented, May 2023 reports.

Reports to Council

Mayor Rose Klassen Council Report May 18 - June 15, 2023

May 18

- EOEP (Elected Officials Education Program) Council's Role in Strategic Planning - Setting the Course

What is unique to our area, strengths

- Met with Commander Don from Diamond Valley RCMP

- Budget Meeting May 20

- Council Village Clean-up Day. Big Thank you to the volunteers that joined us and Clayton from Badlands for donating burgers for our lunch.

May 26

- FCSS (Family Community Support Services) Committee reviewed and made recommendations for funding

May 25

- EOEP (Elected Officials Education Program) Council's Role in Strategic Planning - Moving Forward

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What are the priorities, what is most important to the community May 31

- Tour of Village Office, Park and Skatepark with 2 students that wrote to council from the grade 5/6 social studies class

June 1

- Intermunicipal Dinner hosted by Mayor Tanya Thorn for all of council and CAO June 6
- Councillor Lisa and I attended Longview School grade 5/6 social studies class and spoke about municipal governance

June 7

- Attended Bearspaw Chief and Council/ TC Energy Blessing Ceremony June 16
- Worked on Hall and cookhouse policy with CAO Roy

Councillor Lisa Penner

From May 17 – June 14, 2023

General

- April 29 – attended the ARC Volunteer appreciation potluck (my apologies for not having it in my May report. Great turnout and amazing work done by this ambitious group of volunteers. Thank you for everything you have contributed and built to help make the Village the wonderful place it is!
- met new RCMP Commander for Turner Valley detachment Don Racette
- Village Clean Up event – Thank you to Kendra/Glen and – for your help!
- Mayor and I met with 2/3 students that wrote letters into Council. Gave them a tour of the office and then walked with them through the village discussing their improvement ideas.
- Municipal Dinner – hosted by Okotoks, Diamond Valley, Nanton, High River, Longview attended – drought for this summer, water conservation, collaboration on a regional level was discussed
- Mayor and I presented to Gr 4/5/6 class in connection to their Social Studies curriculum on democracy and government
- Thank you to our Highway Beautification Team – Mike/Colleen, John/Florence, Doreen, Winnie and any others that helped
- Thank you to Sharon for her donation of flowers to the Information Booth

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EDC

- June 13 meeting
 - The delegation presented to Council at May 16 meeting was discussed.
 - New applicant – Ashely Grady – attended the meeting and provided the current members an opportunity to get to know her and ask questions about her application and reasons for wanting to join EDC
 - It was unanimously decided that Ashley Grady be put forward to Council as a potential new EDC member
 - Continuing research and work on the projects they have going re CEIP, and potential aggregated solar project. Projects will be brought to the public in Open Houses/Information sessions as required for these types of projects when it is appropriate and as Council continues to approve the progress
 - Aggregated Solar Project – would have 4 municipalities (DV, County, EV, VoL) involved and a potential Co-op started which would create revenue for the Village and lock in power costs for residents. Conversation with the Foothills Energy Co-Op, former Chair who is interested in helping. A positive is that all muni's are on the same power distribution system. Less distribution charges. Annexation is key. EDC would like to start discussion by giving a presentation of concept to DV over the summer if possible.
- Ideas discussed
 - include a timeline for development (residential & commercial) in our Bylaws
 - having the PO enforcing Bylaw infractions
 - Info Booth Business Map – to include Willow Hill Lodge?
 - Community garden idea – interested in delegation for June 20 meeting and suggested the lagoon/solar panel land as a location
- Question for Administration – is it required in any Bylaw for businesses to have painted-designated handicap parking stalls?
Discussion re Village building parking handicap spot
- Next meeting Tuesday Sept 12 at 6:30pm

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Longview School

- Meeting on May 25
- Big thank you to Curtis Guyer – volunteer that cleaned up the running track for the school's Sports Day
- June 28 – Gr 6 Farewell and Concert 2pm-3pm – all welcome
- June 29 – Sports Day – volunteers needed: set up- 10-12pm; events 12pm-3pm
- 12 kindergarten students enrolled for September
- Foothills Composite High School (Okotoks) hosting Gr 4-8 Fine Arts Camp in July – registration open
- Foothills School Division budget – money received is up but still not enough to cover expenses; hiring more teachers & EA's
- Next meeting unknown (either end of Sept/Oct)

Emergency Management

- DEM meeting June 14
 - Unable to attend due to work conflict
- MGA has said that the role of DEM is an administrative role
- Councillor cannot be DEM – will continue to attend Regional DEM meetings to keep in the loop
- Moving towards finding a replacement

Municipal Planning and Commission

- Meeting scheduled for June 20, 2023

Deputy Mayor Lyons Council Report – May 2023.

1. Strategic Planning training.
2. Village Clean up.
3. Recreation Board may have new ice keeper.
And discussed Community Hall insurance, also when will Recreation Board Bylaw be discussed? Further, access to cookhouse – open all the time? Discussion of wall or roof for skating rink. Porta Potty at Campground – July August.
Looking at using white ice.
Question of resident lead Hockey League.

