

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE VILLAGE OF LONGVIEW  
In the Province of Alberta, held on Tuesday, September 17, 2024  
Held at the Longview Community Hall at 5:30 p.m.

**PRESENT**

Mayor Lyons  
Deputy Mayor Penner  
Councilor Klassen

Chief Administrative Officer Roy Tutschek

The meeting was moved to the community hall to accommodate attendees.

**PUBLIC IN ATTENDANCE**

11 public in attendance.

**CALL TO ORDER**

Mayor Lyons called the Meeting to order at 5:30 p.m.  
The meeting was moved to the Village of Longview community Hall to accommodate more attendees.

**AGENDA**

Resolution 169-24

**MOVED** by Deputy Mayor Penner that the agenda be accepted as amended, add: Council Procedure Bylaw 444-22 amendment to add: the Village CAO is authorized to publish audio recordings of Regular Council meetings on the Village Website. Also add: closed meeting - **FOIP section 24(1)(a), (c), 27(1)**, executive advice and negotiations, Morrison Rd. business right of way land development, legal services. Also add to **BUSINESS** Council to discuss Peace Officer next steps.

**CARRIED**

**DELEGATIONS**

Presentation regarding procurement requirements for capital projects, Dave Marshall on behalf of the Village of Longview Ratepayers Association. Dave Marshall was not able to attend due to illness. CAO will follow up.

Alberta Firesmart Program – Kathie Selbee

Kathie recommended a consultant be hired to assess safety risks regarding the grass etc., in the Coulee southwest end of the Village of Longview. Recommend partner with other municipalities.

Plan to do an RFD next Council meeting.

Mayor Lyons. Private lands are involved.

Kathie Selbee. Consider partner with private landowners.



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Deputy Mayor Penner. We should check with the Director of  
Emergency management to follow up.

**None.**

**CORRESPONDENCE  
FROM RESIDENT**

**MOVED** by Deputy Mayor Penner that the Minutes of the Special  
Council Meeting August 5, 2024, and the Special Closed Council  
meeting September 5, 2024, be adopted as presented.

**CARRIED**

**MINUTES OF  
PREVIOUS  
MEETINGS**

Resolution 170-24

CAO presented Action Items.

**ACTION ITEMS**

**REPORTS**

CAO Report CAO Tutschek presented the CAO report to September 12, 2024.

Council Reports August 2024 Council reports were presented.

**Reports to Council**

**Mayor Lyons**

-two Council meetings, August 5 and September 5, 2024.

-Donated time last Friday September 13 to complete Animal  
Control Bylaw questionnaire tally.



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- FRESC meeting coming up.
- Recreation Board organizational meeting coming up.
- Council participated in LNYD festival. Thank you to all  
The volunteers!

**Deputy Mayor Lisa Penner**

Deputy Mayor Lisa Penner

From June 12, 2024 – Sept 17, 2024

**General**

- June 19 – Public Engagement event
- June 25 Budget meeting, Aug 5 Special Meeting
- July 18 - AB Muni webinar re: Bill 20
- Compiled last of Animal Control questionnaires received
- Thank you to Little New York Daze for another successful event!!

**Longview School** – meeting Sept 19 at 6pm

**Municipal Planning and Commission**

- no meetings

**Sheep River Regional Utility Corporation**

-next meeting in High River Council Chambers Sept 19 at 1pm

**Councilor Klassen**

**Report to Council**

July to September 2024

Councilor Klassen

July 11

FCSS Committee meeting to review funding applications

August 5

 Mayor

 CAO

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Special Council Meeting  
FCSS funding approval  
Property tax

August 6

Library

Speaker series Lifestyle Factors about brain clarity and understanding dementia for families and caregivers is starting October 30

Writers group will resume in October

Bert Smith colouring books are still available at \$10 each

Each month the library offers a take and make, August take and make was tiny art show canvas/clay & comic book/ superhero wooden spoons.

The winner of the tiny art received a \$25 cash prize

September 5

Special Council Meeting

Executive advice and negotiations

Resolution 171-24

**MOVED** by Councilor Klassen that the reports be accepted as presented. **CARRIED**

**FINANCIAL  
REPORTS**

August 2024 Bank Reconciliation.

August 2024 Accounts Payable Cheque Register.

August 2024 YTD Revenue and Expense report.

Resolution 172-24

**MOVED** by Deputy Mayor Penner that the August 2024 Financial Reports be accepted as presented.

**CARRIED**

 Mayor

 CAO

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**QUESTION PERIOD**

Marj Bird. What was the \$2170 legal fees regarding the Ratepayers association?

Deputy Mayor Penner. Can legal matters be discussed in public.  
CAO. Will follow up both items.

Kathie Selbee. Regarding Animal Control bylaw questionnaire issues. The Smell of the lagoon is worse than chicken smells. If coops are maintained the way they should be there is no smell.

**BYLAWS**

**10.1 Update, Council is working on the new draft Animal Control Bylaw.**

Council provided update that Council is working on the new draft Animal Control Bylaw. Questionnaire tallies are completed. Some topics eg, cats/licensing are split almost 50%-50%.

**10.2 Council Procedure Bylaw 444-22 amendment to add: the Village CAO is authorized to publish audio recordings of Regular Council meetings on the Village Website.**

Regarding publishing of audio recordings of Council meetings, CAO to bring back to the October 2024 Regular Council, include draft amended Bylaw.

**BUSINESS**

**11.1 RFD Village of Longview Ratepayers Association request community hall use for meetings, free of charge.**

Resolution 173-24

**MOVED** by Deputy Mayor Penner that the Village of Longview Ratepayers Association can use the Village community hall at no cost.

**CARRIED**



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**11.2 RFD ACP grant.**  
Resolution 174-24

**MOVED** by Mayor Lyons that the Village of Longview supports the submission of a 2024/25 Alberta Community Partnership grant application in support of the Regional Infrastructure Master Plan project, subject to concurrence from Foothills Council and the Village is prepared to manage the grant project and related compliance requirements. There is no matching contribution required.

**CARRIED**

**11.3 FCSS follow up.**

FCSS update was provided in Councilor Klassen's report.

**11.4 Council to discuss Peace Officer next steps.**

CAO to provide RFD regarding PO next steps at October 2024 Regular Council meeting.

**CORRESPONDENCE**

RCMP update.

Mayor Lyons encouraged get the word out to report all incidents to the RCMP as it can influence number of RCMP funded. Comments from the Gallery re: interactions with the RCMP were allowed.

CAO will follow up with RCMP.

Notes to Council Marigold.

Village of Longview Library Board Statement of Receipts & Disbursements and 2024 Operating Budget.

Recess: 6:27 p.m. – 6:37 p.m.

**CLOSED MEETING**  
Resolution 175-24

**MOVED** by Mayor Lyons to go into closed meeting at 6:37 p.m. **FOIP section 24(1)(a), (c), 27(1)**, executive advice and negotiations, Morrison Rd. business right of way land development, legal services.

**CARRIED**

 Mayor

 CAO

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**COME OUT OF  
CLOSED MEETING**  
Resolution 176-24

**MOVED** by Councilor Klassen to come out of closed meeting at  
6:51 pm.  
**CARRIED**

No residents were waiting to re-enter the meeting.

**ADJOURNMENT**  
Resolution 177-24

**MOVED** by Mayor Lyons to adjourn the meeting at 6:52 p.m.  
**CARRIED**

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Mayor



CAO



Mayor

CAO