

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, April 16, 2024  
Held in Longview Council Chambers at 5:30 p.m.

**PRESENT**

Mayor Lyons  
Deputy Mayor Penner  
Councilor Klassen

Chief Administrative Officer Roy Tutschek

**PUBLIC IN ATTENDANCE**

10 public in attendance.

**CALL TO ORDER**

Mayor Lyons called the meeting to order at 5:27 p.m.

**AGENDA**

Resolution 061-24

**MOVED** by Councilor Klassen that the agenda be accepted as amended, move up the MPE presentation to just after 'Agenda', in order to allow the MPE representative to travel back to Calgary right away. Also, add 'draft Animal Control Bylaw 469-23 rename to 469-24' as added agenda item: Business 11.6.

**CARRIED**

**DELEGATIONS**

None.

**CORRESPONDENCE FROM RESIDENT**

None.

**MINUTES OF PREVIOUS MEETINGS**

Resolution 062-24

**MOVED** by Deputy Mayor Penner that minutes of the Special Council meeting March 27, 2024, be accepted as presented and the minutes of the March 19, 2024, Regular Council meeting be amended to read as follows:

**'MOVED** by Mayor Lyons that minutes of the Regular Council meeting February 20, 2024, be accepted as amended, with corrected spelling of 'Ashley' and minutes of the February 28, 2024 and March 14, 15, 2024, Special Council meetings be accepted as presented.

**CARRIED'**

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**ACTION ITEMS**

CAO presented Action Items.

**REPORTS**

*CAO Report* CAO Tutschek presented the CAO report.

*Council Reports* March 2024 Council reports were presented.

**Reports to Council**

**Mayor Aaron Lyons**

- Special Council meeting March 27, 2024.
- Recreation Board, next meeting – May 26, 2024.
- FRESC meeting will be next week.

**Deputy Mayor Lisa Penner**

- Special Council meeting March 27, 2024.
- FOIP training.
- EDC is paused.
- Schoolboard meeting will be May 23, 2024.
- Foothills School Division needs money.

**Councilor Klassen**

- Special Council meeting March 27, 2024.

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Resolution 063-24 **MOVED** by Mayor Lyons that the reports be accepted as presented. **CARRIED**

**FINANCIAL REPORTS**

March 2024 Bank Reconciliation.

March 2024 Accounts Payable Cheque Register.

March 2024 YTD Revenue and Expense report.

Resolution 064-24 **MOVED** by that Councilor Klassen that the March 2024 Financial Reports be accepted as presented. **CARRIED**

**QUESTION PERIOD**

**Kathie Selbee.**

When MPE presented re: contamination, was that regarding H2S smell?

What repairs are required at Mountain View Pl.?

**Mayor Lyons.**

Water, sewer, essential services being upgraded. Not because of any H2S smell.

**Kathie Selbee.**

If contamination is found, is it Alberta Energy Regulators requirement, that it be remediated and taken up to say Swan Hills for disposal at the Landfill? If putting in new sealed underground lines, is it even necessary to spend Village budget money to remediate, if nothing is exposed to, for example, toxic gases? Is it AER criteria to remediate and reclaim it and if not, then why bother do it, save budget dollars? Maybe CAO could ask MPE this question?

2012 we viewed via camera under our property sewer line. It was determined there is a wow into the sidewalk. That is why every six months we are snaking our sewer line. The Village reimbursed the approximately \$700 to have that done. Now with the new build we are doing we are going to be tearing up that entire sewer line, needs done by August 2024. In the process if we see that on the Village side under the sidewalk there is a wow, that is a potential Village expense, heads up, to be aware for budget.

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The previous CAO gave us Memorandum of Understanding that the Village would reimburse us everytime we rented a snake. All these years we have not billed because have been getting one for free. If find a wow this will have to be addressed.

**Florence Wagenaar.**

To Kirk Davies, if regarding the community hall renovation, it could involve a lot of expenditure from Village budget, if for example a wrong wall was selected to install, is this work certified by a professional engineer?