Resolution 104-23

MOVED by Mayor Klassen that the May 2023 reports be accepted as presented, with the following action items and follow ups:

CARRIED

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1. CAO to follow up with insurance agent – who is responsible, what is covered by who?
2. Village of Longview Council is in favor of the Porta Potty – summer months.
3. Council is still discussing whether EDC can approach other municipalities for the Aggregate solar power approach.
4. EDC requested and Council agreed - CAO to include in Land Use Bylaw amendment:
 - a New business development, only approved if new business will become active within one year of completion of construction.
 - b Include rules for appearance of business frontage.
5. EDC requested Peace Officers help enforce bylaws.
6. Council directed CAO to ask Willow Hill Lodge if they want to be included in the business listing on the Mural update.
7. Council Directed CAO to follow up on EDC request for what agency dictates handicapped parking, is it Land Use Bylaw, Building Code.
8. Should the Village be enforcing Handicapped parking?
9. Council directed Admin to post on Website, Facebook and bulletin board:
 - 1) Director of Emergency Management and SDAB volunteers needed.
10. Council directed CAO to discuss the use of CCTVs for enhanced Village security with Peace Officers and RCMP Commander, Turner Valley.
11. Council Clarified that the newsletter will recommend residents to only contact the RCMP in the event of emergency situations. Village of Longview Administration is not able to deal with emergency situations and is not always available in evenings/weekends.

**FINANCIAL
REPORTS**

May 2023 Bank Reconciliation.

May 2023 Accounts Payable Cheque Register.

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	May 2023 YTD Revenue and Expense report.
Resolution 105-23	MOVED by Deputy Mayor that the May 2023 Financial Reports be accepted as presented. CARRIED
QUESTION PERIOD	One resident in the Gallery asked if water supply to Eden Valley is now finished. Council responded, yes, it is now finished.
BYLAWS	
10.1 2023 Property Tax Bylaw 467-23 Resolution 106-23	MOVED by Councillor Penner that 2023 Property Tax Bylaw 467-23, receive 1 st Reading as presented. CARRIED
Resolution 107-23	MOVED by Mayor Klassen that 2023 Property Tax Bylaw 467-23, receive 2 nd Reading as presented. CARRIED
Resolution 108-23	MOVED by Deputy Mayor Lyons that 2023 Property Tax Bylaw 467-23, proceed to 3 rd and final Reading. CARRIED UNANIMOUSLY
Resolution 109-23	MOVED by Councillor Penner that 2023 Property Tax Bylaw 467-23, receive 3 rd and final Reading. CARRIED
NEW BUSINESS 11.1 FD Legacy Garden Memorial Location. Resolution 110-23	MOVED by Councillor Penner that Council, directs CAO to request a picture/final design, concept and dimensions of the memorial and confirm Council's direction the location to be in the north area of Legacy Garden. Also, to confirm to Adelita Tyson Bell that requests to do with the Legacy Garden should go to direct to the Village of Longview Administration. CARRIED

 Mayor

 CAO

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11.2 FD new stage.
Resolution 111-23

MOVED by Mayor Klassen. Tabled. CAO review documentation with regard to the stage.

11.3 MPE decide presentation date.

Council directed CAO to request MPE next meeting, dates available: June 26 and 29, 2023.

11.4 RFD FCSS 2023 contributions.
Resolution 112-23

MOVED by Deputy Mayor Lyons that the following FCSS contributions are approved for 2023:

\$1750 Longview Seniors Medical Transport Program

\$1000 Seniors Meals on Wheels travel expense

\$1000 Seniors Christmas Light Tour

\$2000 Longview Library

\$2000 Longview Youth Group

\$3500 Longview Community Christmas Banquet

\$1000 Sheep River Trust

CARRIED

11.5 RFD Assessor contract.

Council will discuss in Camera.

11.6 RFD IT Contract.

Council will discuss in Camera.

11.7 RFD EDC new committee member recommendation.

Council will discuss in Camera.

11.8 Community Hall Draft Policy.
Resolution 113-23

MOVED by Deputy Mayor Lyons that Community Hall policy will be discussed further and next Council meeting, in process of finalizing date for next week.

CARRIED

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11.9 LNYD

Council will participate in LNYDs. Will discuss further offline. Mayor Klassen will send confirming email.

11.10 Next council meeting

Resolution 114-23

MOVED by Mayor Klassen that next Council meeting will be 5:30 pm September 5 COW, Agenda items submitted to Admin by August 31, 2023.

11.11 Speed monitor sign use over summer

Resolution 115-23

Council directed CAO to work with Public Works to put vehicle speed sign into use again.

MOVED by Mayor Klassen to move RFD 11.5 -11.7 to a Closed meeting.

CORRESPONDENCE

12.1 OHS commencement

Councillor Penner will contact Speaker to advise Village of Longview Leadership participation.

12.2 Ian Tyson – Council discussed which Council member(s) might attend.

12.3 Red Cross Wild Fire funding info - Admin to post on the Website, facebook and bulletin board.

CLOSED MEETING

Resolution 116-23

MOVED by Councillor Penner to close the meeting at 9:21 pm under FOIP Section 17(2)(f), 4(d) Human Resources and business contractual negotiations.

CARRIED

Come out of Closed Meeting

Resolution 117-23

MOVED by Deputy Mayor Lyons to come out of the closed meeting at 10:06 pm.

CARRIED

No residents waiting to re-enter meeting.

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Resolution 118-23	MOVED by Councillor Penner that Council approve the Property Tax Assessor new contract effective July 1, 2023, with Benchmark Assessment Consultants Inc.	CARRIED
Resolution 119-23	MOVED by Mayor Klassen that Council approves engaging ESW for IT support.	CARRIED
Resolution 120-23	MOVED by Deputy Mayor Lyons that EDC Approves Accepting Ashely Grady for new EDC member.	CARRIED
ADJOURNMENT Resolution 121-23	MOVED by Mayor Deputy Lyons to adjourn the meeting at 10:09 p.m.	CARRIED



Mayor



CAO