

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW
In the Province of Alberta, held on Tuesday, September 19, 2023
Held in Longview Council Chambers at 5:30 p.m.

PRESENT

Mayor Klassen
Deputy Mayor Lyons
Councillor Penner

Chief Administrative Officer Roy Tutschek

**PUBLIC IN
ATTENDANCE**

3 public in attendance.

CALL TO ORDER

Mayor Klassen called the Meeting to order at 5:30 p.m.

AGENDA

Resolution 157-23

MOVED by Councilor Penner that the agenda be accepted as amended. Add: New Business 11.12 - Diamond Valley Chamber Commerce small business promotional campaign. **CARRIED**

DELEGATIONS

Longview Heritage Committee updates, by Marj Bird. The Village of Longview Council requires a project plan including a site plan.

**CORRESPONDENCE
FROM RESIDENT**

See New Business 11.5.

**MINUTES OF
PREVIOUS
MEETINGS**

Resolution 158-23

MOVED by Mayor Klassen that Minutes of the COW and Special meetings September 5, 2023 be accepted as amended. One amendment: in the Special Council meeting minutes, point 4.3, add: Cookhouse Policy will also be emailed to the Recreation Board. **CARRIED**

ACTION ITEMS

CAO presented Action Items.

REPORTS

CAO Report

CAO Tutschek presented the CAO report.

Public Works Report

June, July, August 2023 Public Works reports were presented.

Peace Officer Report

August 2023 accumulative PO reports were presented.

Council Reports

Council reports were presented.

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Reports to Council

Mayor Rose Klassen Council Report

May 18 – June 15, 2023

May 18

- EOEP Council's Role in Strategic Planning – Setting the Course
- Met with Commander Don from Diamond Valley RCMP
- Budget Meeting

May 20

- Council Village Clean-up Day. Big Thank you to the volunteers that joined us and Clayton from Badlands for donating burgers for our lunch.

May 26

- FCSS Committee reviewed and made recommendations for funding

May 31

- Tour of Village Office, Park and Skatepark with 2 students that wrote to council from the grade 5/6 social studies class

June 1

- Intermunicipal Dinner hosted by Mayor Tanya Thorn for all of council and CAO

June 6

- Councillor Lisa and I attended Longview School grade 5/6 social studies class and spoke about municipal governance

June 7

- Attended Bearspaw Chief and Council/ TC Energy Blessing Ceremony

June 16

- Worked on Hall and cookhouse policy with CAO Roy

Councillor Lisa Penner Council Report

From June 15, 2023 – Sept 13, 2023

General

- attended all Council meeting: June 20 –Regular Council meeting

June 29 –Special Council meeting

 Mayor

 CAO

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meeting July 6 – Special Council

meeting July 11 – Special Council

meeting Aug 8 – Special Council

Council meeting Sept 5 – COW & Special

- LNYD Parade – July 15 – a fantastic event. Congratulations to the LNYD team!
- Facilitated communication between residents & administration

EDC

- First meeting Sept 12 @ 6:30pm
- Meetings to be the second Tuesday of every month in Council Chambers
- Work was done with EDC member Kirk Davis to prepare a presentation of the potential aggregated solar panel project to surrounding municipalities
- Resignation of Christina Wier received Aug 29 – Thank you for all of your time, energy and passion!
- Goals & Objectives to be reviewed at next meeting
- Connecting with local businesses to get their input for Village improvements – ongoing
- Concern raised about the gravel on the streets – will village be having street cleaners come through?
- Project idea presented – work with Foothills Land Trust and residents with property along the river to create a Conservation land use designation – undetermined if EDC will pursue
- Idea suggested – potential EDC training – was done when EDC first started – Lisa to see if this is still available at AM Conference at end of month

Longview School

- Next meeting Sept 21 @ 6:00pm
- All meeting to run the second last Thursday of every month



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Emergency Management

- A potential community resident has come forward interested in the DEM position

Municipal Planning and Commission

- learned more about what the role of MPC is and how it works with Council
- Attended meetings on June 20, June 29, July 11 and Aug 1

Deputy Mayor Lyons Council Report.

- Recreation Board meeting was not held due to lack of quorum.
 - No FRESC meeting.
 - Other activities were the same as the other members of Council.
- Resolution 159-23

MOVED by Deputy Mayor Lyons that the Council reports be accepted as presented. **CARRIED**

FINANCIAL REPORTS

June, July, August 2023 Bank Reconciliation.
June, July, August 2023 Accounts Payable Cheque Register.
August 2023 YTD Revenue and Expense report.

Resolution 160-23 **MOVED** by Deputy Mayor that the August 2023 Financial Reports be accepted as presented. **CARRIED**

QUESTION PERIOD

None.

BYLAWS

None.

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NEW BUSINESS

11.1 Discussion of Recreation Board Bylaws.

CAO to send the latest version (September 19, 2023) Village of Longview draft bylaws to the Recreation Board.

11.2 Light Up request to put electron controller inside cookhouse, continued.

CAO to follow up further questions for possible alternate location of electron Controller.

11.3 RFD redo big sign at the campground.

CAO follow up main entrance campground sign repair with Public Works.

11.4 Cookhouse policy discussion.

Deputy Mayor Lyons will forward final Cookhouse Policy draft to the Recreation Board. Will suggest a joint meeting with Village Council October 11 or 12 or 13, 2023.

11.5 Resident request for Trail repair.

Council is taking next steps to address resident comments on Trail status going forward.

11.6 Light Up Longview request for financial assistance.

Resolution 161-23

MOVED by Councillor Penner that financial assistance of \$300 will be provided to the Light Up Longview committee.

CARRIED

11.7 Mural – confirm criteria for business inclusion.

Council discussion and confirmed additional business to be added to the mural and that the Mural title will remain as is.

11.8 Discussion of Council CAO annual evaluation – date, process?

Council discussed that the performance review will be after the one-year anniversary, after October 31, 2023. Will use same forms as last year.



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11.9 RFD Truth & Reconciliation Policy.

Resolution 162-23

MOVED by Deputy Mayor Lyons that Council support the admin staff in participating in Truth and Reconciliation Day, each particular time taken to be approved by CAO.

CARRIED

11.10 LNYD request permission to construct two more horseshoe courts.

With regard to the request to construct two more horseshoe courts, the CAO was directed to follow up with LNYD committee: provide Council with project plan that provides site plan, property lines, who will construct and budget.

11.11 Community Hall Policy final draft.

Councillor Penner will complete compilation of the new Community Hall Policy including recent September 19, 2023 Council discussion updates. For reconfirmation/approval at an upcoming Council meeting.

11.11 Diamond Valley Chamber Commerce Small Business Campaign.

Admin to publish on website and bulletin board the Diamond Valley Chamber of Commerce Small Business campaign weblinks. Councillor Penner will advise local businesses.

CORRESPONDENCE

Library Board member resignation update.

CLOSED MEETING

No Closed meeting.

ADJOURNMENT

Resolution 163-23

MOVED by Mayor Deputy Lyons to adjourn the meeting at 8:45 p.m.

CARRIED

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Mayor



CAO