**Kirk Davies.**

Yes, this work is being certified by a certified engineer and there will be building inspectors involved.

**John Richmond.**

Question re: FCSS Bylaw, maybe later in the meeting?

**Councilor Klassen.**

An example of update required: FCSS is a committee not a board. This needs to be corrected in the Bylaw.

**John Richmond.**

Is there any way to increase the FCSS grant money from the Province?

**Councilor Klassen.**

Funding is based only on Village population.

Deanna Sinton.

Is there an EDC next step timeframe?

**Mayor Lyons.**

We do not have a timeline however we are working on it as quickly as possible.

**Councilor Klassen.**

We are working on all the Bylaws. Once FCSS is finished the EDC Bylaw will be looked at. We started with Recreation Board Bylaw.

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**Kathie Selbee.**

Did Council pause the Recreation Board because you are going to review the Bylaw?

**Mayor Lyons.**

Council did not pause the Recreation Board. EDC was paused because of factors we came across.

**John Richmond.**

Recreation Board cannot be paused because it is a Regional Board and chaired by a member of the Regional Council.

**BYLAWS**

The Village Council further discussed draft revisions to Bylaw 427-20 FCSS Advisory Board.

**BUSINESS**

**11.1 Public engagement update.**  
Resolution 065-24

**MOVED** by Mayor Lyons that a Village Council (and CAO) public engagement planning meeting be scheduled for April 25, 2024.  
**CARRIED**

**11.2 MPE Mountain View infrastructure upgrade project update.**  
Resolution 066-24

**MOVED** by Deputy Mayor Penner that MPE will go back to low-cost bidder, obtain revised construction cost for Mountain View Place infrastructure replacement based on reduction of asphalt thickness. MPE to submit revised construction cost for approval to proceed.  
**CARRIED**

**11.3 LongStock Request.**  
Resolution 067-24

**MOVED** by Mayor Lyons that the Longstock request for use of the Smith-Fuller-Centennial Park on August 9th, 10th & 11th and usage of, signage and tents etc., as per last year be approved.  
**CARRIED**

**11.4 Community Hall Feasibility Study update.**

Kirk Davis and Ivor McCorquindale gave update of the Community Hall feasibility study.

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Resolution 068-24 **MOVED** by Deputy Mayor Penner that by April 25, 2024, a prioritized renovation repair list and draft Memorandum of Understanding (MOU) be provided to Council. Village admin will determine the current community hall repair reserves dollar balance. Based on the prioritized renovation cost list, the Village will determine a maximum threshold contribution from the community hall reserves towards the currently, rough estimate 50% matching \$100k amount needed to be funded through donors etc. A municipality is not allowed to apply for the CFEP grant. Ivor will prepare a detailed business plan as part of the joint MOU Village – Seniors community hall renovation project.  
**CARRIED**

**11.5 High River  
Little Britches  
Parade invitation to  
participate.**  
Resolution 069-24

Mayor Lyons will respond to the High River Little Britches parade invite. Councilor Klassen will check if she can commit to the request.

**11.6 Rename draft  
Animal Control  
Bylaw '469-23' to  
'469-24'.**

The renaming of the new draft Animal Control Bylaw from '469-23' to '469-24' will be motioned at the upcoming Bylaw 3<sup>rd</sup> Reading.

**CORRESPONDENCE**

Resolution 070-24

Alberta Disabilities Workers Association (ADWA) - Declaration.

**MOVED** by Deputy Mayor Penner that the week of May 20 – 26, 2024, be declared by the Village of Longview as Alberta Disability Services Professional Appreciation Week. Councilor Klassen will prepare a poster for the notice board and admin will post a notice on the Village website.  
**CARRIED**

**ADJOURNMENT**  
Resolution 071-24

**MOVED** by Mayor Lyons to adjourn the meeting at 8 :07 p.m.  
**CARRIED**

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Mayor

  
CAO

